

Jetdocs

Information management
for today's workforce.

Jetdocs.io

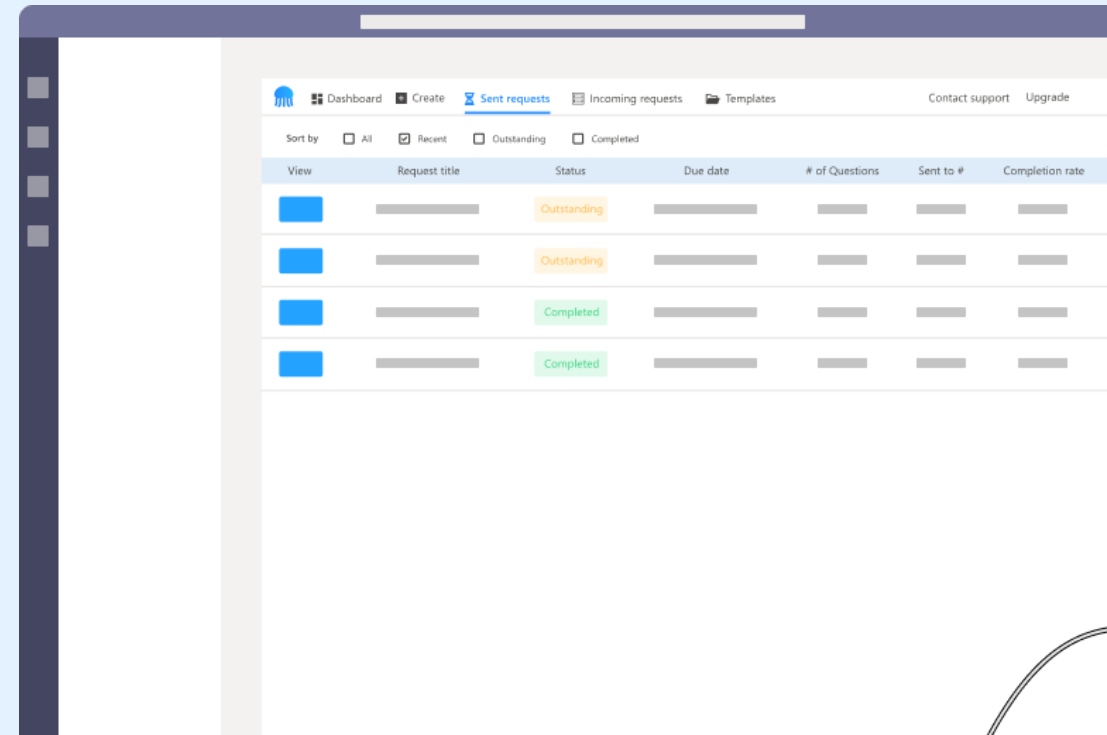


Microsoft Teams

The screenshot shows a web interface for creating a request. At the top, there is a navigation bar with a jellyfish icon, a "Dashboard" button, a "Create" button (highlighted in blue), and links for "Sent requests", "Incoming requests", and "Templates". On the right side of the navigation bar are links for "Contact support" and "Upgrade". Below the navigation bar is a header area with the text "Let's get started" and "Create request". The main content area is titled "Untitled request" and contains four "Field X instructions:" labels, each followed by a text input field. Below these fields are sections for "Due date" (with a "Request needed by:" label and an input field), "Reminders" (with a "Send a reminder:" label and three radio buttons), and "Send to:" (with an input field). At the bottom right, there is a "cancel" label and a blue button.

Employees spend too much time requesting, tracking and gathering information.

You're chasing down information and sending **multiple** follow-ups, only to bug the person and have your projects delayed. Jetdocs for Microsoft Teams allows you to request, track and gather info from anyone inside & outside of your company. Get what you need faster, with less touchpoints and stay on task.



CHALLENGES

Keeping your team on the same page is tougher than ever. Gathering the information you need (updates and feedback) from multiple stakeholders takes too long and is unorganized.

IDEAL SOLUTION

You're already working in Microsoft Teams – your important information flows show be too. Jetdocs for Teams allows you to request and gather information without the need for endless follow-ups. With shared projects, let your team easily track which information belongs to which projects.

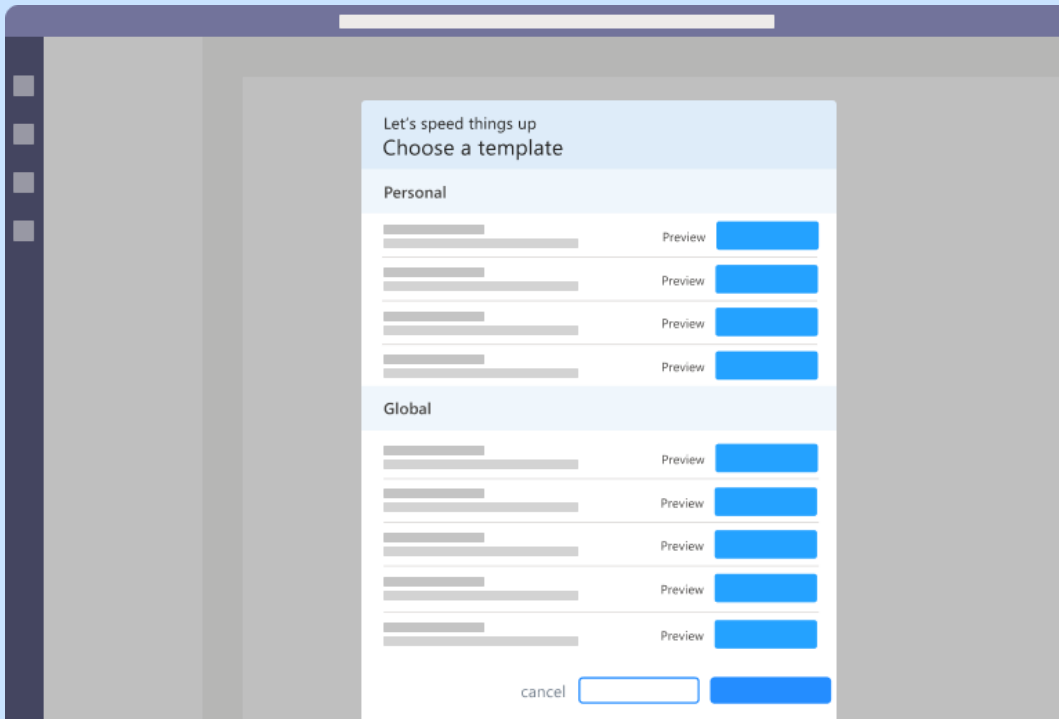
DESIRED OUTCOMES

More transparency in fewer clicks. Those who manage projects and teams in your company should have an easy way to request information and get what they need on time. Jetdocs serves as a central places for your employees to manage all information flows around your company.

Jetdocs

The right information, to the right people, on time.

Typically, getting the information you need outside of your immediate team requires multiple follow-up emails, has no due dates or tracking, and is difficult to share with your team. We make this day-to-day problem 50% faster by improving the transfer of information cross-team and cross-company.



EMAIL & MICROSOFT TEAMS

Every request is sent to both the user's email and their Microsoft Teams environment. Your employees are on the go and it's just as important that it's easy for them to use.

AUTO REMINDERS AND DASHBOARDS FOR TRACKING

Everyone has sent one too many reminder emails. Let Jetdocs help you get your important information on time. We make it easy to see what's still outstanding.

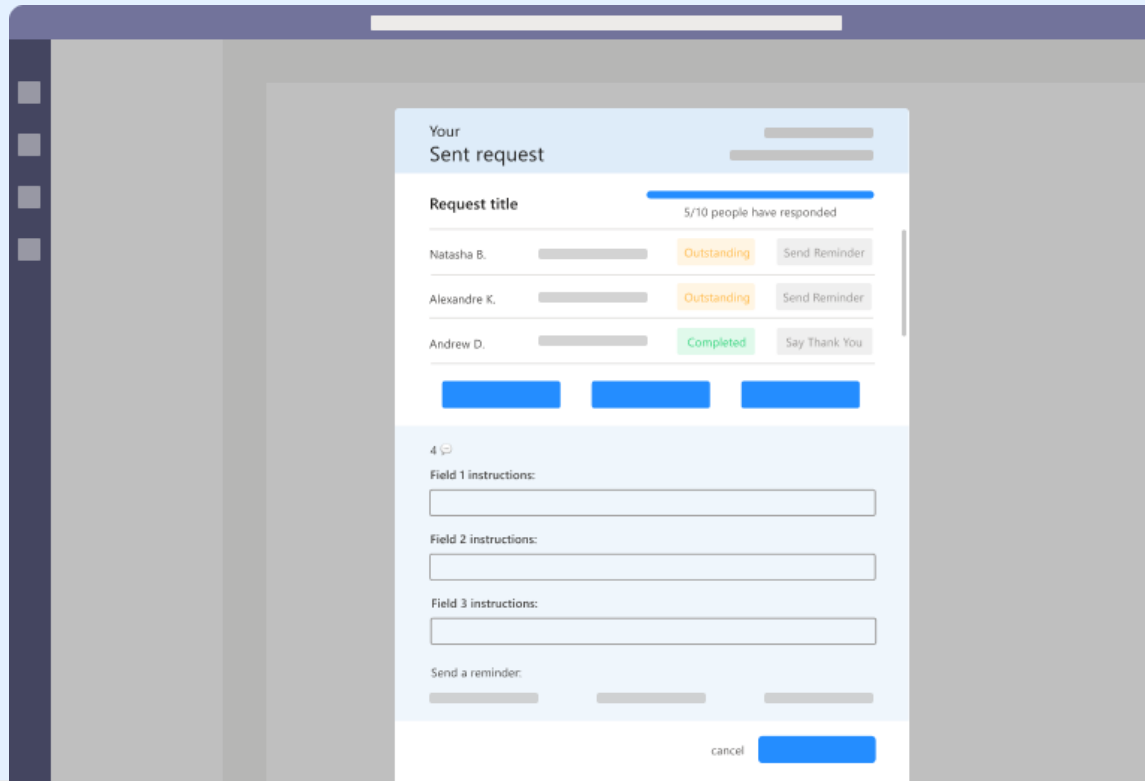
TEMPLATES AND SHARED PROJECTS

Create requests and give access to the rest of your team in a few clicks. With custom branding, any requests sent externally will be stamped with your company brand.



A seamless information management experience.

Built for Microsoft Teams from the ground up, Jetdocs allows you to get the information you need without ever leaving Microsoft Teams. A seamless solution that allows you to get the information you need without having to waste time with back-and-forth email, personal checklists, meetings and video calls.



WEEKLY MEETINGS, FEEDBACK & ONE OFF PROJECTS

Jetdocs is as flexible as you are. Whether you're managing a team of 5 or overseeing a department of 50, Jetdocs templates, automatic-reminders and tracking frees up your time.

INTUITIVE AND QUICK ADAPTATION FOR YOUR EMPLOYEES

By integrating with Teams, Jetdocs saves you the organizational burden of migrating to a solution. A quick and intuitive process from install to export.

EXPORT INFORMATION FOR USE WITH EXISTING OFFICE SUITE PRODUCTS

Need to compare information from 15 different people? No problem, view it side by side and manipulate your data with Microsoft Excel.

Get the information you want, when you need it.

Experience the benefits in your Microsoft Teams environment today. Get in touch to set up a demo.

Sales & Marketing: andrew@jetdocs.io

Technical: alex@jetdocs.io

