PAPERLESS TRAIL INC
PEOPLE - TECHNOLOGY - INNOVATION

Archive One document management solution

https://paperlesstrail.net/

ArchiveOne

Silver
Microsoft Partner

Good relationships are built on trust. Meet some of the companies who believe in our abilities.

2GO · **MRC** · **SGS** · **UCPB** · **Holcim**

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ARCHIVE ONE

AI powered document management for optimized business performance

- 17 years in business

- 700+ projects completed

- 600 clients served

- 200 million digitized records

ARCHIVE ONE uniquely brings value to each of the following organizational roles:

1 Head of Quality Assurance

2 CFO, Finance Director

3 CCO, Compliance Director

4 Records Manager

BEST-IN-CLASS DIGITAL DOCUMENT SOLUTION, POWERED BY AI

In the cloud or on-premise, Archive One is your digital solution for document management.

We provide a secure and flexible document management solution that goes beyond just management and control:

- Pre-trained artificial intelligence models

- Machine learning enhances the accuracy and speed of indexing

- Optical character recognition delivers exceptionally high text recognition rates, automatically

ARCHIVE ONE MAKES COMPLIANCE & AUDITS EASY

Being a compliance tool, Archive One enables organizations to prepare the right documentation for audits and ensure corporate and regulatory compliance.

- With advanced keyword analysis, audits can be conducted quickly and securely

- AI capabilities enable automatic compliance documents to be created, reducing legal risk and labor costs

- Set your level of security per document, user, group or department to ensure the right standards are employed

Built on Azure, the Trusted Cloud

Artificial intelligence powers next generation document management

24/7 Uptime

Pre-Trained AI Models   **Pay-Per-Use API**

Machine Learning   **Text Extraction (Indexing)**   **Optical Character Recognition (OCR)**

IN THE CLOUD

With Microsoft Azure as our cloud service platform, Archive One Cloud comes with the best practices in securing data and keeping services running 24/7.

Cloud-based document management solutions feature capabilities that allow accessibility and relatively easy implementation while delivering exceptional value to organizations.

- Accessible in any location
- Multitenancy
- Greater reliability – 99.9% uptime
- Better protection from data loss
- Business continuity
- Seamless scalability

*On-premise solution also available

DATA MIGRATION SERVICES

We have migrated more than 54 million records from older systems and made them digitally accessible. This has enabled our customers to use all the previous investments made on data.
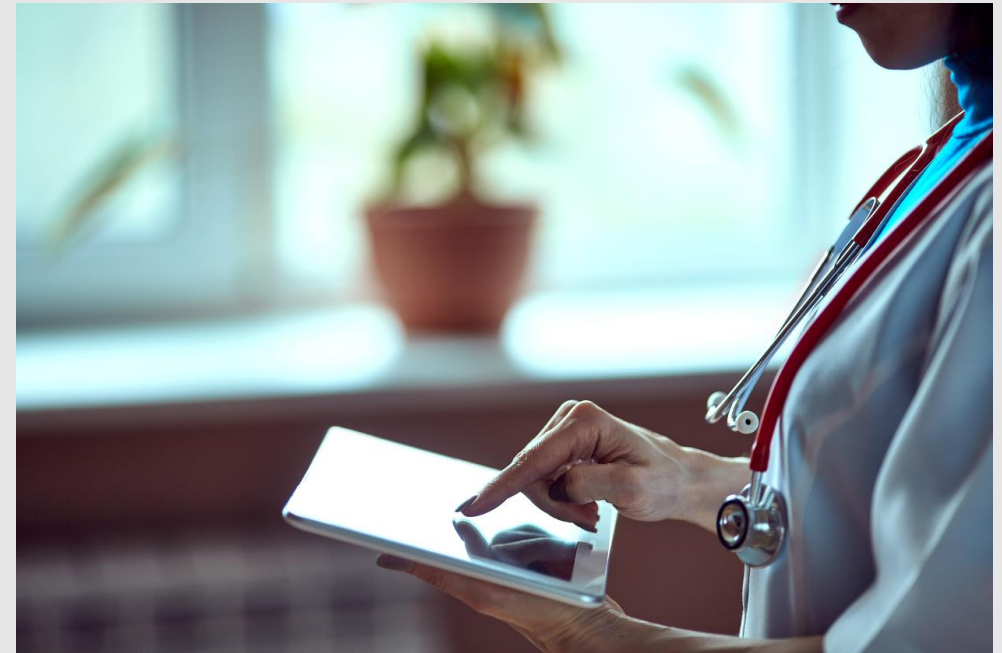
Some of the records we have migrated are medical records, personnel records, historical mining maps and financial records.

INDUSTRY SPOTLIGHT

Digitally transforming Healthcare

Archive One is a hybrid-based document management solution that specializes in the healthcare industry by enabling enterprise clients in essential services like hospitals to optimize their management of medical records and easily meet customized compliance standards.

Azure

Microsoft Flow

Office 365

HEALTHCARE

And.. MANUFACTURING

HUMAN RESOURCES

BPO

FINANCE

CHALLENGES

THE NEED FOR A SINGLE VIEWPOINT – During emergency surge periods, hospitals grow rapidly and need a way to obtain and understand key insights, quickly.

LEGAL & COMPLIANCE RISK – Hospitals are continually at financial risk over complex medico-legal cases that need to be managed effectively – they need pre-emptive compliance.

SECURITY OF HIGHLY CONFIDENTIAL INFORMATION – This is a risk with legacy document storage solutions in most hospitals where records are lost, and data breeches are common.

ARCHIVE ONE SOLUTION

Hospitals encounter different cases with every patient. The data captured during patient check-ins is crucial to patient health. If a check-up appointment is missed or mis-scheduled, this can result in adverse health outcomes.

Archive One optimizes hospital operations with digital document management that centralizes records in one place for better compliance, reduced legal risk, increased patient data security, and ultimately, better health outcomes.

CUSTOMER OUTCOMES

REDUCED ADMINSTRATION COSTS – Save time with digital solutions, reduce your paper cost, and improve overall organizational efficiency. Get reporting done fast for DOH through patient file retention.

AUTOMATED, SCALABLE COMPLIANCE REPORTS-Meet standards of various global Data Privacy Acts like PDPA, PII and GDPR. HR201 files are organized & easy to locate.

DIGITAL DOCUMENT MANAGEMENT –digital documents are organized and viewable in one comprehensive location and are easily searchable by keyword, tag, or department.

Customer success

Archive One partners with Go Paperless!

Reducing document search time and saving vital hospital resources at Makati Medical Center

With the high daily outpatient activity at MMC, pulling and filing patient records in paper form requires significant work. Add to that the burden of managing, tracking, and harmonizing DOH compliance documentation.
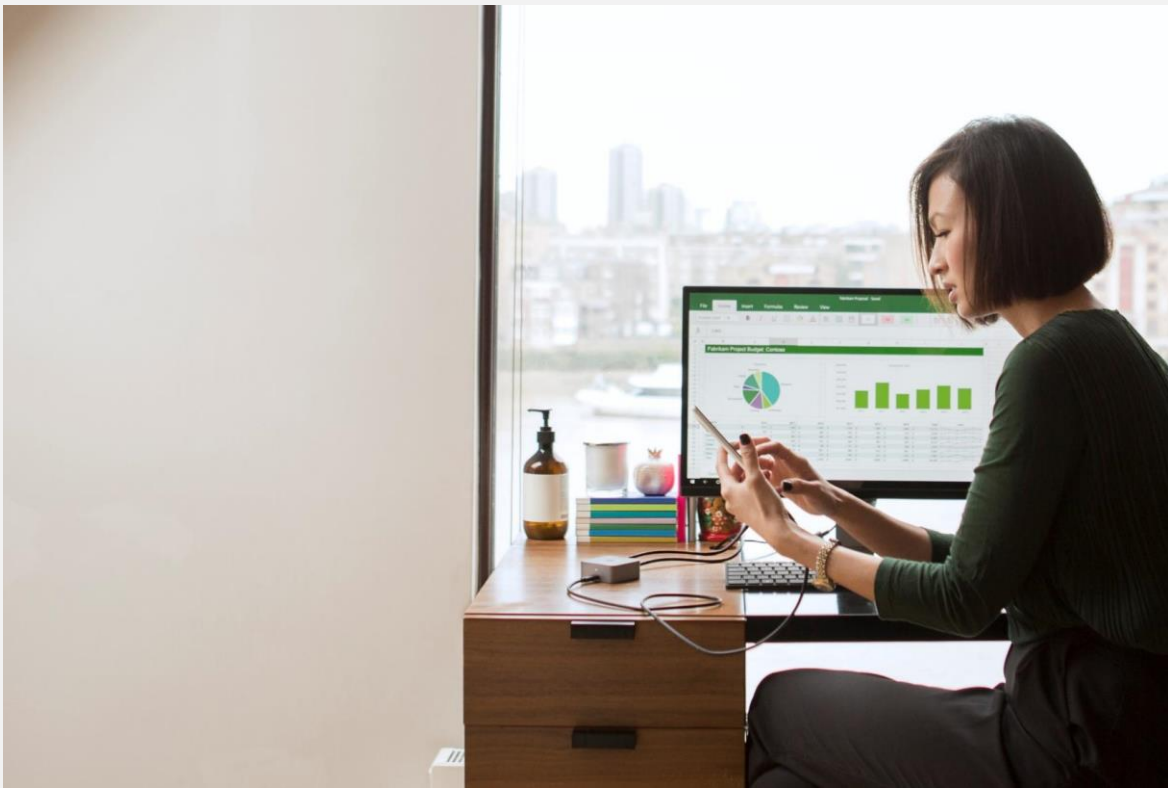

MAKATI MEDICAL CENTER

OUR SOLUTION

Two scanning teams were initially deployed through the Go Paperless! Teams service. One team was assigned to scan the medical record backlogs and the other took care of the day forward scanning. Part of the process is indexing to ensure document searchability. The digital files are stored and can be accessed inside the Archive One Document Management System.

RESULTS

Faster Searches. With Archive One, the 1-hour collective search time of employees has reduced to less than a minute. Reduced document search time saves vital hospital resources.

Centralized Records Database. All records are stored in a database and securely backed up.

Data Mining & Automated Reporting. Insightful reports can be generated from the metadata or indices. Department of Health (DOH) Reports can be produced in less than 5 mins.

PAPERLESS TRAIL Partnerships

We aim to move towards the betterment of all society; a common goal we share with our global partners. Utilising the services of the likes of Microsoft, Rivera, DTSI, and GlobalSign ensure that we are able to provide our customers with a best-in-class service among all areas of their solution deployment.

Along with our chosen partners, we also work alongside a CSP – Crayon.

Get Started Today
Activate your Free Demo

Get a free demo: https://www.archive-one.net/set-an-appointment
Call for more information: +63 2 8893 5951

Ask a question via email: info@paperlesstrail.net

Learn more: https://www.archive-one.net/

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