



# Collaboration tools

3 reasons Project Online and Office 365  
are all your business needs

Did you know that companies which promote collaborative working are [five times](#) as likely to be **high performers** than those which don't? For those of you who juggle numerous projects at any one time, collaboration tools are an essential part of keeping your team productive and your business on track.

But finding software that offers everything your project managers require isn't easy. In fact, switching between a suite of different tools actually adds time to each project you deliver.

Visibility, resource allocation and efficient management are key factors in every successful project, meaning the tools you use have to combine all three. And that's where cloud-based tools like [Project Online and Office 365](#) hold their own.

## Why Project Online is the queen of collaboration tools

You're probably wondering: 'what makes these collaboration tools so special?' or 'why should my business care?'

Well, let's take a look at three reasons why Project Online and Office 365 are revolutionising the way enterprises and PMO departments deliver business strategies.

### A bird's eye view of all your processes

With so many projects to manage, it can become all too easy to overlook potential delays or run up against unbalanced resource demand. That's why accessibility and integration are integral to efficient and effective collaboration.

The new [Project Home](#) dashboard (accessible through the Office 365 menu) displays a complete overview of your recent projects. This bird's eye view gives you a quick, easy run-down of what your team has on their plate, allowing you to allocate work in more informed ways. Better still, the ability to 'favourite' certain projects enables your team to prioritise your task list.

Building on this functionality, the new [Project Roadmap](#) collaboration tool displays your project data in one cross-functional timeline (complete with dates and milestones) helping you to plan and execute your project's next steps.

### Intuitive access from anywhere

When you find yourself taking on the role of the 'accidental project manager', it's difficult to find the time to source and master your chosen collaboration tools.

Fortunately, through its integration with Office 365, Project Online is simple to navigate and accessible from anywhere in the world. From one centralised cloud portal, your team can share important project information from any Office 365 app and bring an end to time-consuming communication bottlenecks. No more spreadsheet swapping or lost files.

## Simple processes with integrated management and reporting

Now that Office 365 and Project Online collaborate seamlessly, your business can take advantage of other [Microsoft collaboration tools](#), such as:

- SharePoint
- Teams
- PowerApps
- Power BI
- Microsoft Flow

The new service also helps you align strategic business goals with available resources, including time and expense tracking, and [financial management](#). This allows you to integrate your projects, no matter how big or small, with all your organisational processes.

The integration with [Power BI](#), for example, helps you to understand the overall impact of your projects by making your business-critical data more visual. Ultimately, this streamlines your analysis and reporting processes.

## Collaborate on projects your way

Did you know that only [2.5 percent](#) of businesses complete 100 percent of their projects?

Seeing your projects through from conception to implementation shouldn't become an impossible task. With Project Online and Office 365, you can collaborate in whatever way you want using the same familiar apps and [built-in security](#).

So, why not take away the pain away from project and portfolio management today? Your one-stop project management shop awaits.

[products.office.com/en-gb/project](https://products.office.com/en-gb/project)