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SSPA Preferred Assessors List

Supplier Security & Privacy Assurance (SSPA)

Microsoft

Introduction

The SSPA Program Guide is the comprehensive guide to all aspects of the SSPA program, including information on how to complete the Independent Assessment requirement. This separate supplementary list to the SSPA Program Guide allows for updates throughout the year.

Please contact the SSPA support team at SSPAHelp@microsoft.com for help with the Independent Assessment requirement.

SSPA Preferred Assessors list

Companies on this list have been vetted by Microsoft Procurement to perform a Microsoft Supplier Data Protection Requirements Independent Assessment. These companies understand the Microsoft Supplier Data Protection Requirements, will provide competitive pricing, and are qualified to perform an SSPA assessment.

Note You can use a different auditing company to perform this assessment if they meet the requirements in the SSPA Program Guide.

Company	Contact Name	Contact Phone	Contact Email	Geography
Schellman & Company, LLC	Chris Lippert	866-254-0000 ext 249	sspa@schellman.com	Global
Clark Nuber	Peter Miller Lisa Cooke	425-709-6696 425-709-4820	sspa@clarknuber.com	Global
Geels Norton	Nick Norton Maddie Hall	207-749-3939	nick@geelsnorton.com maddie@geelsnorton.com	Global
SC&H Group	Patrick Gahagan	410-785-6516	sspa@schgroup.com	Global
BDO USA, LLP	Michael Tepper	212-497-7167	mtepper@bdo.com	Global
RSM	Amy Feldman	216-927-8236	SSPA@rsmus.com	Global
A-LIGN	Andrew Houshian Stephanie Oyler	888-702-5446 x317 888-702-5446 x140	Andrew.houshian@a-lign.com Stephanie.Oyler@a-lign.com	Global
Connor Consulting	Anthony Hargreaves	415-678-5002	sspa@connor-consulting.com	Global
Baker Tilly US, LLP	Emily Di Nardo	414-777-5588	Emily.DiNardo@bakertilly.com	Global
PwC Japan	Akira Hirai	+81 (80) 3916-2137	jp_pwc_sspa@pwc.com	Japan
EY Japan	Satoshi Toriyama	+81 (70) 7539-8791	sspajapan@jp.ey.com	Japan
Design Laboratory Inc.	Alistair Lowe-Norris	425-663-5750	InA@dli.com	Global

Sample Report

<Assessor Company Letterhead>

Purpose

The purpose of this engagement was to assess the design [and operating effectiveness] of the controls of <supplier name> (Supplier) over Microsoft Personal Data and/or Confidential Data as defined in and in connection with the applicable sections and requirements of the Microsoft Supplier Data Protection Requirements (DPR) version <DPR version> as of <date>.

Because of inherent limitations, controls may not prevent, detect, or correct errors or fraud which may occur. Also, projections of any evaluation of adequate design to future periods are subject to the risk that those controls may become inadequate because of change in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

Supplier and assessment information

Supplier Name	
Supplier Account Number(s)	
Supplier Address(es)	
Assessor Contact(s)	
Assessor Certification	

Scope of the assessment

The assessment was limited to the specific procedures described and was based on the information provided by the Supplier. Accordingly, information that was not made available or changes in circumstances after <assessment date> may affect the assessment results outlined below.

Assessment procedures

- Review of the Supplier's inquiries with the Supplier Contact(s) to obtain an understanding of the design [and operating effectiveness] of the Supplier's controls over the applicable sections of the DPR,
- Perform observations of the Supplier's policies and procedures to assess the evidence of compliance, and
- Perform inspections of Supplier's controls to assess the evidence of compliance over the applicable sections of the DPR.

Assessment summary

No Gaps Found	See below Assessment results for additional information
Response Mismatches (Compliant-Does not apply)	DPR # [xx], [xx], and [xx] were submitted by the supplier as "Compliant" however after assessment was deemed as not applicable
Response Mismatches (Does not apply-Compliant)	DPR # [xx], [xx], and [xx] were submitted by the supplier as "Does not apply" however after assessment was deemed as compliant

Assessment results

#	Assessment Procedure	Supplier Response	Assessment	Assessor Remarks
Section A: Management				
1		Choose an item.	Choose an item.	
2		Choose an item.	Choose an item.	
3		Choose an item.	Choose an item.	
4		Choose an item.	Choose an item.	
5		Choose an item.	Choose an item.	
6		Choose an item.	Choose an item.	
Section B: Notice				
7		Choose an item.	Choose an item.	
8		Choose an item.	Choose an item.	
Section C: Choice and Consent				
9		Choose an item.	Choose an item.	
10		Choose an item.	Choose an item.	
Section D: Collection				

11		Choose an item.	Choose an item.	
12		Choose an item.	Choose an item.	
13		Choose an item.	Choose an item.	
Section E: Retention				
14		Choose an item.	Choose an item.	
15		Choose an item.	Choose an item.	
Section F: Data Subjects				
16		Choose an item.	Choose an item.	
17		Choose an item.	Choose an item.	
18		Choose an item.	Choose an item.	
19		Choose an item.	Choose an item.	
20		Choose an item.	Choose an item.	
21		Choose an item.	Choose an item.	
22		Choose an item.	Choose an item.	
23		Choose an item.	Choose an item.	
Section G: Subcontractors				
24		Choose an item.	Choose an item.	
25		Choose an item.	Choose an item.	
26		Choose an item.	Choose an item.	
27		Choose an item.	Choose an item.	
28		Choose an item.	Choose an item.	
29		Choose an item.	Choose an item.	

30		Choose an item.	Choose an item.	
31		Choose an item.	Choose an item.	
Section H: Quality				
32		Choose an item.	Choose an item.	
Section I: Monitoring and Enforcement				
33		Choose an item.	Choose an item.	
34		Choose an item.	Choose an item.	
35		Choose an item.	Choose an item.	
Section J: Security				
36		Choose an item.	Choose an item.	
37		Choose an item.	Choose an item.	
38		Choose an item.	Choose an item.	
39		Choose an item.	Choose an item.	
40		Choose an item.	Choose an item.	
41		Choose an item.	Choose an item.	
42		Choose an item.	Choose an item.	
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49		Choose an item.	Choose an item.	

50		Choose an item.	Choose an item.	
51		Choose an item.	Choose an item.	
52		Choose an item.	Choose an item.	
53		Choose an item.	Choose an item.	

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