

ENVIRONMENT SETUP GUIDE BI SERVICE

REFERENCES

This guide is part of ThorApps - BI Service product documentation. We encourage you to click through the links below to learn about using the BI Service app:

1. [Installation Guide](#)
2. Environment Setup Guide (this document)
3. [Quick Start Guide](#)
4. [User Guide](#)
5. [Purchasing Guide](#)
6. [Uninstall Guide](#)

OVERVIEW

All ThorApps Online services support the concept of “Environments” and allow you to access common content managed by our Apps from multiple Site Collections. This feature allows you to keep a level of separation between different Site Collections. For example, you could keep your HR information separate from your regular Teams sites. You can also use this feature to keep Development or Testing environments in separated from your Production environment. In addition to keeping content separate, you may also wish to access the same content from different site collections, for example content available through Team sites could also be accessible from a root Intranet site.

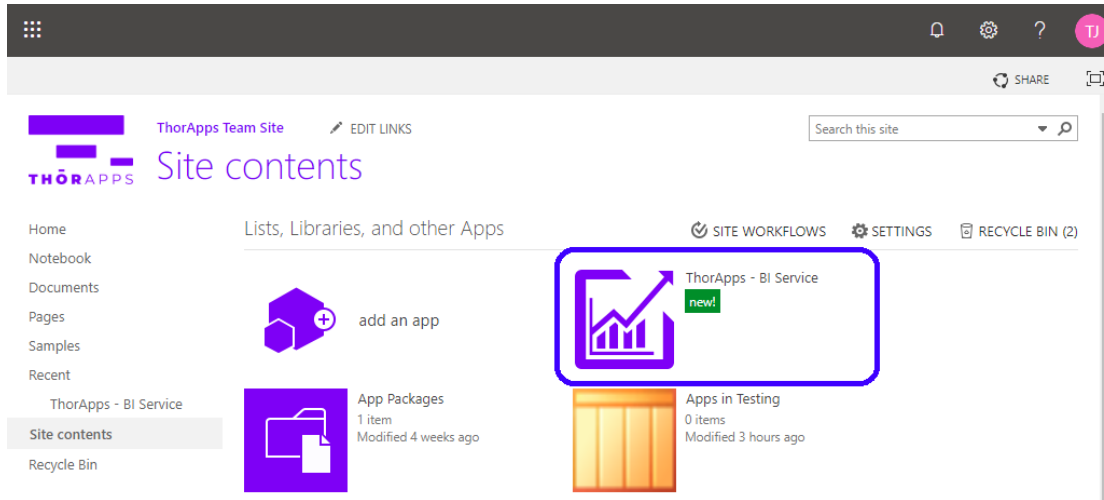
PRE-REQUISITES

To follow this guide, you will need the following:

- ThorApps BI Service app installed to a SharePoint Online site collection
- Site Collection Administration permissions

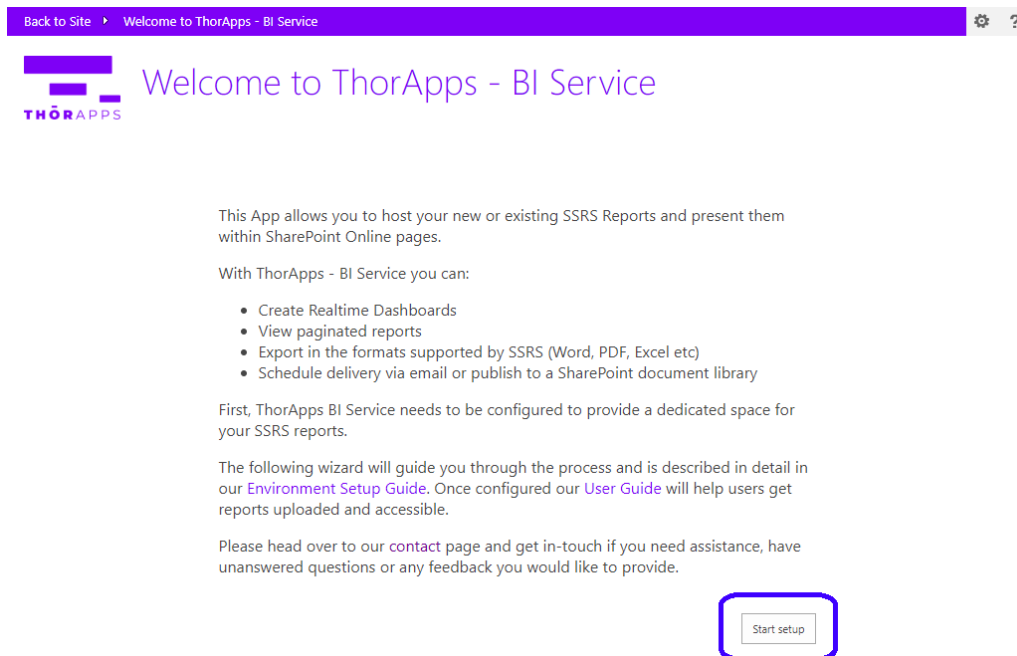
SETUP

From Site contents of your SharePoint site, click on the app “ThorApps – BI Service”.



This will navigate you through to our Setup wizard.

Click the “Start setup” button.



Click the “Next” button.

Back to Site > Initial Setup

THORAPPS Initial Setup

Environment : Undefined

Setup start

This wizard will guide you through configuring 'ThorApps - BI Service' on this site.

Next

Enter some appropriate details to describe your environment.

For example, if this is for a development site, “DEV” for the abbreviation and “Development” for the full name.

Select a preferred data center.

Enter details for someone to be a point of contact.

Click the “Next” button.

Back to Site > Initial Setup

THORAPPS Initial Setup

Environment : Undefined

Environment selection

ThorApps Online Services cater for multiple environments. You can create (for example) Development, UAT and Production environment divisions and use change management procedures to promote configuration changes through the environments.

ThorApps - BI Service App instances must be mapped to an Environment and different Apps within the same site collection must/will be mapped to the same Environment.

Environment

Abbreviation (e.g. PROD)

Full Name (e.g. Production)

Preferred Data Centre

Email Address

First Name

Last Name

Phone Number

Previous Next

If you wish to use you own report server, select the option below and fill out the required fields.

Click the button “Next”.

Back to Site ▸ Initial Setup

THÖR APPS Initial Setup

Environment : Undefined

Environment Report Server selection

Within a ThorApps Online Services Environment, you can select a Report Server the BI Service will connect to. By default, ThorApps will host your reports, but you may select to define your own below.

Report Server I want BI Service to use a Report Server farm provided by ThorApps
 I want BI Service to use a Report Server I host and manage

Previous Next

Click “Finish” to complete the wizard.

Your environment should be setup now and you should see your Report Library.

Back to Site ▸ Report Library

THÖR APPS Report Library

Manage

Type	Name	Description
No data available in table		

First Previous Next Last

Showing 0 to 0 of 0 entries

NOW WHAT?

Now that your environment is setup, your good to start uploading reports. If you would like directions on how to do this, follow the [Quick Start Guide](#).

Purchasing

If you would like directions on purchasing a subscription, follow the [Purchasing Guide](#).

ANY QUESTIONS?

Contact our team of specialists at info@thorapps.com.