



## Features Sheet

# Work Made Simple in Microsoft 365



Orchestry makes work simple in Microsoft 365, Microsoft Teams and SharePoint Online with a comprehensive enablement, adoption and standardization platform that empowers IT Administrators and organizations to define a Microsoft 365 adoption and change management strategy.

# Overcome Common Microsoft 365 Challenges with Orchestry



## WHAT TO USE WHEN

Figuring out which tool to use when in Microsoft 365 has become a full-time job. Orchestry makes work simple in Microsoft 365, enabling a business-first conversation, to eliminate the nuances of which Microsoft 365 business application is best for the task by selecting the purpose or outcome without needing to be a technology expert.



## REDUCE BOTTLENECKS OR UNWIELDY SPRAWL

Often the creation of Microsoft Teams or SharePoint Online Sites is either too tightly restricted creating bottlenecks or too far enabled creating duplication and sprawl. Orchestry delivers empowering governance tools to drive adoption and usage with simple workflows for requesting and approving Microsoft Teams and SharePoint Online Sites that help prevent unnecessary sprawl or restricted controls.



## ELIMINATE COSTLY CUSTOMIZATIONS

Defining and implementing a custom Microsoft 365 strategy for how your organization uses these business apps in a business-first scenario is incredibly time-consuming and expensive. Orchestry comes pre-packed with Microsoft 365 best practice strategies implemented and stacked in the platform, from pre-built Workspace Templates to empowering Microsoft 365 Governance and more.

## Where Does Orchestry Fit?

Orchestry is a balanced platform composed of adoption tools, engaging templates, controlled provisioning, and empowering self-service to drive usage and adoption success in Microsoft 365, Microsoft Teams and SharePoint Online.

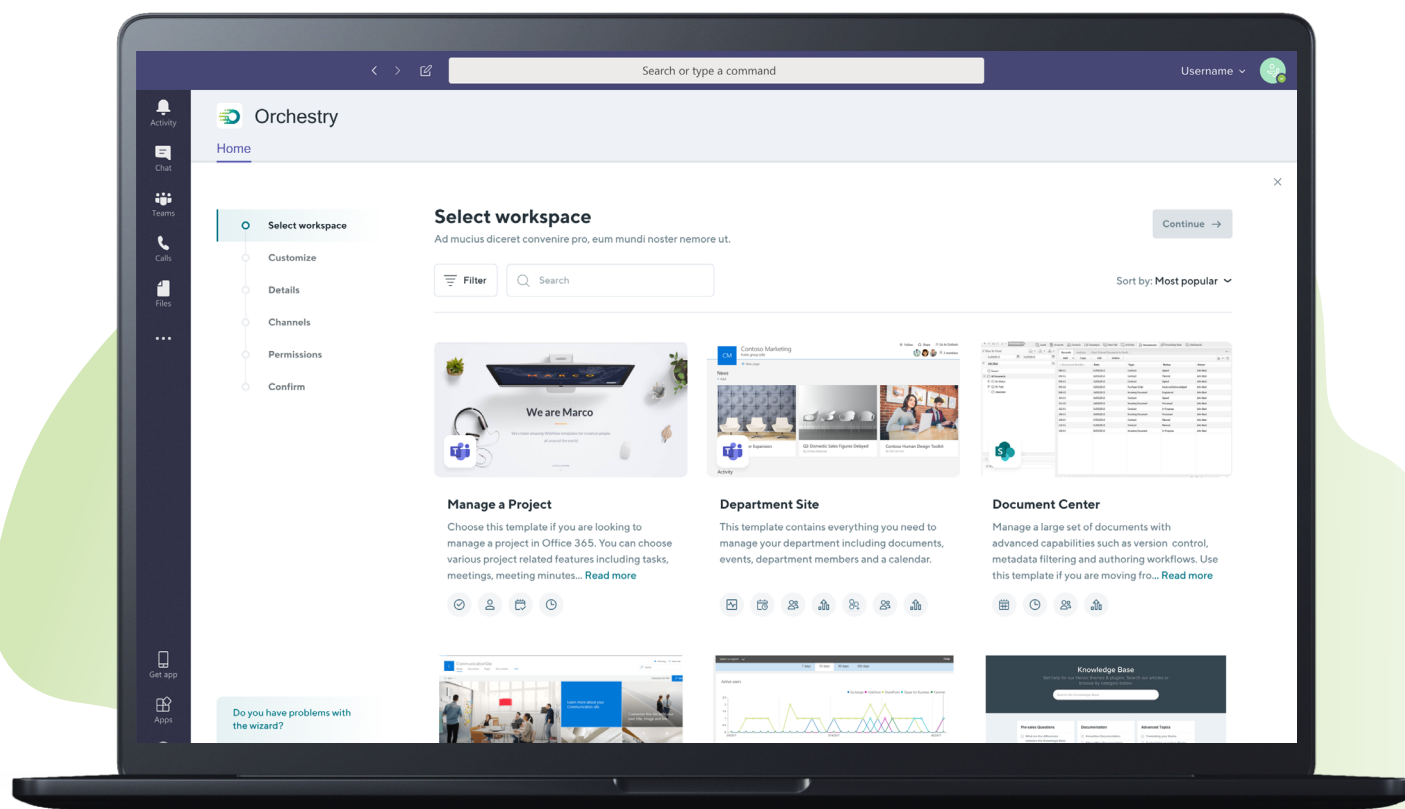
We believe that simplifying the Microsoft 365 experience is the best way to improve the user experience for both users and administrators. With Orchestry, every interaction within Microsoft 365 is based on a simple, beautiful but extremely powerful interface that makes the complex simple, and the impossible plausible.

# Expand Your Microsoft 365 Possibilities



## Pre-Built Workspace Templates

Workspace Templates for Microsoft Teams and SharePoint Online come fully configured for common business scenarios. Workspace Templates in Orchestrator allow you to leverage our pre-built, best practice templates or easily create your own Microsoft Teams or SharePoint Online Workspace.



Pre-built Microsoft 365 Workspaces to save you time, money and headaches, putting years of Microsoft 365 best practices in place in just a few clicks. Orchestrator Workspace Templates can be created from Microsoft Teams, SharePoint Online Sites and be comprised of any other capabilities that Microsoft 365 offers. With Orchestrator, you can also create your own custom Workspace Templates to fit your organization's needs.

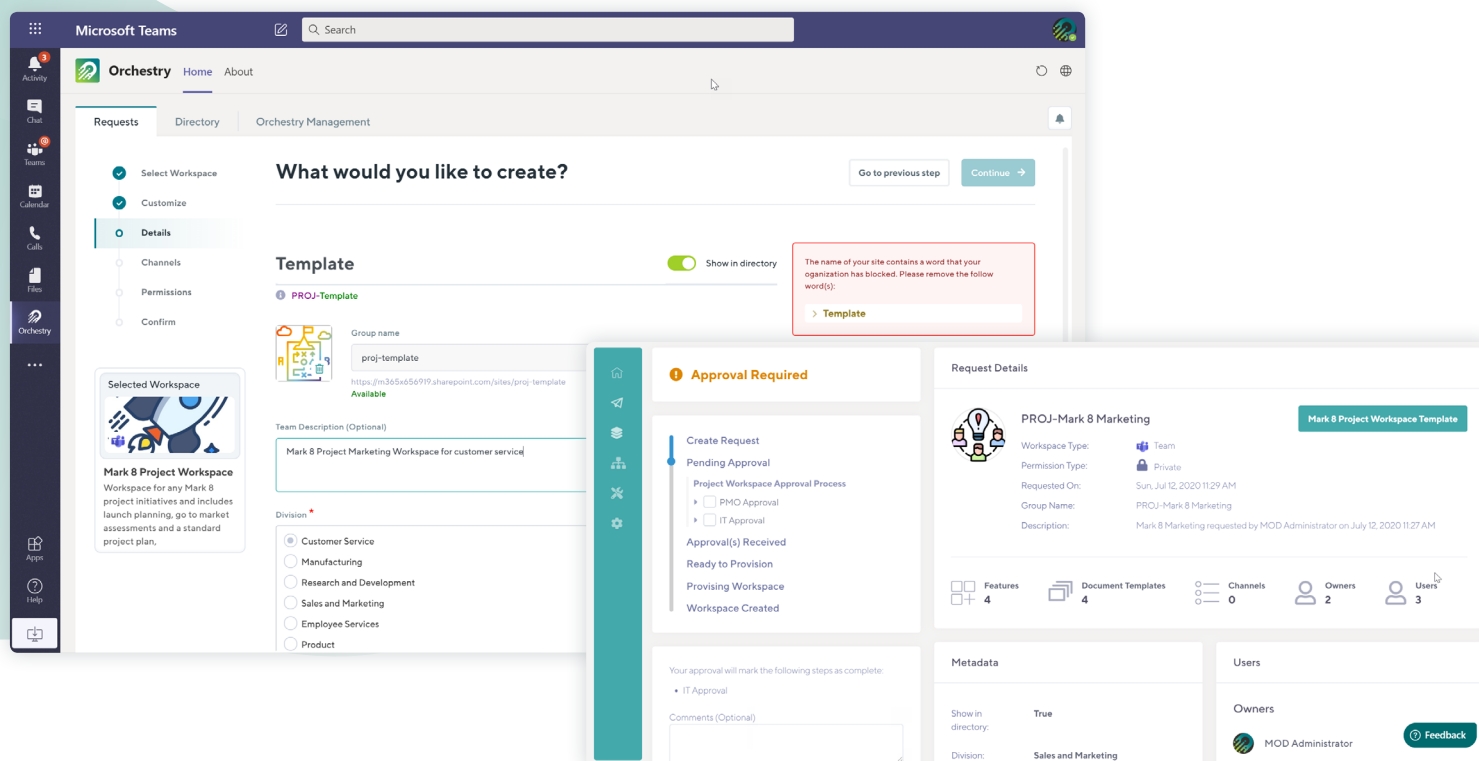
Each Workspace Template can further be customized through features, document templates, approval workflows, naming policies and other governance rules. Orchestrator Workspace Templates puts the power in the hands of your organization to create complex solutions in Microsoft 365, presented to users in a simple, user-friendly way that drives usage and adoption.

## Expand Your Microsoft 365 Possibilities



# Empowering Microsoft 365 Governance

Manage the creation of Microsoft Teams, Microsoft 365 Groups and SharePoint Online Sites through a single interface, custom approval processes, naming conventions, custom metadata, email & platform notifications, end-to-end provisioning lifecycle management and more.



Orchestry enables transparent and actionable governance by providing users with a way through that maze, guiding them based on the rules and policies that you create. Orchestry's Microsoft 365 Governance drives usage and adoption through empowering governance tools, including Workplace Templates, Workspace Features, Document Templates, Workspace Targeting, Naming Policies, Approval Workflows, Request History, Default Owners/Members, Metadata and more.

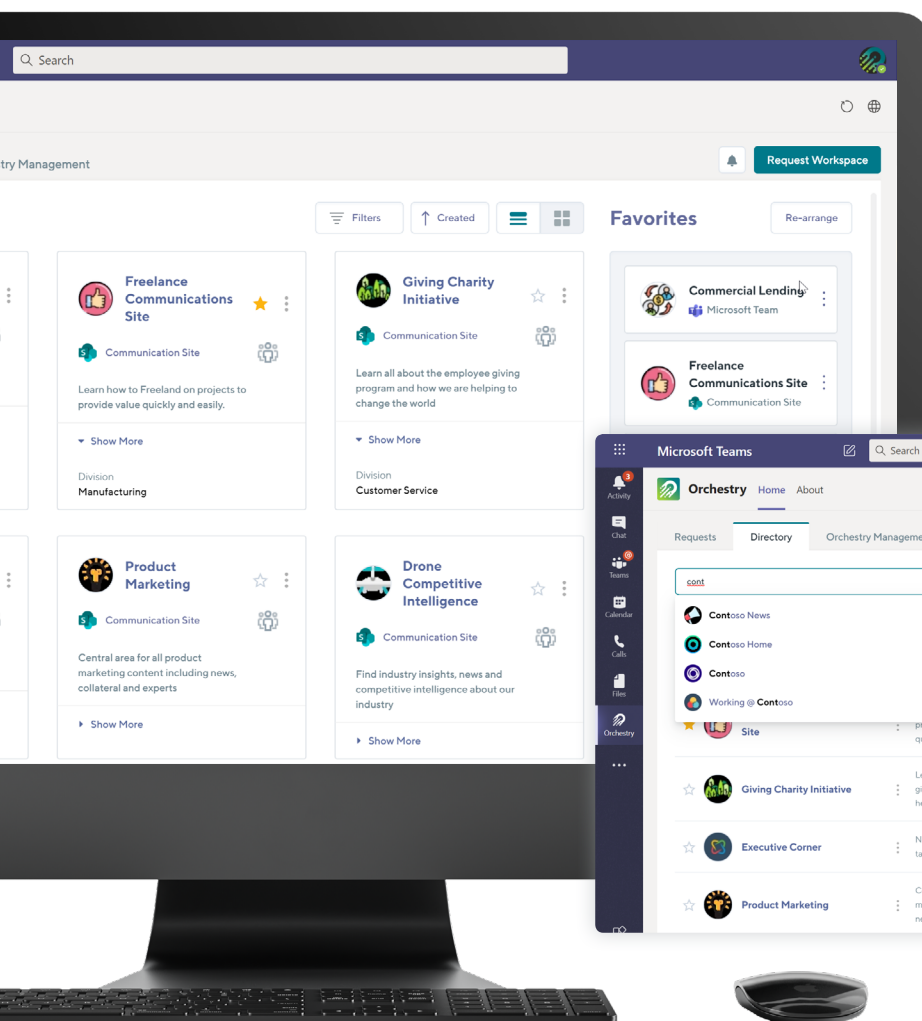
Microsoft 365 Governance with Orchestry provides the control you need to avoid the unwieldy sprawl, but enough enablement to eliminate any bottleneck and allow your end users self-service to gain access to the right tools for the right purpose when they need it. There are many quick wins with Orchestry Microsoft 365 Governance, that truly drives adoption in a cost effective and scalable manner.

## Expand Your Microsoft 365 Possibilities

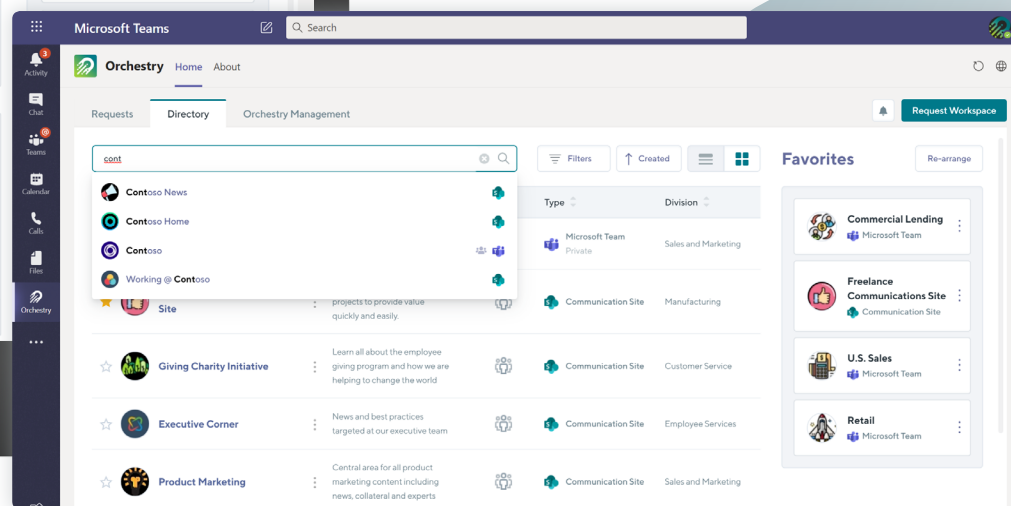


### Informative Workspace Directory

Orchestra Workspace Directory enables your users to quickly and easily discover any current Microsoft Teams and SharePoint Online Sites within your organization in a single view, with powerful filters and metadata targeting. Quickly find the most used and favorited Microsoft Teams and SharePoint Online Sites through the intuitive Workspace Directory.



Orchestra delivers a simple and beautiful experience that enables your organization to gain better visibility and access into all your Microsoft 365 Workspaces with Orchestra's Workspace Directory.



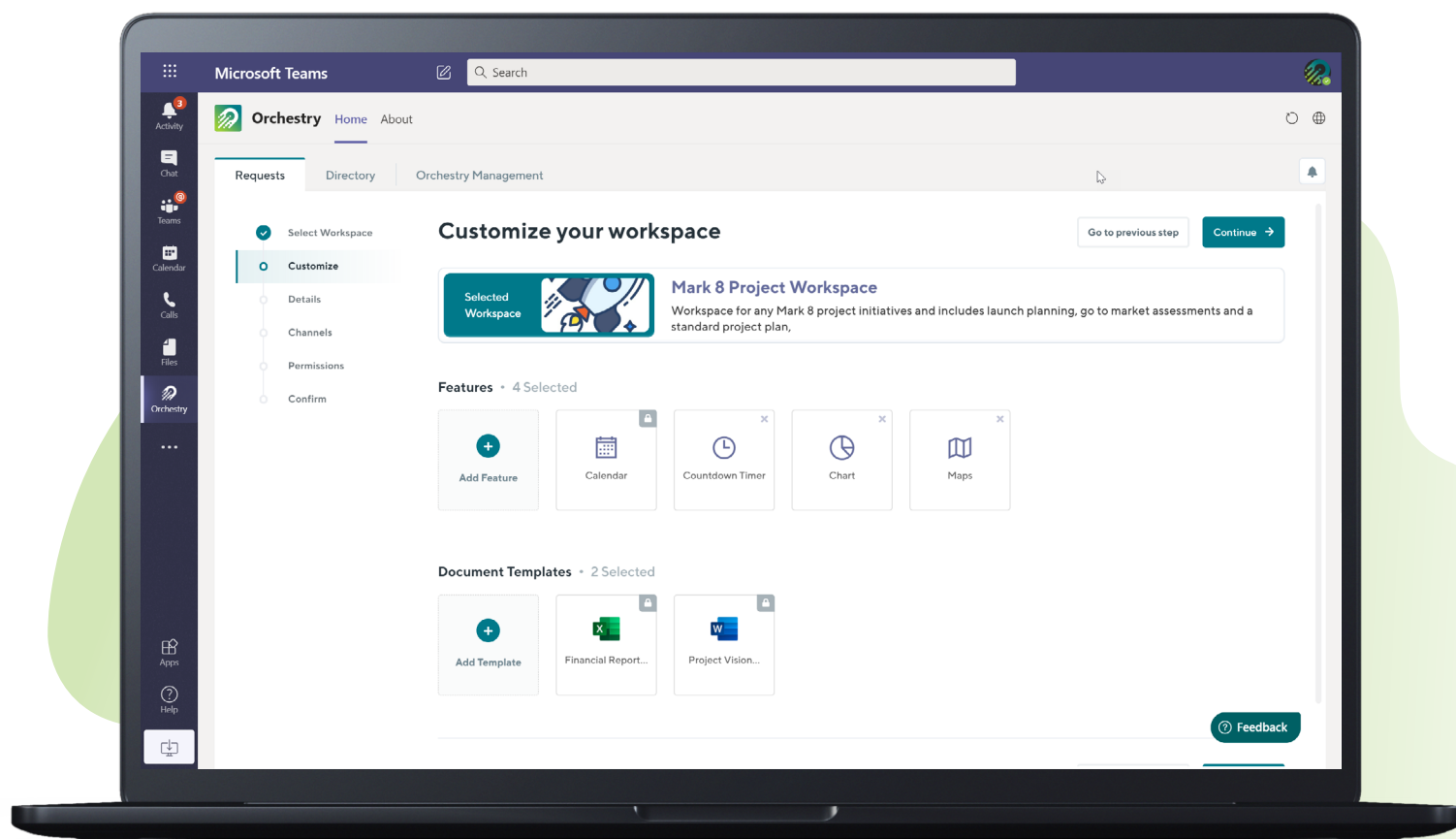
Orchestra consolidates all Microsoft Teams and SharePoint Online Workspaces into a single directory to provide an end-to-end view of your organization's collaboration. Before creating a new Workspace, look up existing Workspaces in Orchestra's Workspace Directory to avoid duplication and decay of unused Microsoft Teams and SharePoint Online Sites.

## Expand Your Microsoft 365 Possibilities



### Teams & Sites Workspace Provisioning

Provisioning in Microsoft 365 using Orchestra is a real-life fairytale for Microsoft 365 Administrators. Through the exquisite, user-friendly interface, with an extremely flexible experience, end users can create Microsoft Teams, SharePoint Online Sites and Microsoft 365 Groups.



Microsoft 365 Provisioning in Orchestra is intuitive, simple and user-friendly. The beautifully designed and interactive Workspace Request wizard provides a guided experience when requesting a Workspace, which eliminates the 'what to use when' confusion. Aligning various Microsoft 365 business apps behind the scenes.


With Orchestra's Workspace Approval Workflows, your organization can implement simple or complex approvals before a Workspace is created. Microsoft 365 Provisioning has never been easier, with additions such as Workspace Request History, Default Owners & Members, Workspace Features, Document Templates and Naming Policies.

## Expand Your Microsoft 365 Possibilities




## Microsoft 365 Insights Coming Soon

Intelligently manage and govern in Microsoft 365 with our four-legged friend, Intelligence Assistant, Archie. Archie chows down on your Microsoft 365 analytics to bark out informative usage statistics, recommendations based on user usage data as well as helpful tips on how to sanitize and optimize your Microsoft 365 workloads through machine learning. Archie, Orchestry's Intelligence Assistant, makes your Microsoft 365 analytics and usage statistics actionable and meaningful in your environment.

 Archie says... July 23, 2020


“ Did you know that the channel named **Outreach** is being provisioned but is rarely used? By default only **5 messages** are posted in this channel compared to **67 on average**?

[View Channels](#) [Dismiss](#)

 Archie says... Aug 4, 2020

“ Last month your usage of teams **grew by 5%** which is amazing 🎉  
If this keeps going like this month on month then you will be **provisioning over 30 teams per month!**  
Good thing that you have Teams! 😊

[Share](#) [Dismiss](#)

 Archie says... July 30, 2020

“ I see that we have a document template called **Budget Report 2017** that is available for users but has not been used in the last 3 months.

[View Templates](#) [Dismiss](#)



Orchestry's Microsoft 365 Insights drives usage and smarter adoption of Workspaces and Microsoft 365 tools across an organization. Orchestry's Insights assistant, Archie, delivers intelligent insights into the usage rates of your Microsoft Teams and SharePoint Online Sites to help your IT Administrators make more proactive decisions on workspace provisioning, archiving and maintenance. Orchestry's highly anticipated Microsoft 365 Insights will be released soon...stay tuned!

# Orchestry Beyond Standard Microsoft 365

✓ = included / ✗ = excluded

Feature	Microsoft 365	Orchestry	Details
<b>Templating MS Teams Channels</b>	✓	✓	Orchestry fully supports templating of MS Teams Channels, both Private and Public.
<b>Templating MS Teams Tabs</b>	✗	✓	Orchestry's intelligent cloning of MS Teams Tabs includes full configuration across any tab type.
<b>Standardizing Naming Policies</b>	✓ (with AAD Premium)	✓	Advanced naming policies are included in Orchestry for MS Teams / SharePoint Online naming, Group Naming and SharePoint URL construction.
<b>Templating Owner and Member Management</b>	✗	✓	Orchestry delivers default owners and members for MS Teams and SharePoint Online to enforce governance.
<b>Workspace Approval Workflows</b>	✗	✓	Orchestry provides the ability to define approval processes for each Workspace type.
<b>Templating Teams Permissions</b>	✓	✓	Orchestry allows defining and copying Team Owner and Member permissions for Teams.
<b>Workspace Targeting</b>	✗*	✓	Orchestry enables you to target Workspace templates based on Active Directory groups.
<b>Templating/Provisioning with Custom Metadata</b>	✗	✓	Orchestry provides the ability to create your own organizational metadata that will need to be entered when requesting a Team, Group or Site.
<b>Templating Microsoft Planner</b>	✗	✓	Orchestry delivers full support for any number of plans per group including buckets and tasks.
<b>Templating SharePoint Online</b>	✗	✓	Orchestry provides full support for SharePoint Communication Sites and Team Sites including support for lists, libraries, pages, web parts and other configuration options.
<b>Templating OneNote Files</b>	✗	✓	Orchestry fully supports OneNote files including tabs and sections.
<b>Templating Microsoft Lists</b>	✗	✓	Orchestry delivers full support for any number of Microsoft Lists to be included in Workspace Templates.
<b>Provisioning Governance Policies</b>	✓	✓	Orchestry allows attaching and defining governance policies for Sites and Teams.
<b>Provisioning Suggested Features, Documents, Users and Channels</b>	✗	✓	Orchestry enables suggesting features, documents, users and channels when creating Workspaces.
<b>Templating Custom Features</b>	✗	✓	Orchestry enables defining your own custom features such as SPFx Web Parts, Lists, Libraries or other custom actions.
<b>Templating Custom Document Templates</b>	✗	✓	Orchestry enables you to define and attach document templates to Teams or SharePoint Online Sites.
<b>Workspaces Directory</b>	✗	✓	Orchestry delivers a full directory experience including search, sort and filter for all types of sites in Microsoft 365.
<b>Attach/Assign Custom Metadata</b>	✗	✓	Orchestry enables the ability to define and attach custom metadata to any type of Team, Site or Group (new or existing) in Microsoft 365.



# Try Orchestra for Yourself!

Orchestra is a complete enablement, adoption and standardization platform for creating Workspaces across Microsoft Teams, SharePoint Online, Microsoft Planner and other Microsoft 365 business applications. Orchestra provides a single point of access for both end-users and IT Administrators to facilitate both Workspace requests and Workspace Provisioning on Microsoft Teams and SharePoint Online, without the tedious tasks of having to manage and maneuver various business applications simultaneously.

Built by seasoned Microsoft 365 Architects & MVPs, with decades of experience consulting on Microsoft 365 projects, we believe organizations shouldn't need thousands of dollars and hundreds of man hours to make use of Microsoft 365 effectively. Orchestra is a more cost-effective solution that enables a business-first conversation providing a beautiful, simple platform that empowers your organization to get the outcomes it desires out of Microsoft 365, Microsoft Teams and SharePoint, simply.

See Orchestra in action and get FREE access to Orchestra today!  
Get in touch at [hello@orchestra.com](mailto:hello@orchestra.com) or [www.orchestra.com](http://www.orchestra.com).