CELEBAL TECHNOLOGIES

One Day Workshop On Power-Automate

2 YEARS IN A ROW
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2021 AND 2022

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- Gold Data Analytics
- Gold Application Integration
- Gold DevOps
- Gold Data Platform
- Gold Application Development
- Gold Cloud Platform
- Gold Security
- Gold Datacenter
- Gold Cloud Productivity

Introduction

One Day Workshop On Power Automate

- This one-day workshop will teach you how to use Power Automate to streamline and automate your workflows.
- You will learn how to create and manage flows, connect to various services and systems, and automate repetitive tasks.
- By the end of the workshop, you will be equipped with the knowledge and skills to automate processes and improve productivity in your organization.

Execution Strategy

Approach

- Hands-on RPA-in-a-Day Workshop
- Overview of Robotics Process Automation and Introduction to Power Automate.
- Efficient Setup Assistance
- Effective Integration Solutions.
- Use Power Automate capabilities such as Desktop flows to automate a business process
- Take advantage of form-processing models developed in AI Builder.
- Optimize your process using Power Automate Process Mining
- Use Cloud flows to orchestrate the execution of your Desktop flows.
- Best RPA Practices.
- Key industry use cases
- Collaborative development of POC scenario apps and Power Automate

Outcomes

- Trains your staff on Power Automate to optimize user experience and outcomes
- Provides discovery and initial design of a POC flow scenario
- Collaboratively builds up to two real-world business scenarios Introduces and reviews Power Platform governance
- create custom business applications without writing code and build automated workflows intuitively.
- Build sophisticated business processes and complex data relationships within your applications.
- Realize the potential of Power Platform with Rapid Solution Deployment: Contact us!

Why

- **Quick Wins:** Demonstrate immediate efficiency gains from RPA, showcasing the potential for rapid scale-up across the company.
- **Hands-On Experience:** Provide leaders with hands-on experience of RPA's capabilities, leading to informed decision-making on wider implementation.
- **Resource Optimization**: Illustrate how RPA can free up valuable employee time, allowing the focus to shift to higher-value strategic work.
- **Competitive Edge:** Highlight how a single-day investment in RPA training can provide a competitive edge by speeding up adoption.
- **Strategic Alignment:** Align RPA potentials directly with strategic business objectives, demonstrating its role in achieving organizational goals.
- **Data-Driven Decisions:** Show how RPA can improve data quality and availability for better business intelligence and decision-making.

Agenda

ID	Module	Session
0	**Part 0: Pre setup work office hour**	Environment and account check. Setup lab. Troubleshooting
	Workshop officially starts here	
1	**Part I: Introduction**	Introduction to RPA, Power Automate, and desktop flows
		10 mins break
2	**Part II: Desktop Flows Basic**	Create your first Power Automate desktop flow
3		Use Input & Output Parameters
4		Use desktop flow in Power Automate through gateway and connection
		60 mins lunch
5	**Part III: Hyper Automation Integration**	Connect to Outlook
6		Integrate with AI Builder
7		Integrate with Microsoft Teams
		10 mins break
8	**Part IV: Add Power Automate for desktop Web and Excel in Power Automate**	Add Power Automate for desktop Web and Excel capabilities
		10 mins break
9	**Part V: Advanced Topics (optional)**	Unattended desktop flows
10		Error handling
11		Monitor Desktop flow runs and manage gateway queue
12		Identify automation opportunities and process bottlenecks using Process advisor
		10 mins break
13	**Part VI: Closing**	Roadmap, Licensing, Q&A, Closing and Survey

Pre setup

Primary requirements for this lab: Microsoft Power Automate for each user with attended Robotic Process Automation (RPA) plan

Install the Power Automate for desktop application

- Visit to https://powerautomate.microsoft.com/
- Select **My flows** from the left menu.
- Select the **Install** dropdown menu and then select **Power Automate for desktop**.
- open and run the installer: **Setup.Microsoft.PowerAutomate.exe**
- The installer installs the following components on your computer:
  1. Power Automate for desktop app
  2. Power Automate for desktop browser extension for Microsoft Edge Chromium and Google Chrome
  3. Power Automate machine-runtime management app

Prerequisites:

Recommended hardware:
- Processor: 1.60 GHz or faster with two or more cores.
- Storage: 2 GB
- RAM: 4 GB
- GPU acceleration
- .NET Framework 4.7.2 or later
- OS: Windows 10, 11, Windows Server 2016, 19,22 (devices with ARM processors aren't supported)

Register your machine:

- Search for Power Automate machine runtime from the Windows search bar.
- Sign into the machine runtime app.
- Select the dev environment that you created.
- Select the Register machine button to register your machine