



**White Paper** 

Page **1** of **6** 

#### Aim:

It is a one-click option to create a new record by copying data from existing record. The time and effort of entering data repeatedly are reduced especially when multiple records have to be created with the same data.

## Features:

- Offers the ability to clone system as well as custom entities
- Easy to configure with the ability to select the fields to be carried over
- Easy shortcuts for cloning in case of having multiple templates for a particular entity
- Allowed to carry over related records from 1: N and N: N relationships
- Ability to clone records through workflow and also update values of the new cloned record further
- Ability to configure Prefix & Suffix for cloned records
- Hierarchical relationship cloning supported
- Quickly clone multiple records at a time
- Set references of the source record on the cloned record and vice versa
- Clone details along with relationships of the record from one entity to another entity
- Copy only related records from another record
- Set Rules to select records for cloning
- Support to create multiple copies of any given record

## **Supported Versions**

Versions: Microsoft Dynamics 365 8.2 & above, Dataverse (Power Apps).

Deployment Models: On-Premises and Online.

## Who needs it?

Click2Clone would help any CRM implementation with substantial volume of repetitive manual data entry that costs a lot of time and effort.

Using Click2Clone, you can create template records with the desired repetitive data and use the template to clone and create new records whenever required thereby reducing the data entry time. This can be done for most CRM entities, system as well as custom.

#### Ease of Access

'**Click2Clone**' can be easily accessed from the ribbon on the form as well as on the ribbon in the entity home page

|     | Dynamics 36           | 55 v             | Sales 🗸 | Orders    | > 3D Prin    | ters >    |              |               |                  |                            |        | ρ                    | 3         |     | $\nabla$ |
|-----|-----------------------|------------------|---------|-----------|--------------|-----------|--------------|---------------|------------------|----------------------------|--------|----------------------|-----------|-----|----------|
| + • | NEW <u> </u> DELETE [ | CREATE IN        | VOICE I | PROCESS * | 🕏 FULFILL OI | RDER      | CANCEL ORDER | RECALCULA     | TE 🏂 GET PRODUCT | 'S ≡ <sup>P</sup> B LOCK P | RICING |                      |           |     |          |
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|     | 50 millions           | -                |         |           |              |           |              |               |                  |                            |        | olo Click            |           |     |          |
|     | Summary               |                  |         |           |              |           |              |               |                  |                            |        | 🗘 Shar               |           |     |          |
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|     | Order ID *            | ORD-01<br>J0Z9H3 |         | PRODU     | CTS          |           |              |               |                  | <b>□</b> ↓ 1               | +      |                      | Workflow  |     |          |
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|     |                       | Reselle          | r       |           |              |           |              |               |                  |                            |        |                      |           |     |          |
|     | Prices Locked *       | A No             |         |           |              |           |              |               |                  |                            |        | DESCE                |           |     |          |

## **Bulk Cloning for multiple records**

With the help of Click2Clone the users can do bulk cloning for multiple records



## **Click2Clone Template Configuration**

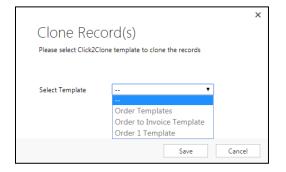
The Click2Clone template enables the user to select attributes and relationships to be carried over when the record is being cloned. You have the flexibility of creating multiple templates per entity.

Among multiple templates, you need to select the template that will be used by the 'Click2Clone' button.

| I                      |                |   |      |        |          |  |
|------------------------|----------------|---|------|--------|----------|--|
| General                |                |   |      |        |          |  |
| Source & Target Entity | Details        |   |      | Config | guration |  |
| Name *                 | Order Template | 2 |      | Prefix |          |  |
| Source Entity Name *   | salesorder     |   |      | Suffix |          |  |
| Target Entity Name     |                |   | <br> |        |          |  |
|                        |                |   |      |        |          |  |

## **Easy shortcuts for cloning**

To clone a record based on a particular template in case you have more than one template defined for an entity, you can easily add a new ribbon button and specify the template to be used.



## **Support Multiple Copies**

Click2Clone enables user to create multiple copies of a given entity record at one go.

| nmary Related                     |                     |  |                    |                           |
|-----------------------------------|---------------------|--|--------------------|---------------------------|
| 1 Order ID                        | * PRODUCTS          | + Add Product () Refresh   | ··· SALES INFORMAT | ION                       |
| ORD-01001-G3Y0C8                  | Group By: (no group | ping) v  | Opportunity        | Interested in Click2Cl    |
| Name<br>Interested in Click2Clone | *<br>✓ Product Na ▽ | Properties $\nabla$   Price Per U., $\nabla$   Quantity $\nabla$   Discourt $\nabla$   Extended Annu, $\nabla$ | R Quote            | Interested in Click2Cl    |
| 3 Currency                        |                     | × Clone Record(s) Press select Glob2Clone smplate to clone the records   | Potential Customer | * 🔄 Fourth Coffee (sample |
| Price List                        |                     | Prease select Click2Clone template to clone the records  |                    |                           |
| Referred Reseller                 |                     | Select Template Order • Page   | DESCRIPTION        |                           |
| Prices Locked<br>Yes              |                     | No. of Copies to be created  |                    |                           |
|                                   | C Detail Amount     |  |                    |                           |

## Set References of Source and Cloned Record

Click2Clone supports the feature of storing the references of Source record on the Cloned Record and vice versa. Users can identify the source and target reference of the record by defining the references in the Click2Clone template.

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|---|----------------|---------|---------------|---------------|----------------|-----------------|---------------|------|---|
| CUCK2CLONE TEMPLATE                     |                |         |               |               |                | *Owner          |               |      |   |
| Order Template                          | 5 M            |         |               |               |                | 🌢 sam inogic    |               |      |   |
| <ul> <li>General</li> </ul>             |                |         |               |               |                |                 |               |      |   |
| Source & Target Entity                  | Details        |         |               |               |                |                 | Configuration |      |   |
| •Name                                   | 🔒 Order Temp   | ates    |               |               |                |                 | Prefix        | New  |   |
| *Source Entity Name                     | B salesorder   |         |               |               |                |                 | Suffix        | Сору |   |
| Target Entity Name                      | 8              |         |               |               |                |                 | •             |      |   |
| Set References      Source Entity Field | new_donedon    |         |               | Target E      | ntity Field    | new_parentorder |               |      |   |
| <ul> <li>Attributes/Relation</li> </ul> | onships to Ci  | one     |               | 8×0           |                |                 |               |      | * |
| Active                                  |                |         |               |               |                |                 |               |      |   |

Once the source and target entity fields are set as a reference in the template, references would be visible on the selected entity record after cloning.

| W SPROMOTE            | 🛅 DELETE 🛛 😚 MAP                | CREATE INVOICE     | 5 - 🍕 FULFILL ORDER 🗄 CAN | NCEL ORDER 📓 RECA | ILCULATE ***          |                     | Ϋ́,                                      |
|-----------------------|---------------------------------|--------------------|---------------------------|-------------------|-----------------------|---------------------|--|
| order •<br>New Deskto | ор Сору 📹                       |                    | Total Amount              | *Status<br>Active | Stat<br>New           | us Reason<br>v      | *Owner<br>sam inogic                     |
| Summary               |                                 |                    |                           |                   |                       |                     |  |
| Order ID              | ORD-01013-<br>Y8J8H4            | PRODUCTS           |                           |                   | <b>⊡</b> ↓ ↑ <b>+</b> | SALES INFORMATION   | ч  |
| Name                  | New Desktop<br>Copy             | Product Na   Prope |                           | Quantity Discort  | unt Extended Amo      | Opportunity         | 4G Enabled Tablets<br>Quote for Coolling |
| Currency              | Pound Sterling                  | D Monitor          | £15.000.00                | 1.00000 £0.00     | <b>€</b> 15.750.00    | *Potential Customer | fan                                      |
| Price List            | Default Price<br>List           |                    |                           |                   |                       | Potential Customer  | (WOODY) CHEN &<br>SONS - Conv            |
| Prices Locked         | No No                           |                    |                           |                   |                       | DESCRIPTION         |  |
| Parent Order          | Desktop                         |                    |                           |                   |                       |                     |  |
| Cloned Order          | New New<br>Desktop Copy<br>Conv | Detail Amount      | ₽                         |                   | £17,000.00            |                     |  |
|                       |                                 | (-) Discount (%)   |                           |                   |                       |                     |  |
| Active                |                                 |                    |                           |                   |                       |                     |  |

## Set Rules for Selecting Records

Click2Clone supports the feature to set rules for selecting records. Users can select necessary records for cloning based on Simple or Advanced Rule Mode.

Simple Rule Mode: It is based on the View of an entity.

| Set Rules for Sele | cting Records      |          |
|--------------------|--------------------|----------|
| Rule Mode          | Simple             |          |
| View *             | Select             |          |
|                    | My Orders          | <b>^</b> |
|                    | My Sales Contracts |          |
|                    | All Orders         | -        |

# **Advanced Rule Mode:** It is based on filter criteria or conditions defined by Fetch XML.

| Set Rules for Selecting | Records  |       |
|-------------------------|--|-------|
| Rule Mode               | Advanced   |       |
| Fetch XML *             | <fetch <="" output-format="xml-platform" td="" version="1.0"><td><br/>▼</td></fetch> | <br>▼ |

Copy record details along with the relationships from one entity to other entity

Click2Clone supports the cloning of records along with the relationships from one entity record to other entity record.

| opportunity <del>-</del><br>Audio Equipme                      | Est. Close<br>4/20/20:                          |               | Est. Revenue                        | Proba<br>60               | bility                 |                   | 때 Email a Link<br>面 Delete<br>며 Click2Clone   |
|--|---|---------------|-------------------------------------|---------------------------|------------------------|-------------------|---|
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| Identify Sales Team<br>Develop Proposal<br>Complete Internal R | mark complete<br>mark complete<br>mark complete | Present Prop  |                                     | ete<br>ortunity Sales Pro | cess (Active for       | 8 days)           | <ul> <li>Run Workflow</li> <li>Start Dialog</li> <li>Flows</li> <li>Word Templates</li> <li>Run Report</li> <li>Other Activities</li> </ul> |
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After clicking on Click2Clone button the source entity record details along with the relationships gets cloned on target entity and new record is created.

|                                  | REATE TEMPLATE 🛛 🖓 OPEN IN MS PROJECT             | 🏢 BOOK 🏛 DELETE 📱 PROCESS 👻 🖓 ASSIGN                         | ♦ SHARE ••• ↑        |
|----------------------------------|---|--|----------------------|
| PROJECT : INFORMAT               | ION   |  |                      |
| Audio Equipm                     | ent - Copy 📹                                      |  |                      |
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|                                  |   | ●0.00  |                      |
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| Summary                          |   |  |                      |
|                                  |   |  |                      |
| General                          |   | Estimates  | Actuals              |
| General *Name                    | Audio Equipment - Copy                            | Estimates Estimated Start Date 5/1/2018                      | Actuals Actual Start |
|                                  | Audio Equipment - Copy<br>Cloned from Opportunity |  | Actual Start         |
| *Name                            |   | Estimated Start Date 5/1/2018                                | Actual Start         |
| *Name<br>Description             | Cloned from Opportunity                           | Estimated Start Date 5/1/2018 Estimated Finish Date          | Actual Start         |
| *Name<br>Description<br>Customer | Cloned from Opportunity                           | Estimated Start Date 5/1/2018<br>Estimated Finish Date + III | Actual Start         |

## **Create Workflow**

Click2Clone supports cloning with workflow. This helps the user to automate the process of cloning rather than every time clicking on Click2Clone button.

| Hide Process Prop |  |               |                             |
|-------------------|--|---------------|-----------------------------|
| Process Name*     | Click2Clone  | Entity        | Order                       |
| Activate As       | Process T  | Category      | Workflow                    |
| Run this workfl   | ow in the background (recommended)                 | Options for A | Automatic Processes         |
| 🕑 As an on-dema   | ind process  | Scope         | Organization                |
| As a child proce  | ess  | Start when:   | Record is created           |
| Workflow Job Ret  | tention  |               | Record status changes       |
| Automatically of  | elete completed workflow jobs (to save disk space) |               | Record is assigned          |
|                   |  |               | Record fields change Select |
|                   |  |               | Record is deleted           |
|                   |  |               |                             |

Workflow gets triggered based on record create, delete, update, etc. of the selected entity. User can also do needful updates in the data of the cloned record with the help of workflow.

| File Save and Close                                       | B   ∅   O Activate   ☐ Convert to a real-time workflow   ∞ <sup>23</sup> <sub>13</sub> Show Dependencies<br><sup>3</sup> / <sub>34</sub> Actions •                      | @ <u>H</u> elp +   |
|---|---|--|
| Process: Click2Clone                                      |   | Working on solution: Default Solution  |
| Common  Audit History  Process Sessions  Process Sessions | General Administration Notes<br>Workflow Job Retention<br>I Automatically delete completed workflow jobs (to save disk space)   | Record is assigned     Record Fields change     Select     Record is soleted |
|   | Add Step *   3elinset - X Delete this step.  Type a step description here. Inopol:Click2Clone.Automation.ConeRecords Set Properties  Update: Cone Order  Set Properties |  |
|   |   |  |

## Get Records

**Get Records** functionality is to bring child records from Source record to Target record of the same entity. By clicking Get Records on Target Record selected relationships from Source Record will be cloned to Target Record within same Entity.

|   | ×            |
|---|--------------|
| Get Record(s)   |              |
| Please select relationship(s) to get the records                      |              |
| Select Template opportunity   | $\mathbf{>}$ |
| Select Relationship(s) × Opportunity_Appointments  Opportunity_Emails | $\sim$       |
| Select Source Record Audio Equipment                                  | Q            |
| OK Canc   | el           |

**Clone Multiple Copies Workflow** 

Click2Clone enables the user to clone multiple copies of records just by updating any of the selected fields within the chosen entity record.

| mation       |                 | Select Fields<br>Select the fields that the process will monitor for changes. |                          |                          |               | ×      |
|--------------|-----------------|---|--------------------------|--------------------------|---------------|--------|
|              | General Adminis |   |                          |                          |               |        |
| /            |                 |   | Display Name 🔺           | Name                     | Туре          |        |
| ilth Rules   | Process Name *  |   | Actual Revenue (Base)    | actualvalue_base         | Currency      | A      |
| Ith Rules    | Activate As     |   | Budget                   | budgetstatus             | Option Set    |        |
|              | Available to Ru | 1   | Budget Amount            | budgetamount             | Currency      |        |
|              | Run this wor    |   | Budget Amount (Base)     | budgetamount_base        | Currency      |        |
| flow Failure | As an on-de     |   | Complete Internal Review | completeinternalreview   | Two Options   |        |
| on Entity    | As a child pr   |   | Confirm Interest         | confirminterest          | Two Options   | ed     |
| 5            |                 |   | Contact                  | parentcontactid          | Lookup        | hanges |
| sions        | Workflow Job    |   | Contracting Unit         | msdyn_contractorganizati | Lookup        | ned    |
|              | 🗹 Automatical   |   | Created By               | createdby                | Lookup        | Jange  |
|              |                 |   | Created By (Delegate)    | createdonbehalfby        | Lookup        | tange  |
|              |                 |   | Created On               | createdon                | Date and Time | ed .   |
|              |                 |   | Current                  | transaction surron suid  | Lookup        | Ŧ      |

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## **Contact Us:**

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