



## Payroll Management system on D365

### Features

iPay is an add-on to Dynamics 365 Payroll helps you to reduce payroll processing time, avoid human errors and improve accuracy. This supports multi-country, multi-currency operations. In addition, these man-power costs are posted in D365 to gain detailed insight into personnel and project cost.

Fully and completely integrated into the Dynamics 365 for Operations – Human Resources module, iPay leverages the standard Human Resources module from average to outstanding performance.

- Advance/Loan Management
- Attendance Management
- EOS (End of service) Administration
- Leave Requests
- Claim Management
- Payroll Disbursement & Financial Integration
- Social insurance
- Build, Calculate, Approve and Post Payroll
- Payroll to GL Transactions
- Gratuity
- Benefits Management (Air ticket, allowance etc)
- Per Diem / OT
- Countries/ Nationalities Setup
- Salary plans
- Grade Setup
- Flexible Pay Code

### About AMY

- AMY team started operations in 2012. We created strategic partner for various companies in India/Middle East for revamping ERP project, Greenfield Implementation & Support of Microsoft Dynamics/Share point solutions.
- AMY team independently & in collaboration with partners have successfully delivered large and complex projects in Oman, UAE, Saudi Arabia & India
- Below list is summary view of few verticals where we have delivered successful ERP projects
  - Banking & Financial services
  - Consumer Retail
  - Mid-Market Supply Chain services
  - Discrete & Process Manufacturing
  - Contracting /Projects
  - Service Industry
  - Food processing
  - Feed Manufacturing & Animal Breeding
  - Hospital & Healthcare



# Why iPay



## Core HR

- All HR processes from candidate entry till employee exit are fully automated
- Fully Tailor-made Module As Per Middle East Unique Requirements.
- Automating your employee onboarding and visa allocation. Allocation of visas is integrated with standard recruitment process, which will help to manage the number of open visas and allocated visas through system.

- Enables user to check the transaction dates such as leave dates, work dates in different calendar format like Hijri, Persian etc.
- Biometric attendance integration option
- Attendance Upload



## Attendance



## Leave

- This module includes flexible setup of leave types with related validations such as Maximum days in year, Maximum times in year, Minimum service days required, Minimum days between two requests etc.
- Effortless leave administration that automates everything from leave accounting and grants to period closing activities. All leave transactions of an employee are tracked and leave balances, automatically updated. The employee, managers & the HR can view this information at any time.

- Accurate, fast & all-inclusive. Loaded with features that result in huge time savings and satisfied employees. Comprehensive coverage of every aspect of Payroll management, including statutory compliance. In-built and powerful reconciliation & audit tools make it easy to review.



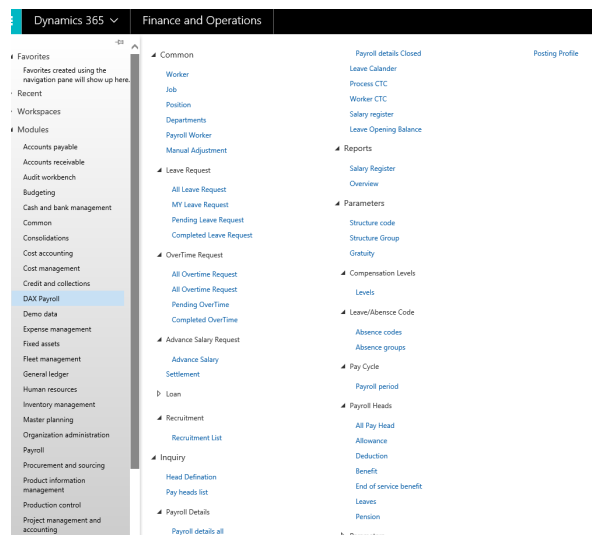
## Payroll

## For smoother day-to-day HR functioning

- Do HR & Payroll activities and employee self service functions from wherever, whenever in a few clicks
- Flexible Form Design
- Multi branch & multi user Login supported
- Security and Rights Management.
- Configurable Automated Workflow
- Simple to learn & Operate by non-Computer background Users
- Relationships and Organization Chart
- Parameter driving setup for Payroll Elements and calculations.
- SMS & Email alerts integration
- Flexible Gratuity / Indemnity Setup
- Email Pay Slip.
- Biometric attendance integration option

## Build-in Labour law and configuration for below countries

- India
- United Arab Emirates
- Oman
- Saudi Arabia
- Bahrain
- Qatar
- Kuwait



# Base HR

- Training and Development
- Recruiting and Staffing
- Appraisal Management
- Employee Master
- Address and contact information
- Skills and competencies
- Employee resume
- Employee contracts
- Visa quota allocation
- Manage leave and absence
- Update local labour law requirement
- Employee alternative calendar
- Track and remind on document renewal and expiry
- Maintain dependent details as per local laws

# Payroll

- Flexible formula designer
- Setup unlimited pay items and deduction
- Benefits, requests and accruals in accordance with local labour law (Gratuity, GOSI, Passi etc.) and employee policy
- Loan and advance with instalment management
- Allows to request advance and settle against expense claim
- Travel and expense claim approval and processing
- Payroll processing by business unit/pay cycle as per the organization structure
- Employee final settlement

The screenshot displays the Dynamics 365 Payroll interface. The top section shows a list of Pay Heads with columns for Pay Head, Description, Nature, Type, and Sequence. Below this, the 'Period table' is visible, showing a table of payroll periods with columns for Periodid, Description, From date, To date, Status, Closed time, Payment date, and Pay cycle frequency.

Pay Head	Description	Nature	Type	Sequence
AirTktAdul	Airt ticket adul	Benefit	Fixed	30000
AL	Annual Leave	Leave	Fixed	50000
Basic	Basic	Allowance	Fixed	10000
Bonus	Bonus	Benefit	Fixed	70000
BonusProv	Bonus Provision	Benefit	Fixed	80000
CanteenDed	Canteen Deduction	Deduction	Fixed	140000
Gratuity	Gratuity	EOSB	Formula	90000
GSMDED	Staff GSM Deductions	Deduction	Fixed	150000
HRA	Living Allowance	Allowance	Formula	20000
OT	Overtime	Benefit	Formula	60000
OtherAllow	Other Allowance	Allowance	Fixed	40000
OtherDed	Staff Other Deductions	Deduction	Fixed	170000
PERC	PASSI/GOSI Employee Contribution	PENSION	Formula	110000

Periodid	Description	From date	To date	Status	Closed time	Payment date	Pay cycle frequency
2018	2018 Monthly	1/1/2018	1/31/2018	Open		10/21/2018	Monthly
		2/1/2018	2/28/2018	Open		11/18/2018	Monthly
		3/1/2018	3/31/2018	Open		12/19/2018	Monthly
		4/1/2018	4/30/2018	Open		1/18/2019	Monthly
		5/1/2018	5/31/2018	Open		2/18/2019	Monthly
		6/1/2018	6/30/2018	Open		3/20/2019	Monthly
		7/1/2018	7/31/2018	Open		4/20/2019	Monthly



# Some Screen Shots

Dynamics 365 Finance and Operations DAX Payroll Parameters Leave/Absence Code

Filter

AL Annual Leave

Course Classroom/Online

Doctor Doctor's appointment

Family Family leave

Flex Flex time

Funeral Funeral leave

Illness Illness

### Absence codes

Absence code: AL Description: Annual Leave

General

Absence group: Leave

Setup / Validation

VALIDATION / SETUP

Effect AL: Yes  Effect Accruals: Yes

Exclude Off Days: No  Allow Back Date: No

Leave Per Year:

Leave Per Service:

Dynamics 365 Finance and Operations DAX Payroll Parameters Payroll Heads All Pay Head

HRA : Living Allowance

OVERVIEW

Pay Head: HRA Description: Living Allowance

HEAD TYPE

Allowance Call Pay Type: None Sequence: 20000

Type: Formula

General

LIST GROUP

Head	Description
TotalDays	TotalDays
WONDAY	Working Days
MONTHDAY	Month Days
OFFDAY	Off Days
EnchDays	Encashment Days
Basic	Basic

FORMULA

Formula: Basic\*0.5

Gratuity

Pay Head: Gratuity Description: Gratuity

Gratuity Slabs

From Year	To Year	Days
0.00	3.00	15.00
3.00	99.00	30.00

PAYROLL DETAILS

Periodid	Submitted date	Date	Worker	Personnel number	From date	To date
10	9/25/2018 05:00:00 PM		Jodi Christiansen	000001	2/1/2018	2/28/2018
10	9/25/2018 05:00:00 PM		Ted Howard	000003	2/1/2018	2/28/2018
10	9/25/2018 05:00:00 PM		Charlie Carson	000002	2/1/2018	2/28/2018
10	9/25/2018 05:00:00 PM		Theresa Ivance	000005	2/1/2018	2/28/2018

Structure

Structure Code: 01 Description: Arabic

Levels

Level	Description	Type
G01	Grade 01	Grade
G02	Grade 02	Grade
G03	Grade 03	Grade
G04	Grade 04	Grade
G05	Grade 05	Grade
G06	Grade 06	Grade
G07	Grade 07	Grade
G08	Grade 08	Grade
G09	Grade 09	Grade
G10	Grade 10	Grade
B1	Band level 1	Band
B2	Band level 2	Band
B3	Band level 3	Band
S1	Step level 1	Step
S2	Step level 2	Step
S3	Step level 3	Step
S4	Step level 4	Step

Get Data

Description	Max Amount	Min Amount	is Fix value	Amount
23	0.00	0.00	No	0.00
AirTicket	0.00	0.00	No	0.00
Annual Leave	30.00	0.00	Yes	30.00
Basic	0.00	0.00	No	0.00
Bonus	0.00	0.00	No	0.00
Day Rate	0.00	0.00	No	0.00
Gratuity	0.00	0.00	No	0.00

PERSONALIZE PAGE OPTIONS EDIT SHARE

LEAVE REQUEST = DAT-000027 : 000026

### New Record

Leave Request

EMPLOYEE

Leave ID: DAT-000051 Worker: Julia Funderburk Balance: 0.00

Requested Date: 11/10/2018 Leave Type: \*

DATE

From date: \* To date: \*

Half Day Leave: No

NOTES

Status: Draft

