

## clearspace

### Workforce Management from Barhead Return to office & more

Post COVID-19 return to office requires new management tools and policies. Customers need to understand where employees are currently working and where they have been working.



#### What is Clearspace?

Designed to manage common area bookings and team and individual workspaces that are easy-to-use built on Microsoft's Power Platform.

#### Key Features for an End User



##### Booking Engine

Book spaces – hourly, daily or block for the week. Search & select space profile - equipment, location, and team members.



Check-in / out of booked spaces or  
Ad-hoc check-in to available spaces.



##### My Bookings View

View Bookings  
View History  
Make repeat bookings

#### Key Features for an Admin



##### Set-up Locations

Address, Profile, Floors, Workspace, Common Areas & Parking



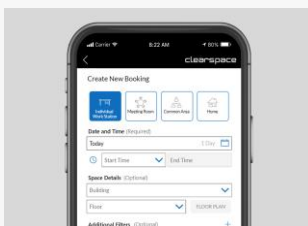
##### Employees, Contractors

Individuals, Teams and Requirements

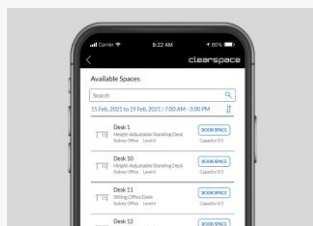


##### Reporting

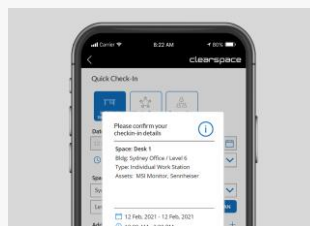
Track & Trace  
Nearby Capacity



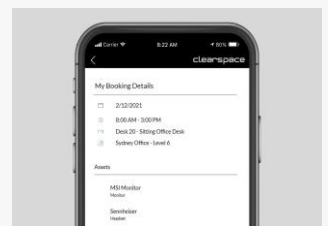
Manage your employee footprint in the workplace and understand which facilities and areas are being used.



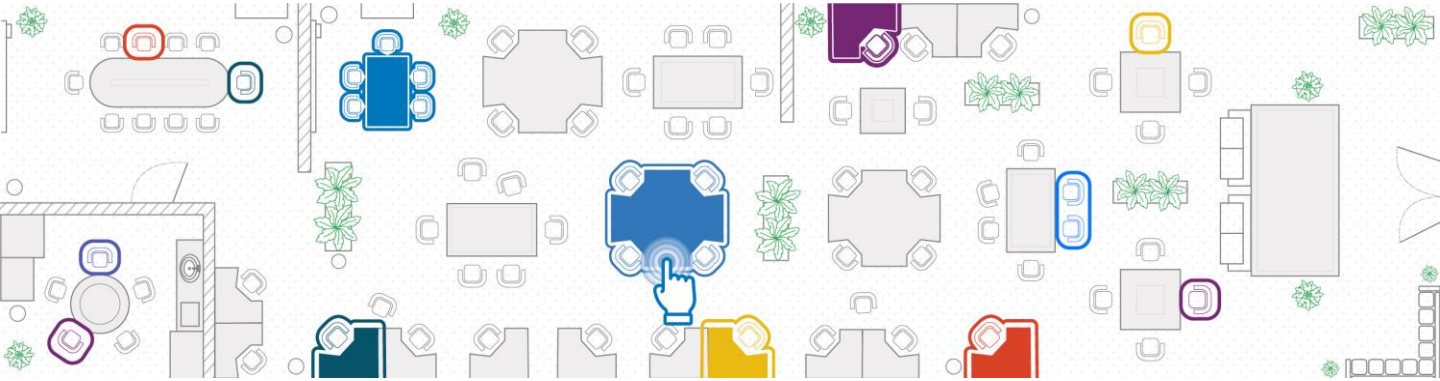
Book workspaces and meeting rooms according to your desired hours.



Monitor usage of work spaces and common areas by checking in and out of the reserved space.



View the history of your bookings made and make repeat reservations.



## Floorplan View

Visualise office areas such as individual work stations and meeting rooms through highly accurate layouts while booking.

- ✓ Simple, easy-to-understand design
- ✓ Based on the office blueprints
- ✓ Includes multiple buildings of an organisation



## Advanced Analytics

Monitor movement of employees within the workplace and gain actionable data via visual dashboards and advanced analytics fueled by Power BI

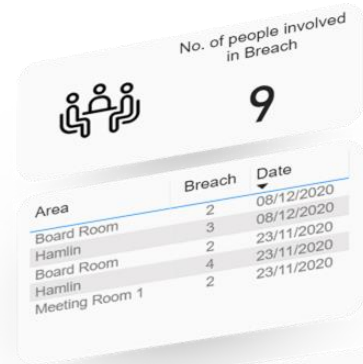
- ✓ Advanced and organized reporting dashboard
- ✓ Area capacity and availability at a glance
- ✓ Strict physical distancing and contact tracing implementation



## Admin User (Model-driven app)

The admin user function allows employers to customise simple and complex business requirements that are needed for workplace management process.

- ✓ Dashboard
- ✓ Bookings and Booking logs
- ✓ Segment and Teams
- ✓ Structure and Space Types
- ✓ Floorplan set-up
- ✓ Asset Types



Building	Hours of Operation	Total Capacity	Available Capacity	Booked Capacity
Melbourne Office	-	705	705	0.03%
Parramatta Office	-	705	470	0.12%
Wellington Office	-	705	470	0.01%
St Kilda Office	12:00 AM - 11:00 PM	705	705	0.01%
Brisbane Office	12:00 AM - 11:30 PM	705	705	0.01%
Paseo Center	6:00 AM - 11:30 PM	701	701	0.07%
Sydney Office	6:00 AM - 11:30 PM	821	803	0.16%
Kuala Lumpur Office	6:30 AM - 11:30 PM	705	705	0.45%

Floor	Total Capacity	Available Capacity	Booked Capacity
Floor 1	4	3	0.83%
Level 6	116	98	0.93%
Level 6	231	231	0.18%
Basement	235	235	0.12%
Level 1	235	470	0.13%

Space	Total Capacity	Available Capacity	Booked Capacity
Board Room	4	3	0.83%
Breakout 1	116	98	0.93%
Breakout 2	231	231	0.18%
Breakout 3	235	235	0.12%
Breakout 4	235	470	0.13%



## Modern & Secure Working

Work environments are multi-dimensional and dynamic. The combination of Power Platform, Microsoft Teams, Dynamics 365 and Azure are functional, secure and scalable.

- ✓ People, Processes & Tools
- ✓ Activity Based Workforce
- ✓ Teams Workforce – the Hub





## IoT and Building Asset Data Integration

Utilise data from your physical surroundings to drive further insight and actions using the Reekoh IoT Integration Cloud.

- ✓ Pre-built integration to the Clearspace App
- ✓ Ready-to-use integrations to common IoT sensors and networks
- ✓ Feed data to business workflow in assets and work order management applications (e.g. ServiceNow, IBM Maximo, SAP and more)
- ✓ Incorporate solutions such as people counting, health stations (temperature, facial recognition), access control, I.D. scanners, desk check-ins and more

## Typical Scenarios

## Employee

- Make advance workspace bookings
- Check availability
- Ad-hoc check-ins
- Review bookings

## Employer

- Location listings and profiles.
- Manage capacity per floor
- Trace and track reporting
- Nearby reporting
- Enable or disable space for booking
- Work safety notification

## Business Outcomes

- ✓ Compliance with social distancing regulations
- ✓ Visibility and monitoring of the workplace
- ✓ Effectively manage and secure safety and well-being
- ✓ Enabling return to office without compromising employees' safety

## Pricing

Set-up fee is at \$20,000.

Product included with support agreement starting at \$2,000 per month, minimum of twelve (12) months.

\*Power Platform app licenses required.