Copilot Readiness for Microsoft 365

Clean up your Tenant. Secure your business. Teach your Users. Deployed by Finchloom

Overview and Pricing

Learn where Copilot works and explore business use cases

License gap analysis to Copilot and offsetting costs of Microsoft 365

Review pricing and expected release dates

Prep Microsoft 365 Tenant

Ensure proper identity and access permissions in place

Remediate over-permissioning and document sprawl

Retro-fit with Finchloom and Microsoft Best Practices

Teach Your Users

Teach about AI and “prompt engineering”

Demonstrate Use Cases for proper use

Microsoft Adoption Framework

Realize Value

Right now, you have time to get ready for Copilot. But many companies are not ready due to early cloud days “wild west”

Make sure employees can’t see things they shouldn’t, increase overall security, and clean-up migrated environments

Get company ready for Copilot by introducing Bing Chat Enterprise and Bing Search Enterprise. Drive employee usage and adoption.

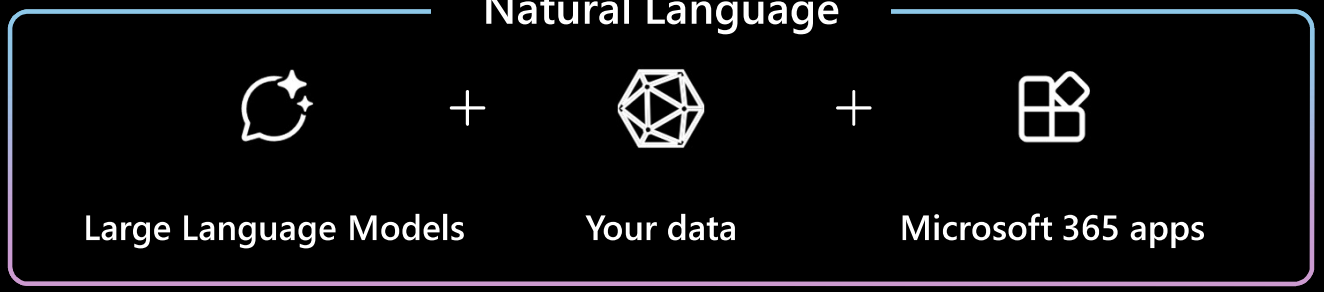
Copilot Readiness for Microsoft 365

A copilot for every Microsoft Cloud experience

Microsoft 365 Copilot	Dynamics 365 Copilot	Copilot in Power Platform	Microsoft Security Copilot	GitHub Copilot
Works alongside you in the apps you use every day	Turbocharge your workforce with a copilot for every job role	Imagine it, describe it, and Power Platform builds it	Defend at machine speed with Microsoft Security Copilot	Increase developer productivity to accelerate innovation

Microsoft 365 Copilot

Works alongside you in the apps you use every day



Microsoft 365 Copilot

Embedded across Microsoft 365 apps

Business Chat brings together data from documents, presentations, email, calendar, notes, and contacts – all using natural language

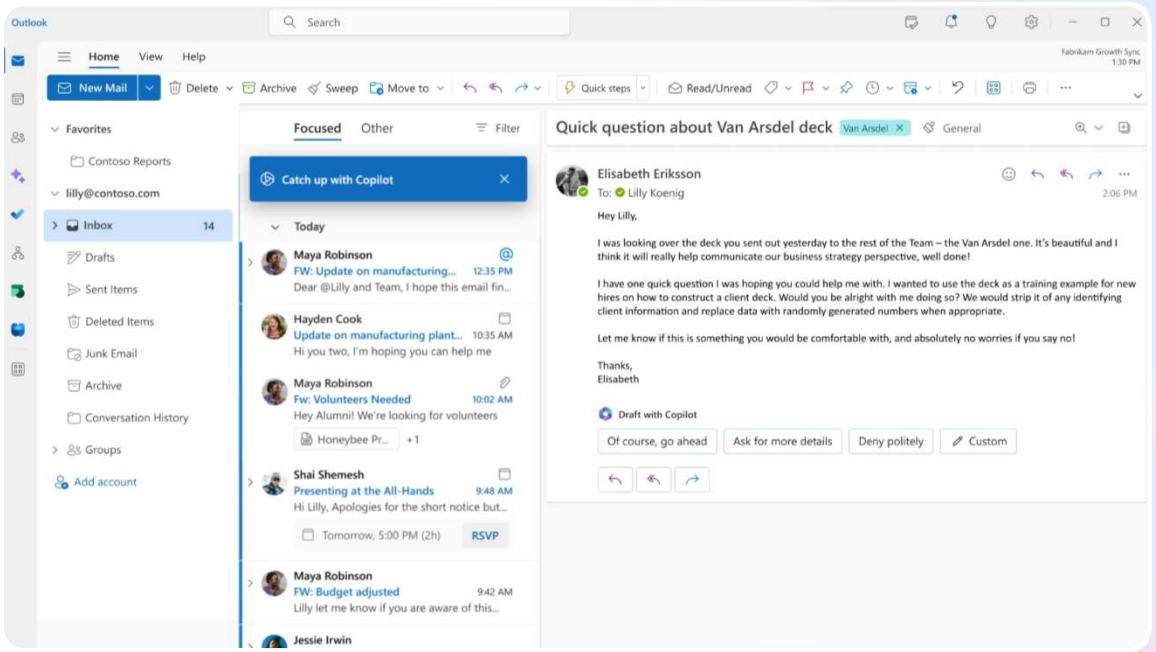
Review email inbox to find customer inquiries and supplier updates

Copilot in Outlook

Copilot works alongside to manage the daily inbox.

Business needs:

- Facilitate review of recent emails
- Flag important items; specifically, customer feedback and supplier concerns
- Draft customized responses to each inquiry. Further trim text and apply a professional tone.



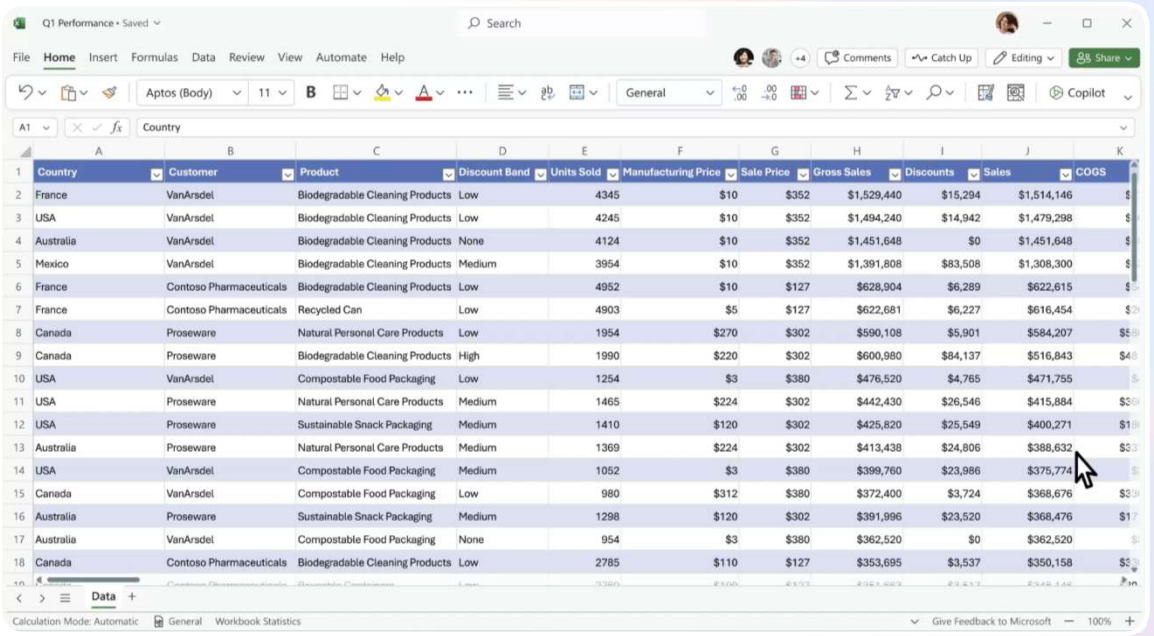
Provide comparison on online vs in-person sales

Copilot in Excel

Copilot works alongside to analyze trends and create professional-looking data.

Business needs:

- Break down sales by type and channel
- Project the impact of increasing online inventory
- Reformat data into a visual chart to model how inventory shifts could impact the gross margin
- Create visual charts to share with the team



Country	Customer	Product	Discount Band	Units Sold	Manufacturing Price	Sale Price	Gross Sales	Discounts	Sales	COGS
France	VanArsdel	Biodegradable Cleaning Products	Low	4345	$10	$352	$1,529,440	$15,294	$1,514,146	
USA	VanArsdel	Biodegradable Cleaning Products	Low	4245	$10	$352	$1,494,240	$14,942	$1,479,298	
Australia	VanArsdel	Biodegradable Cleaning Products	None	4124	$10	$352	$1,451,648	$0	$1,451,648	
Mexico	VanArsdel	Biodegradable Cleaning Products	Medium	3954	$10	$352	$1,391,808	$83,508	$1,308,300	
France	Contoso Pharmaceuticals	Biodegradable Cleaning Products	Low	4952	$10	$127	$628,904	$6,289	$622,615	
France	Contoso Pharmaceuticals	Recycled Can	Low	4903	$5	$127	$622,681	$6,227	$616,454	
Canada	Proseware	Natural Personal Care Products	Low	1954	$270	$302	$590,108	$5,901	$584,207	
Canada	Proseware	Biodegradable Cleaning Products	High	1990	$220	$302	$600,980	$84,137	$516,843	
USA	VanArsdel	Compostable Food Packaging	Low	1254	$3	$380	$476,520	$4,765	$471,755	
USA	Proseware	Natural Personal Care Products	Medium	1465	$224	$302	$442,430	$26,546	$415,884	
USA	Proseware	Sustainable Snack Packaging	Medium	1410	$120	$302	$425,820	$25,549	$400,271	
Australia	Proseware	Natural Personal Care Products	Medium	1369	$224	$302	$413,438	$24,806	$388,632	
USA	VanArsdel	Compostable Food Packaging	Medium	1052	$3	$380	$399,760	$23,986	$375,774	
Canada	VanArsdel	Compostable Food Packaging	Low	980	$312	$380	$372,400	$3,724	$368,676	
Australia	Proseware	Sustainable Snack Packaging	Medium	1298	$120	$302	$391,996	$23,520	$368,476	
Australia	VanArsdel	Compostable Food Packaging	None	954	$3	$380	$362,520	$0	$362,520	
Canada	Contoso Pharmaceuticals	Biodegradable Cleaning Products	Low	2785	$110	$127	$353,695	$3,537	$350,158	

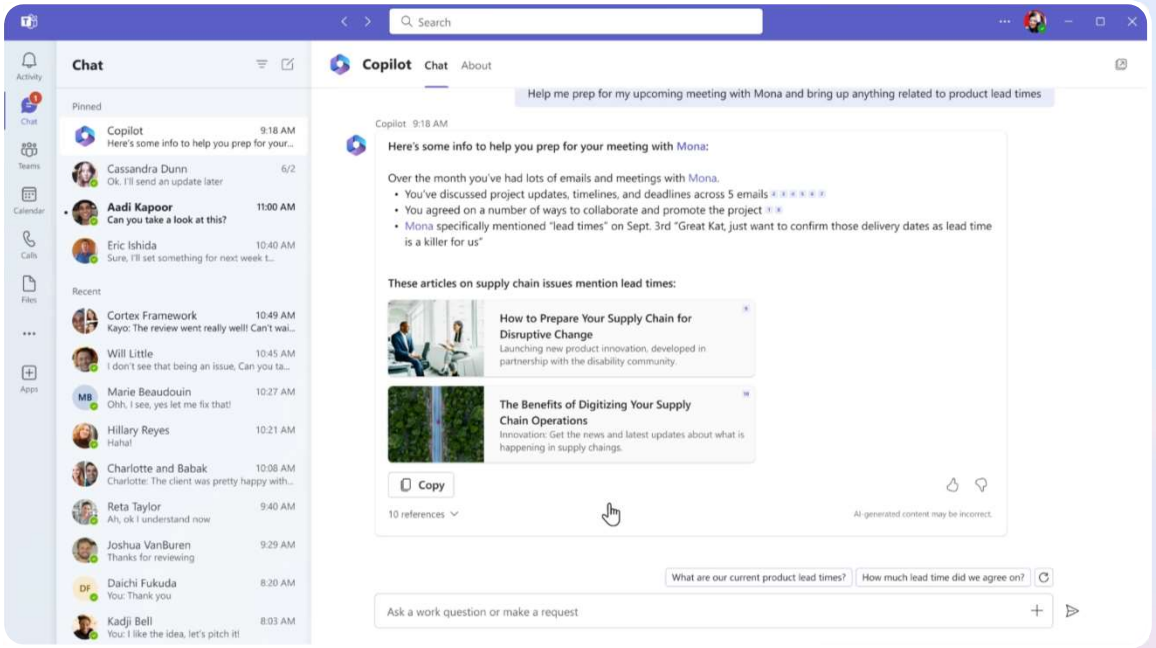
Summarize feedback from customers on the buying experience

Business Chat

Copilot works alongside to summarize data across documents, presentations, email, calendar, notes, & contacts.

Business needs:

- Bring together data—summarizing the chats, email, and documents related to customer feedback
- Determine the pros and cons of moving more inventory to online
- Write a planning overview, using last quarter's sales and a summary of customer comments



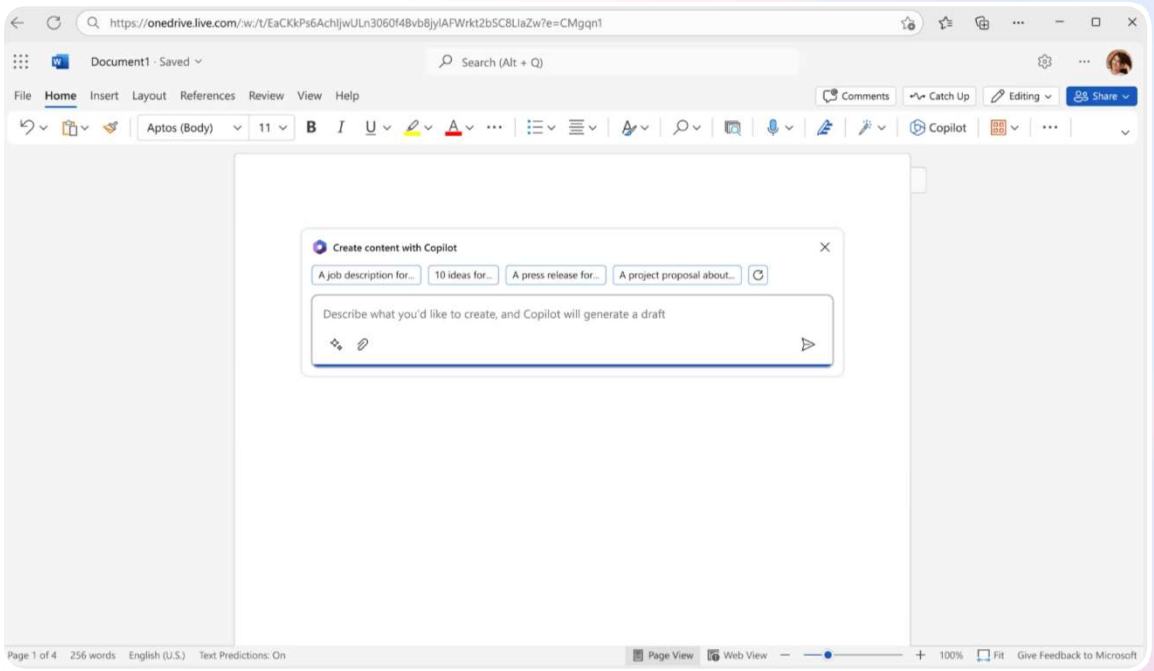
Create a proposal to update the store's website

Copilot in Word

Copilot helps write, edit, summarize, & create.

Business needs:

- Draft a two-page project proposal based on the data from customer feedback and sales
- Make the third paragraph more concise. Change the tone of the document to be more casual
- Create a one-page draft based on this rough outline



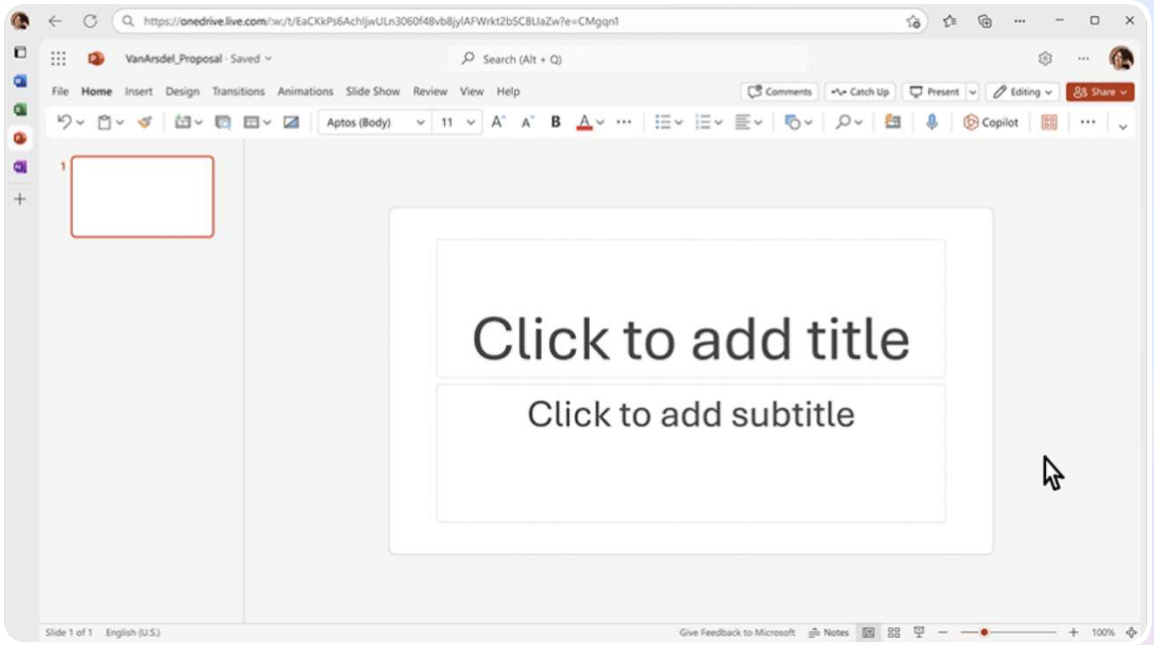
Create a presentation on sustainability goals

Copilot in PowerPoint

Copilot helps to create visually stunning presentations.

Business needs:

- Create a five-slide presentation based on a Word document, include relevant stock photos
- Consolidate that presentation into a three-slide summary
- Reformat three bullets into three columns, each with a photo



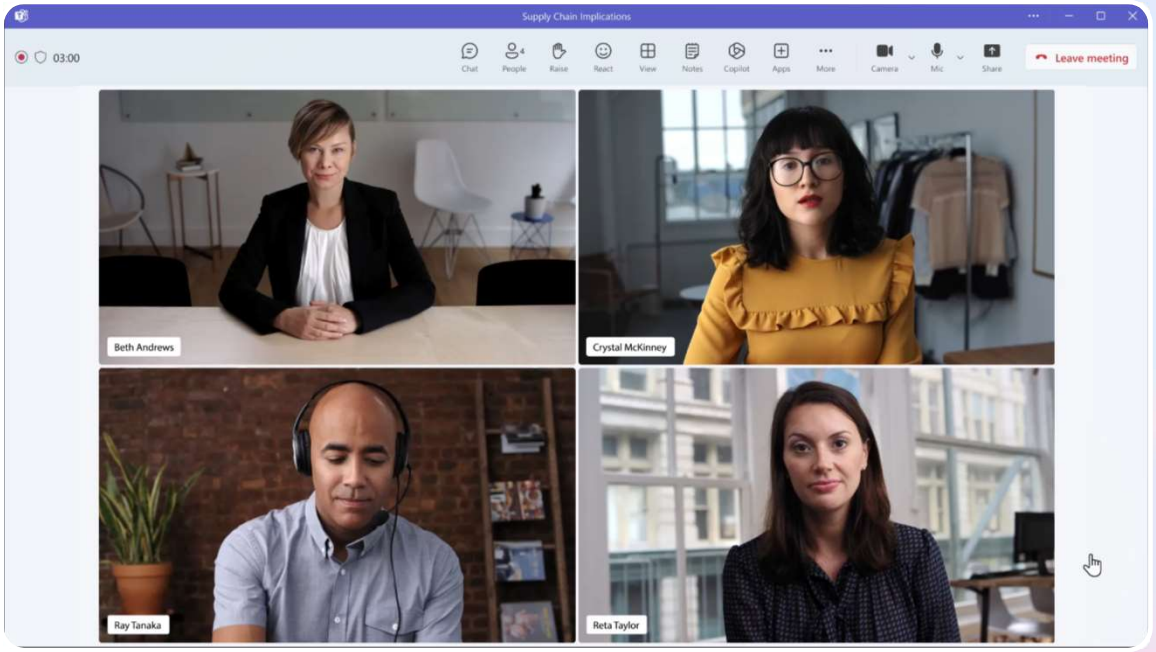
Recap an internal meeting on sustainability requirement impact on inventory

Copilot in Teams

Copilot helps you run more effective meetings.

Business needs:

- Summarize the meeting—including decisions made and suggested next steps
- Create a table illustrating contingency steps



Why you should get ready for Copilot

- Secured tenant
- Better document permissioning
- Potential for time savings/employee efficiency
- Microsoft Best practices
- Offsettings costs
- Learn AI terminology

How we get you ready for Copilot

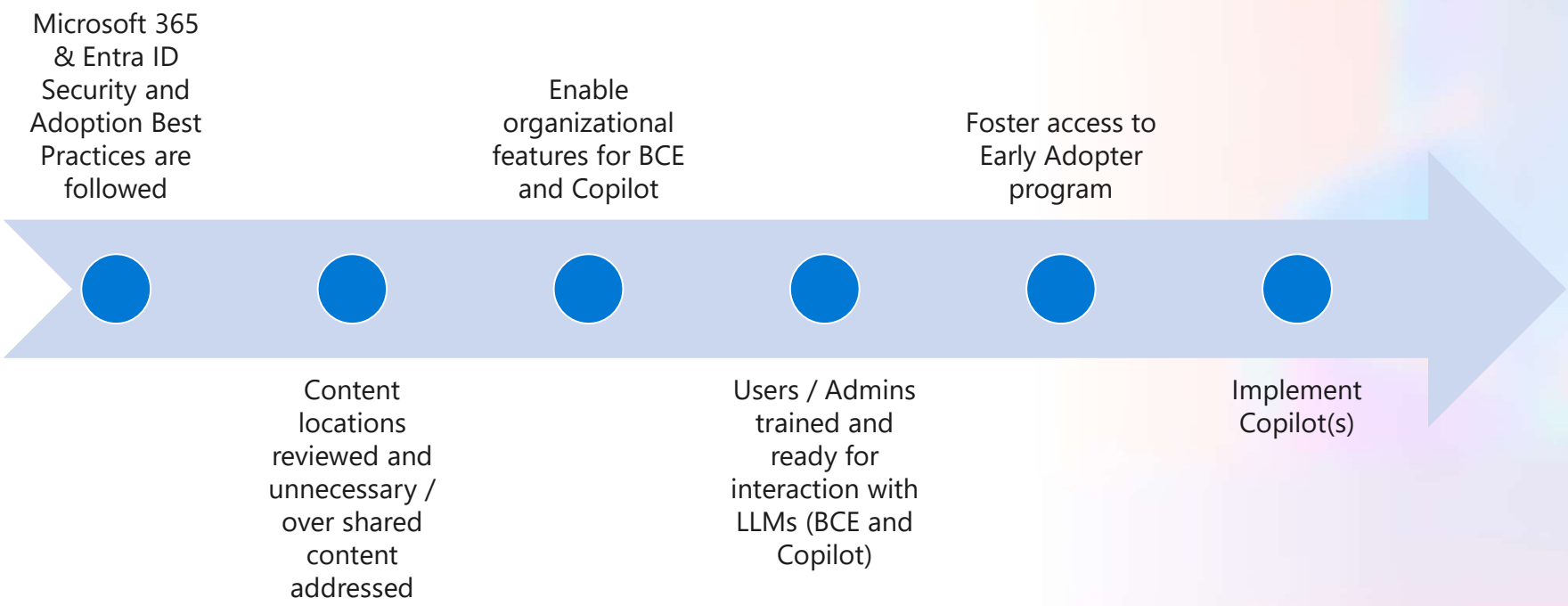
Part 1 – Assess

- Technical Requirements
- License Assessment
- Sharing Assessment
- Semantic Index

Part 2 – Implement and Train

- Bing Chat Enterprise
- Copilot
- Train Users and Administrators

Copilot readiness and adoption approach



Copilot Readiness for Microsoft 365

Imagined as a 3- or 6-month FLIGHT program

Transition after into Managed Service with Finchloom+

- Licensing Gap Analysis and Expected pricing and availability
- Review of Security Best Practices (Identity & Access)
- Review of Document Locations with Gap Analysis to Copilot
- Semantic Index Data Access Review
- Microsoft 365 Policy Review with recommendations
- IT Administration Training