

# HSO Invoice Processing Assistant

Not ready for a full procurement system, let us help modernise you, in just one week, regardless of your Finance solution!



Do you need a way to bring your AP Processing into the modern era but not ready for a full procurement system and don't have the time or budget for full invoice automation?

## What is the HSO Invoice Processing Assistant

The HSO Invoice Processing Assistant App (IPA) is a light touch, easy to implement process that helps you take control of your invoice processing, allowing for a paperless process!



## Why customers use the HSO Invoice Processing Assistant

- Automatic Extraction of PDF Invoices
- User-Friendly Invoice Coding Interface
- Automatic Approvals based on a Customisable Hierarchy
- Automatic Upload of Invoices in your system, or a CSV File

## User Friendly Process

- Paperless Processing direct from your inbox
- Intuitive entry screen makes coding a breeze
- Take your whole process online
- Customisable to suit your business

## Automatic Approvals

- Have the matrix you desire; easy to modify.
- Easy access to status updates
- No more paper signing, everything is online
- Quick and user-friendly approvals.

## Direct to your System

- Works with any Finance or ERP System
- Where Connectors are available, data can be uploaded directly into your system
- For legacy systems, a tailored CSV File is provided for easy upload.

## Working From Home?

With the move to working from home, the ability to send paper copies of invoices to the relevant person to approve has suddenly vanished. Are your Accounts Payable team struggling to figure out what invoice is where, and with who?

If you're not ready or able to do a full Automated Invoicing Solution or Procurement Solution, the Invoicing Processing Assistant is the solution for you!



# Get Real Results, Rapidly, with Reduced Pain!

## Quick and Low-cost

- Get the solution up and running in one week
- Minimal PowerApp Per App Licenses Required
- Approval works with standard Microsoft Office 365 License

## Light Touch

- Not a Full AP Solution means a quick implementation
- Designed to work alongside your Finance System
- Start your team's journey to a bigger solution

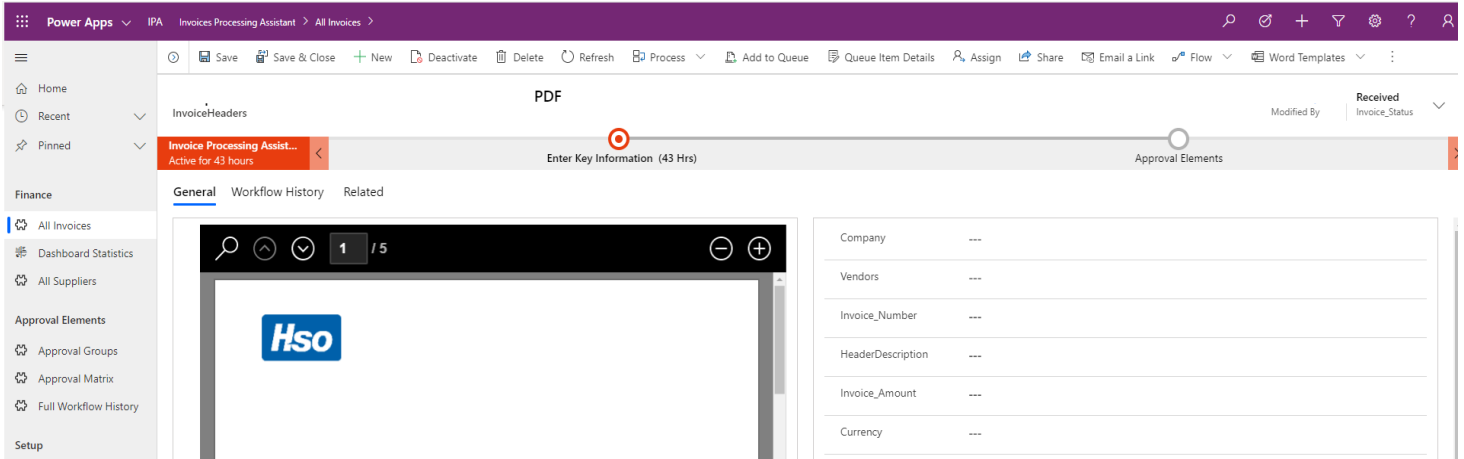
## Automation

- Automatic Uploads
- Automatic Approvals
- Reduced Processing Time for AP Team

## Get Started Quickly!

Don't take months to realise measurable improvements!

- Go live in just one week
- Minimal instruction is required – it's that intuitive to use!
- Use the best of Power Apps and Power Automate
- Keep your licensing costs to a minimum
- Improve efficiencies for your Finance Team



## Everything you need in one place!

PDF Copies stored in Blob ensure that costs for this solution are kept to a minimum. Your Accounts Payable users will have everything they need on one screen for easy navigation, coding and chasing.

## Why HSO?

The Power Platform Team at HSO is made up of Microsoft Dynamics 365 Finance and Supply Chain Consultants, some of whom have an Accounts Payable background.

As a Microsoft Inner Circle Partner, you are in safe hands with HSO.