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# Managing Virtual Portals

The CTERA Portal can be divided into tenants, known as *virtual portals*, each of which manages a subset of devices and CTERA Portal user accounts. The following types of virtual portal are supported:

- **Team portal**

This type of portal is designed for the needs of a company or team with multiple members, and as such does not include support for reseller-oriented features. The users in the portal are the team members.

Team portals are managed by *team administrators*, who are team members with the *Administrator* role.

- **Reseller portal**

This type of portal includes support for reseller-oriented features such as add-ons, plans, vouchers, and self-registration. The end users in the portal are the reseller's subscribers.

Reseller portals are managed by *staff administrators*.

This chapter explains how to add, edit, and delete virtual portals, as well as log in to any virtual portal and manage its contents.

## Viewing Virtual Portals

To view all virtual portals:


- In the global administration view, select **Main > Portals** in the navigation pane.

The **PORTALS** page opens, displaying all the virtual portals.

The screenshot shows the CTERA administration interface. The left navigation pane includes: Main, Dashboard, Portals, Servers, Devices, Reports, Storage Nodes, Notifications, Users, Provisioning, Services, Settings, Logs & Alerts, and Help & Support. The main content area is titled 'PORTALS' and contains a table with the following data:


NAME	SORT BY NAME	PROVISIONING	RESOURCE USAGE	BILLING ID
portal Default Portal		Default	8.8 MB of 100.0 GB 2 Users 2 of 10 Cloud Drive 0 of 10 Server Agent 0 of 10 Cloud Drive Connect 0 of 10 Workstation Backup	

Team portals are indicated by the  icon, and reseller portals are

indicated by the  icon. The default portal is indicated by the

icon.

The page includes the following columns:

Field	Description
<b>NAME</b>	<p>The virtual portal name.</p> <p>To edit the virtual portal, click the name. For further details, see <a href="#">Adding, Editing, Deleting and Undeleting a Virtual Portal</a>.</p> <p>If the portal is disabled, <b>Disabled</b> is displayed below the name.</p>
<b>PROVISIONING</b>	<p>The global plan to which this portal is assigned. To modify the plan, click the plan's name. For further details, see <a href="#">Adding, Editing, or Deleting a Subscription Plan</a>.</p> <p>If the portal is assigned any add-ons, the  icon is displayed with the number of add-ons. To modify the list of add-ons, click on the number. For further details, see <a href="#">Adding, Editing, or Deleting Add-Ons</a>.</p>
<b>RESOURCE USAGE</b>	<p>The amount of storage currently in use by the virtual portal, out of the total provisioned amount. The number of devices: CTERA Edge Filer (EV) licenses and CTERA Drive Share/Protect (agent) licenses, CTERA Drive Connect, and Cloud Drive licenses in use by the portal, out of the total provisioned number is displayed.</p>
<b>BILLING ID</b>	<p>The virtual portal owner's billing ID.</p>