

Activity Factory Feature Highlights

Activity Factory constantly brings new features to ensure that you can manage your work better and achieve your desired business outcome.

Electronic Signature

Integrate e-signatures in your approval workflows and sign documents wherever you are.

QR Code Sharing

Share the status of a workflow by sending a QR Code to the email of the intended recipient.

Document Authentication

Verify if a file has been a part of a workflow.

Unlimited Workflows

Design and configure unlimited workflows without the need for complex coding.

Smart Forms

Capture every information that you need and instantly route form responses to the appropriate places.

Progress Tracker

The process browser highlights the current status of tasks—determine whether a task is open, overdue, or canceled.

Document Checklists

Checklists are used to ensure that all required documentation in a workflow is complete.

Process Attachments

Consolidate necessary information in a single correspondence by attaching the supporting documents in the workflow.

Process Messaging

Messages can be sent within a workflow to keep communications auditable and isolated in one place.

Document Repository

Work related files are stored in a single repository—enabling document retention and retrieval.

Automated To-Do Lists

Activity Factory creates a 'to-do' list for users—this enables users to view and accomplish their pending tasks right away.

Remote Access

Access and accomplish your tasks that are part of a workflow from anywhere with an internet connection.

Email Notifications

Activity Factory sends out notifications when work is progressing, when it's assigned, and when it's delayed.

Overdue Outlook Invites

To ensure that all delays are resolved, Outlook calendar invites for delayed tasks are automatically sent to process and task owners.

Integration

Boost your productivity with Outlook, Office 365, and custom integrations.