

Enterprise to the Power of Digital™

CONTRACT Management Powered by Microsoft PowerApps



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Gold
Microsoft
Partner



Problem Statement



CONTRACT Management

Flexible | Intelligent | Easy to Use | Configurable Process

SMART SOLUTION FOR YOUR CONTRACT MANAGEMENT NEEDS

- Organizations across industry verticals are facing challenges to manage increasing volume and complexity of contracts (buy-side, sell-side, employees) and the impact of non-compliance . Thus importance of adopting an effective Contract Management solution is of utmost importance to reduce costs and improve Financial and Operational performance.
- Typical contract management solutions are expensive and for organizations looking to leverage their investments in Microsoft technology Birlasoft has a cost-effective solution option.
- Birlasoft’s Contract Management solution not only solves the cost problem, but it also helps organizations to fully automate contract creation to disposition as well as uses AI features to enhance customer experience.
- Introducing one-of-its-kind, fully customizable, intelligent Contract Management solution powered by Power Apps and Automate.
- Birlasoft's Contract Management enables you to smartly manage Contracts leading to improved efficiency, productivity & visibility

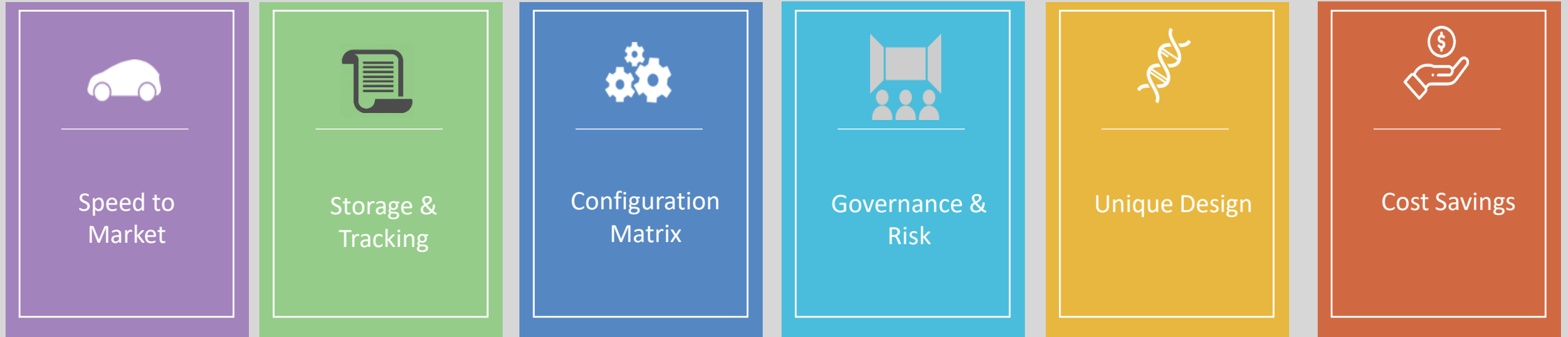
Salient features of CONTRACT Management:

- Approval Configuration Matrix to customize workflow as required
- Intelligent routing of workflow tasks based on workload of approvers
- Intelligent reading of Contract Content for smart routing of approvals
- Integration with Adobe Sign for electronic signing
- Automatic saving of Signed Contract
- Multiple attachments for each Contract
- Contract Amendments
- Automatic reminders for Contracts about to Expire
- Document versioning
- Co-Authoring

BIGG^{er}
FAST^{er}
SMART^{er}

enterprise
reimagined **er**TM

Benefits of Contract Management Solution



CONTRACT LIFE CYCLE
MANAGEMENT

QUICK DEPLOYMENT, EASY TO USE

CONTRACT REPOSITORY TO STORE & TRACK CONTRACTS

CONFIGURATION MATRIX TO DEFINE YOUR OWN WORKFLOW PROCESS

GOVERNANCE & RISK MANAGEMENT, TRACK DEVIATIONS & AUTO RENEWALS

DESIGN YOUR OWN CONTRACT TEMPLATES

ENSURE STANDARD & PROCESS COMPLIANCE

COST SAVINGS FOR YOUR ORGANIZATION

FLEXIBLE SOLUTION FOR **YOUR** BUSINESS NEEDS

1. **CONTRACT COMPLIANCE:**

Template based Contract generation ensures that Contract Owners make use of latest Contract Documents. System allows easy maintenance & update to Contract Template.

2. **GOVERNANCE & RISK:**

Central Contract Repository allows easy governance of Contracts. Track deviations & auto renewals, intelligent identification of Penalty clauses & other hidden terms.

3. **CONFIGURATION MATRIX:**

Easily configure workflow process according to your business need. Define your own process and rules for each Contract Template.

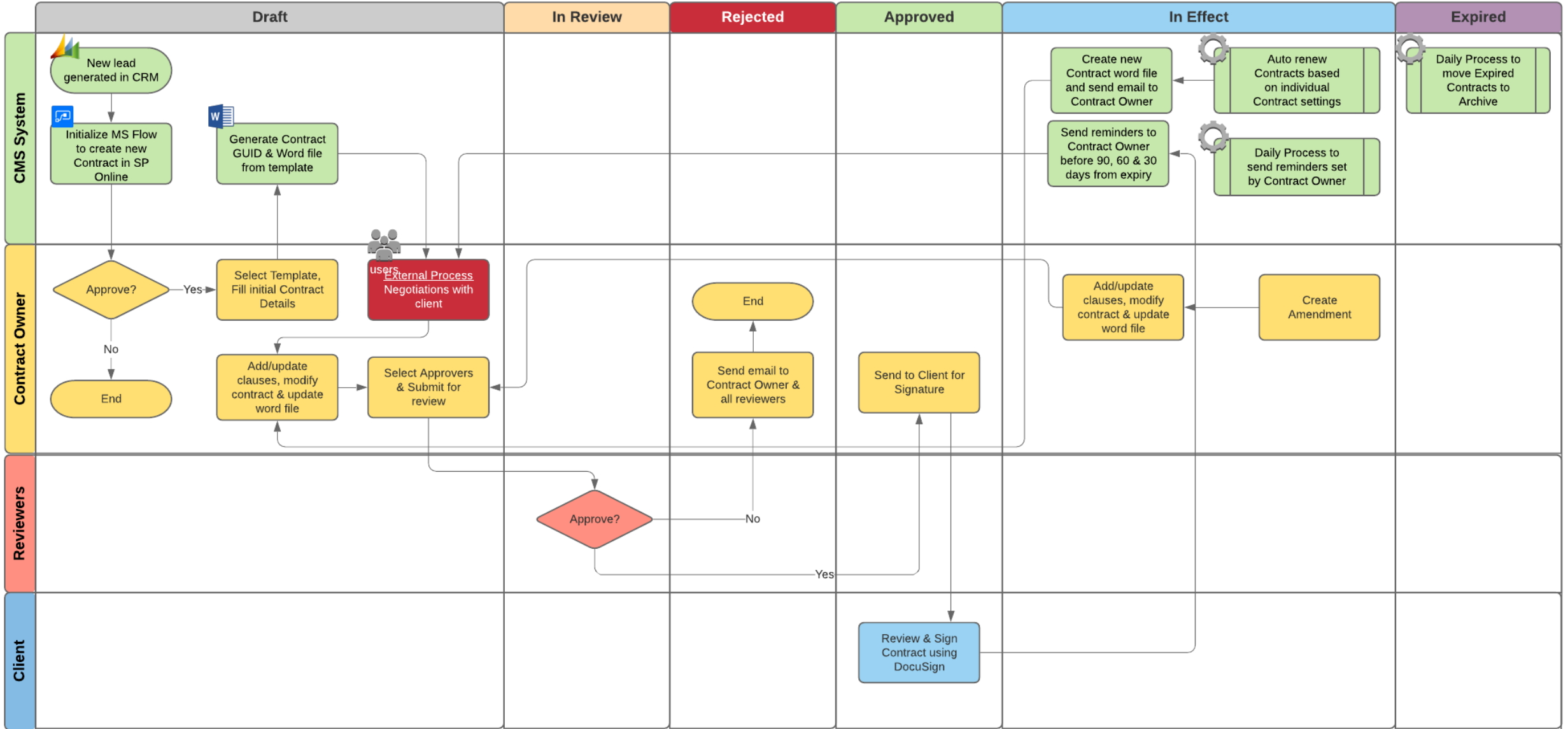
4. **UNIQUE DESIGN:**

Design your own templates with smart replacement of content with real time Contract data. Ensure standard & most updated templates are used for contract generation.

5. **CONFIGURABLE EMAIL:**

Easily configure your own email templates & notification text.

Our Process Flow



Workflow Configuration

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Title *

Sequence of Steps

Assign Attorney

Select user who will assign Attorney *

Department Approval

Department	Approval Type	Approver(s)
Accounting	Sequential	<input type="text"/>
Information Technology	Sequential	<input type="text"/>

[+ Add Department Approval](#)

Client Signature

Email will be sent to Client Contact Email with instructions on how to sign the Contract

Additional Notification

Send Additional Notification to
(Up to 5 users)

Business Rules

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Press **F11** to exit full screen

Title *

If Late Payment Penalty is not empty Then Assign Approval Task To Else Do Nothing

Sequence * Contract Template * Execution Sequence Workflow Step

Existing Business Rules for above selection

Sequence	Title	Description
1	NDA - Approval before Attorney Assignment	If Late Payment Penalty is not empty Then Assign Approval Task To <input type="text"/> Else Do Nothing

Condition

Select Field * Select Condition * Compare To

Then

Action To Email Template

Else

Action

Contract Form

Back to Site ▶ Contract Repository

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Draft → Assign Attorney → Department Approval → Client Signature → Send Additional Notification → **In Effect**

Contract Initial Details Status: In Effect

Title	<input type="text"/>	Contract Amount	<input type="text"/>	Contract Owner	<input type="text"/>
Contract Type	<input type="text"/>	Contract Start Date	<input type="text"/>	Attorney	<input type="text"/>
Contract Template	<input type="text"/>	Contract End Date	<input type="text"/>	Contract Number	<input type="text"/>

General Information

- Key Dates
- Commercial Information
- Approvals
- Review History
- Contract Documents

Contract Description:

Client Name:

Client Contact Person:

Client Contact Email:

Client Location:

Company Location:

Address Line 1:

Address Line 2:

State:

Thank You

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