

Quickly implement and technically enforce a strong (yet flexible) governance plan, leading to increased adoption

Teams / M365 Governance



Offering Highlights



4-6-week engagement that helps cleanup your Teams and SharePoint environments



Designs and implements processes and governance controls for your Teams and SharePoint provisioning



Simple, easy-to use, beautiful tool for end users, team owners, and IT admins – makes the hard work easy for everyone!



Governance Workshop covering other areas of M365 including Classification, Sensitivity, Retention, eDiscovery and Data Loss Prevention

The Teams / M365 Governance engagement is for organizations that are looking to implement an effective governance program around the creation, usage, archival and management of Teams, Sites and Groups in their organization.

This engagement concentrates on the provisioning, usage, templates and standards for Groups, Sites and Teams, but other aspects of a holistic governance program for M365 can be added such as Classification, Retention, Sensitivity, eDiscovery and Data Loss Prevention.

This is right for you if you:

- Have a wish to deploy (or re-deploy) Teams and SharePoint sites with a comprehensive governance plan in place
- Would like to standardize the process of creating, managing and disposing of Teams or SharePoint sites
- Want to enforce consistency within Teams and SharePoint based on Channels, Tabs, Documents, Metadata and SharePoint sites
- Wish to enable self service creation of Teams, Groups or Sites but require additional safeguards to limit duplication, sprawl and encourage collaboration
- Need to manage additional policies and risk that is dependent on your specific industry

What is delivered to the customer

1. App Installation and Configuration

Installation and configuration of the Orchestry App

Workspace Directory for managing all teams, Customized Workspaces to get the organization started in providing a standardized, protected, and feature-rich Teams templates

2. Insights and Analysis of current environment

Categorization of existing Teams or SharePoint sites to help understand usage and identify Teams or SharePoint sites for archival or deletion

3. Create, Implement, and train on Governance Plans and Policies

Create and implement governance policies around the creation, naming, retention and disposition of Teams, Sites and Groups

Basic training on the app for Teams administrators and access to knowledge base for Orchestry

4. M365 Governance Workshop and Advising

Conduct of Governance Workshop to provide information and advice on other areas of M365 governance that can be adopted including Classification, Sensitivity, Retention, eDiscovery and Data Loss Prevention