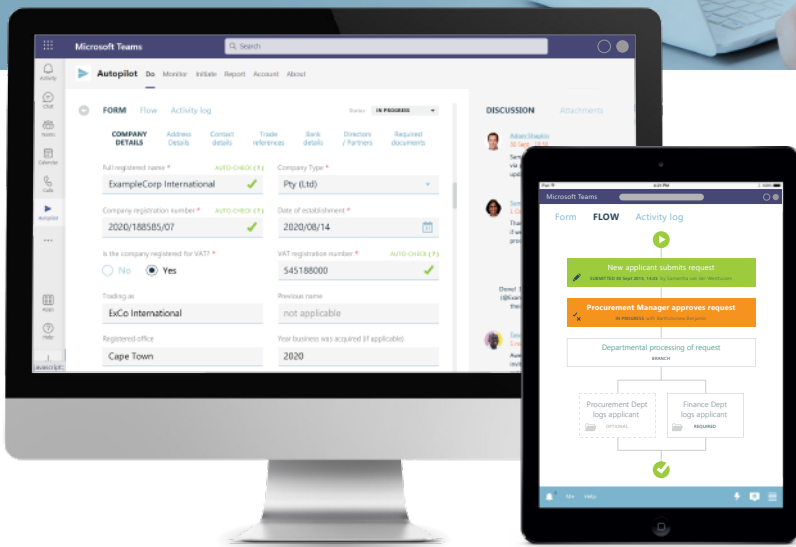The simplest, smartest Teams app *for streamlining and automating your data-and-document-based business processes.*

Autopilot ▶

NOW DIRECTLY USABLE IN MICROSOFT TEAMS

Do **T**eam work with less fuss and more flow

Rapidly *replace any manual (or messy) document-and-data approval process with seamless, automated solutions* that capture validated information, ensure compliance, mitigate risks, meet audit standards, and implements reliable, consistent procedure every time.

Autopilot is the easiest workflow solution for:

ONBOARDING

Streamline new applications, new leads, or any take-on process and **know that everyone is ready to fly.**
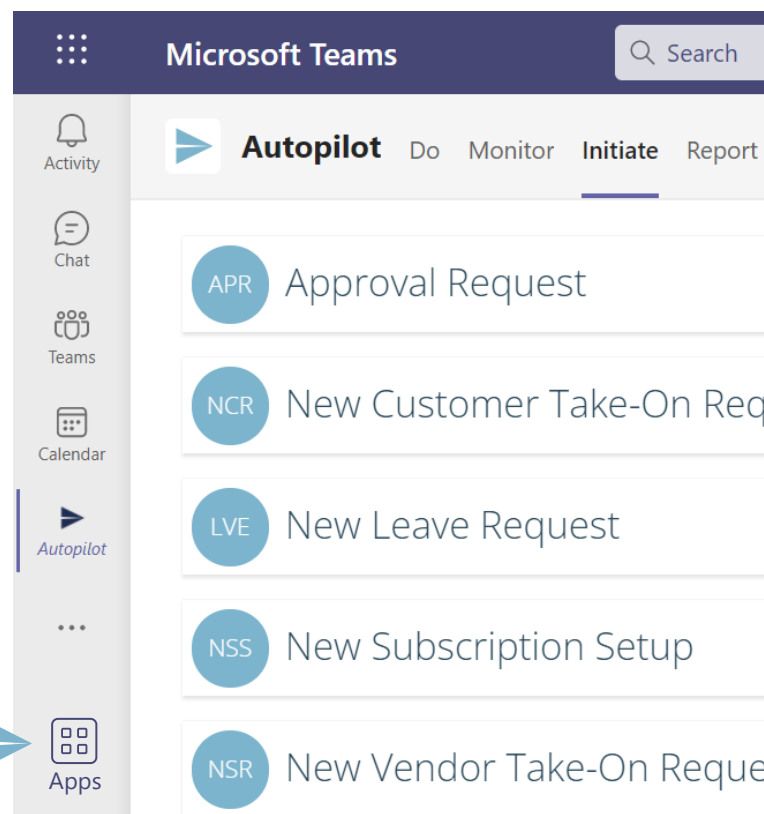
DOCUMENT APPROVALS

Implement electronic forms that can easily be sent for approval, **without going off-course or stalling.**

AND SO MUCH MORE...

Leave requests, Expense claims, Capex requests, Purchase requisitions, New Quote requests...

SEARCH FOR AUTOPILOT VIA TEAMS APPS ▶

Microsoft Teams 🔍 Search

Activity • Chat • Teams • Calendar • Autopilot • ••• • Apps

Autopilot | Do | Monitor | **Initiate** | Report

- APR Approval Request
- NCR New Customer Take-On Req
- LVE New Leave Request
- NSS New Subscription Setup
- NSR New Vendor Take-On Reque

Easier. Faster. Clearer. Consistent.

SETUP *instantly*
Activate preset processes & quickly customise, or create your own.

COLLECT *efficiently*
Smart-forms make data clear and clean, and automated steps makes things move, hands-free.

VERIFY *seamlessly*
Instant auto-check company or ID data against official sources like banks or utility providers.
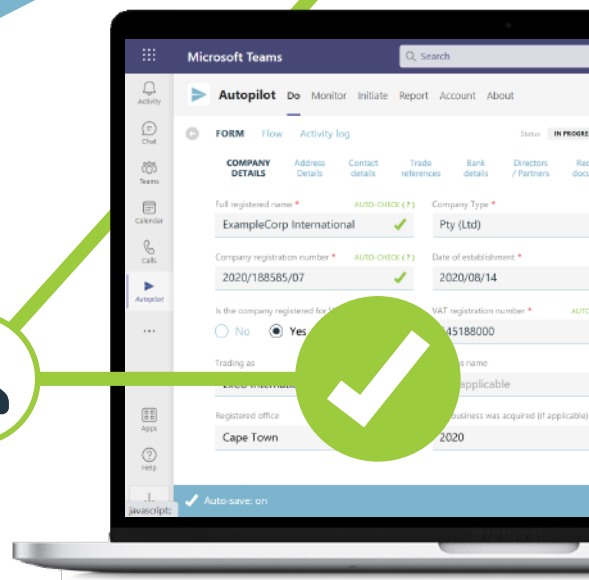
SIGN *digitally*
with accountability and transparent audit trails. No need for pen and paper.
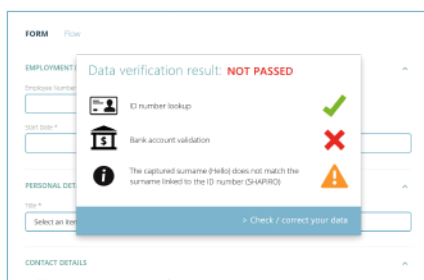
PROCESS *automagically*
Finished and 'filed' with consistent actions and reliable records.
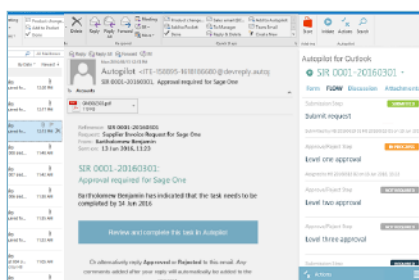

WHY AUTOPILOT

Built for less hassle and better results

AUTO-VERIFICATION

Configure processes to seamlessly connect with official identity sources to **AUTO-INSERT OR AUTO-VALIDATE NEW VENDOR DATA:**
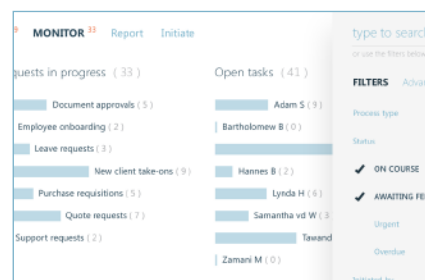Bank account verification
Company data verification
Credit checks
Other customized options`

TASK & EMAIL INTEGRATION

Integrates with your task and email systems to **ENABLE AUTOMATED, HANDS-FREE MESSAGING AND MOMENTUM IN YOUR ONBOARDING PROCESSES**.
Notifications, reminders and confirmations make sure everyone knows what actions are complete or what needs to happen next.

REPORTING DASHBOARDS

Highly configurable and scalable Reporting dashboard, for **INSTANT OVERVIEW OR INSIGHTS INTO EVERYTHING GOING ON.**
Finally a simple, single source for Monitoring and Managing all requests, tasks and progress in each process.

Autopilot ▶ TransFORM your document-driven processes and make ~~work~~ business FLOW

*"**The amount of hours spent on human management of documents**, requests for information, communication activities, **fixing discrepencies and errors in supplier data**, and more, equates to - on average - 55 hours per week in the average procurement team."*

(MLHNEWS.COM)

✖ Radically reduce past procurement pains

- UPDATING SPREADSHEETS
- MANAGING STEPS VIA EMAIL
- FINDING THE RIGHT PDF'S
- PILES OF PAPERWORK
- EXPLAINING. REPEATING.

✔ Turn *effort* into *efficient*

- AUTO-POPULATED DIGITAL FORMS
- COLLABORATIVE WORKFLOWS
- E-SIGNATURES - NO PRINTING
- CLEAN, VALID DATA - NO PAPERWORK
- BUILT-IN GUIDANCE - 80% LESS CORRESPONDENCE

"(using Autopilot) We have had a massive reduction in the time it takes to onboard our customers, dropping from 10 days to less than 2 days. So, from a service delivery standpoint, Autopilot has had a huge impact.In the past with our manual process, our team was terrified of making mistakes. Now, we thrive on the level of service we can provide."

**RYAN MARTYN
SYNTECH DISTRIBUTION (PTY) LTD.**

View the full story via *tinyurl.com/AP-syntech*

AUTOMATE BUSINESS TODAY

TransFORM your document-driven processes and make ~~work~~ business FLOW

Autopilot