

# Gain insights and visibility into shared departmental files while improving security and compliance

Transitioning departmental file shares from on premise systems into the cloud requires a thoughtful approach to maximize availability, security and compliance benefits achievable via Microsoft 365

On premise departmental file shares are an important data source that could benefit from moving to the cloud:



Years of use often creates disorganization with little insight into business value



Data may be relevant to a matter or investigation, but difficult to find



Privacy and other industry regulations dictate new requirements that you may not be following



Internal stakeholders desire simplicity and unimpeded access

## Challenges with transforming departmental shares



Organizations that modernize departmental file shares via a transition to Microsoft 365 benefit from improved accessibility, security and compliance. However, due to the digital explosion of data, most organizations do not have an understanding of what data is in their existing environments, and they want to feel comfortable that data will be appropriately secured once in the cloud. In addition, globally there are over 26,000 legal rules and regulations on management of organizational data!

## Epiq solution



Epiq utilizes five phases and proprietary technology to help organizations identify and move departmental share data to Microsoft 365. These include (1) Gather background on current environment, (2) Implement Epiq eGovern™ technology to analyze data, (3) Validate findings and goals, (4) Execute a pilot migration of less than 500GB of data into the cloud including validating a Microsoft 365 technology configuration and workflow, and (5) Define a production rollout action plan.

## Expected process and top three benefits

Benefit 1	Benefit 2	Benefit 3	Estimated time to implement:	Stakeholders involved:	Microsoft 365 Technology:
A well-conceived project plan that leverages Epiq's proprietary technology, defensible processes, and data migration expertise	Peace of mind with safeguards that minimize data loss risk	Enhanced security and compliance utilizing Microsoft 365	45 days	Legal Compliance IT	MIP/AIP DLP