|  |  |  |
| --- | --- | --- |
| INVOICE |  | Logo placeholder |
| DATE  Date | INVOICE NO.  Number | YOUR COMPANY  Street address  City, County/Region, Postcode  Phone number  Fax number  Email address |
| INVOICE TO  Street address  City, County/Region, Postcode  Phone number  Fax number  Email address |  |  |

| SALESPERSON | Job | Payment terms | Due date |
| --- | --- | --- | --- |
|  |  | Due on receipt |  |

| Quantity | Description | Unit price | Line total |
| --- | --- | --- | --- |

|  |  |  |  |
| --- | --- | --- | --- |
| Product | Product description | £Amount | £Amount |
| Product | Product description | £Amount | £Amount |
| Product | Product description | £Amount | £Amount |
| Product | Product description | £Amount | £Amount |

| Subtotal |  |
| --- | --- |
| VAT |  |
| Total |  |