

PwC Collaboration, Document & Records Management Assessment & Strategy

Built for Microsoft 365

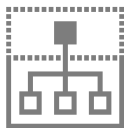
The PwC Information Governance & Privacy (IG&P) practice helps organizations implement the Microsoft 365 platform to **empower virtual collaboration, document and records management, and the appropriate information governance and security controls to deploy teams and manage risks throughout the information lifecycle**. PwC enhances the employee experience that results in increased adoption and usage of Microsoft 365 that helps organizations improve access to information and provides employees the opportunity to focus on higher-value activities versus searching for information. In addition, organizations can experience a reduction in operation costs, acceleration of time-to-market, and improved innovation.

According to forrester, customers have seen the following benefits from Microsoft 365:

- 1 Enhanced document management**
 - Over **\$600,000 savings** due to reducing or replacing an organization's need to use other document management and collaboration software or hardware
 - Employees save **4 hours per week** from improved collaboration and information sharing because of co-authoring, version control, more efficient searches, real-time conversations, etc.
- 2 Improved collaboration**
 - Decision makers **make their decisions 17.7% faster** (due to the information being available and searchable in Teams and the easy access to colleagues to collaborate in real-time)
- 3 Increased employee productivity**
 - Employees **save 15 minutes per day** by not wasting time and cognitive re-engagement by switching between applications

Source: Forrester, ["The Total Economic Impact of the Microsoft 365 E5 Solutions."](#) ["The Value of Creating a Modern Workplace, Oct. 2018."](#)

Empowering virtual work



Document & records management

Outside the firewall employees need unfettered access



Geographically distributed

Need varied ways to connect across locations and time zones



Multi-faceted toolset

Microsoft 365 platform enables the organization to deploy new capabilities as needed

PwC understands that organizations today need flexible solutions that **support employees regardless of where they are working and on what device**, while providing a robust level of security, information governance, and data protection.

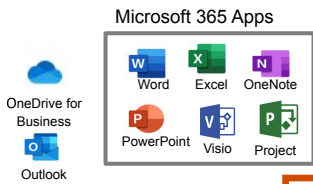
PwC can help clients understand how to optimize their Microsoft 365 investment to empower digital transformation capabilities, such as:

- Assess opportunities for cost savings by eliminating redundant systems
- Support the centralized management of documents and records through the development of a migration strategy from legacy file shares
- Provide change management and training support to increase adoption and reach target goals
- Develop Information Governance structure and supporting roles and responsibilities

Where are you on your Microsoft 365 journey? PwC can engage with you on your journey

Just getting started

Evaluating and assessing your business needs and information landscape



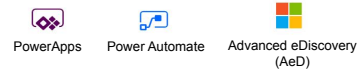
Getting the hang of things

Providing enhanced collaboration, communication, and content management



Leading the pack

Adopting the latest and greatest Microsoft 365 capabilities



PwC Rapid Microsoft 365 assessment and strategy

- 1 Develop Microsoft 365 Collaboration, Document and Records Management Strategy and High-Level Implementation Roadmap
- 2 Leveraging the PwC Information Governance Framework conduct collaborative visioning workshops to co-create Microsoft 365 strategy
- 3 Identify relevant leading practices and recommendations for future state activities
- 4 Conduct executive briefing with leadership to obtain buy in

Deliverables

- Rapid Microsoft 365 Collaboration, Document and Records Management Strategy Assessment
- Rapid Microsoft 365 Collaboration, Document and Records Management High-Level Implementation Roadmap

Approximately a three to four week engagement

Contact us for further information

Brian Wycliff
brian.wycliff@pwc.com
+1 713 397 6540

Josh Rattan
joshua.r.rattan@pwc.com
+1 301 332 0827

Denise Lee
Denise.lee@pwc.com
+1 703 850 7450