



THE FIRST ERP SaaS SOLUTION FOR NONPROFITS

SPARKROCK  **365**

DIGITAL TRANSFORMATION REQUIRES THE INTELLIGENT CLOUD



We are a school board, so our teachers and students are always on the cutting-edge of technology, so we certainly want to be on the same level as them. We want to have the best that's out there, and to us, that's Sparkrock."

**Mary-Ellen Ducharme, Manager of Finance,
Huron-Perth District School Board**



Our integrated Sparkrock solution helps us to be increasingly transparent. Because the solution provides us with real-time data and insights, we all have a clear perspective on how we're doing, and where we can make improvements"

**Marwan Ismail, Executive Director,
Polycultural Immigrant and Community services**



The support that we receive from the team at Sparkrock is very timely when we need it. Sparkrock has been there for us every time, and we're very grateful for that support.

**Trevor Ducharme, Director of Administration,
The Robin Hood Association**

THE # **1** SOLUTION FOR SCHOOL
DISTRICTS IN ONTARIO

FINANCE AND PROCUREMENT

Streamline accuracy, efficiency, and transparency across all financial processes and reporting

Ensuring the financial health of your organization is a vital part of serving your community. Relying upon manual processes can make it a challenge to confidently manage budgets and reporting requirements that at the end of the day enable you to fulfill your mission.

Sparkrock 365 helps you reduce errors, duplication, and delays, with an integrated system that seamlessly connects all components of your organization's finances. Designed specifically for the nonprofit industry, Sparkrock 365 automates tedious administrative tasks and helps mitigate financial risks, while empowering staff at all levels to be more accountable for informed financial decisions—so you can better serve those who rely on you.

AUTOMATE PROCESSES TO ELIMINATE BOTTLENECK

Increase efficiency by automating processes and data sharing across all of your accounting, budgeting, purchasing and approval workflows.

IMPROVE VISIBILITY AND STAFF ACCOUNTABILITY

Provide your finance team with easy-to-use tracking and reporting tools, while encouraging staff accountability through tailored access to budget information and rules-based workflows.

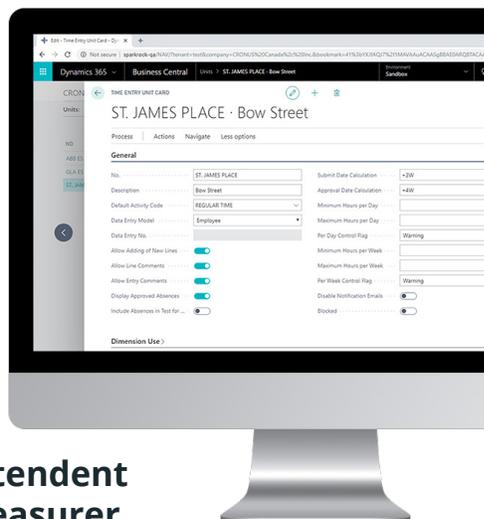
ENABLE TIMELY DATA-DRIVEN DECISIONS

Remove the guesswork from forecasting and planning with accurate, real-time data and complex reporting at your fingertips.



With our new system, transactional data is easy to read, budgets are easier to monitor, and users' understanding of financial data is increasing across the organization."

Shesh Maharaj, CFO/Superintendent of Corporate Services and Treasurer, Waterloo Catholic District School Board



Experience Sparkrock 365 for yourself

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All your financial information in one place

Sparkrock 365 delivers a highly flexible, all-in-one ERP with customizable features for every aspect of nonprofit financial management. Scale and adjust to your changing requirements while having confidence in a single, secure source of data, so all the information you need is accurate, up to date and accessible to everyone who needs it.



CASH MANAGEMENT

Quickly and accurately forecast cash flow and liquidity, reconcile bank accounts, and batch process receipts. Supports EFT formats for all major Canadian banks.



INVENTORY MANAGEMENT

Know exactly what you have in inventory by easily tracking item purchases. Apply requisitioning to consume inventory in-house and charge the item against specific dimensions.



EXPENSE CLAIMS

Enable employees to easily enter expenses online, split lines between personal and business, and combine both credit card and out of pocket expenses on the same claim, with automated approval workflows.



ACCOUNTS PAYABLE

Simplify payment with vendor management with streamlined purchase invoicing, EFT, reminders, and expense claim processing.



BUDGET MANAGEMENT

Adjust and monitor as many budgets as you need, with real-time and forecasting insights to prevent end-of-year surprises, and sophisticated budget checking email approvals. Fully integrate budget commitments with purchase orders.



GENERAL LEDGER

Define account sets and controls for multiple G/L accounts and validate up to eight dimensions, plus track budget, actuals, commitments and available funds directly in the chart of accounts. Streamline processes with approval workflows for general and recurring journal transactions.



PURCHASING

Achieve end-to-end visibility from purchase order to payment, with requisition approval workflows and automated orders based on business rules.



ASSET MANAGEMENT

Track and analyze assets by class, maintenance cost and depreciation, with tight integration to purchasing, accounts payable and receivable, and G/L. Includes pooled asset management.



FINANCIAL ANALYSIS

Empower financial managers to make timely and proactive decisions by providing secure, real-time access to actuals versus budgets for specific departments, projects, or grants, with the ability to drill down to source data.



ACCOUNTS RECEIVABLE

Expedite customer management and sales invoicing through custom attributes and analysis, and separately post in G/L each line of invoices.



PROJECT & GRANT ACCOUNTING

Easily manage the status of capital projects and grants in real time, including budgets, commitments, requisitions, and actuals, all fully integrated with G/L, purchasing, accounts payable and reporting. Define multiple related contacts and funding sources with payment schedules.



REQUISITION MANAGEMENT

Provide employees with access to enter purchase requisitions or payment requests online and check against available budget in real time. Enforce purchasing policies through flexible approval workflows.

Take your financial planning and reporting further

Multiple add-on modules enable you to get even more value from your financial information. Add-ons include Budget Planning, Advanced Reporting, Business Intelligence, and Advanced Document Imaging. For K-12 School boards, a Ministry Reporting pack offers pre-loaded templates with error trapping..

HR MANAGEMENT

Reduce administrative burdens and improve compliance

Inefficient HR processes can undercut the effectiveness of even the most dynamic, community-focused organizations. Time spent managing HR complexity is time you could use improving how your team delivers on its mission. Over time, disconnected record-keeping and error-prone paperwork can erode employee confidence, frustrate managers, and increase compliance risk with regulators and unions.

Sparkrock 365 helps make managing employee records, performance appraisals, benefits, training and even collective agreements simple. As the only integrated ERP solution native to the cloud that is purpose-built for social impact organizations, Sparkrock 365 brings together under one digital roof all the components of a modern HR operation.

CENTRALIZE STAFF MANAGEMENT PROCESSES

Work more efficiently with all your common HR processes in one solution that connects a single source of employee data to Finance, Payroll, and Scheduling.

REDUCE REGULATORY AND UNION COMPLIANCE RISK

Ensure you meet requirements by confidently and accurately tracking collective agreements, employee qualifications, and other key compliance factors. Enable timely data-driven decisions.

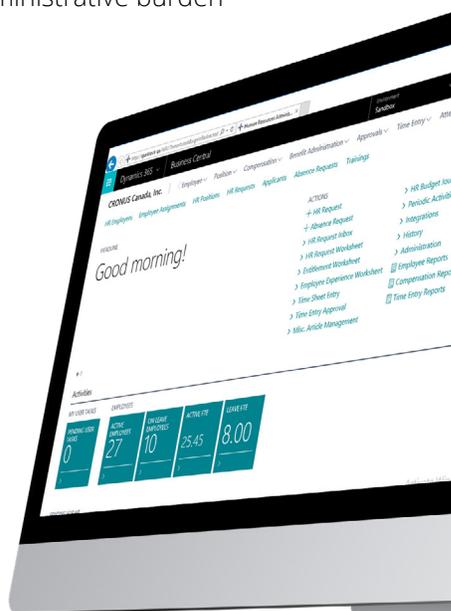
EMPOWER EMPLOYEES WITH SELF-SERVICE ACCESS

Provide self-service access to the answers employees need about their benefits, qualifications, training, and absence requests, all supported by automated workflows that shrink your administrative burden



We feel our Sparkrock solution is the hub of the wheel that spokes out to all of our supervisors and staff and provides them with all of the information they need."

David Williams,
Communications and
Technology Director,
Action Group



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Accelerate your impact

Sparkrock 365 centralizes employee data, reduces paperwork and smashes silos between HR, frontline managers and employees. The result is an all-in-one HR management solution that gives you the tools you need to cultivate a highly effective and engaged team focused on facilitating positive change in your community.



EMPLOYEE MANAGEMENT

Organize vital personnel information in one place, including qualifications, attendance records, and assigned items. Reduce manual workload and errors by automating tasks and assignments, provide self-serve access for employees to forms, and integrate employee banking information with accounts payable expenses.



POSITION MANAGEMENT

Flexibly structure HR data using relationships, hierarchies, and business rules. Link unions to positions and link employees with multiple assignments to different unions simultaneously. Define and update pay grids based on union or employee agreements. Report and analyze budgeted positions and understand vacancies, and easily track all major HR transactions.



ABSENCE MANAGEMENT

Maintain attendance plans and track causes of absence, entitlement, and consumption, including sequencing and top-ups. Manage allocations for earned leave based on collective agreements. Streamline absence requests and automate manager notifications, and run a batch process to apply end-of-year entitlement rules.



EMPLOYEE ONBOARDING

Reduce manual workload and errors by automatically creating and assigning tasks to employees, managers, HR, or Payroll based on their employee group. With self-serve access, new employees get links to forms that need to be filled out and submitted to the HR department.



COLLECTIVE AGREEMENT MANAGEMENT

Efficiently track collective agreements, articles, and subsections, easily defining team members and leadership for each. Manage grievances with records, responses, and timelines, and analyze data to identify any problematic sections of the agreement. Privately report harassment complaints to follow proper procedures.



BENEFIT MANAGEMENT

Efficiently define benefit plans, components, default selections, and waiting periods for each plan offered by your organization. Attach specific plans to all employees under a position, and edit each employee's plan details, such as effective dates and selections. Employees can view their information in the My Sparkrock portal.



TRAINING MANAGEMENT

Schedule and track training events for employees. Register employees for training events or allow employees to register themselves, and integrate with Scheduling to eliminate double-booking for shifts during training. Print documents for attendees and use communication tools to engage with them, track results, and automatically update employees' qualifications upon completion.



APPRAISAL MANAGEMENT

Effectively coordinate performance appraisal plans online. Prompt employees to complete appraisals and remind them about upcoming appraisals. Organize detailed appraisal history with attached documents, while managers view pending appraisals and link supporting documents.



APPLICANT TRACKING

Streamline the entire hiring process. Add, modify, and approve job requisitions, and review applications and filter candidates throughout the selection process. Track interviews and hiring activities, collecting applicant information continuously. Manage all stages of the job offer, from the initial request by managers to senior approvals and extending the formal offer.



EMPLOYEE AND MANAGER SELF-SERVICE

Reduce bottlenecks with an online portal. Employees can update personal information, view absence balances, make requests for time off, view pay statements, complete assigned tasks, and download tax forms. Managers can make effective decisions with access to HR requisitions, upcoming and pending appraisals, pending attendance approvals, and pending tasks for all reports.

Payroll that almost runs itself

Payday shouldn't give you another headache. Sparkrock 365 helps you confidently automate the payroll process by integrating your finance, HR and scheduling information, no matter how complex your workforce is. With advanced controls, you can customize allocations, calculations and identify any potential errors before finalizing a pay run. .



ADVANCED CALCULATIONS

Use an extensive library of pre-created payroll controls to easily set up and maintain hassle-free payroll calculations. Customize calculations to support your unique needs, such as unions or employee agreements.



PAYROLL ANALYSIS

Get more visibility into your payroll and reduce potential errors. Analyze a payroll or specific calculations by comparing them to prior periods and identifying any differences over a threshold.



DIRECT DEPOSITS

Efficiently generate EFT files directly from payroll journals and update payroll entries to match remittance numbers. Supports all major EFT formats.



PAYROLL VALIDATION

Perform an automated payroll review and accurately resolve any errors reported before finalizing a pay run.



DIRECT AND INDIRECT COST ALLOCATIONS

Effectively and accurately allocate direct and indirect employee costs according to timesheets and salary allocations.



EMPLOYEE PAYROLL ALLOCATIONS

Set up allocations for each employee rather than just one or more assignments, in order to override G/L posting or create a percentage allocation across specific calculations.



Staff can view their schedules, supervisors can view the timesheets, they can both verify that it's correct, and then payroll just has to hit a button and the money goes to the bank."

Trevor Ducharme, Director of Administration, The Robin Hood Association



SCHEDULING AND TIME ENTRY

Efficiently fill shifts and control overtime

Organizations in the nonprofit, human services and K12 education sectors often must manage complex, distributed workforces with dynamic shift schedules. Ensuring you have qualified personnel available is important to effectively serve the people who depend on you. But calling around, sending emails and logging time on spreadsheets is slow and open to lapses or negligence.

With Sparkrock 365, getting the right person on site and accurately tracking their time all becomes much easier. Tightly integrated with finance, HR and payroll—each purpose-built for social impact organizations—Sparkrock 365's cloud-based scheduling and time entry improves transparency, automates workflows and helps you maintain oversight of labour costs.

ELIMINATE MANUAL GUESSWORK

Make scheduling more efficient and organized, with templates, auto-fill settings, and self-service capabilities for employees and managers alike.

SCHEDULE THE RIGHT PERSON, EVERY TIME

Staff details such as qualifications, seniority, and availability are at supervisors' fingertips, giving you the confidence your community will be served well.

CONTROL OVERTIME COSTS

Gain visibility into overtime risks and proactively prevent budget issues with automatic warnings for schedule changes that could lead to overtime costs.

Your trusted technology partner

Sparkrock is dedicated to supporting the success of our growing customer community. Every day, over 30,000 users in nonprofit, K12 education and human service organizations rely on our platform to run their operations and improve the quality of life for the communities they serve. As a Microsoft Gold Partner with over 15 years of experience developing and implementing ERP solutions, Sparkrock maintains an ecosystem of technology and delivery partners to help our clients reduce complexity and operate more predictably, effectively, and cost-efficiently. Our certified consultants expertly guide nonprofit organizations through successful digital transformation projects that stay on budget and minimize risk.

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Regain control of scheduling

Sparkrock 365 grants you the flexibility to manage your staff's time with up-to-date information seamlessly linked to important employee data, operating budgets and payroll systems.



TEMPLATES AND SCHEDULE MANAGEMENT

Define templates and create staff schedules by unit or location, establish business rules and post created schedules for staff to view online in real-time.



OVERTIME WARNINGS

Notify staff of schedule changes that may cause an overtime condition or exceed labour or union agreements.



TIME CLOCKING

Capture actual shift times with online clock-in and clock-out, ensuring the employee is in attendance and on time. Restrict time clocking to specific locations or import from external device. Pay staff by their actual attendance, not schedules.



SHIFT OFFERS AND TRADING

Post shifts online and accept bids from staff. Supervisors review all bids, select a candidate, and send out automated notifications. Empower employees to trade shifts directly, automatically requesting supervisor approval



SCHEDULE CONFIRMATION AND APPROVAL

Automatically email reminders to employees and managers about schedule confirmations before the schedule is processed by payroll.



SENIORITY/PRIORITY LISTING

Make more informed scheduling decisions with a list of preferred staff members based on availability, seniority, priority, and orientation to a particular unit.



TIME ENTRY AND APPROVAL

Make your time entry process more efficient and traceable. Establish how your staff categorizes activities on their timesheets to collect the information you need, and automate approval notifications to managers about submitted timesheets.



PAYROLL INTEGRATION

Load approved timesheet entries directly into payroll without any reformatting and seamlessly integrate allocation data for different departments, cost centers, or dimensions.



THE BEST OF BOTH WORLDS

Sparkrock 365 is built upon Microsoft Dynamics specifically to address the needs of nonprofit, K12 education and human services organizations. As an all-in-one solution, Sparkrock 365 combines the benefits of generic and niche solutions to deliver a highly effective and easy-to-use, integrated ERP that will grow and adapt to your changing requirements.

SOLUTION

CONSIDERATIONS

NICHE

- ✓ Vertically focused with feature set designed for your industry
- ✓ Provider understands sector needs
- ✗ Legacy solution with outdated user experience and interface
- ✗ Limited focus on innovation
- ✗ Issues with scaling, performance and automation
- ✗ Often requires many disparate solutions to meet overall needs
- ✗ Older platforms inhibit ability to use solution in time efficient manner
- ✗ Little investment towards innovation
- ✗ Declining user and customer base
- ✗ Corporate takeover and changes to business models introduce uncertainty

GENERIC

- ✓ Broad install base across a variety of industries
- ✓ Stable investment in new features
- ✗ Additional development work required to meet basic features and functionality you need
- ✗ Out-of-box solution is not focused on your vertical or needs
- ✗ Functionality does not align and focus on your industry's requirements
- ✗ Manual work and reliance on additional external tools is time consuming and can be prone to human error
- ✗ Time-consuming custom workflows, calculations, and reports require technical expertise

SPARKROCK 365

- ✓ All-in-one solution designed for your sector
- ✓ Built on over 15 years of specific vertical and industry experience
- ✓ Tailored for regulation and compliance needs
- ✓ Developed with end-user experience in mind
- ✓ Seamless integration into Microsoft Suite
- ✓ Automation improves efficiency and reduces errors
- ✓ Designed for complete spectrum of simple and complex implementations
- ✓ Scales with you as you grow
- ✓ Out-of-the-box feature set and functionality designed for your sector
- ✓ Internal industry expertise and understanding of your challenges
- ✓ Focused on innovation with continuous investment in new features

For additional information,
VISIT WWW.SPARKROCK.COM

GET TO KNOW SPARKROCK

Sparkrock is a Microsoft Gold Partner that has been dedicated to serving non-profits in Canada and the US since 2003, helping to bridge the technology gap between nonprofits and commercial enterprises. Today, Sparkrock helps over 30,000 nonprofit, K12, and human services users run their organizations and improve the quality of life for the people, families and communities they serve. By understanding what makes these organizations unique, our purpose-built ERP and CRM solutions and certified implementation consultants help reduce complexity and enable our customers to operate more predictably, effectively, and cost-efficiently.

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