



Microsoft Partner

# Report Time Within Microsoft 365

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A time tracking and project management app integrating with Microsoft 365.

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# Track Time Your Way

Klynke is ideal for small and medium sized businesses across industries as well as for teams and professionals who want to track time in an innovative time management solution - built in the trusted Microsoft Azure cloud.

## Primary challenges



Customers across industries save time and get a great overview of time spent on projects and teams with the seamless integration of Klynke with Microsoft 365, Outlook and Teams.

## Ideal solution



The key features of Klynke enable you to log time worked on teams, and projects, Microsoft Planner Tasks and Outlook Calendar Events – with a seamless integration to Microsoft 365 and Teams.

## Desired outcomes



Use your most used daily Microsoft tools with Klynke and get a full capability app for tracking time and to manage timesheets within Microsoft 365 and Teams.





# Track Time in Various Projects

Klynke allows you to assign hours to each client, to each project, for each worker, etc. to be displayed. It is crucial for many businesses to be able to have budgetary control of projects and time spent.



## Track time – Wherever You Are!

If you have Microsoft Teams installed on your mobile phone, tablet, etc. Klynke is fully suitable.



## Easy Timesheets

Filter and customize timesheets based on worklog. Export timesheets to Excel - ready for billing.



## Project Space

Save time and turn your Microsoft Teams Channel into a project space for time tracking with Klynke.



# Klynke ehf., Klynke Time Management, and Microsoft 365

Track time your way and manage timesheets with custom filter on projects and tasks. Track time directly from Microsoft Outlook Calendar Events and Planner Tasks with Klynke Time Management. Create custom timesheets based on powerful filter capabilities - ready for export to Microsoft Excel.



## **Export Timesheets to Microsoft Excel**

You can custom filter your timesheets and export them to Microsoft Excel ready for billing.



## **All Documents in One Place**

All project documents in Klynke are stored in Microsoft SharePoint, within the customers' Microsoft 365 environment.



## **Microsoft SharePoint and Klynke**

Create Microsoft Planner tasks with Klynke, upload files via Microsoft SharePoint, connect your Microsoft Outlook calendar to track your meetings!

# Customer success: “The tool that meets our expectations.....”

*“We had just implemented Microsoft Teams in our company. Each channel of Microsoft Teams is considered as a project and therefore it is important for us to have a fully integrated tool with Microsoft Teams like Klynke”* Fernando González Miguel, MSc Industrial Engineer at Inova Ingenieros in Spain.



## Track Appointments

With Klynke, your Microsoft Outlook appointments can be automatically logged as worked hours. Turn your Microsoft Outlook Events into time tracking.



## Microsoft Planner Tasks

Manage your projects with the included feature of time tracking. Easily track time on your projects and your Microsoft Planner tasks.



## Microsoft 365 Secure Cloud

Get Klynke with benefits of no servers, no storage, no maintenance – it’s all in your Microsoft 365 secure cloud.





# Try and see if Klynke is right for your business

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[Get a free trial](#)

Call for more information: +3548961280

Ask a question via email: [klynke@klynke.com](mailto:klynke@klynke.com)

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