



# HexaSync Profile Setup





## Table of contents

Register A HexaSync Profile



Authorize HexaSync To Access Your Zalo OA



Authorize HexaSync To Access Your Microsoft Teams





3 Step 3: Invite team@beehexa.com to collaborate with your HexaSync profile



## Register a HexaSync Profile

Step 1: Creating a HexaSync Account using your email address

 Visiting link: https://app-az.hexasync.com/login



• Sign up for an account by entering your



email address and clicking "Login". Or you can also sign up with Microsoft or Google

 OTP code will be sent to email. Copy that OTP code here and click "Submit". So you have successfully registered an account on HexaSync.





#### Step 2: Creating a HexaSync profile

• After successful account registration the screen will appear like this



• To create a new profile, click this button



- Choose Source System and Destination
   System according to your synchronization
   needs
- Click "OK" and you have successfully

Source System:	^
Destination System :	

Cancel

created a HexaSync profile.

 If you need more than one HexaSync
 Profile, repeat the same steps as above with the remaining HexaSync profiles.

Search profiles by name Q +			1
Beehexa Test Account] Clover - BigCommerce           Official implementation of HexaSync Data Integration for [Beehexa Test Account] Clover - BigCommerce		ZÍ     [DEMO] Microsoft Dynamics F&O - BigCommerce Integration     Microsoft Dynamics F&O AFI v1 - BigCommerce AFI v2+	
Beehexa Test	÷	Beehexa CRM	:



## Step 3: Invite team@beehexa.com to collaborate with your HexaSync profile

 Select "HexaSync profile" you want to share



 Invite our team to manage your integration following the instructions in the image below.





Step 2: Choose the Zalo OA Account that you 2 want to connect with Microsoft Teams by HexaSync



#### Step 4: Copy the Zalo OA ID and the Authorization Code





## Authorize HexaSync To Access Your Zalo OA

<b>myfirstapp</b> muốn quản lý Offical Account của bạn.	
<ul> <li>Quân lý và gửi tin nhấn cho người dùng đã quan tâm</li> </ul>	
Quản lý cửa hàng, đơn hàng	
<ul> <li>Cho phép ứng dụng nhận sự kiện của Official Account</li> </ul>	
Offical Account cho phép	
Zalo for Developers	
Đồng ý cho phép ứng dụng quản lý Official Account	
Từ chối Cho phép	
© 2018 Một sản phẩm của Zalo Group	

#### Step 1: Click the link HexaSync Zalo Callback URL

HexaSync yêu cầu được cấp quyền đế sử dụng OA	
Chọn Offical Account để cấp quyền cho ứng dụng: Mexasync support 2 Quyền: Gửi tin nhắn - Gửi tin nhắn chủ động và gửi tin nhắn phán hồi - Upload hình ảnh, ảnh gif và file - Lãy thông tin quota tin nhắn chủ động và tin nhắn phản hồi Quyền: Quản lý thông tin OA - Lãy thông tin OA - Lãy thông tin OA	
- Laý danh sách người quan tâm     - Láy thông tín người quan tâm     - Cập nhật thông tin người quan tâm     - Quản lý nhãn     - Quản lý thi nhắn người quan tâm     - Láy danh sách các hội thoại của OA	
- Lay dann sach nọi thoại với người quan tam cụ the	

• Step 2: Choose the Zalo OA Account that you want to connect with Microsoft Teams by HexaSync Note: You must be an Zalo OA Admin to grant access to Zalo OA

-Cr ( )	



• Step 3: Tick the box and "Accept"

You have successfully authorized us on Zalo OA Please copy the below information and send to team@beehexa.com
Zalo OA ID
Authorization Code
Copy to Clipboard! Send to us!

• Step 4: Copy the "Zalo OA ID" and the Authorization Code Last, please send enough information to our email team@beehexa.com. You are ready to go with us from that!

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## Step 3: Enable guest access at the Microsoft Teams organization level

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#### Step 4: Enable guest access to SharePoint Online (and OneDrive for Business)





## Authorize HexaSync To Access Your Microsoft Teams

≡ Microsoft Azure 🔎 Se	rch resources, services, and docs (G+/)	2	Ŗ	Q	ŝ	?	$\odot$	quinn.mason@qcontent QCONTENT
Home > qcontent > External Identit	es							
K External Identities	External collaboration settings							×
	$\square$ Save $ imes$ Discard							
i Get started	🔗 Email one-time passcode for guests will be automatically enabled starting March 2021. Learn more. $ o$							
All identity providers								
External collaboration settings								
X Diagnose and solve problems	Guest user access Guest user access restrictions (Preview) ①							
Self-service sign up	Learn more Guest users have the same access as members (most inclusive)							
Custom user attributes	<ul> <li>Guest users have limited access to properties and memberships of directory objects</li> </ul>							
All API connectors	O Guest user access is restricted to properties and memberships of their own directory objects (most restri	ctive)						
💾 User flows								
Subscriptions	Guest invite settings							
Linked subscriptions	Admins and users in the guest inviter role can invite ① Yes No							
Lifecycle management	Members can invite 🛈							
✓ Terms of use	Yes No							
Access reviews	Guests can invite							
Troubleshooting + Support	Yes No							
New support request	Enable guest self-service sign up via user flows ① Learn more Yes No							

Email one-time passcode for guests

Users who neither own an Azure AD or Microsoft account can be invited via email and sign in without them having to create a new account. Each time they sign in to your directory, they receive an OTP via email to authenticate. They can also use Self-service sign up with User flowsLearn more

#### Step 1: Enable guest sharing in Azure Active Directory



• Step 2: Enable Microsoft 365 Groups guest settings

::: Microsoft Teams admin	center	Q	ŝ	? QM
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🕥 Dashboard	Guest access			
<b>ະິ</b> ຕິອຳ Teams	Guest access in Teams lets people outside your organization access teams and channels. You can use the settings below to			
👃 Devices	control which features guest users can or can't use. Learn more			
Cocations				
දී <mark>රි</mark> Users	Allow guest access in Teams			
E Meetings				
د الحالية Messaging policies	Save Discard			
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• Step 3: Enable guest access at the Teams organization level

Microsoft Teams	Ľ	Search or type a command	
Teams	V	MA General Posts Files Wiki	لاكم
Your teams MA Marketing			
25		Name	
Dep C Manage teams		This item might not exist or is no longer available Please try again or refresh the page. Retry	

• Step 4: Enable guest access to SharePoint Online (and OneDrive for Business)