

Workshop Get started with Project Cortex

Content Challenges

1 Lots of content

You have a lot of content, distributed over numerous systems. You have countless processes, workflows and tools like search built around this content.

2 Content is unavailable

In order for Project Cortex, and its first product SharePoint Syntex, to deliver on its value, this content should either be migrated or made available as an external source in Microsoft 365.

3 Get started

What is the impact if I implement Project Cortex? How can I fully utilize SharePoint Syntex? Should I migrate at all? Do I need to migrate immediately, or can I do it phased? Do I need to rebuild the workflows? What might break? What is the impact on my organization?

Define your Project Cortex Roadmap & Quick Wins

1. Content assessment

🕒 2 to 3 weeks

✓ scope, system accounts, stakeholders

Activities

- Connect to system(s) in scope
- Extract content from system(s)
- Capture current state using insights
- Workshop to determine ideal state

Deliverables

- Content dashboards
- Understanding of current state
- Understanding of ideal state

2. Gap & Impact Analysis

🕒 3 to 4 weeks

✓ joint workshop(s), input on ideal state

Activities

- Identify content to made available
- Identify areas for SharePoint Syntex
- Describe and quantify gaps
- Determine impact to bridge gaps

Deliverables

- Identified content to make available
- Focus areas for SharePoint Syntex
- Identified gap between states
- Impact to get to ideal state

3. Roadmap & Quick wins

🕒 1 to 2 weeks

✓ joint workshop(s), prioritize actions

Activities

- Prioritize actions from gap analysis
- Plot actions on roadmap
- Determine quick wins
- Present roadmap and quick wins

Deliverables

- Clear roadmap to Project Cortex
- Quick wins for the organization, per system, department & process
- Business case and savings