INFOTEK ADD-ONS INFRASTRUCTURE

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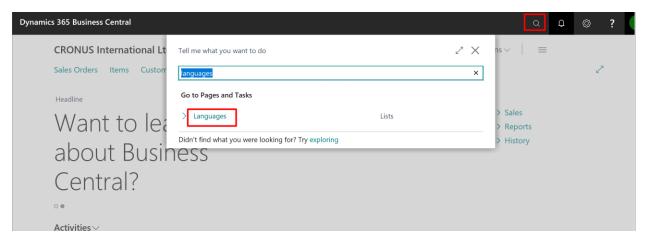
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NUMBER IN WORDS FUNCTIONALITY

Number in words is a functionality for infrastructure and it is used in invoices and in other financial documents in order to convert numbers into text. It is in use for Turkish language only, for the present.

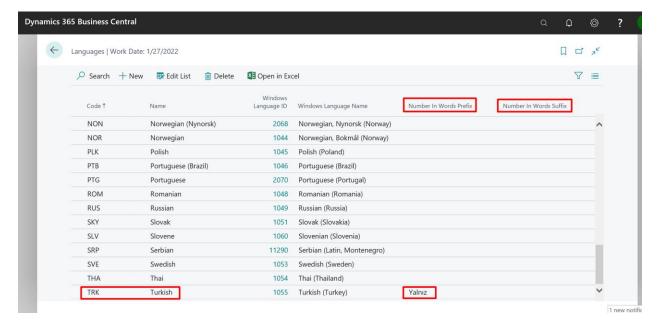
In order to enable this function, some set up which are explained below, should be completed at first:

You should choose icon, type "languages" and then select Languages link

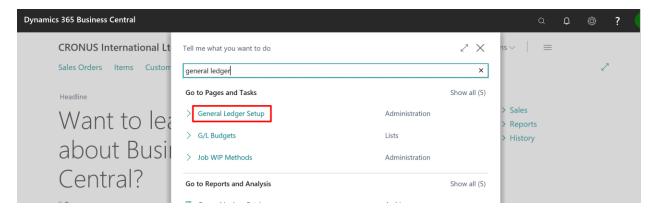


Number in Words Prefix and Number in Words Suffix fields are added on Languages page

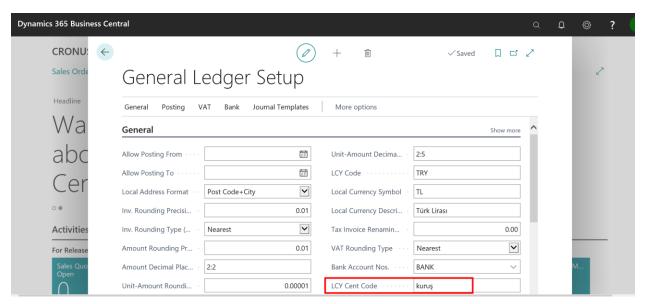
You can define prefix and suffix for the selected language (just for Turkish language for the present)



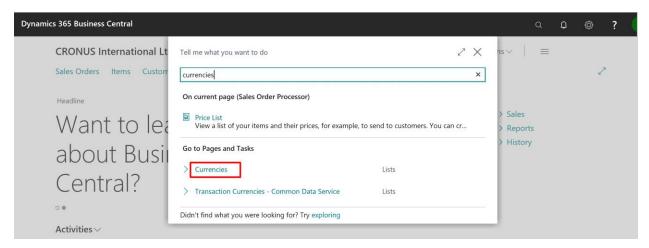
You should choose icon, type "general ledger" and then select General Ledger Setup link



On Generel Ledger Setup page you should define Cent Code for local currency

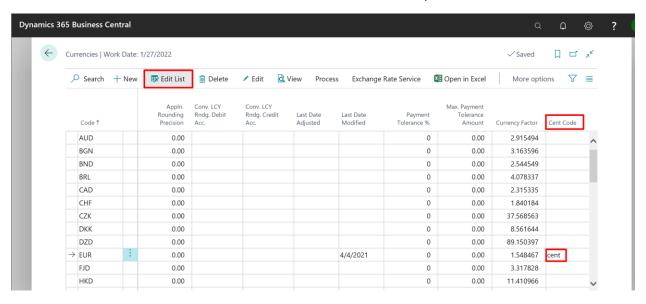


You should choose icon, type "currencies" and select Currencies link

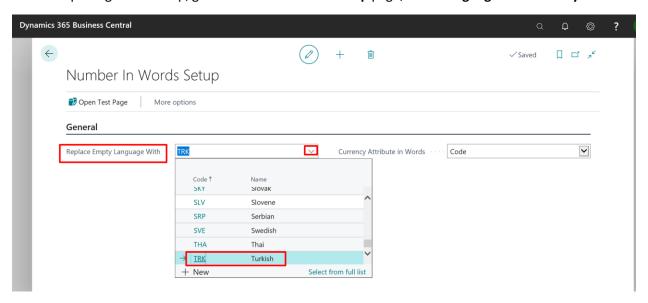


On **Currencies** page you should define **Cent Code** for other currencies

Click on Edit List button and define Cent Code for the related currency



After completing these set up, go to Number in Words Setup page, select language and currency attribute

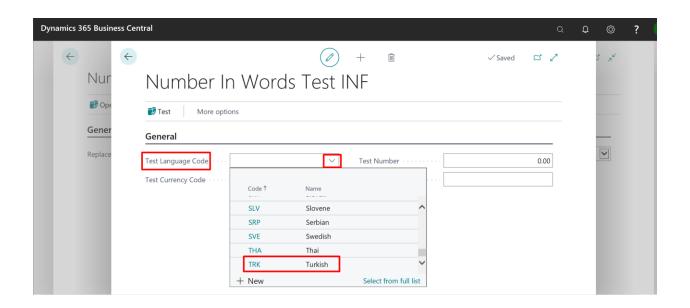


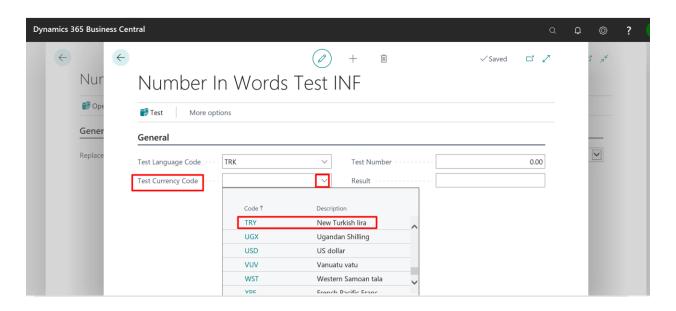


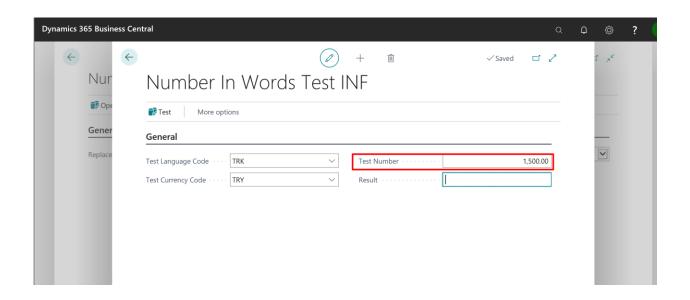
Then click on Open Test Page button

Select Test Language Code, Test Currency Code

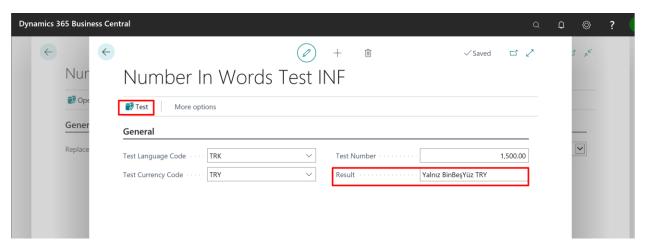
Type the number for testing in **Test Number** field







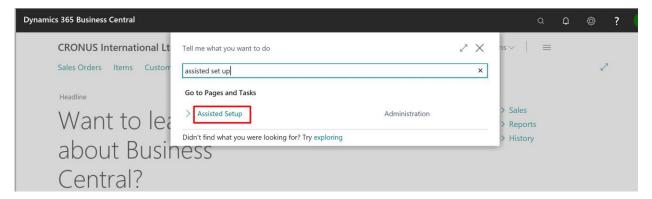
Now click on **Test** button and you will see the number, which you entered in test number field, in words, in the selected language and currency, with prefix and/or suffix you defined in the previous setup



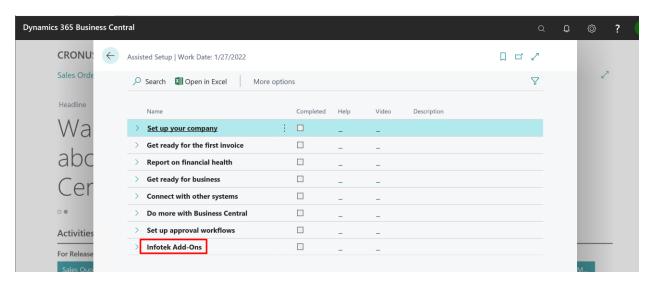
BANK AND BRANCH FUNCTIONALITY

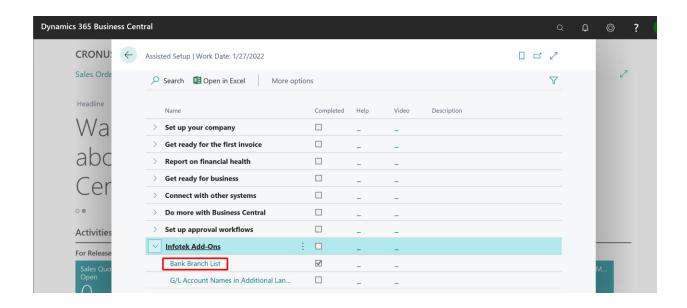
Banks and bank branches in Turkey are listed in Business Central

Choose icon, type "assisted setup" and select Assisted Setup link

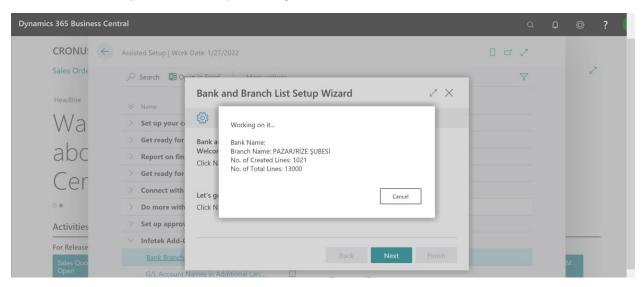


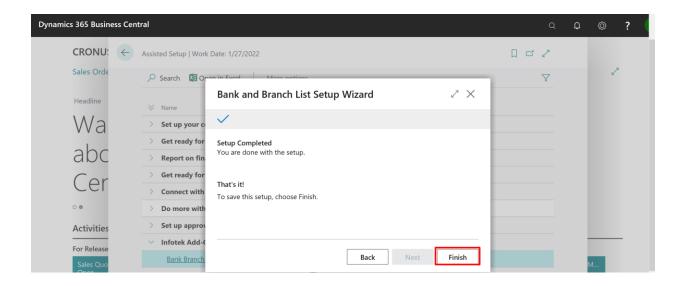
Select Infotek Add-Ons



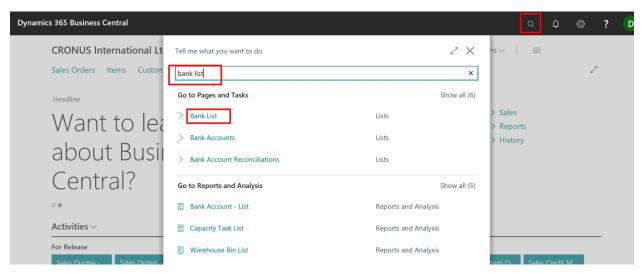


Run the wizard and you will see it is processing

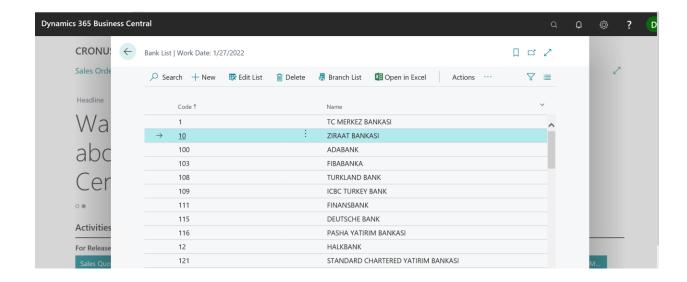




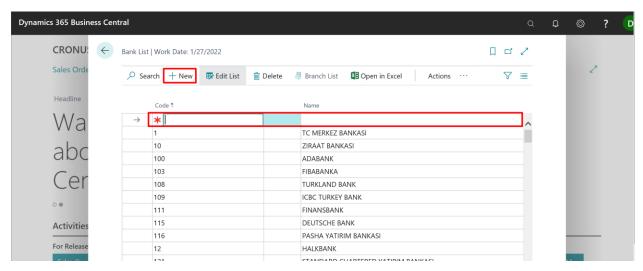
Now that set up is completed; in order to view and/or edit the list of banks, you should choose icon, type "bank list" and then select **Bank List** link



On this page you can see the list of banks in Turkey

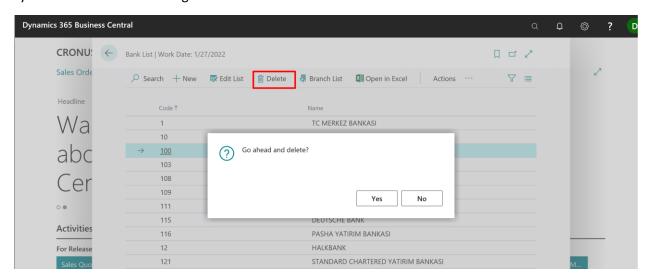


If you want to add a new bank, you should click on **New** button and enter the code and the name of the new bank in the line which system added



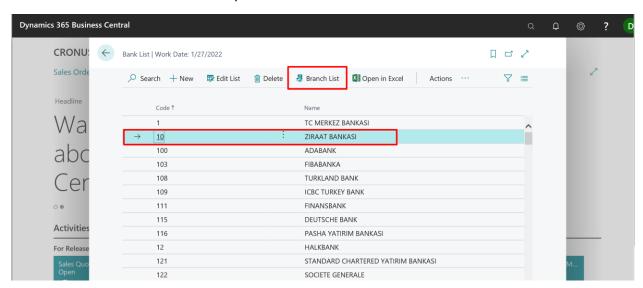
If you want to delete a bank or banks, you should choose related line or lines and click on **Delete** button

After you click on **Yes** in the system message, the bank you choose will be deleted; if you click on **No** system will not make a change on the list



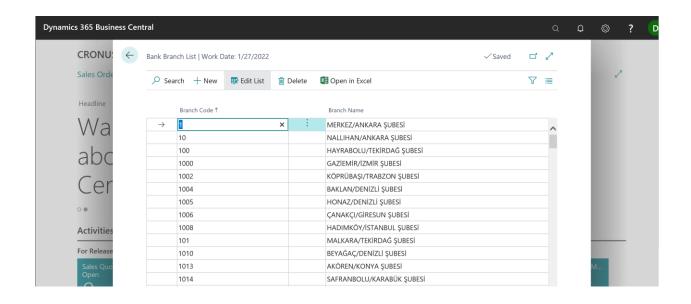
You can also see the list of branches of these banks, on Bank List page

Click on the line of the bank of which you want to see the branch list and then click on Branch List button



System then displays the branch list of the selected bank

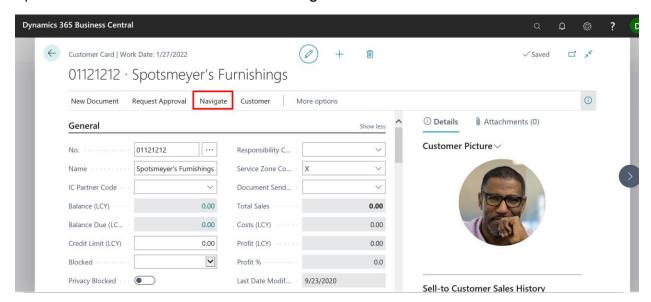
You can add new branches by clicking on **New** button and you can delete branches by clicking on **Delete** button when required, on this page



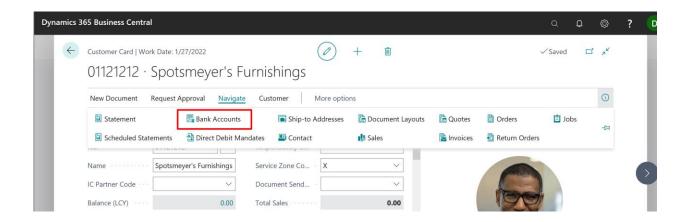
Bank and branch information can be defined on customer, vendor and bank account cards
Below it is explained how this can be done, respectively

For a customer card for which you want to define bank and branch information, you should follow the steps below

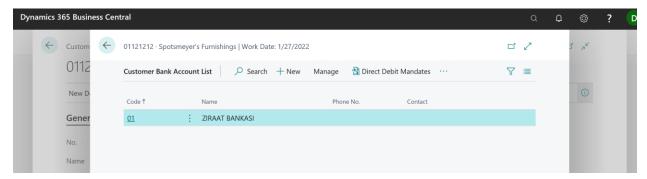
Open the related customer card and click on Navigate button



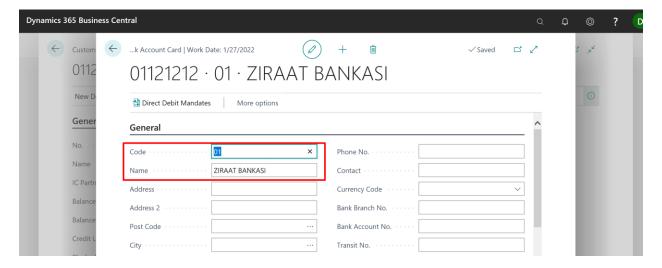
Select Bank Accounts



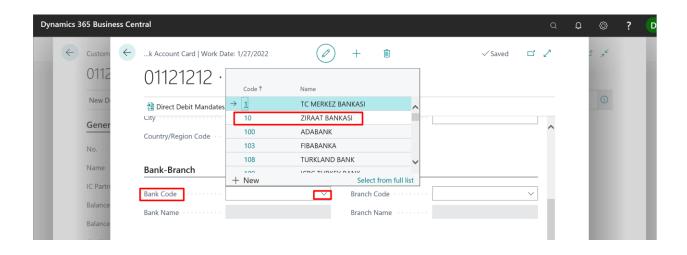
You can add a new record by clicking on **New** button or you can edit an existing record by clicking on **Manage** button

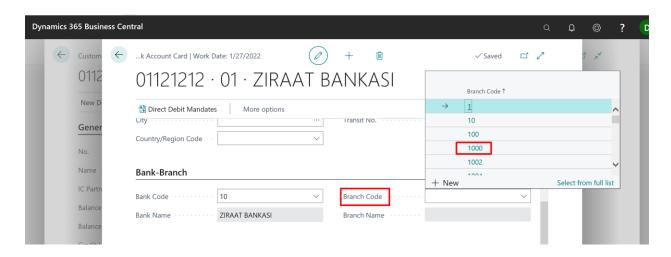


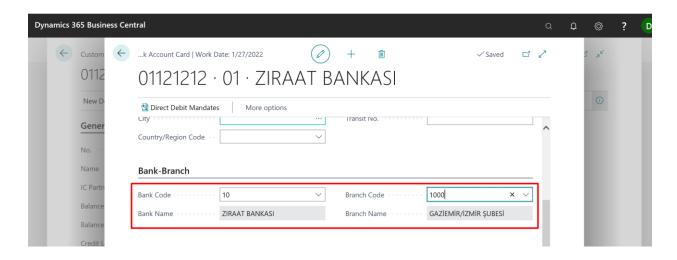
In order to create a new bank account, after clicking on **New** button, define **Code** and **Name** in **General** tab in the bank account card



Then select Bank Code and after that Branch Code in Bank-Branch tab

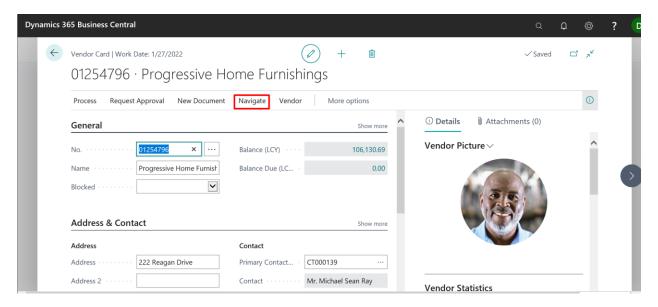




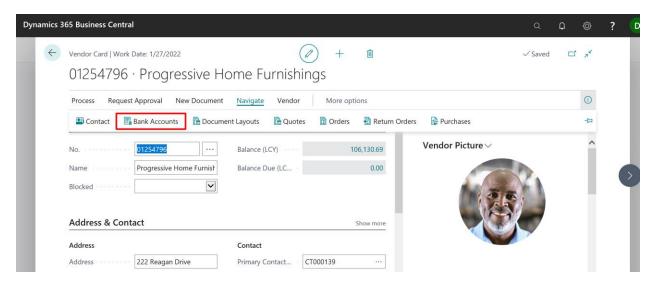


The same applies to vendor cards as shown below

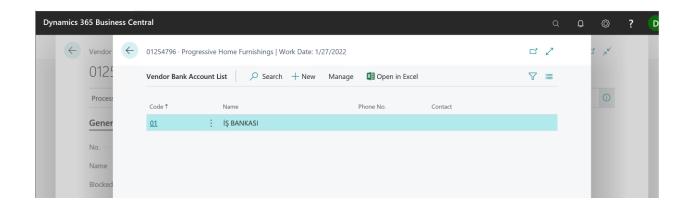
Open the vendor card for which you want to define bank and branch information and click on **Navigate** button



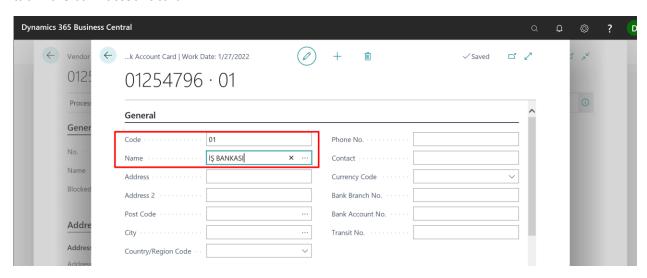
Select Bank Accounts



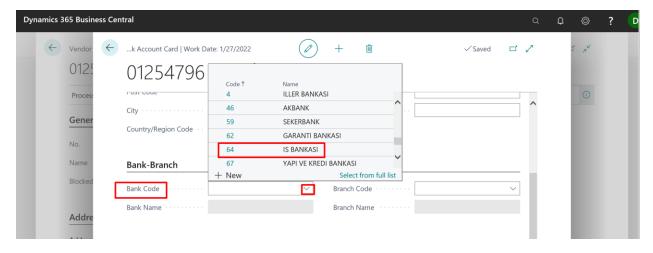
You can add a new record by clicking on **New** button or you can edit an existing record by clicking on **Manage** button

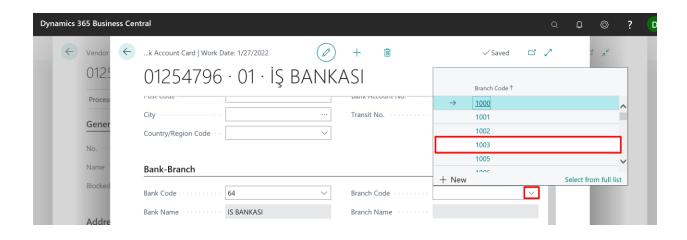


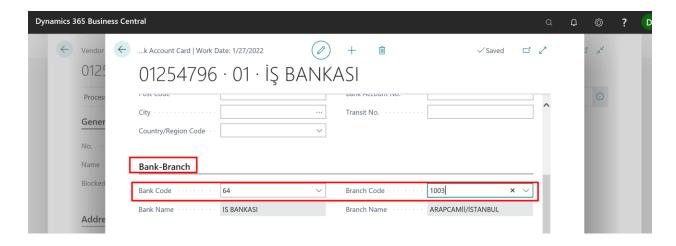
In order to create a new bank account, after clicking on **New** button, define **Code** and **Name** in **General** tab in the bank account card



Then select Bank Code and after that Branch Code in Bank-Branch tab







In order to define bank and branch information for bank accounts, open the related bank account card and select **Bank Code** and after that **Branch Code** in **Bank-Branch** tab

