

# Elevate Your Productivity with Tailored Microsoft 365 Admin Services by Finchloom



## Finchloom+ for M365 Administration



Standardized management of your Microsoft 365 Tenant. Free up internal resources from regular administration tasks, firefighting issues, and escalating to Microsoft Support. Our comprehensive approach ensures efficient, hassle-free operations..

### Why Finchloom+ for M365 Admin?

- Tailored support for your Enterprise compliance and security needs
- Free up internal senior security resources
- Utilize external IT resources for all M365 administration, management, and remediation
- Maintain your Microsoft 365 tenant to security best practices

### Why Finchloom+ Tailored Services?

- 100% Microsoft focused with expertise in Modern Work, Security, & Azure
- Flexible, scalable resources to optimize your Microsoft 365, Azure, and Security subscriptions
- Access highly specialized technical talent to plan, design, and implement complex Microsoft project
- We help organizations work better with technology while having fun

## INNOVATION THRU COLLABORATION



## MODERNIZE & CUSTOMIZE WITH FINCHLOOM

### Finchloom+ for Microsoft 365 Admin Monthly Managed Services

- 🐦 Augment your team with a fixed scope monthly service
- 🐦 Tailor the scope of each service to provide only what you need
- 🐦 Protect your organization by collaborating with Microsoft Best Practices

Aligned with Microsoft Cloud Subscriptions – Buy the license, Add the Service

### What's Included? How Does it Work?

Finchloom+ for M365 Admin Monthly Managed Services include:

- Our Exclusive tailored employee Onboarding
- Monthly Proactive Services
- Day-to-Day Administration
- Finchloom Premium Engineering Support (Backed by Microsoft Premier Support)
- End User Training
- Monthly Reports & Consulting

### Environment Assessment and Onboarding

Our tailored employee onboarding process includes documenting client requirements from naming conventions to user file storage, ensuring alignment with Teams settings, policies, and permissions. We maintain a list of authorized personnel for streamlined communication and conduct an initial Tenant Security review, proposing enhancements after a thorough assessment. Deliverables include a checklist confirming task completion, a roster of 'Approved Requestors,' and recommendations to fortify tenant security.

### Additional Recurring Services

In addition to comprehensive user account and identity management, MS Teams, InTune and storage administration, we also provide monthly M365 usage reports, recommended changes, and quarterly live end-user training on Microsoft 365 Apps and services. For a list of services, please refer to our Statement of Work.



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