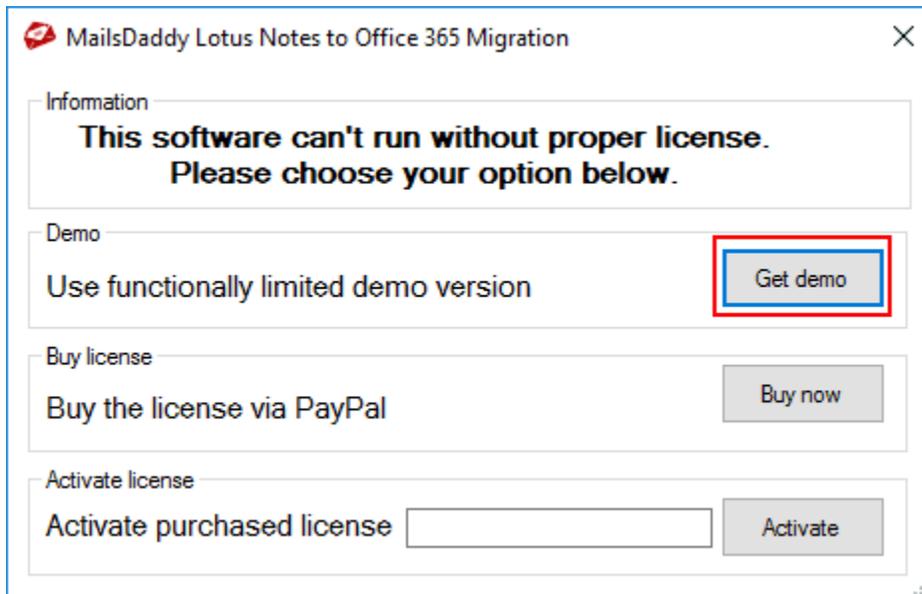
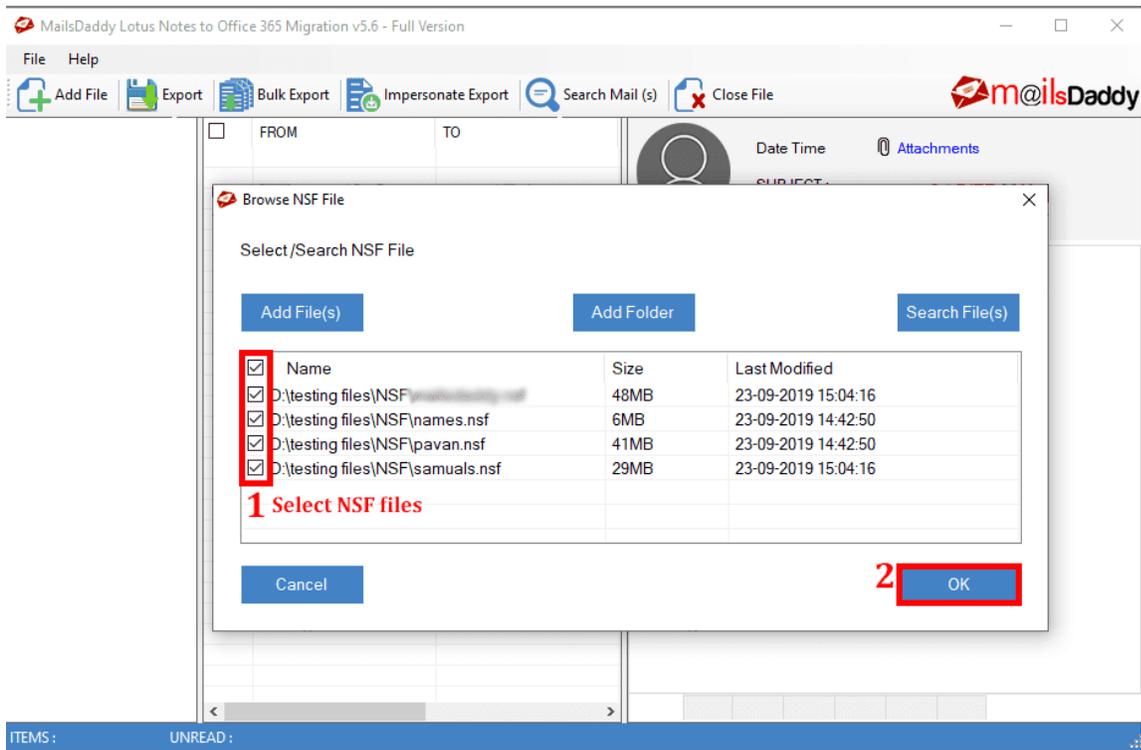


**Step 1:** Download and install ([Installation Guide](#)) the application. Launch the software and then click on Get demo button in order to use free trial edition of the software. You can directly activate to full version if you already purchase the software.

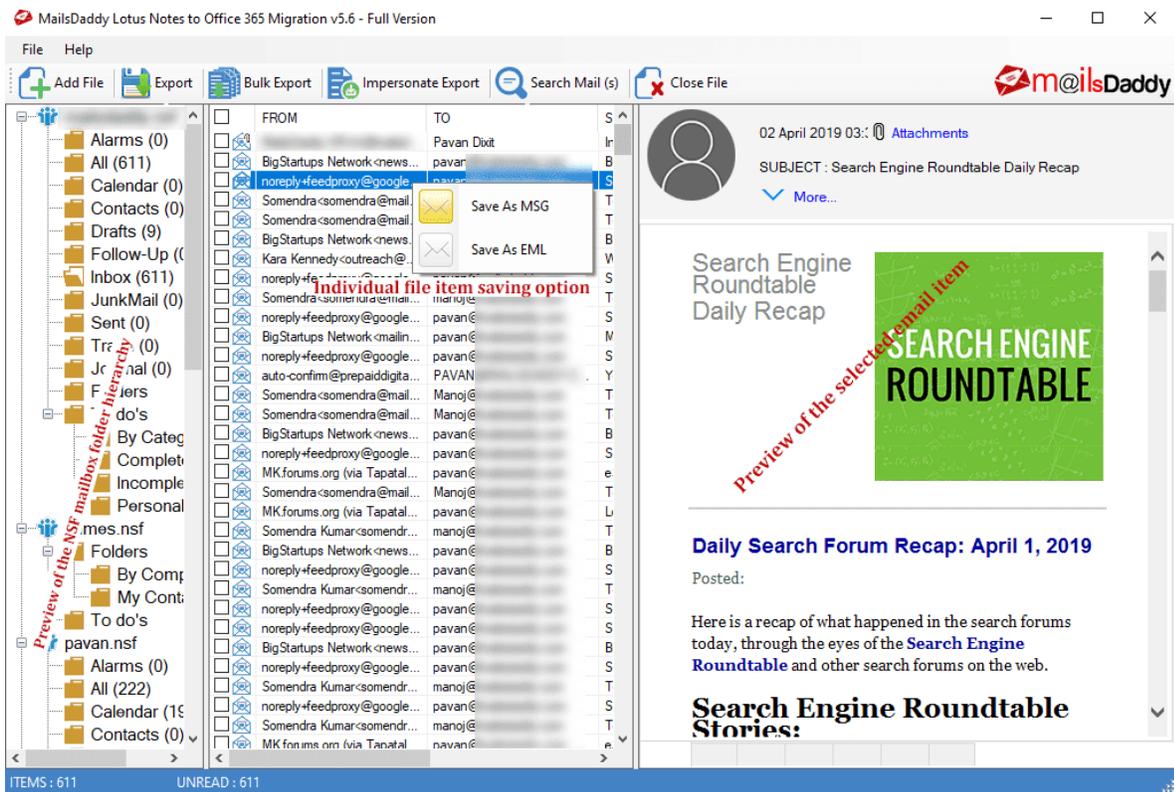


**Step 2:** From the first screen, Click on Add File button to search or browse NSF files.

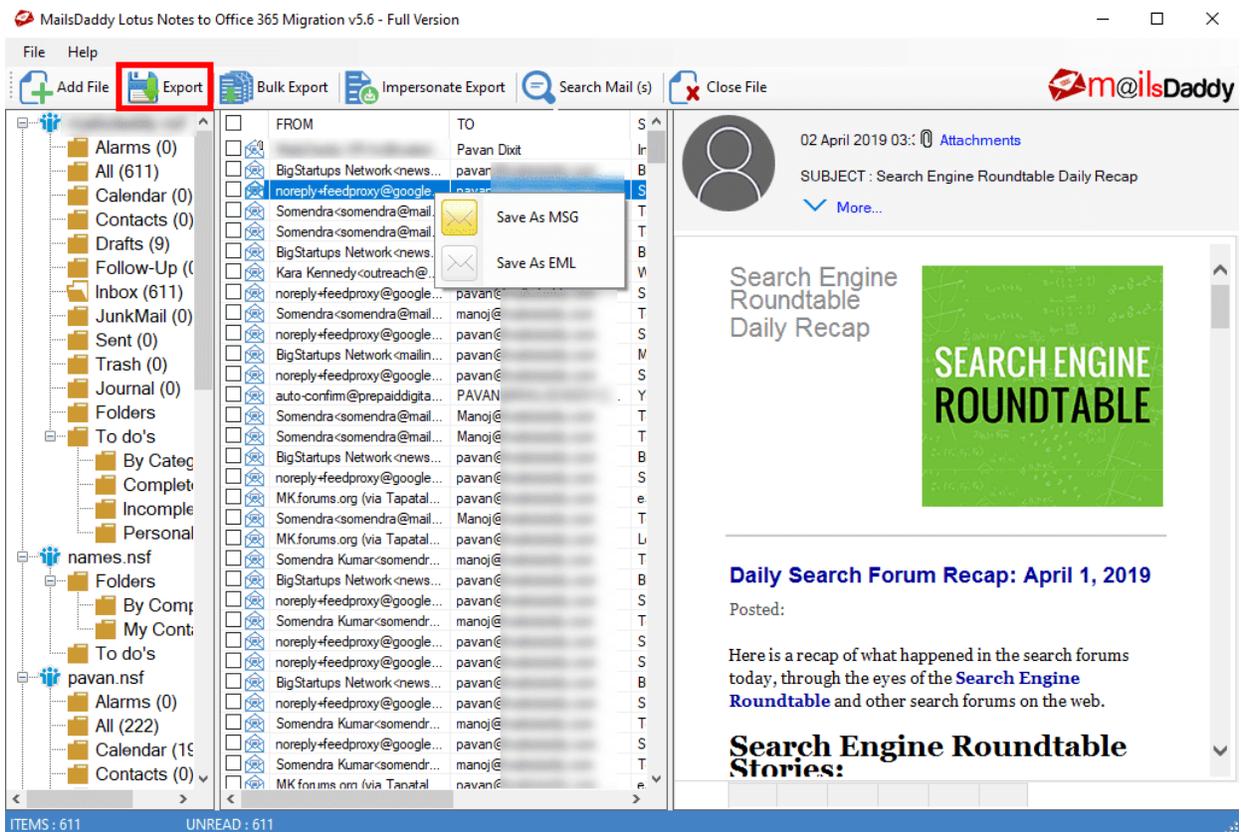
- **Add File(s):** This option is used to add NSF files manually.
- **Add Folder:** You can also locate a folder which contains multiple NSF files.
- **Search Files:** With this option you can easily search NSF files from a specific drive or folder.



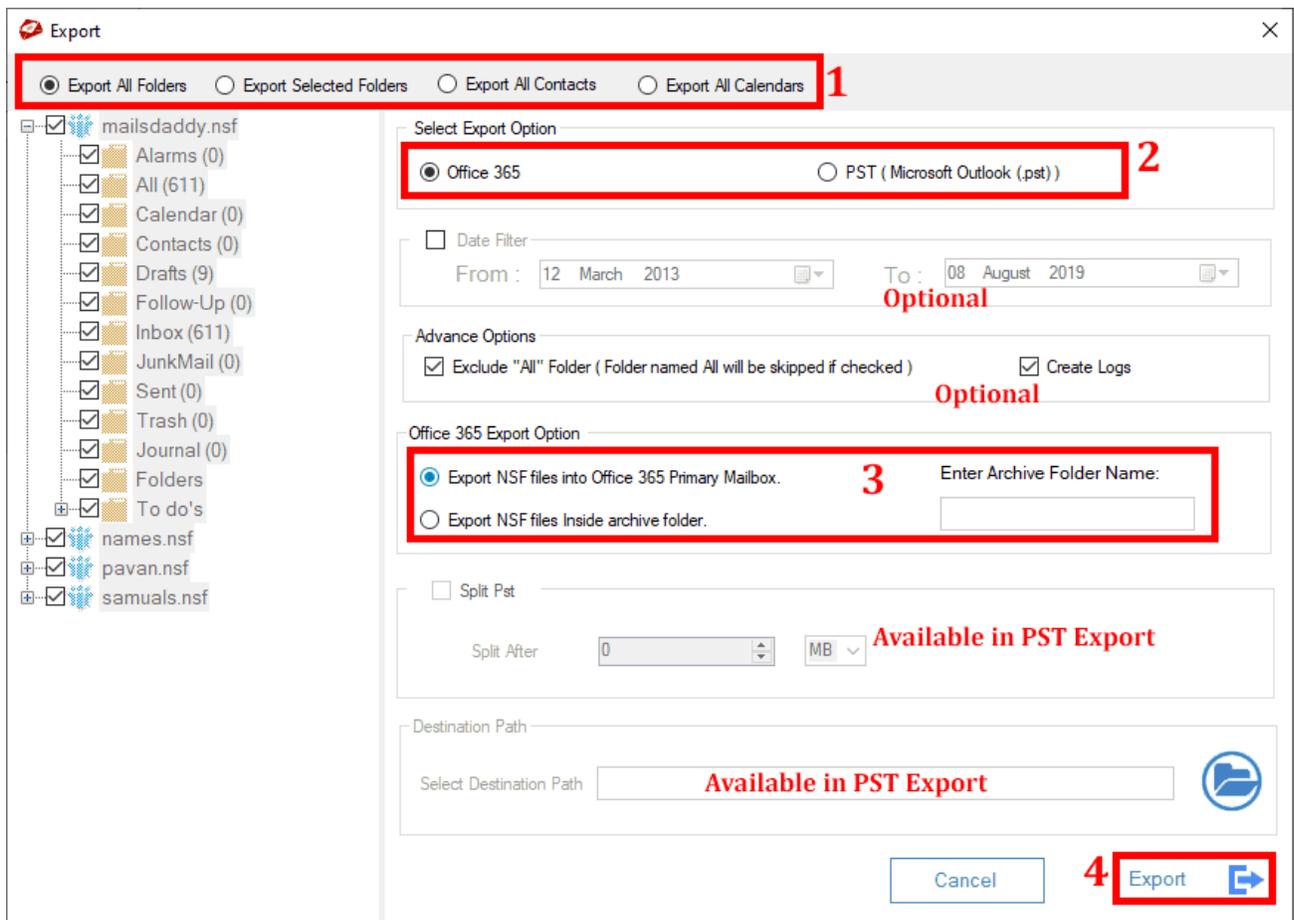
**Step 3:** just click on any file to load and preview its all messages, calendar, TO do list and Tasks. With full version software, you can save particular messages to msg and attachments to their original format by right clicking on them.



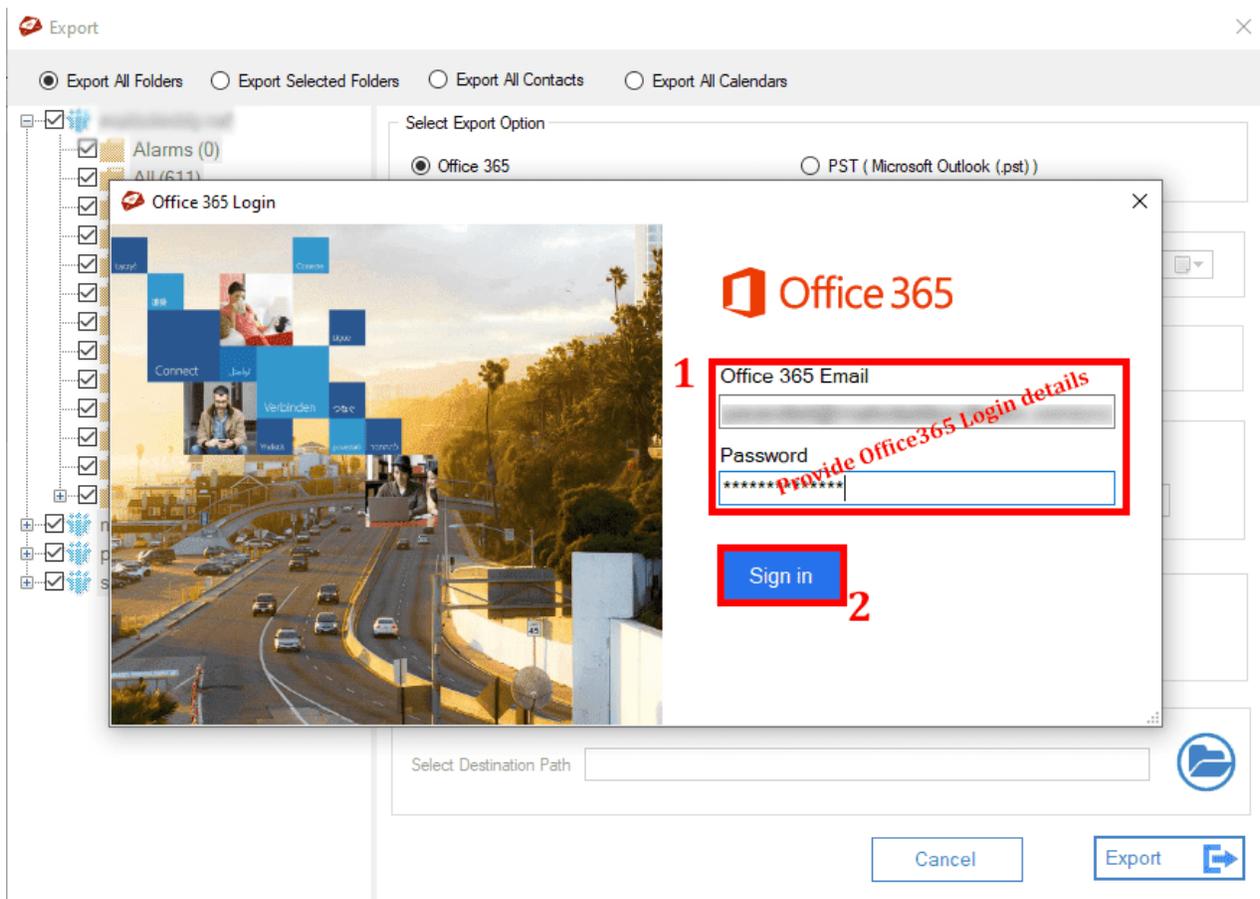
**Step 4:** Click on Export button to upload lotus notes files to Office 365 account.



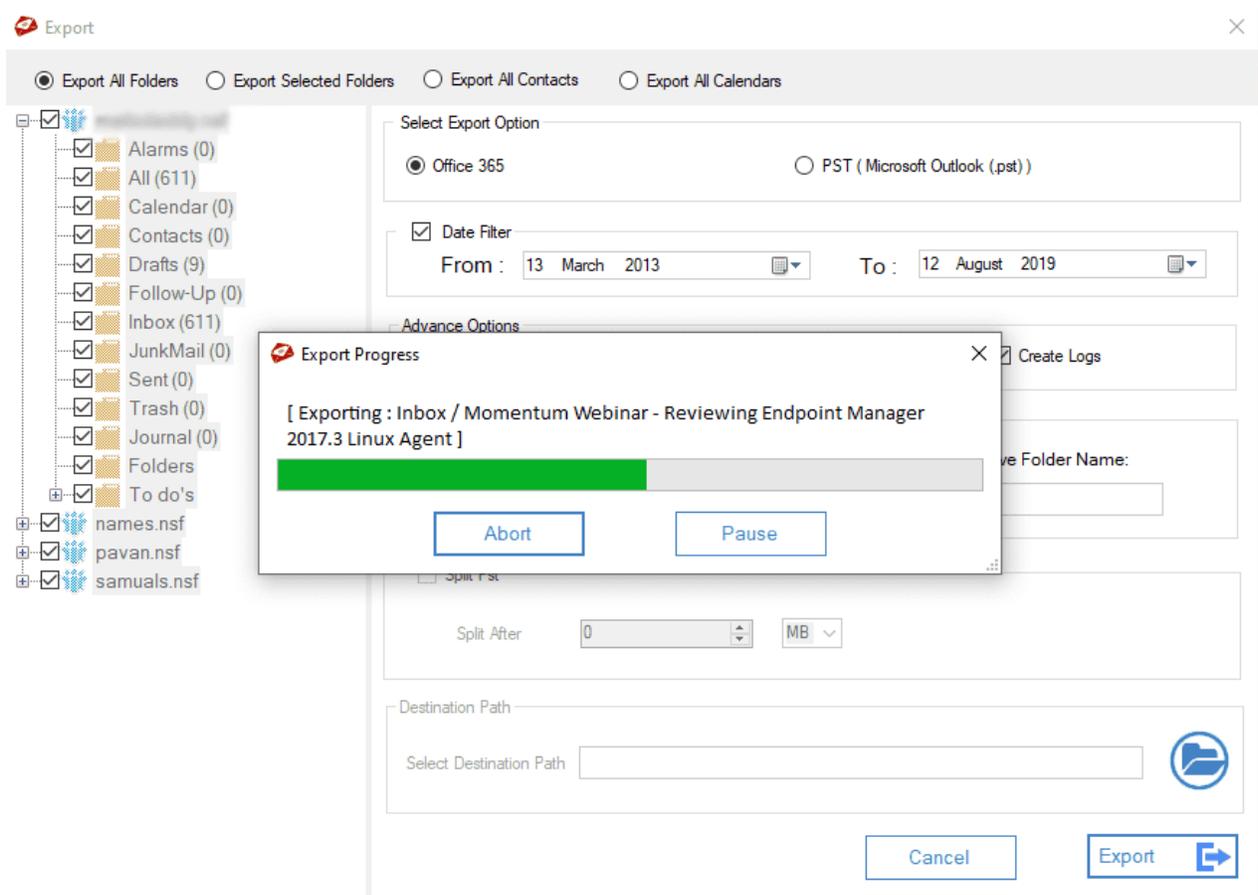
**Step 5:** Export Window will appear on the screen. Select "Export All Folders" or "Export Selected Folders" as per your need. Now select Office 365 >> select a required option, Import NSF files Inside a New Folder (MailsDaddy) OR Import NSF files into Office 365 default folders as per your need. Provide login ID and password of your Office 365 account then finally click on Export button to start migration.



**Step 6:** Provide Login details of Your Office 365 account and click on Login button.



**Step 7:** The software begins migration and show the status through progress bar. You may pause or resume the conversion process in between if you want.



**Step 8:** The software will display a confirmation message "Selected folders exported successfully to your Office 365 account. Click on the OK button.

Export All Folders    Export Selected Folders    Export All Contacts    Export All Calendars

- mail**
- Alarms (0)
- All (611)
- Calendar (0)
- Contacts (0)
- Drafts (9)
- Follow-Up (0)
- Inbox (611)
- JunkMail (0)
- Sent (0)
- Trash (0)
- Journal (0)
- Folders
- To do's
- names.nsf
- pavan.nsf
- samuals.nsf

Select Export Option

Office 365    PST (Microsoft Outlook (.pst))

Date Filter

From : 13 March 2013   To : 12 August 2019

Advance Options

Exclude "All" Folder ( Folder named All will be skipped if checked )    Create Logs

Message



Selected Folders Exported Successfully To Your Office 365 Account

OK

Enter Archive Folder Name:

Split After 0 MB

Destination Path

Select Destination Path

Cancel

Export

