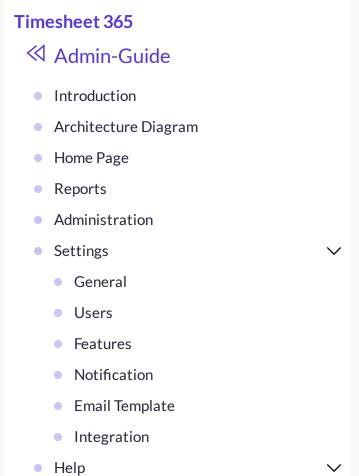
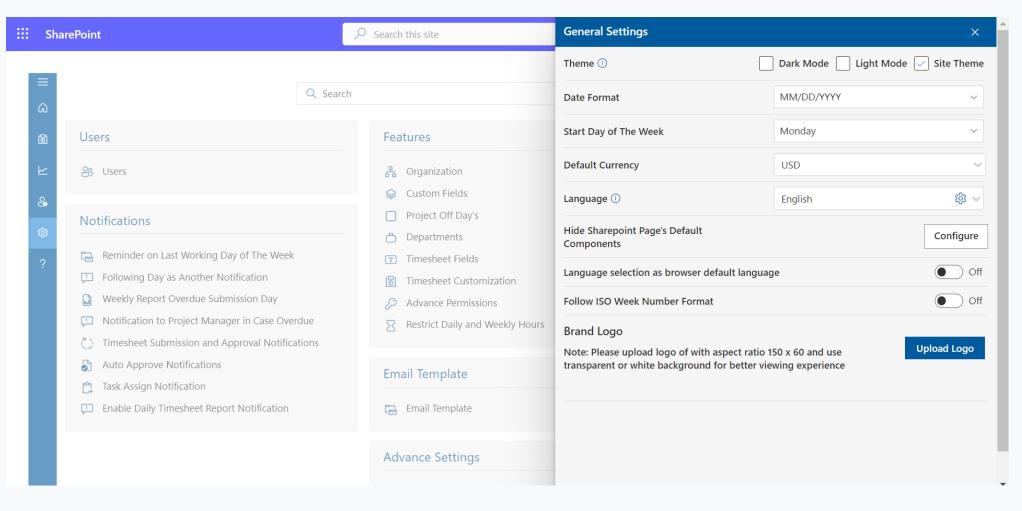
HR365® HR365 ▼ BizApp365 ▼ Gov365 ▼



General

From here you can update date format, logo, theme, default currency etc.



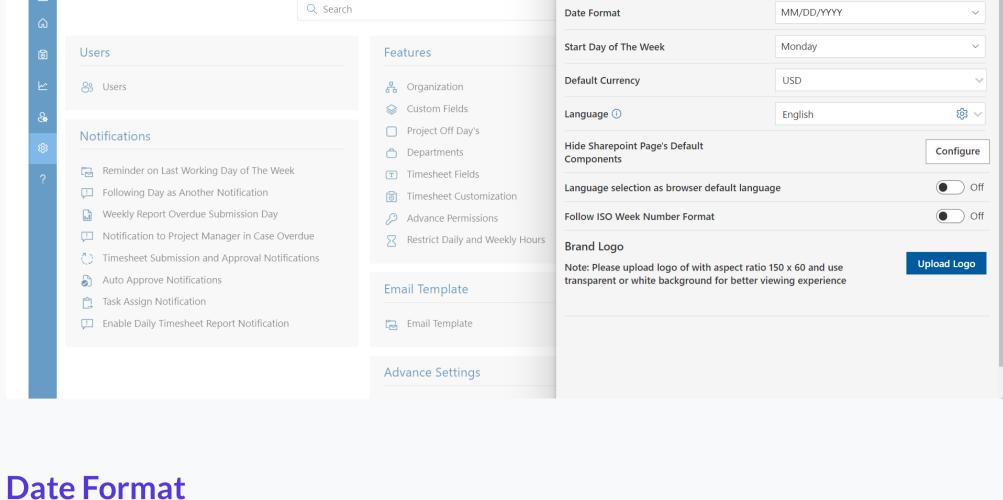
Theme

SharePoint

Dark Mode Light Mode V Site Theme Theme (i)

Search this site

From here you can select the theme for the application. There are three themes namely dark mode, light mode, and site theme color.



General Settings

General Settings

Theme (i)

Date Format

Date Format

Start Day of The Week

Hide Sharepoint Page's Default

Follow ISO Week Number Format

General Settings

Start Day of The Week

Start Day of The Week

Hide Sharepoint Page's Default

Follow ISO Week Number Format

Language selection as browser default language

Default Currency

Language (i)

Components

Components

Brand Logo

Language selection as browser default language

Hide Sharepoint Page's Default Components

Hide Side Navigation Panel on Sharepoint Page ①

Hide Top Command Bar on Sharepoint Page ①

Hide Site Top Header on Sharepoint Page ①

Hide Sharepoint Page's Default Components

Hide Side Navigation Panel on Sharepoint Page (1)

Hide Top Command Bar on Sharepoint Page ①

Hide Site Top Header on Sharepoint Page (1)

Hide Sharepoint Page's Default Components

Remove Custom Webpart CSS (1)

Hide Comment Container ()

Remove Custom Webpart CSS (i)

Hide Comment Container (1)

Hide Webpart Title on Sharepoint Page ①

Remove Custom Webpart CSS ①

Hide Comment Container (1)

Hide Webpart Title on Sharepoint Page ①

Note: Please upload logo of with aspect ratio 150 \times 60 and use

transparent or white background for better viewing experience

Follow ISO Week Number Format

Date Format

Language selection as browser default language

Note: Please upload logo of with aspect ratio 150 x 60 and use

Default Currency

Language 🕕

Dark Mode Light Mode V Site Theme

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SharePoint

Start Day of The Week Features **Default Currency**

Q Search

Features

Custom Fields

Project Off Day's

Timesheet Fields

Timesheet Customization

Restrict Daily and Weekly Hours

Advance Permissions

Departments

Email Template

Email Template

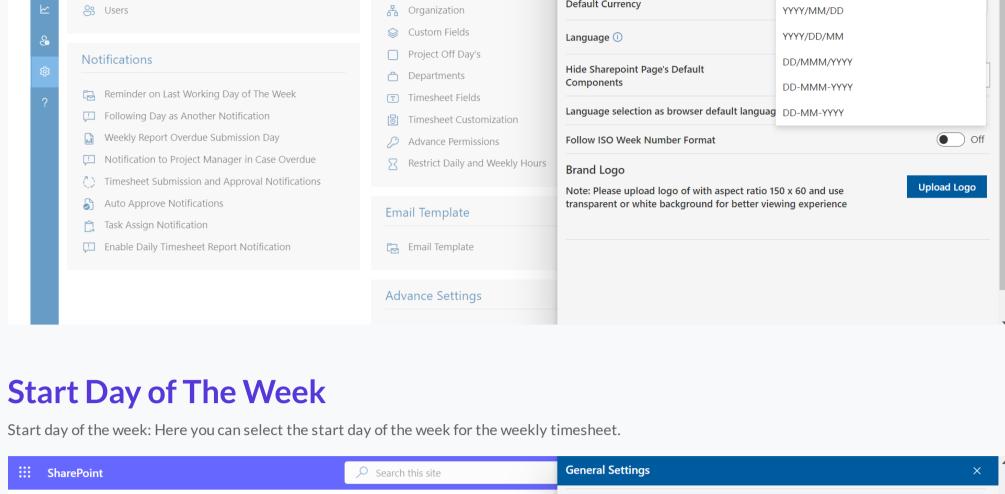
Advance Settings

Search this site

Q Search

From here you can select the date format. This date format will update everywhere in the application.

Search this site



Reminder on Last Working Day of The Week Following Day as Another Notification Weekly Report Overdue Submission Day

Auto Approve Notifications

Task Assign Notification

Notification to Project Manager in Case Overdue

Enable Daily Timesheet Report Notification

Timesheet Submission and Approval Notifications

Users

SharePoint

S Users

Notifications

Default Currency

Here you can select your default currency and the same will show on add project page.

Q Search

Q Search

Features

品 Organization Custom Fields

Project Off Day's

Timesheet Fields

Project Off Day's

Timesheet Fields

Advance Settings

Features

- Organization

Project Off Day's

Timesheet Fields

Timesheet Customization

Timesheet Customization

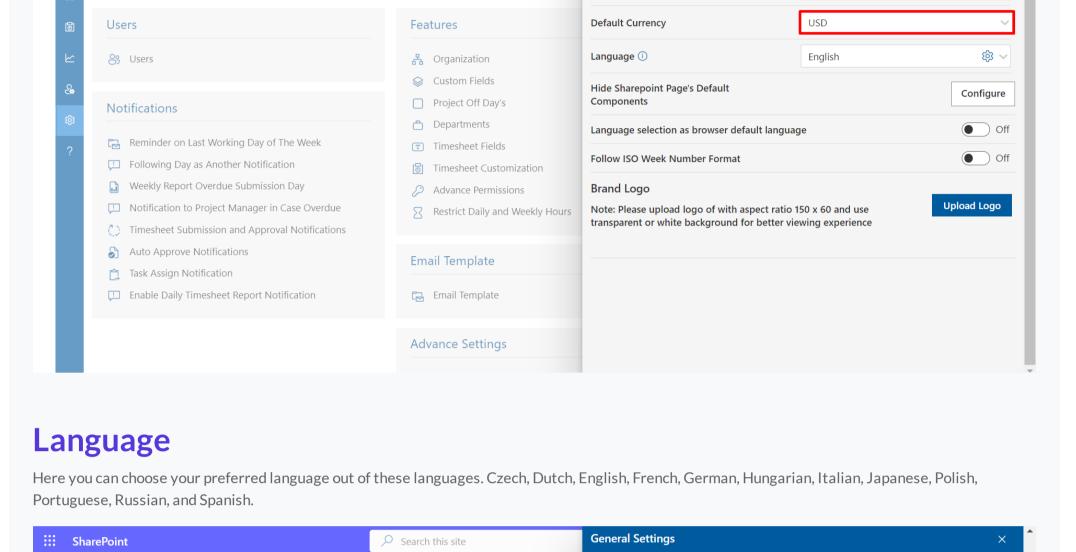
Restrict Daily and Weekly Hours

Advance Permissions

Departments

Timesheet Customization

Departments



☐ Following Day as Another Notification

Users

Notifications

Notifications

Notifications

Reminder on Last Working Day of The Week

Following Day as Another Notification

Weekly Report Overdue Submission Day

Notification to Project Manager in Case Overdue

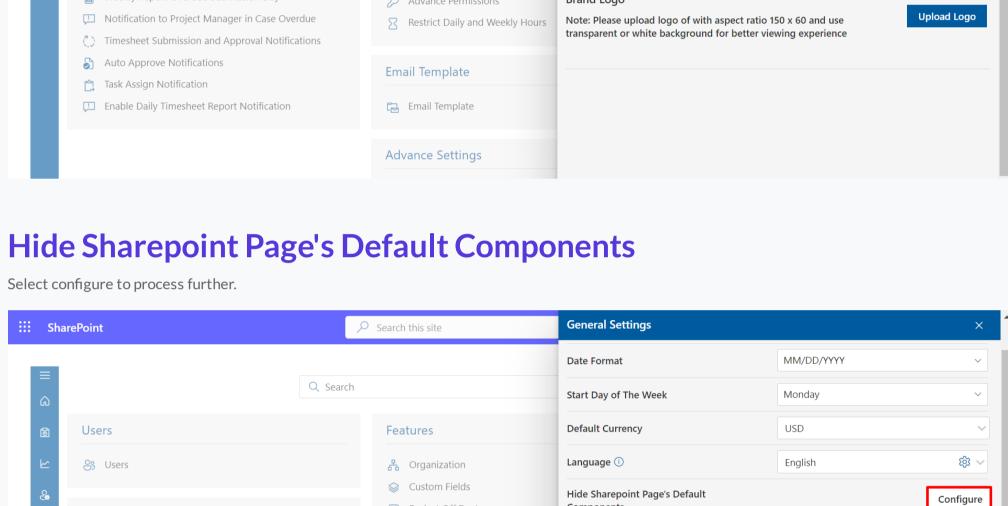
Timesheet Submission and Approval Notifications

Remove Custom Webpart CSS

Here you can remove extra spaces from the SharePoint page.

Reminder on Last Working Day of The Week

Weekly Report Overdue Submission Day **Brand Logo** Advance Permissions Note: Please upload logo of with aspect ratio 150 x 60 and use transparent or white background for better viewing experience



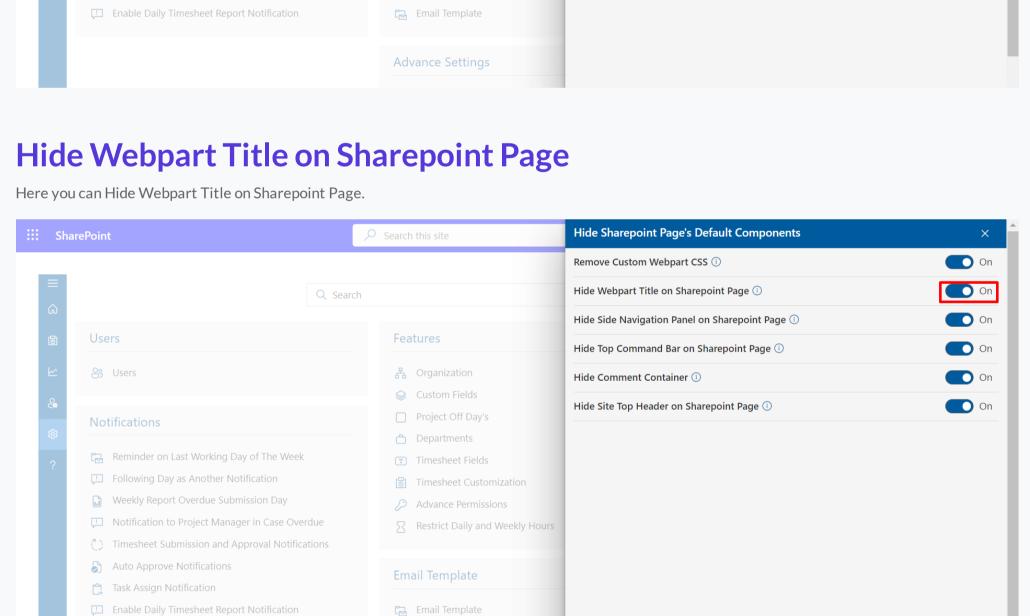
Auto Approve Notifications **Email Template** Task Assign Notification Enable Daily Timesheet Report Notification Email Template

Advance Permissions Notification to Project Manager in Case Overdue Timesheet Submission and Approval Notifications Auto Approve Notifications **Email Template** Task Assign Notification

Reminder on Last Working Day of The Week

Following Day as Another Notification

Weekly Report Overdue Submission Day



Advance Settings

Departments

Email Template

Timesheet Customization

Restrict Daily and Weekly Hours

Users Features R Organization Project Off Day's Notifications

Here you can hide the left navigation panel on SharePoint Page.

Reminder on Last Working Day of The Week Following Day as Another Notification

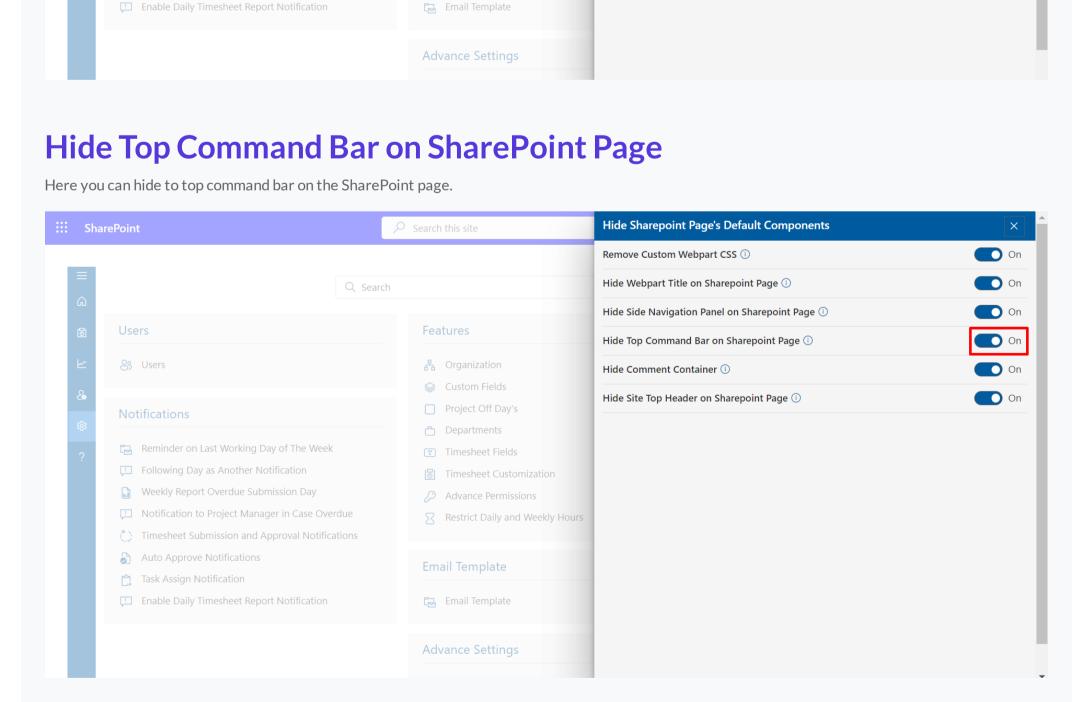
Notification to Project Manager in Case Overdue

Weekly Report Overdue Submission Day

Auto Approve Notifications

Task Assign Notification

Hide Side Navigation Panel on SharePoint Page



Hide Webpart Title on Sharepoint Page ① Q Search Hide Side Navigation Panel on Sharepoint Page (1) Features Hide Top Command Bar on Sharepoint Page ①

A Organization

Custom Fields

Departments

Project Off Day's

Timesheet Fields

Email Template

Advance Settings

Timesheet Customization

Hide Comment Container

Here you can Hide Comment Wrapper on Sharepointpage.

Follo	Reminder on Last Working Day of The Wee Following Day as Another Notification Weekly Report Overdue Submission Day Notification to Project Manager in Case Ove Timesheet Submission and Approval Notifications Auto Approve Notifications Task Assign Notification Enable Daily Timesheet Report Notification	Timesheet Customization Advance Permissions Restrict Daily and Weekly Hours Cations Email Template Email Template Advance Settings	Hide Site Top Header on Sharepoir	nt Page ①	On
	ı can select ISO week format for the	e weekly timesheet.	General Settings		
					×
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່≡		Q Search	Theme ① Date Format	Dark Mode Light Mode MM/DD/YYYY	
	Users	Q Search Features			Site Theme
	Users % Users		Date Format	MM/DD/YYYY	Site Theme

Language (i)

Brand Logo

Hide Sharepoint Page's Default

Follow ISO Week Number Format

Language selection as browser default language

Note: Please upload logo of with aspect ratio 150 \times 60 and use

transparent or white background for better viewing experience

Weekly Report Overdue Submission Day Advance Permissions Notification to Project Manager in Case Overdue Restrict Daily and Weekly Hours Timesheet Submission and Approval Notifications Auto Approve Notifications **Email Template** Task Assign Notification

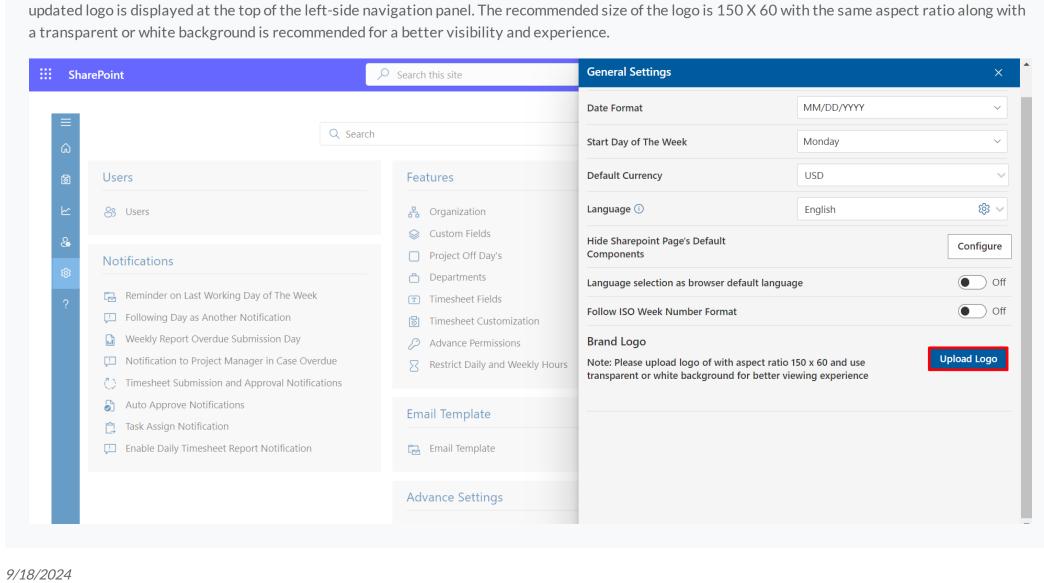
Reminder on Last Working Day of The Week

Enable Daily Timesheet Report Notification

Following Day as Another Notification

Notifications

Brand Logo



Here you can add your company logo and the same will display at the top left navigation panel. From here admin can add or update the company logo. The

← Settings