

ethicaline



Third Party Risk Management

Portal Ethicaline-TPRM

Project management and monitoring tool - SaaS

Internal evaluation & external due diligence for
Compliance Departments

May 2023

Content

1. The stakes
2. Project Management oriented-approach
3. Portal Ethicaline-TPRM
4. Who we are?
5. Who we are?



The stakes

COMPLEXITY OF INTERACTIONS WITH THIRD PARTIES - COMPLIANCE WITH MULTIPLE REGULATIONS

- Large volume of Third Parties to address - company wide
- Disparity in nature of activities with Third Parties, and granularity challenge with sub-contractors,... 2nd tier / 3rd tier Third Parties to take into account in Risk Assessment
- Multiple regulations and angles to address: Economic sanctions, AML/FT, anti-corruption laws, SAPIN 2,FCPA, UKBA, ESG, Corporate Responsibilities, Slavery Act, GDPR,...

The stakes

KEY SUCCESS FACTORS

The challenges identified by the Compliance Departments

- Project leaders -, for such ambitious and large-scale undertakings:

- a clear, simple and centralized process to encourage involvement from Staffs within the Organization; with predefined roles and an intuitive workflows
- a simple and easy approach to also **generate buy-in and involvement of Third Parties**, as contributors in the assessment phase
- a balanced combination between internal assessment and external assessment (external and paid Due Diligence); for budget & resources optimization considerations
- A holistic approach and tools to address both existing Third Parties (mass processing) and onboarding of new Third Parties

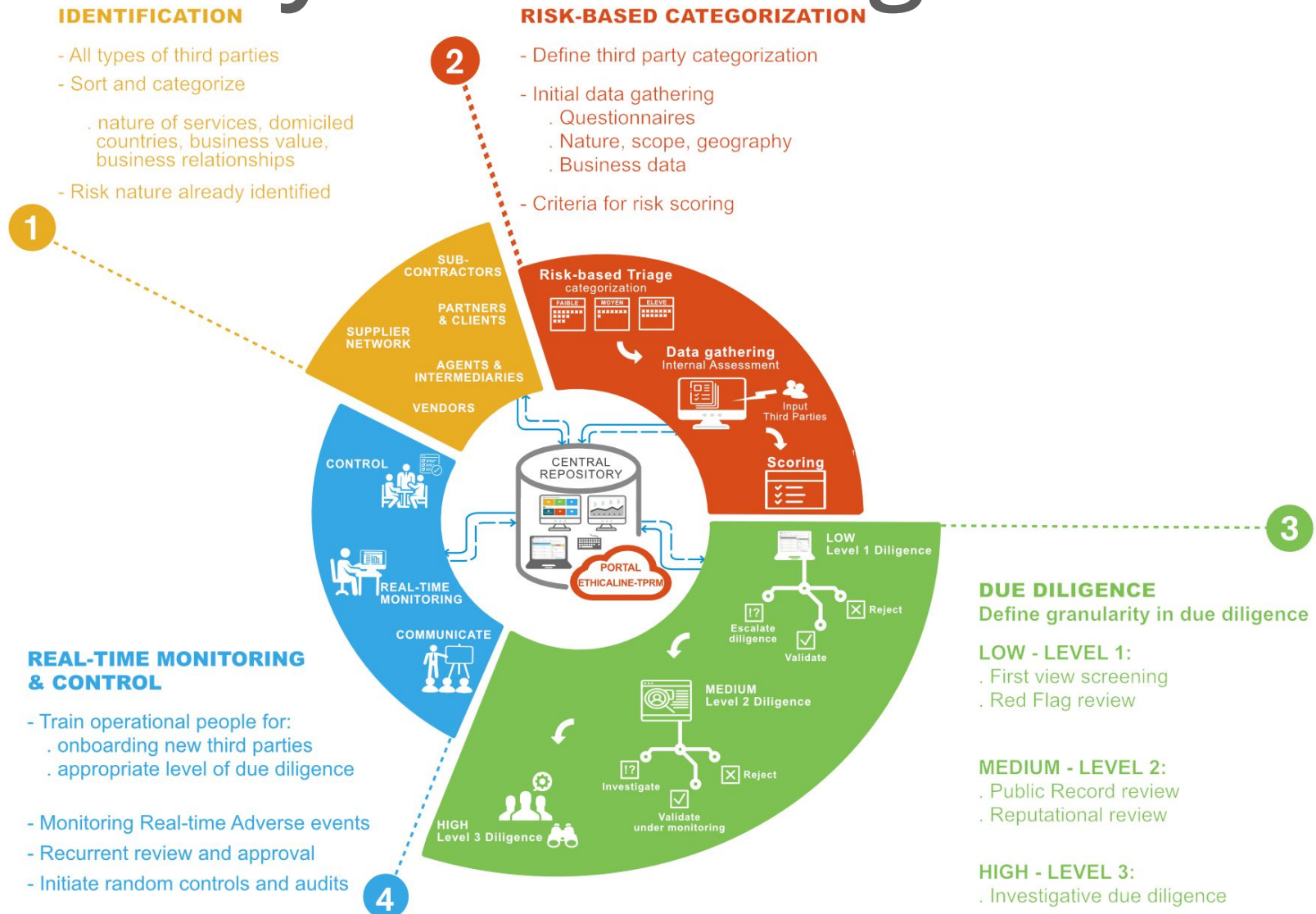
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Overview

Third Party Risk Management



Third Parties universe identification

IDENTIFICATION

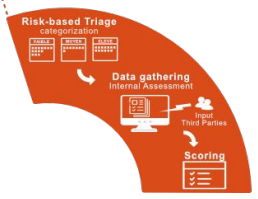
- All types of third parties
- Sort and categorize
- nature of services, domiciled countries, business value, business relationships
- Risk nature already identified



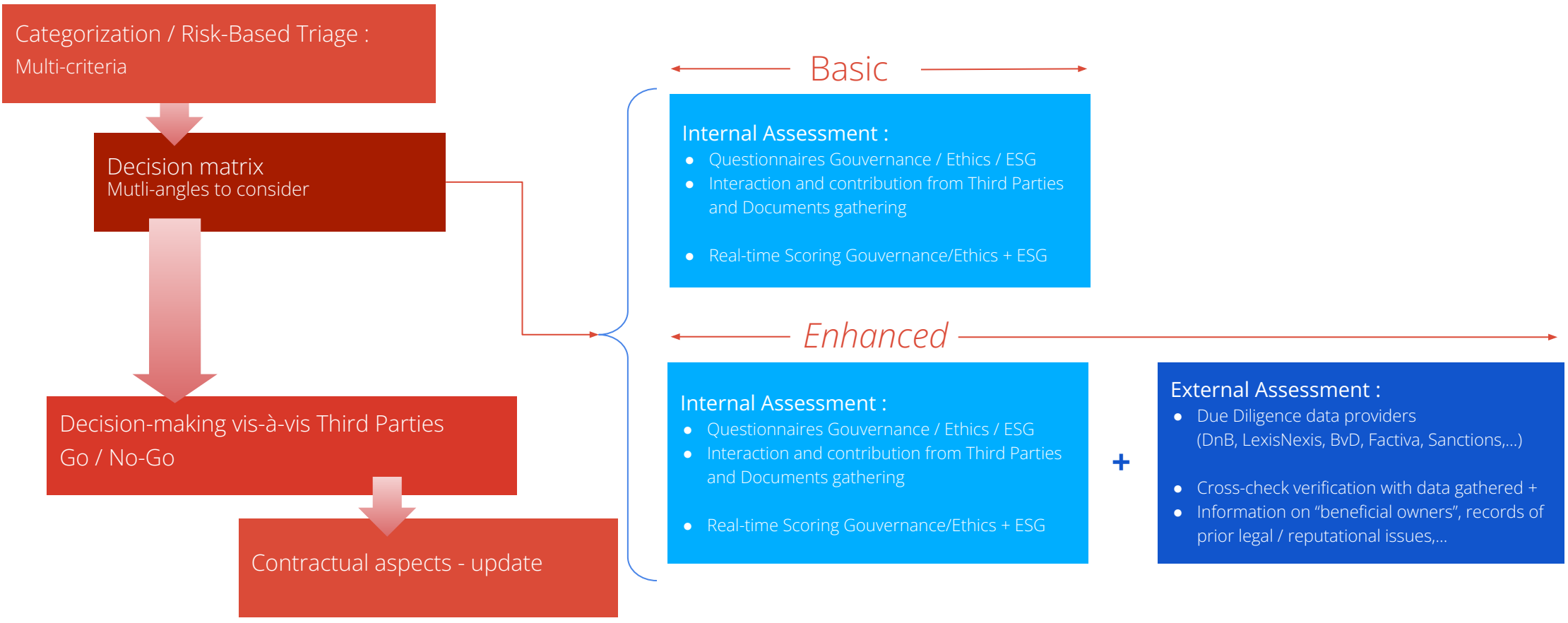
Example of Third Parties universe



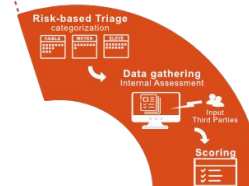
- Define third party categorization
- Initial data gathering
 - . Questionnaires
 - . Nature, scope, geography
 - . Business data
- Criteria for risk scoring



Risk assessment Categorization & *Risk-Based* Triage



- Define third party categorization
- Initial data gathering
 - . Questionnaires
 - . Nature, scope, geography
 - . Business data
- Criteria for risk scoring



Risk-Based Triage : Determining of the appropriate level of assessment

THIRD PARTIES CATEGORIZATION

Establishing criteria and angles for screening - *Risk-Based Triage*; in order to categorize Third Parties:

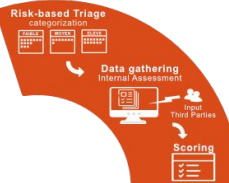
Proposed decision matrix ==> *Risk-Based Triage* process:

- multi-criteria: Country Risk Index, type of activity, category of Third Parties, volume of business, etc...
- compounded: according to the business models/ecosystems specific to each industry/organization

Following the *Risk-Based Triage*, the predetermined algorithm recommends the **appropriate level of assessment** applicable to each Third Party:

- *Basic* = interactive internal evaluation
- *Enhanced* = interactive internal evaluation + external evaluation (due diligence)

- Define third party categorization
- Initial data gathering
 - . Questionnaires
 - . Nature, scope, geography
 - . Business data
- Criteria for risk scoring



Internal Assessment & interaction with Third Parties

MULTI-DIMENSIONAL ASSESSMENT QUESTIONNAIRES PROVIDED

1. Internal assessment:

- internal data gathering available (with existing third parties and business data);
- +
- supporting data and documents from Third Parties;

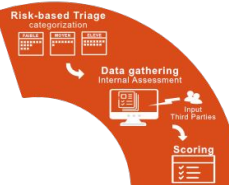
in the form of **Assessment Questionnaires AND data gathering** of documents/procedures/reports... from the Third Parties, as supporting documents for the risk assessment.

2. Interactive and real-time assessment:

- Collaborative and direct evaluation, with the input of Third Parties -
- no re-entry of data provided by Third Parties;

3. Library of 120 "à la carte" assessment subjects related ESG matters, made available with the Project Management platform.

- Define third party categorization
- Initial data gathering
 - . Questionnaires
 - . Nature, scope, geography
 - . Business data
- Criteria for risk scoring



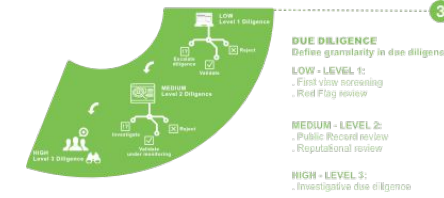
Internal Assessment & interaction with Third Parties

MULTI-DIMENSIONAL ASSESSMENT QUESTIONNAIRES PROVIDED

120 assessment subject matters, organized on the full spectrum of ESG, that could be further adjusted to your Assessment Models, and integrated into the Portal:

- **Environnement** : Energy/Water, use of resources, environmental impacts
- **Social** : Corporate Social Responsibility - CSR, diversity/inclusion, discrimination, under-age employment, health-safety, career management
- **Governance** : Business ethics, regulatory compliance, stakeholder engagement, anti-corruption programs (Sapin 2-UKBA-FCPA)
- **Disclosure** : Reportings, Corporate Social Responsibility Disclosure

(Our questionnaires provided are fully aligned with the 2023 edition of the OECD Guidelines for Multinational Enterprises on Responsible Business Conduct; covering all key areas of business responsibility, including human rights, labour rights, environment, compliance and ethics)



External Assessment Due Diligence & data providers

GRADUAL LEVEL OF DUE DILIGENCE

Determination of the appropriate level of external assessment requested by Project Owners - Compliance Department / Assessment Owners:

LEVEL 1 - DUE DILIGENCE BASIC:

- First view screening
- Red Flag review

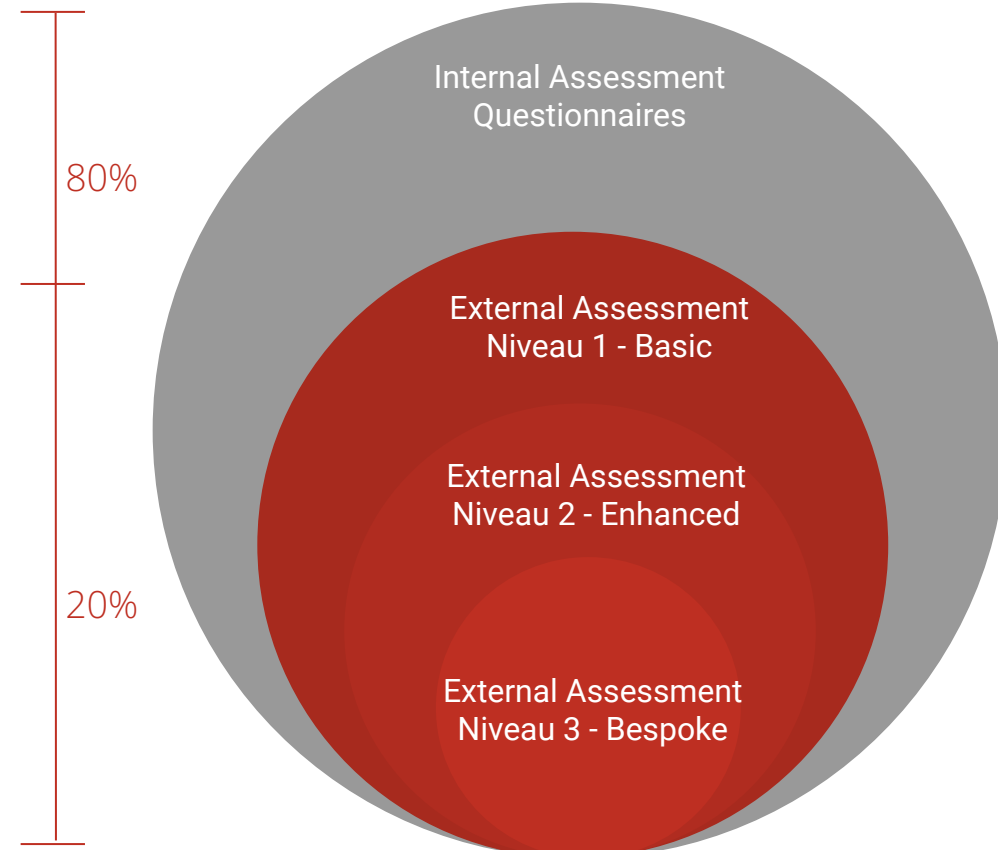
LEVEL 2 - INTERMEDIATE - ENHANCED:

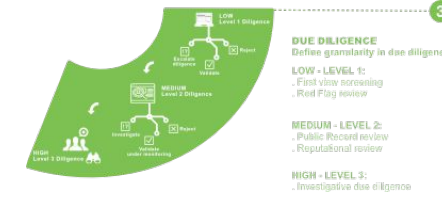
- Public Record review
- Reputational review

LEVEL 3 - HIGH - BESPOKE:

- Collection of human information
- On-site investigations

Third Party Universe





External Assessment Due Diligence & data providers

LEVEL 1 - BASIC

Confirm the legal existence of the Third Party

Present the capital structure, shareholding and key executives

Check the presence of Politically Exposed Persons (PEPs) and/or links with public entities or representatives;

Report - assessment of risk exposure, Red-Flags to monitor

LEVEL 2 - ENHANCED

Advanced collection, analysis of collected data

AML/CFT verification and/or trade with countries under embargo;

Collect any element available in public sources related to reputation (corruption, fraud, conflict of interest, LCB-FT, events impacting governance, ethics,...

Report provided by Analysts - assessment of exposure to reputational risks

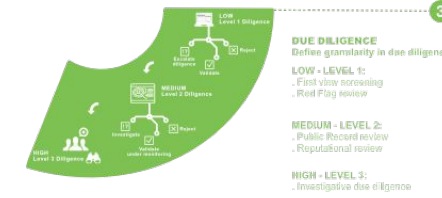
LEVEL 3 - BESPOKE

Initiate *ad-hoc* advanced investigations, with collection of human intelligence:

- local sources (on site),
- human intelligence sources.

In-depth analysis and cross-referencing sources of data

Detailed report on history, background, adverse events, stakeholders,...



External Assessment Due Diligence & data providers

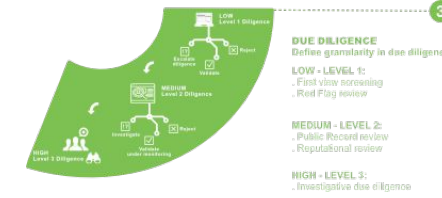
DUE DILIGENCE - MULTI-SOURCES DATA PROVIDERS

Ensure Due Diligence reviews and risk assessments from multiple data sources:

- Corporate data providers (DnB, Lexis-Nexis, Thomson Reuters, BvD, Altares,...)
- Reputational: WorldCheck, Factiva,...
- Sanctions & watchlists...

Ethicaline, in partnership with Due Diligence providers, is able to provide a one-stop-shop researches, analysis and risk assessment, in cross-checking data from different several angles/sources; rather than multiplying subscriptions to all existing databases.

Due Diligence providers offer additional human review/verification of data from databases/sources initially gathered



External Assessment Due Diligence & data providers

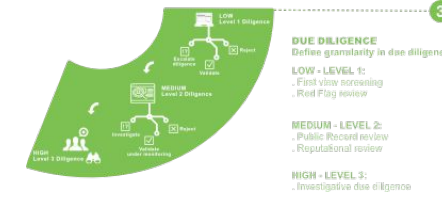
DUE DILIGENCE PROVIDERS - MULTISOURCES

Data gathered from 4 different paid data sources:

- Lexis-Nexis
- Factiva
- Info 4C
- Comply Advantage

as well as public data sources

- API Google (all countries)
- International watchlists & sanction lists



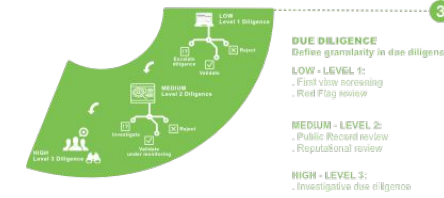
Evaluation externe

Due Diligence provider

DUE DILIGENCE PROVIDERS - MULTISOURCES

Due Diligence Report type structure:

- Executive Summary
Operational summary presenting in a clear and concise manner the salient elements of the risk assessment and the concluding remarks allowing the reader to quickly have access to the essential data in order to assess the operational, reputational and regulatory risk.
- Sources of data gathered and used for assessment
- Risk Index
The reports are accompanied by a unique risk index which makes it possible to evaluate all the information collected through 5 meta families of risks and 15 subcategories
- Traceability of data collected
All the information presented in the reports is justified by the citation of their source, presented in a clear manner and mentioning in particular the date of consultation. In addition, the absence of results on the databases consulted will also be reported.



Evaluation externe Due Diligence provider

REPORT TYPE - DUE DILIGENCE REPORT FROM MULTI SOURCE DATA

THIRD-PARTY SCREENING REPORT
Confidential Review

Jurisdiction : France
18 June 2021

REGISTRY INFORMATION	NO RED FLAGS
SHAREHOLDER(S)/ULTIMATE BENEFICIAL OWNER(S)	POTENTIAL RED FLAGS
ADVERSE MEDIA	NO RED FLAGS
SANCTIONS & WATCHLISTS	NO RED FLAGS

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1 sur 4

Confidential

REGISTRY INFORMATION					
STATUS	NO RED FLAGS				
Registration number	[REDACTED]				
Registration office	[REDACTED]				
Legal name	[REDACTED]				
Doing business name	[REDACTED]				
Legal form	[REDACTED]				
Registration date	[REDACTED]				
Registered address	[REDACTED]				
Registered activities	Design, production, manufacture, marketing and distribution of IT and communication				
DIRECTORS/LEGAL REPRESENTATIVES		Date of birth	Position	PEP	Sanctions & watchlists
1. Olivier Pierson		10/05/1978	Managing director	No	No

SHAREHOLDER(S)/ULTIMATE BENEFICIAL OWNER(S)				
STATUS	POTENTIAL RED FLAGS			
INDIVIDUAL/COMPANY	Ultimate beneficial owner(s)	%	PEP/SOE	Sanctions & watchlists
1. [REDACTED]	No	10%	No	No
2. [REDACTED]	No	89%	No	No
[REDACTED]	No	100%	No	No
[REDACTED]	No	10,25%	No	No
[REDACTED]	No	10,25%	No	No
[REDACTED]	No	10,125%	No	No
[REDACTED]	No	10,125%	No	No

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[REDACTED]	No	49%	No	No
[REDACTED]	No	Unknown	No	No
[REDACTED]	No	Unknown	No	No
[REDACTED]	No	1%	No	No

[REDACTED] is incorporated on the Isle of Man. Available documents indicate that the members are Leawood Nominees Limited and Windwood Nominees Limited, and its registered office is Leawood Limited. As per Isle of Man Company Law, the actual or beneficial owner has the right to appoint a nominee to hold the shares in their name, and as Charterhouse Lombard is a company which provides such services, it is most likely that Leawood and Windwood hold the shares as nominee. The Isle of Man Companies Registry requires all companies to have a director who must keep the details for every beneficial owner of a legal entity. Any beneficial owner who holds more than 25% of the beneficial ownership must be registered with the Isle of Man Database of Beneficial Owners. At present, this Database is not available for consultation by third parties.

Under the UK Bribery Act 2010, an Ultimate Beneficial Owner (UBO) are individuals who directly or indirectly own or exercise control over a company or have controlling power of the company. In the context of the UK Bribery Act 2010, an UBO is defined as an individual who holds more than 25% of the share capital and/or voting rights of a company or has controlling power of the company. Therefore, by this definition and considering the fact that the UBO of Peak System France Sarl cannot be determined, the UBO of Peak System France Sarl cannot be determined. It is unknown whether any individual directly or indirectly holds more than 25% of the share capital or has controlling, management powers.

ADVERSE MEDIA

STATUS NO RED FLAGS

Companies have been considered for this adverse media check as potential red flags: corruption; bribery; criminality; source of fund; sharp business practices; law enforcement investigations; financial history; regulatory exclusions and penalties; association with criminal elements or terrorism financing; cybercrime and data security breaches; environmental crimes; labor rights and human rights; supply chain management; governance risk and political connections.

In-depth media research did not reveal any information regarding those categories

Confidential

SANCTIONS & WATCHLISTS

STATUS	NO RED FLAGS
[REDACTED]	

Sanctions lists and watchlists consulted include more than 1,200 lists covering more than 240 jurisdictions issued by official national and supranational authorities, judicial and regulatory organs, such as the Council of the European Union, the European Commission, Switzerland's Federal Department of Foreign Affairs and State Secretariat for Economic Affairs, United Kingdom's Her Majesty's Treasury, the United States Financial Crimes Enforcement Network, the State Department's Bureau of Economic and Business Consular Affairs and the Department of the Treasury, the United Nations Security Council Committee, the Federal Bureau of Investigation (FBI), the World Bank or Interpol.

[REDACTED] records were found for the entities of **PEAK System France, its director and its shareholders.**

SOURCES

[REDACTED] : available upon request.
[REDACTED] : May 2012, available upon request
[REDACTED] : November 2019, available upon request
[REDACTED] : available upon request

Adverse media :

- Global news database with more than 30 000 sources in 28 languages
- Google custom search specific keywords per category of risk

Sanctions and watchlists : database of more than 1,200 lists covering sanctions and watchlists in more than 240 jurisdictions.

- END OF REPORT -

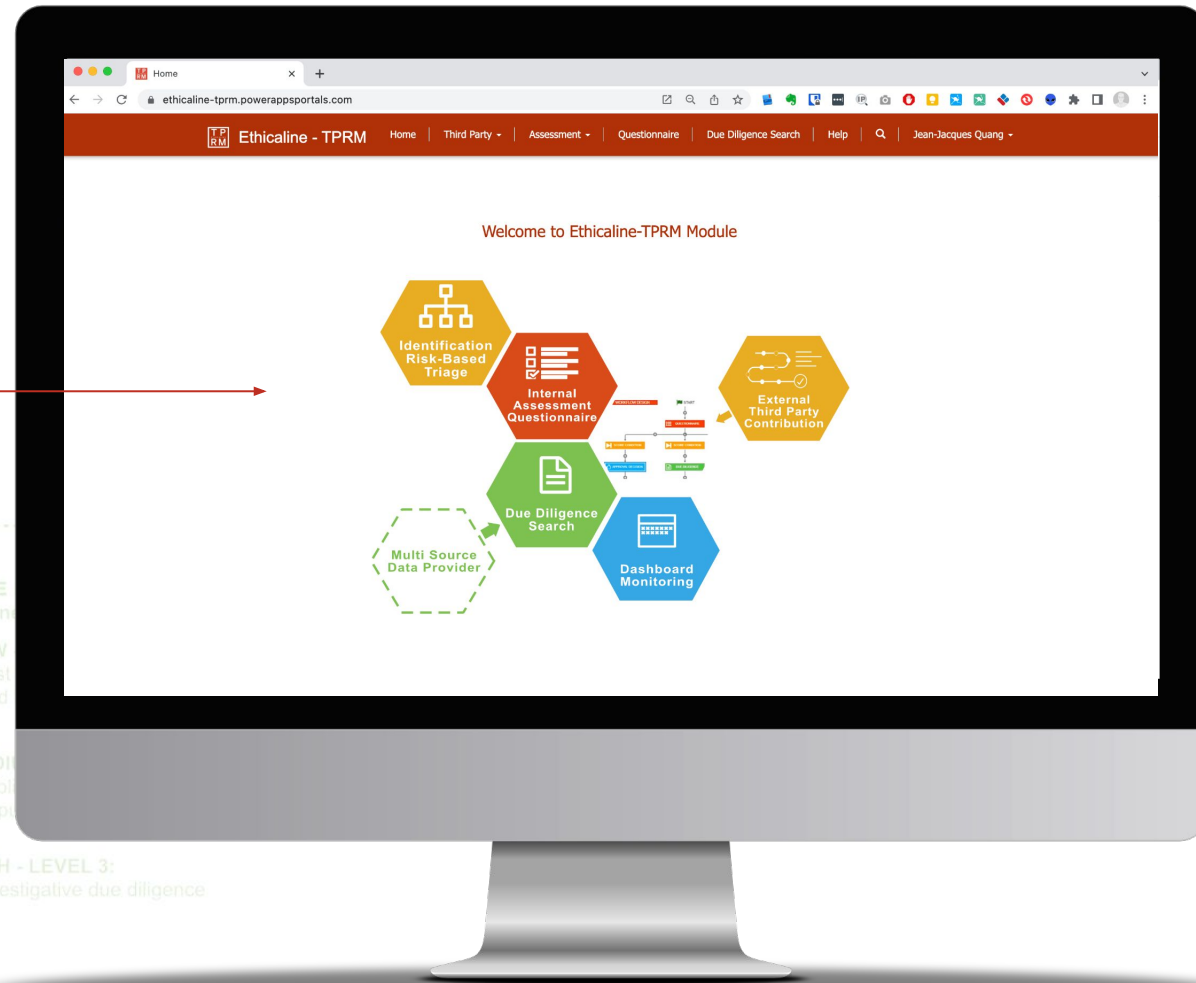
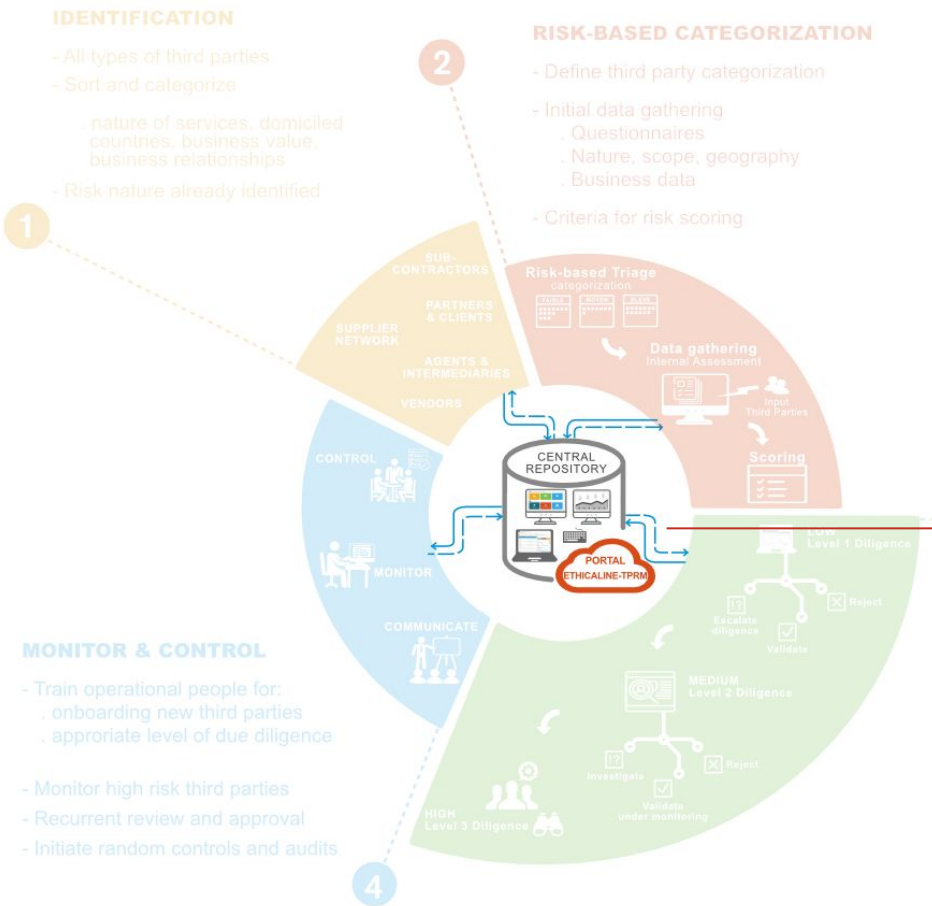
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SaaS Portal

Project Management & productivity





SaaS Portal

Project Management & productivity

ETHICALINE-TPRM PORTAL

A project management tool, in SaaS mode, allowing internal management of this large-scale third-party risk assessment project:

Ethicaline - Third Party Risk Management : <https://portal.ethicaline-TPRM.com>

Ethicaline - TPRM is geared around the Third Party Risk Management approach, proposed by Ethicaline:

1. *Risk-Based Triage*
2. Determination of appropriate Risk Assessment Level
3. Internal assessment - interactive & library of 120 key matters to address
4. External assessment - with mutli-sources Due Diligence providers

Ethicaline-TPRM platform has been formatted by **Clients' feedbacks and requests**; from the Compliance, Purchasing and ESG Departments.

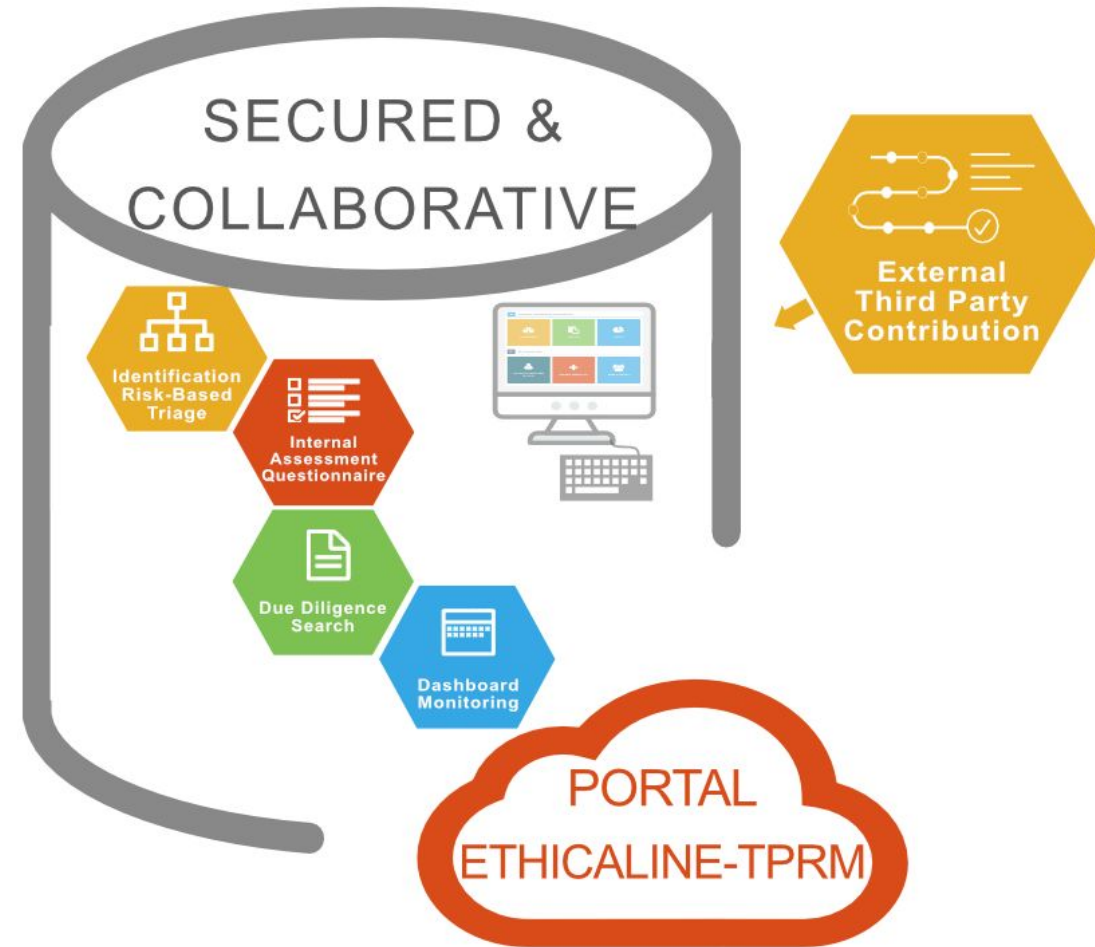
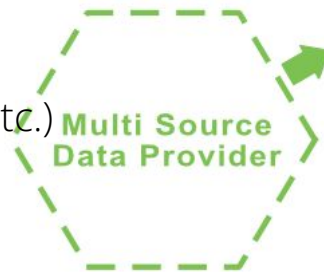
SaaS Portal

Collaborative platform



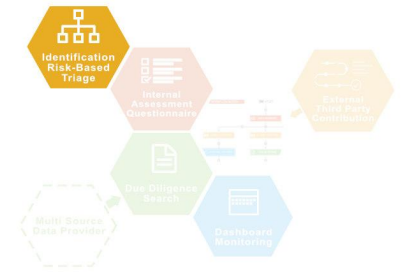
A Collaborative and Secure Portal:

- **authenticated access (by invitation only)** to Third Parties, contributing directly and securely to internal assessments
- secure access to Due Diligence providers, contributing to external assessments
- contribution and **"Scoring"** in **real-time** for Organizations
- **central repository of all data collected** (risk assessment, documents, resources, reports, etc.) and attached to each Third Party Dossier
- Management, overview, **monitoring and traceability**



Project Management platform

Collaborative solution



Third Party Management

portal.ethicaline-tpm.com/tp-account/

TPRM Ethicaline - TPRM

Home | Third Party | Assessment | Questionnaire | Due Diligence Search | Help | Jean-Jacques Quang

Home > Third Party Management

Search

Account Name	Company Registry Number	Category Type	Business Activity	Business Volume	Assessment Level	Description	
[REDACTED]	[REDACTED]	Vendor	Sub-contracting	< 10 K€	None	Service Provider	
[REDACTED]	[REDACTED]	Client	Services related	> 500 K€	Enhanced		
[REDACTED]	[REDACTED]	Client	Marketing	> 500 K€	Basic		
[REDACTED]	[REDACTED]	Client	Lobbying	> 10 and < 500 K€	Enhanced		
[REDACTED]	[REDACTED]	Sub-Contractors	Products related	> 500 K€	Basic		
[REDACTED]	[REDACTED]	Vendor	Consulting	> 500 K€	Enhanced		
[REDACTED]	[REDACTED]	Vendor	Products related	> 10 and < 500 K€	Basic		
[REDACTED]	[REDACTED]	Vendor	Products related	> 10 and < 500 K€	Basic		
[REDACTED]	[REDACTED]	Vendor	Sub-contracting	> 500 K€	Enhanced		
[REDACTED]	233244	Sub-Contractors	Sub-contracting	> 10 and < 500 K€	Enhanced		

Project Management platform Collaborative solution



portal.ethicaline-tpm.com/tp-account/TP-creation/

TPRM Ethicaline - TPRM

Home | Third Party | Assessment | Questionnaire | Due Diligence Search | Help | Jean-Jacques Quang

Home > Third Party Management > Create a Third Party

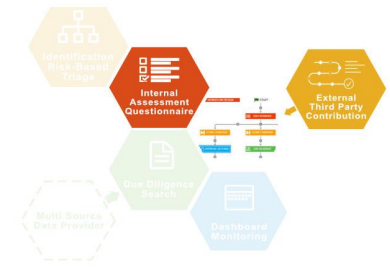
1 - Info and Triage | 2 - Questionnaire Assesment | 3 - Due Diligence | Summary

Third Party Details

Name *	Company Registry Number
<input type="text"/>	<input type="text"/>
Address 1: Street 1	Website
<input type="text"/>	<input type="text"/>
Address 1: Street 2	Industry
<input type="text"/>	<input type="text"/>
Address 1: City	Description of Activity
<input type="text"/>	<input type="text"/>
Address 1: ZIP/Postal Code	
<input type="text"/>	

Project Management platform

Collaborative solution



Assessment

portal.ethicaline-tprm.com/Assessment/

TPRM Ethicaline - TPRM

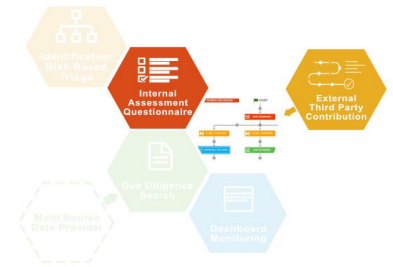
Home | Third Party | Assessment | Questionnaire | Due Diligence Search | Help | Jean-Jacques Quang

Home > Assessment

Search									
Account	Assessment Owner	Primary Contact	Due Date	Assessment Level (Account)	Status	Overall SCORING =>	ETHICS	ESG	
			6/14/2023	Enhanced	In Progress				<i>i</i> <i>+</i>
			5/3/2023	Enhanced	Done	CRITICAL	Not required	CRITICAL	<i>i</i> <i>+</i>
			5/3/2023	Enhanced	Done	CRITICAL	CRITICAL	UNDER WATCH	<i>i</i> <i>+</i>
			6/6/2023	Enhanced	In Progress				<i>i</i> <i>+</i>
			6/20/2023	Enhanced	In Progress				<i>i</i> <i>+</i>
			5/18/2023	Enhanced	Overdue				<i>i</i> <i>+</i>
			5/31/2023	Basic	Not Started				<i>i</i> <i>+</i>

Project Management platform

Collaborative solution



Assessment Edit

portal.ethicaline-tpm.com/Assessment/Assessment-Edit/?id=2d8fecb4-5aea-ed11-8849-000d3a...

TPRM Ethicaline - TPRM

Home | Third Party | Assessment | Questionnaire | Due Diligence Search | Help | Jean-Jacques Quang

Home > Assessment > Assessment Edit

Assessment Setting

Name *

Assessment Due Date

6/14/2023

Assessment Owner

Jean Quang

Assessment Ethics

No Yes

Assessment ESG

No Yes

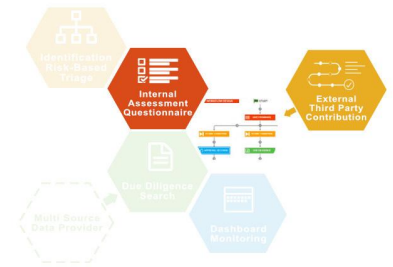
Please assign Third Party Contact for Assessment (if not already assigned)

First Name - Contact *

Last Name - Contact *

Project Management platform

Collaborative solution



Questionnaire

portal.ethicaline-tprm.com/Questionnaire/

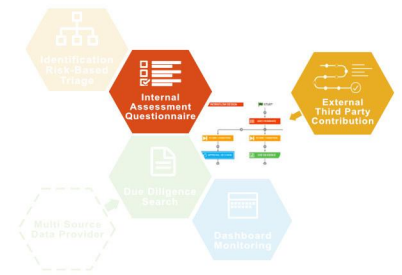
TPRM Ethicaline - TPRM

Home | Third Party | Assessment | Questionnaire | Due Diligence Search | Help | Jean-Jacques Quang

Home > Questionnaire

Third Party Name	Third Party Contact	Assessment_Owner	Status	Due Date	SignOff	
			Done	5/3/2023	Signoff	<i>i</i> <i>✎</i>
			In Progress	6/14/2023		<i>i</i> <i>✎</i>
			In Progress	6/14/2023		<i>i</i> <i>✎</i>
			Done	5/9/2023	Signoff	<i>i</i> <i>✎</i>
			Overdue	5/17/2023		<i>i</i> <i>✎</i>
			Not Started	5/7/2023		<i>i</i> <i>✎</i>
			Done			<i>i</i> <i>✎</i>
			Not Started			<i>i</i> <i>✎</i>
			Done		Signoff	<i>i</i> <i>✎</i>
			Done		Signoff	<i>i</i> <i>✎</i>
			In Progress	6/6/2023		<i>i</i> <i>✎</i>

Project Management platform Collaborative solution



Questionnaire Edit

portal.ethicaline-tpm.com/Questionnaire/Questionnaire-Edit/?id=f65b2990-53ea-ed11-8849-000...

TPRM Ethicaline - TPRM

Home | Third Party | Assessment | Questionnaire | Due Diligence Search | Help | Jean-Jacques Quang

Home > Questionnaire > Questionnaire Edit

Third Party <input type="text" value="REDACTED"/> [x] [Q]	Third Party Contact <input type="text" value="REDACTED"/> [x] [Q]
Due Date <input type="text" value="5/3/2023"/> [Calendar]	
Legal Entity G1 - Company Legal Name <input type="text"/>	Shareholders G7 - Is your Company part of a Group? <input checked="" type="radio"/> No <input type="radio"/> Yes
G2 - Company Full Address <input type="text"/>	G8 - If yes, Please name of the Group (Holding Company)? <input type="text"/>
G3 - Company Registration Number <input type="text"/>	G9 - Please detail your Shareholder structure <input type="text"/>
G4 - Country of Incorporation <input type="text"/>	G10 - Please provide Names of Key Officers and Directors of you Company <input type="text"/>

Project Management platform Collaborative solution



Due Diligence Search

portal.ethicaline-tprm.com/Due-Diligence-Search/

TPRM Ethicaline - TPRM

Home | Third Party | Assessment | Questionnaire | Due Diligence Search | Help | Jean-Jacques Quang

Home > Due Diligence Search

Search

Third Party	Country	Due Diligence Order	Request Date	Status	Report	Scoring-Appreciation
[REDACTED]	Norway	Basic - Entry Level				[i] [edit]
[REDACTED]	Germany	Basic - Entry Level				[i] [edit]
[REDACTED]	Finland	Basic - Entry Level				[i] [edit]
[REDACTED]	France	Basic - Entry Level				[i] [edit]
[REDACTED]	United Kingdom	Basic - Entry Level				[i] [edit]
[REDACTED]	United States of America	Basic - Entry Level		Ordered	Due Diligence Report.pdf	[i] [edit] CRITICAL
[REDACTED]	Brazil	Basic - Entry Level				[i] [edit]
[REDACTED]	Singapore					[i] [edit]
[REDACTED]	New Zealand	Enhanced		Ordered		[i] [edit]
[REDACTED]	Netherlands	Basic - Entry Level				[i] [edit]

Project Management platform Collaborative solution



Due Diligence View

portal.ethicaline-tprm.com/Due-Diligence-Search/Due-Diligence-View/?id=2c723608-b3da-e...

TPRM Ethicaline - TPRM

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Third Party Details

Account
BOSTON DYNAMICS

Company Registry Number
RD 76545 4457

Address 1: City
Boston MA

Address 1: Street 1
10 Charles Gate Street

Address 1: Street 2
Metro

Address 1: ZIP/Postal Code
92190

Country
United States of America

Due Diligence Search Order

Due Diligence Level Recommended
Bespoke

Due Diligence Request
Basic - Entry Level

Request Date
—

Comments
—

Place Order
 No Order Yes, Confirm Order

Scoring from Due Diligence Report

Report
[Due Diligence Report.pdf](#)

Due Diligence Scoring
Critical

Content

1. The stakes
2. Project Management oriented-approach
3. Portal Ethicaline-TPRM
4. Who we are?
5. Who we are?



Ethicaline

Who we are...

Seasoned Professionals

SEASONED PROFESSIONALS

Seasoned professionals in Compliance & Investigations, having dual competences:

- Operational experience, having managed Compliance Dept in large Corporates, and dealt with Speak-Up line and allegations processing;
- Expertise in advisory practice, gained in consultancy, focused on regulatory compliance: FCPA, OFAC, UKBA, SAPIN 2,...

CERTIFIED INVESTIGATORS

Certified Fraud Examiners, having capitalized on 100+ multi-jurisdictional investigations on various non-Compliance, Governance and Ethics matters:

- probity - corruption
- internal frauds
- conflicts of interest
- Third Party & Supply Chain

Ethicaline

Our services in Compliance & Investigations

ADVISORY

When facing rapidly changing Compliance & Regulatory landscape worldwide, whether AML, OFAC, KYC, Anti-Corruption, Anti-Competition, our clients engage our seasoned professionals, proactively and preventively, to assist in setting appropriate compliance components in their organization such as :

- compliance programs,
- adequate remediation strategy & solutions,
- policies and procedures,

INVESTIGATIONS

International exposure and experience to carry out complex investigations, in areas & regions at risk - ASIA, AFRICA, MIDDLE EAST:

- Advanced intelligence gathering and bespoke data analytics (sanctions, export control, corruption, conflicts of interest, AML,...)
- Third party assessment & investigations
- Forensic accounting & data analytics
- On-site investigations

Ethicaline

Why working with Ethicaline?

YOU WILL BENEFIT FROM:

- a differentiated know-how from our professionals, blending technical expertise and experience gained in operational roles (CFO, internal audit) within large Corporates;
- unparalleled experience in high-profile, complex and multi-jurisdictional investigations and intelligence gathering;
- international exposure in emerging countries;
- business-oriented approach of investigative services with insights, drawn from intelligence gathering, provided with a broader business at stake, financial and strategic perspective;
- Hands-on Compliance approach at operational level.

ethicaline



Nous contacter

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