



THE  
SINGLE  
SMART  
WORKPLACE  
SOLUTION



The only smart workplace solution you need to run your business with the flexibility and function you require

# Desk Booking

- Sync with O65 or Google calendar
- Form or map bookings
- Employee and administrator templates
- Administrator interface enables editing and management of bookings
- QR code check in
- Quick view home page of free space and your bookings
- Single or group bookings for desks

The image displays two screenshots of the PlaceOS interface. The top screenshot shows a 'Request a desk' form with the following fields: 'Single' (selected) and 'Group' buttons; 'Building' dropdown set to 'Sydney'; 'Date' dropdown set to 'May 11, 2021'; and a 'Reason' text input field. The bottom screenshot shows a desk map for 'Level 1' with desks 1.001, 1.002, 1.003, 1.004, and 1.006. Each desk has a 'Book' button. The map is labeled 'WEST' and 'SOUTH' and includes navigation icons like zoom in (+), zoom out (-), and refresh (circular arrow).

# Room Booking

- Ability to book a room and sync with a calendaring service
- Book through a booking form or map interface
- Employee and administrator templates
- Administrator interface enables editing and management of bookings

The screenshot displays the PlaceOS interface for room booking. At the top, there is a search bar with the text "Search for people or spaces...". Below the search bar, the location is set to "Sydney" and the level to "Level 1". A "Zones" toggle is visible. The main area shows a floor plan map with various rooms and meeting spaces. The map is oriented with "NORTH" at the top and "WEST" on the left. A search overlay is active, showing options for "QUICK SEARCH" and "DETAILED BOOKING".

**PlaceOS** Search for people or spaces...

Sydney Level 1

Zones

NORTH

WEST

EA

PlaceOS Search for people or spaces...

HOW WOULD YOU LIKE TO SEARCH?

QUICK SEARCH

Now Any Capacity Go ->

OR

DETAILED BOOKING

Date & Time

Date Start Time End Time

May 12, 2021 04:00 pm 4:30 PM (30 minutes)

People

Attendees

Search for user...

No attendees

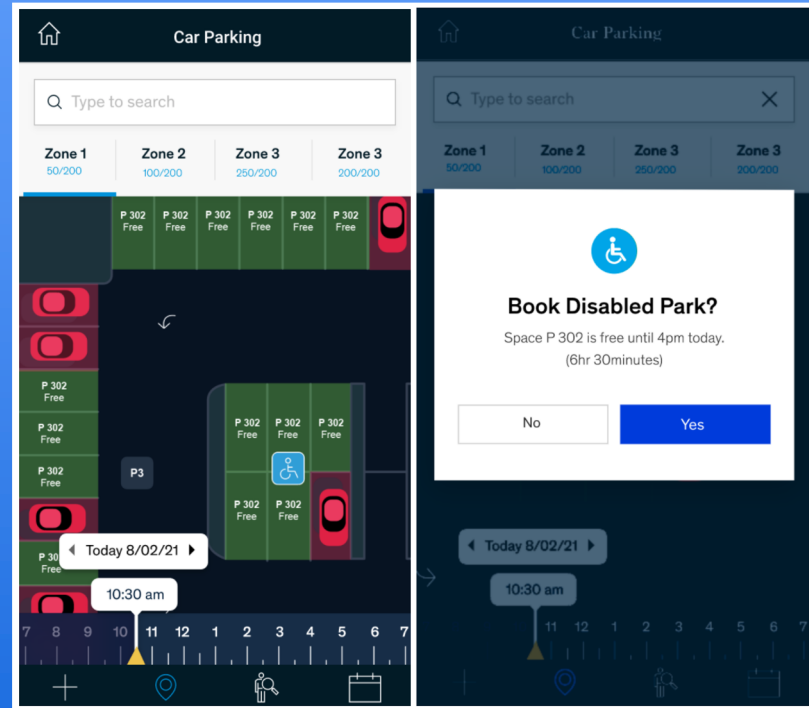
Add External Upload CSV CSV Template

+ Home People Location Calendar

# Carpark Management

## Possible Integrations

- Wifi network
- Car space Utilisation sensors
- Licence plate scanner
- Calendaring system
- Corporate Identity

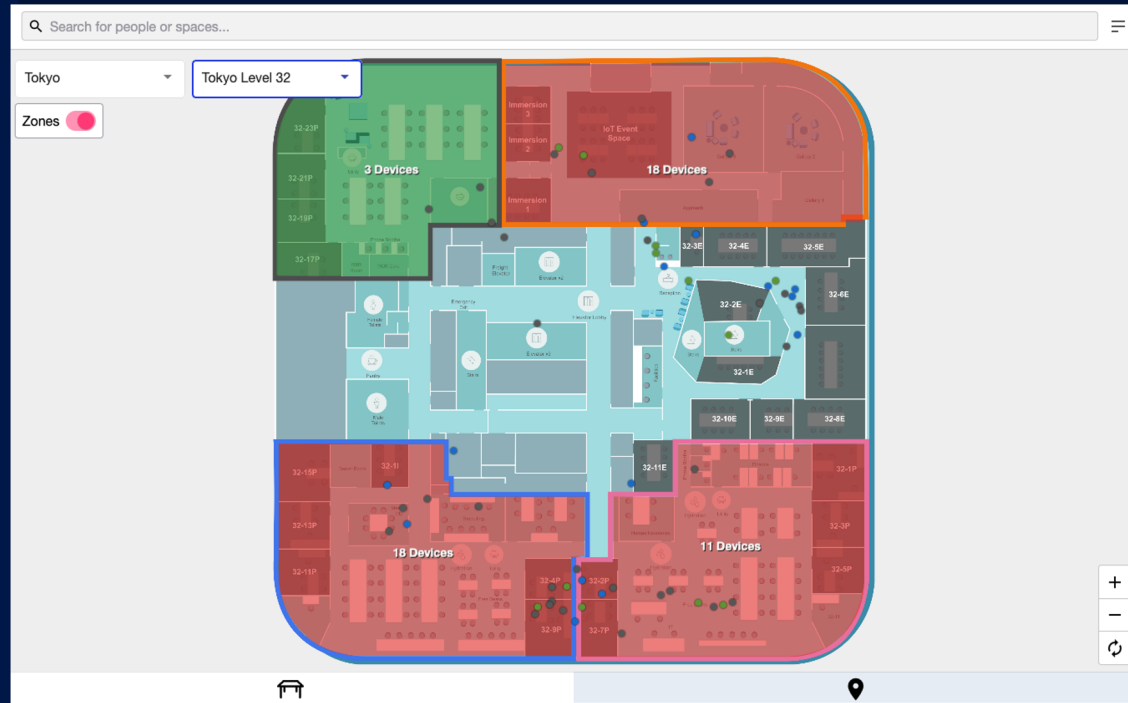


# Space Utilization

Understand where people are in a building and how many people are in each zone. Search for people and assets on the network.

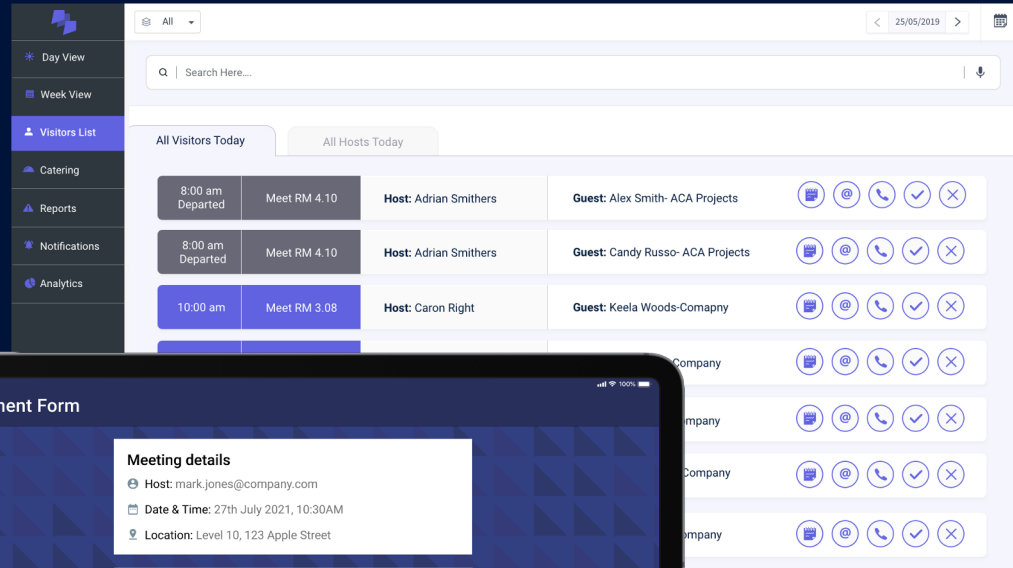
## Possible Integrations

- Wifi network e.g. Meraki
- BLE for asset locations
- Active Directory for identification
- Cameras, sensors or other data sources for location information.



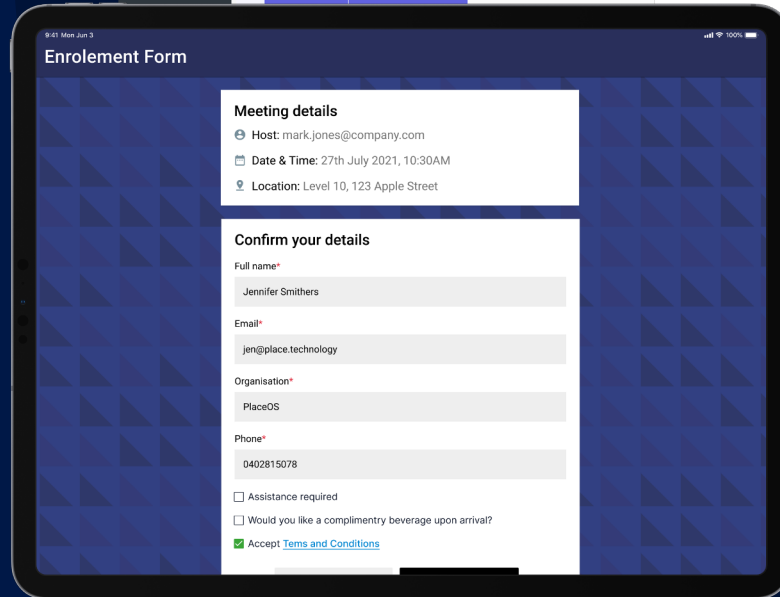
# Visitor Management

- Visitor welcome invitation with QR code for check in
- Visitor kiosk interface. Run on any device that supports a web browser
- Edit Visitor or booking assignee details
- Allows for check-in of visitors (via kiosk or via link in email invite)
- Notifies hosts or assigned meeting contact when a visitor or group of visitors have arrived.
- Easily contact the host or assigned meeting contact.



The screenshot displays a web interface for visitor management. On the left is a navigation sidebar with options: Day View, Week View, Visitors List (selected), Catering, Reports, Notifications, and Analytics. The main area shows a search bar and tabs for 'All Visitors Today' and 'All Hosts Today'. Below, a table lists visitor appointments:

Time	Meeting	Host	Guest	Actions
8:00 am Departed	Meet RM 4.10	Adrian Smithers	Alex Smith- ACA Projects	[Icons: Message, Social, Call, Check, Close]
8:00 am Departed	Meet RM 4.10	Adrian Smithers	Candy Russo- ACA Projects	[Icons: Message, Social, Call, Check, Close]
10:00 am	Meet RM 3.08	Caron Right	Keela Woods-Comapny	[Icons: Message, Social, Call, Check, Close]
			Company	[Icons: Message, Social, Call, Check, Close]
			Company	[Icons: Message, Social, Call, Check, Close]
			Company	[Icons: Message, Social, Call, Check, Close]
			Company	[Icons: Message, Social, Call, Check, Close]

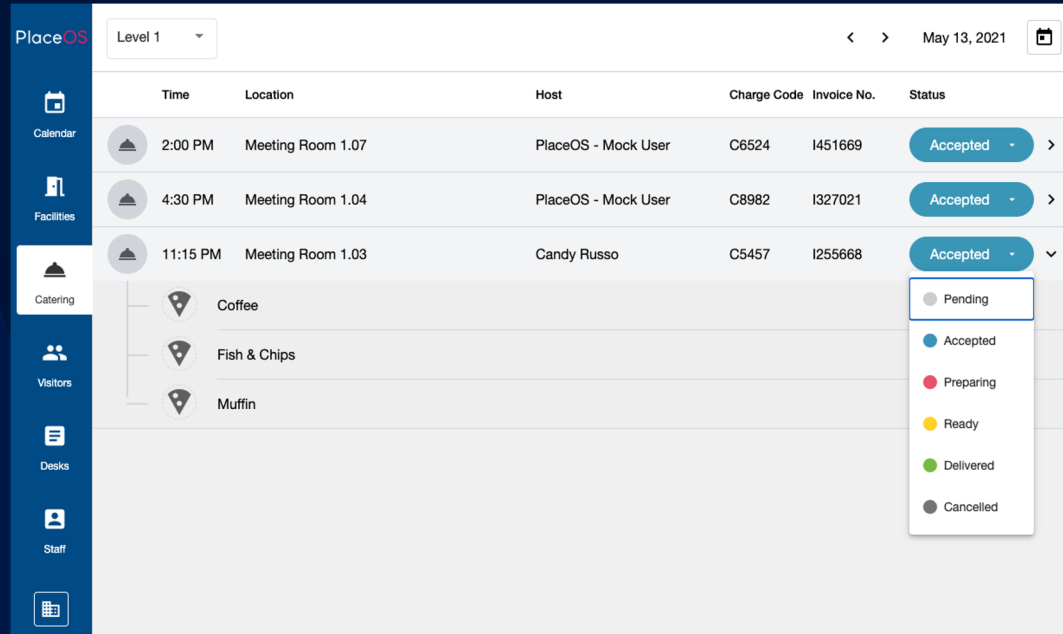


The screenshot shows a tablet displaying an 'Enrolement Form' (likely a typo for Enrollment Form) for a meeting. The form is titled 'Enrolement Form' and contains the following sections:

- Meeting details**
  - Host: mark.jones@company.com
  - Date & Time: 27th July 2021, 10:30AM
  - Location: Level 10, 123 Apple Street
- Confirm your details**
  - Full name\*: Jennifer Smithers
  - Email\*: jen@place.technology
  - Organisation\*: PlaceOS
  - Phone\*: 0402815078
  - Assistance required
  - Would you like a complimentary beverage upon arrival?
  - Accept [Terms and Conditions](#)

# Catering Management

- Create and edit menu items and apply pricing
- Menu available in booking form for users to add catering
- Catering rules can be applied for min catering numbers, time to order and so on
- Easily view catering order status and move through the lifecycle from ordered, accepted, preparing to delivered.
- Consumption and chargeback reporting



The screenshot displays the PlaceOS interface for catering management. At the top, there is a navigation bar with the PlaceOS logo, a dropdown menu set to 'Level 1', and a date selector for 'May 13, 2021'. A left sidebar contains navigation icons for Calendar, Facilities, Catering (selected), Visitors, Desks, and Staff. The main content area features a table of catering orders with columns for Time, Location, Host, Charge Code, Invoice No., and Status. The third order is expanded to show a list of menu items: Coffee, Fish & Chips, and Muffin. A dropdown menu is open over the 'Accepted' status of the third order, showing options: Pending, Accepted, Preparing, Ready, Delivered, and Cancelled.

Time	Location	Host	Charge Code	Invoice No.	Status
2:00 PM	Meeting Room 1.07	PlaceOS - Mock User	C6524	I451669	Accepted
4:30 PM	Meeting Room 1.04	PlaceOS - Mock User	C8982	I327021	Accepted
11:15 PM	Meeting Room 1.03	Candy Russo	C5457	I255668	Accepted

- Pending
- Accepted
- Preparing
- Ready
- Delivered
- Cancelled

## Contact Us:

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Learn more: [www.powerworkplace.com](http://www.powerworkplace.com)



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