



Gold  
Microsoft Partner



# Records Management

## Demonstrate compliance and ensure information governance is applied across Microsoft 365

### The need for Records Management

Today, organizations rely on teamwork with employees working on twice as many teams as they did just five years ago, and information workers spending **50% more time collaborating** with co-workers, outside contractors, suppliers and customers. To succeed, you need collaboration and communication tools that empower your workforce to be more agile, efficient, secure so they can stay connected.

Whilst organisations are keeping connected through Microsoft 365 more data is being stored in cloud services than before with 88% of organisations losing confidence in their ability to detect and prevent loss of sensitive data, with around >80% of corporate data being classified as "dark" i.e. not classified. Protecting sensitive data throughout its lifecycle is a #1 focus for public sector and commercially sensitive organisations.

### The Akari approach to Records Management

Working across information governance, information technology and service delivery Akari approach Records Management from the ground up focussing on how the organisation currently deploys Teams, SharePoint and other file services, building up a file plan focusing on best practices around events, disposition and information lifecycle within the business.



#### Assess

Gather information on current environment and information lifecycle requirements



#### Art of the possible

Demonstrate how the Records Management solution operates within your ecosystem.



#### Build the plan

Plan how to extend the solution within the organisation and prove success

### Core Deliverables:

- Workshop session to map out the current situation and present the Microsoft solution
- Proof of concept or production pilot of the Records Management solution within Microsoft 365 platform
- Direction on how to implement information governance best practices and execute scenarios with the tooling
- Advisory support on the solution with touchpoint sessions to ensure success.

Contact us today to get started!

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