

A photograph of a modern restaurant interior. The space is dimly lit, featuring several large, illuminated, geometric pendant lights hanging from the ceiling. The ceiling has exposed ductwork and other smaller lights. In the foreground, there are tables with white tablecloths and small vases of flowers. A bar area is visible on the left with stools. The overall atmosphere is contemporary and sophisticated.

HOSPITALITY SOLUTIONS

GROUP

ABOUT US

The Hospitality Solutions Group began with Solutions 4 Caterers in 2003 serving the hospitality industry as trusted outsourced book keepers and accountants.

Over the years we have grown with our clients and now offer a wide variety of services.

We are passionate, honest and hard working and constantly challenge ourselves and our teams to adapt and develop with our clients.

We leverage technology including our own suite of software to offer a competitive and reliable service to the busy entrepreneur.



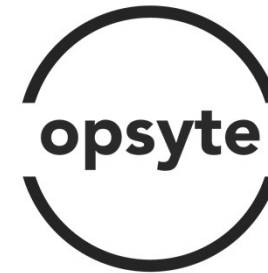
ABOUT US



www.solutions4caterers.co.uk

Established 2003

Team of 22 based in Farnborough



www.opsyte.com

Established 2015

Online technology specialists with hospitality
experience

TESTIMONIALS

01

"Solutions 4 Caterers initially helped with our expansion by applying their invaluable experience of the sector to our management information and systems. And now, with our recent £10m investment from Piper we continued to grow and flourish. The whole team are professional supportive, reliable and most of all fun to work with - they are unlike any other accountant I've worked with."

Flat Iron

02

"Solutions 4 Caterers friendly, relaxed demeanour fits perfectly into our SOTA family ethos."

Steve Bowen, Founder Steak of the Art

03

"We get accurate information on time and Solutions 4 Caterers have helped to streamline our processes."

Blacklock

04

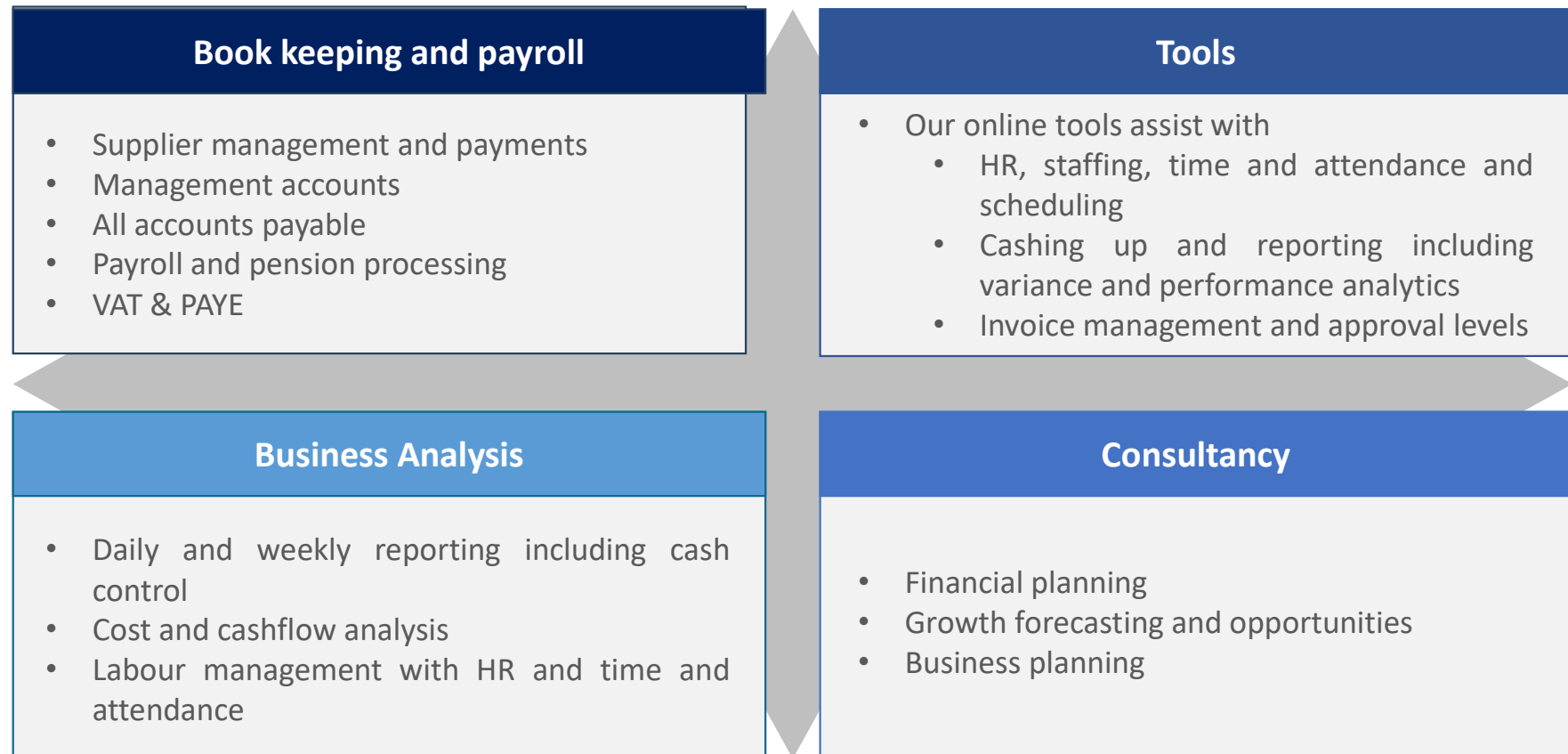
" Having been working with HSG for over two years now our experience has been amazing with seamless accounting, financial support and now the addition of the app. Truly a full 360 solution. "

Jacek Bilinski, Fresh Kebabs

OBJECTIVES



WHAT WE DO



HOW WE WORK



HSG performs your all accounting functions. All aspects from bank reconciliations, supplier payments, payroll and tronc, to P&L and cash flows to preparing accounting schedules and balance sheets. We are the one stop shop for all your financial and book keeping requirements.

Working with the top names in the in the UK hospitality industry since 2003, we provide a quality service that allows you to focus on running the show rather than crunching numbers.

We do not outsource our book keeping – rest assured all of your work and processing happens in the UK unlike many of our competitors.



OPSYTE

01



- We integrate with most EPOS systems
- Multiple levels of authority and access to data, reports and analytics
- Daily reporting that measures KPIs to give you better control of your business

Online cashing up

02



- Go paperless!!!
- Our automated OCR invoice system gives you quick access to your invoice approvals
- Multiple levels of authority and permissions means you know you are paying for approved invoices!
- Integrated with Xero and Sun Systems

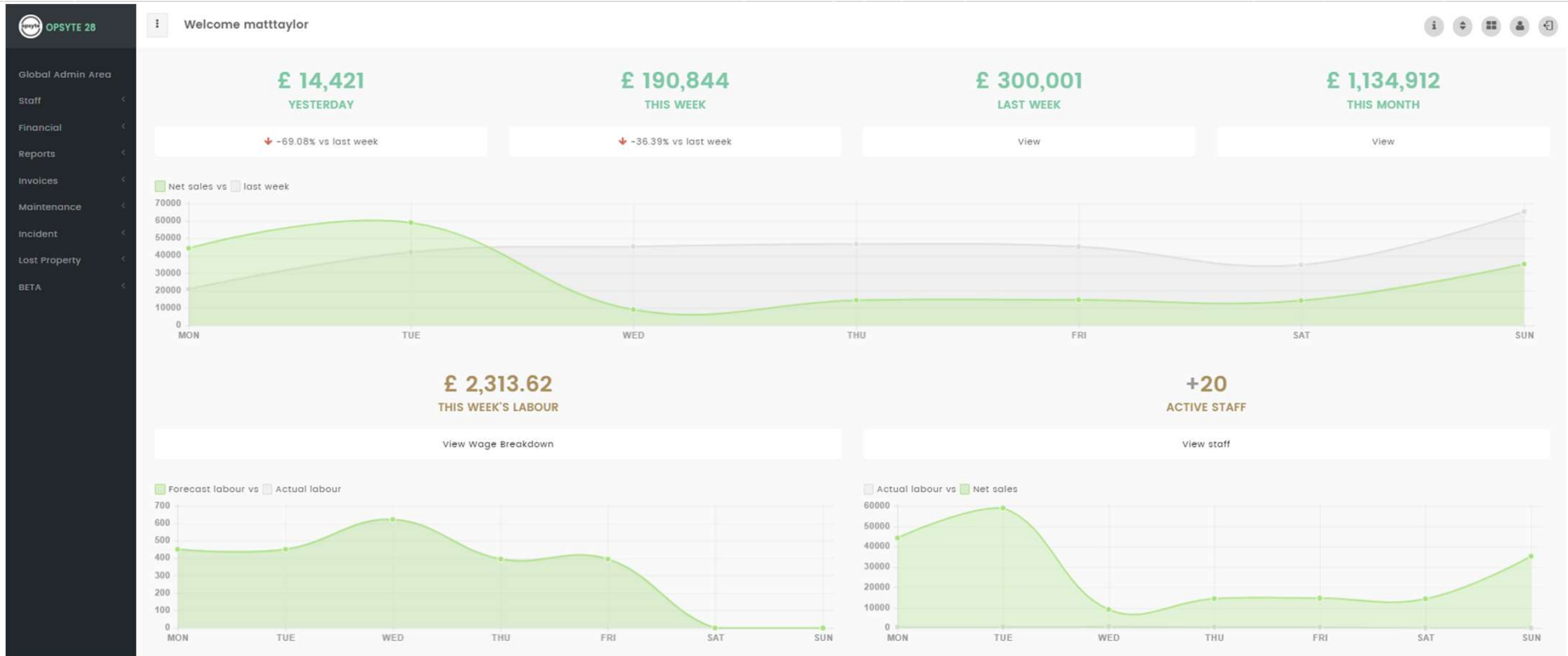
Invoice management

03



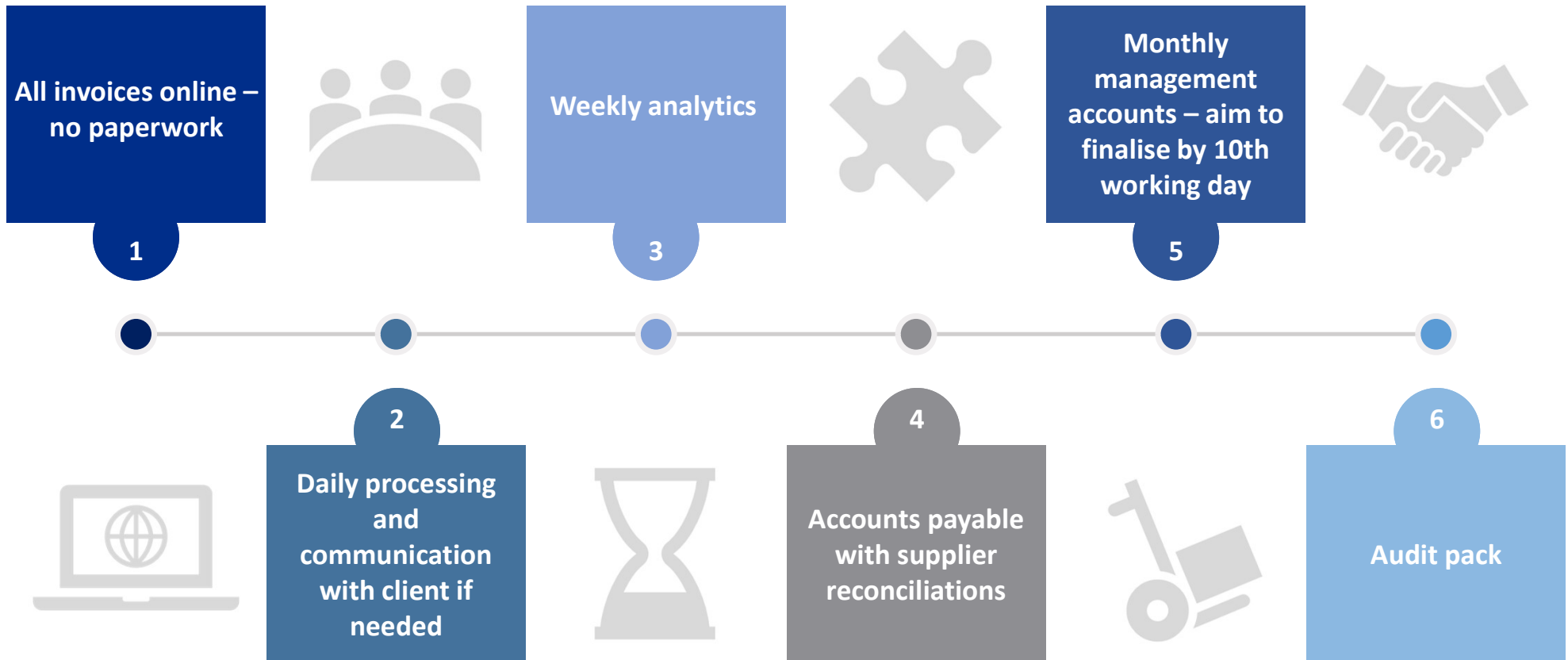
- Scheduling, T&A, shift swapping
- App and website based
- Payroll integrations
- Multiple levels of rota access and functionality
- Tronc module

Staff and HR



- HR, staff, T&A and contracts module
- Financial and daily reporting module
- Invoice approval module

WORKFLOW



SERVICES

- **Book keeping**

- Online management of invoices
- Posting invoices to correct nominals
- VAT reconciliation & submissions
- Posting payments to purchase ledger and nominals from payments issued
- Entering sales receipts from cash up made up of pay in slips and PDQ reports
- Weekly bank reconciliations – we let you know if you are under or over banking

- **Sales**

- Daily posting of category level sales, broken down by revenue centres or sessions or units

- **Expenses**

- Posting of expenses either with third party software or our expenses module in our Opsyte app
- Processing personal expense claims

- **Accounts payable**

- Posting authorised invoices
- Supplier reconciliations
- Trade creditors with remittance advices
- Monthly and ad hoc payment runs

- **Management Accounts**

- Monthly management accounts
- Balance sheet reconciliations

- **Weekly Analytics**

- **Payroll**

- Payroll processing based client info on weekly/fortnightly/monthly basis (Opsyte or your own staff management software)
- Payroll reports & journals
- Payslips, P45, P60 & pension
- PAYE communications, calculations, submissions & payments
- RTI submissions periodic & annual for FPS & EPS
- Assessment and processing pension for each pay run
- Filling pension contribution on pension provider's portal
- Process tronc information from as per tronc master instructions

CHARGES

Extras

Additional charges are applicable for backlog catch up work
Extra charge for cashflow based on your requirements

01

Accounting

Book keeping and accounting fee (to include year end filings): £TBC
Online software: Dependent on requirements, please see charges table below

02

Notes

Contract term is 12 months rolling
Fee to increase annually by RPI

03

OPSYTE PRICING - Monthly per site

Staff Management & App	Single site		5 sites		10 sites		20 sites	
HR & Rotas	£	75.00	£	63.75	£	56.25	£	45.00
Time recording	£	25.00	£	21.25	£	18.75	£	15.00
Tronc	£	25.00	£	21.25	£	18.75	£	15.00
Payroll feed	£	10.00	£	8.50	£	7.50	£	6.00
Invoice authorisation & App	£	75.00	£	63.75	£	56.25	£	45.00
Cash Management								
Daily Reconciliation	£	75.00	£	63.75	£	56.25	£	45.00
Till Feeds	£	25.00	£	21.25	£	18.75	£	15.00
Accounts Integration	£	25.00	£	21.25	£	18.75	£	15.00
Bank Account integration	TBC		TBC		TBC		TBC	
Analytics	£	75.00	£	63.75	£	56.25	£	45.00
Maintenance Log	£	-	£	-	£	-	£	-
Incident Log	£	-	£	-	£	-	£	-
Per site fee	£	410.00	£	348.50	£	307.50	£	246.00
Total monthly fee	£	410.00	£	1,742.50	£	3,075.00	£	4,920.00