# INTELLIGENT DOCUMENT PROCESSING (IDP) **USER MANUAL VERSION 4.0**

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# PREPARED BY

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DESIGNATION	Name	Signature	Date
			(DD.MM.YYYY)

### **RELEASE HISTORY**

RELEASE NUMBER	ASSOCIATED CHANGE REQUEST NUMBER	DATE (DD,MM,YYYY)	BRIEF SUMMARY OF CHANGES
1.0		10.08.2022	
2.0		31.10.2022	New functions and design released
3.0		14.02.2023	New functions and design released
4.0		24.03.2023	New functions and design released

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#### 1. INTRODUCTION

6Estates' Intelligent Document Processing (IDP) platform to help you understand unstructured business documents and automate operational processes. The IDP platform to unlock various business documents including but not limited to Invoice, Receipt, Bank Statement, Financial Statement, Bill of Lading, and more!

#### 2. LOGIN, LOGOUT AND SETTINGS

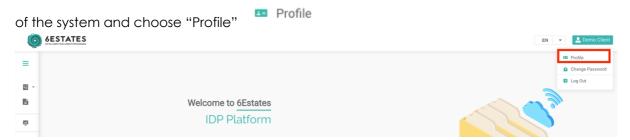
This section shows you how to login into the IDP dashboard and turn on or off 2-Step Verification service.

a. Please access our dashboard by clicking the link: <u>https://idp-sea.6estates.com/</u>

b. Please log into the IDP account that we created for you (Key in Username and Password)

Welco	ome to 6Estates	
IDP F	Platform	
client@6	estates.com	
	Login	
	n, you agree to rvice and Privacy Policy	
	No account?	
	Request new account	

c. IDP platform provides 2-Step Verification. Simply click on Username on the top right side



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First Name:	Demo Client
Last Name:	Demo Client
Company:	6E-Test
Email:	client@6estates.com
Remaining Quota:	Unlimited Click to add phone n
Phone:	Click to turn on/off 2-Step Verification
2-Step Verification	OFF

d. Turn on the 2-Step Verification requires verification on your email or phone number. Choose your desired verification method for future login and click "CONFIRM" to receive verification code and input your code on the next page.

If you want to use phone number as a verification method, you need to add your phone number before turning on 2-Step Verification.

	Add an extra layer of security to your account with 2-Step Verification. After you enter the password, we will send you the verification code for you to enter on this device.
I	Please select a verification method to receive the code.
	● Email: client@6estates.com
	O Phone:
	CONFIRM
2 Stor	o Verification
- oter	Venication
	We've sent a verification code to your email ***ent@6estates.com. Please enter the code.
	We've sent a verification code to your email ***ent@6estates.com. Please enter the code.
	Verification code
	Verification code code is required
	Verification code
	Verification code code is required
	Verification code code is required If you did not receive the email, please resend code.

e. Once entering the correct code, you successfully turn on 2-Step Verification service. After you enter your account and password on Login, you will need an extra verification using email/phone. You can turn off the service anytime with same verification method.

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We've ser phone ***	nt a verification code to your mobile ***11329. Please enter the code.
Verificat	tion code
_	
	Confirm
	Verification With Email

f. Click on Username on the top right side of the system and choose "Change Password" to

change passwo	ord (Key in old password and new password	) Change Password
=		Profile     Ange Password
₩ >		E Log Out
<b>p</b>	Welcome to 6Estates	
IN	IDP Platform	
	Change Password	
	old password	©
	new password	
	confirm new password	
	change	
		🔁 Log Out
	og Out" under Username to log out IDP syst	em
		EN 🛛 👻 🔔 Demo
		Profile

=		Profile
		Change Password
G ,		Log Out
卑	Welcome to 6Estates	m
	IDP Platform	
11	IDP Plation	

h. You can change language on IDP system by clicking the language setting list. 6E currently supports English and Indonesia Bahasa language and will support more in the future!

<u>وه</u> و	STATES An Income Finestana	EN A	Lemo Client
=		EN ID	
		U	
9			
	Welcome to 6Estates	J om	

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#### 3. INFORMATION EXTRACTION

This section allows users to upload documents and view processed documents. Users can also edit the information and export the extracted data. Under this section, the user is able to:

- Add New Task
- Find Uploaded Documents
- View Extraction Status
- View Original Document
- View and Edit Results
- Download and Export Results
- Add HITL Service
- Delete Tasks
- Download Statistics

This section will provide you step-by-step instructions for the aforementioned functions. To enter this section, simply:

Click on the "Information Extraction" tab from the menu:



6E's IDP support the following information on "Information Extraction":

- Application ID: Application ID the platform created for a unique task
- File Name: Name of the uploaded document
- Pages: Number of pages of the uploaded document
- Doc Type: Type of the uploaded document, e.g., Bank Statement
- Uploaded At & By: Time when user uploaded the document and user who uploaded the document
- Company: Company who uploaded the documents
- HITL: Indication of using HITL service
- Completed Time: Time when IDP platform completed the task
- Status: Status of extraction process, refer to 4.2 to see details of the function
- Edited: Indication of the editing status
- Source: Source of where the documents were uploaded
- Callback: The status, time and callback link for the callback process
- Action: The actions one user can execute like delete the uploaded document, confirm and send callback or request HITL service

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=	Information Extraction	ormation Extraction											
	Application ID V										Refre	sh 🌀 Auto-Refresh 🧊	Add New Task
6	Application ID	File Name 💠	Pages 💠	Doc Type	Uploaded At & By 🌩	Company	HITL	Completed Time 💠	Status	Edited	Source	Callback	Action
弊 II\	1149156	2207+- +BCA+388 pdf_6 merged pdf	81	Bank Statement	2023-02-16 11:00:51 (client@6estates.com)	6E-Test	No	2023-02-16 11:03:04	6	No	Dashboard	Success 2023-02-16 11:00:51 https://idp.6estates.com/	•
	1149154	BankStatement (1).pdf	1	Bank Statement	2023-02-16 10:48:55 (client@6estates.com)	6E-Test	No	2023-02-16 10:49:26	•	No	Dashboard	Success 2023-02-16 10:48:55 https://idp.6estates.com/	
	1149147	BCA_Mar 2022(1).pdf	1	Bank Statement	2023-02-16 10:16:30 (client@6estates.com)	6E-Test	No	2023-02-16 10:16:48	•	No	Dashboard	Success 2023-02-16 10:16:30 https://idp.6estates.com/	•
	1120887	_Hana+Bank+rekening+Februari +22.pdf	3	Bank Statement	2022-11-28 11:37:07 (client@6estates.com)	6E-Test	No	2022-11-28 11:37:57	6	No	Dashboard	Success 2022-11-28 11:37:07 https://idp.6estates.com/	
	1120886	REK Kaltimtara.pdf	4	Bank Statement	2022-11-28 11:36:48 (client@6estates.com)	6E-Test	No	2022-11-28 11:38:14	C	No	Dashboard	Success 2022-11-28 11:36:48	۵
_				Total 78	10/page ~ < 1 2	2 3 4 5	6	8 > Go to 1					

#### 3.1 Add New Task

This function allows you to upload desired documents. The steps are as follows.

a. Click "Add New Task" button on the top right side of Information Extraction page

=	Information Extracti	on											
	Application ID V										Refre	sh 🕑 Auto-Refresh 🔵	X Add New Task
	Application ID	File Name 💠	Pages \$	Doc Type	Uploaded At & By 🌩	Company	HITL	Completed Time 💠	Status	Edited	Source	Callback	Action
斑	1149156	2207+- +BCA+388.pdf_6.merged.pdf	81	Bank Statement	2023-02-16 11:00:51	6E-Test	No	2023-02-16 11:03:04	6	No	Dashboard	Success 2023-02-16 11:00:51	
IIV		+BCA+388.pat_6.merged.pat			(client@6estates.com)							https://idp.6estates.com/	

b. Select your Country/Region(optional) and Document Type

Country/Region	Singapore	~
* Document Type	Bank Statement	~

c. Choose whether you want Human in The Loop (HITL) service



d. Drag and drop document(s), OR



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e. Click on the "Browse Files" button to browse files



CLOSE

f. Click "Submit" button to submit the uploaded document(s)

Upon submitting, the platform will automatically begin to process your file and go back to Information Extraction page and navigate you to the uploading documents

mormation Extractio	201											
Application D v brud Search O Refresh 💿 👔 🔀 Add New Tas												
Application ID	File Name 💠	Pages \$	Doc Type	Uploaded At & By 🌩	Company	HITL	Completed Time $\ \ \Leftrightarrow$	Status	Edited	Source	Callback	Action
2002799	BCA_Mar+2022(1).pdf	1	Bank Statement	2023-03-24 11:15:25 (client@6estates.com)	6E-Test	No		0	No	Dashboard	https://idp.6estates.com/	

g. Simply quit the uploading page by clicking "Close" button

### 3.2 Find Uploaded Documents

You can find all the uploaded documents from your account easily with the search function.

a. Click on the "search" bar and input the information related to the document you want to look for

=	Information Extraction												
<b>.</b>	Application ID	Input Search Q									Refre	sh 🕝 Auto-Refresh 🔵	Add New Task
6	Application ID	File Name 💠	Pages \$	Doc Type	Uploaded At & By 🌩	Company	HITL	Completed Time \$	Status	Edited	Source	Callback	Action
斑	2002799	BCA_Mar+2022(1).pdf	1	Bank Statement	2023-03-24 11:15:25 (client@6estates.com)	6E-Test	No		0	No	Dashboard	int int https://idp.6estates.com/	
II\												Success	
	1149156	2207+- +BCA+388.pdf_6.merged.pdf	81	Bank Statement	2023-02-16 11:00:51 (client@6estates.com)	6E-Test	No	2023-02-16 11:03:04	•	No	Dashboard	2023-02-16 11:00:51	

b. You can choose multiple selections to filter out result

Information Extraction				
Uploaded By V Client Q	Doc Type: Bank Statement	HITL?: Yes 🛛 😒	Uploaded By: client 🛛 🛞	Clear all filters

# 3.3 View Extraction Status

This function allows you to view extraction status.

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Application ID	File Name 💠	Pages ≑	Doc Type	Uploaded At & By 🖨	Company	HITL	Completed Time 💠	Status	Edited	Source	Callback	Action
2002799	BCA_Mar+2022(1).pdf	1	Bank Statement	2023-03-24 11:15:25 (client@6estates.com)	6E-Test	No	2023-03-24 11:15:43	•	No	Dashboard	Success 2023-03-24 11:15:44 https://idp.6estates.com/	Û
1149156	2207+- +BCA+388.pdf_6.merged.pdf	81	Bank Statement	2023-02-16 11:00:51 (client@6estates.com)	6E-Test	No	2023-02-16 11:03:04	•	No	Dashboard	Success 2023-02-16 11:00:51 https://idp.6estates.com/	Û
1149154	BankStatement (1).pdf	1	Bank Statement	2023-02-16 10:48:55 (client@6estates.com)	6E-Test	No	2023-02-16 10:49:26	•	No	Dashboard	Success 2023-02-16 10:48:55 https://idp.6estates.com/	۵
1149147	BCA_Mar 2022(1).pdf	1	Bank Statement	2023-02-16 10:16:30 (client@6estates.com)	6E-Test	No	2023-02-16 10:16:48	•	No	Dashboard	Success 2023-02-16 10:16:30 https://idp.6estates.com/	۵
1120887	"Hana+Bank+rekening+Februari +22.pdf	3	Bank Statement	2022-11-28 11:37:07 (client@6estates.com)	6E-Test	No	2022-11-28 11:37:57		No	Dashboard	Success 2022-11-28 11:37:07	Û

Extraction Status has the following status:

1	On Process
R	HITL Assignment
h	Finished - No Issue
•	Finished - Authentication Issue
E	Failed - Invalid document.
ð	Failed - Unreadable document.
0	Failed

When extraction status icon is OR OR , you can click on the icon to see extraction results. You can view original document and edit extraction results. Please kindly refer to 3.4 – 3.6.

When extraction status icon is R, you can click on the icon to only view AI extraction results. You cannot edit the results.

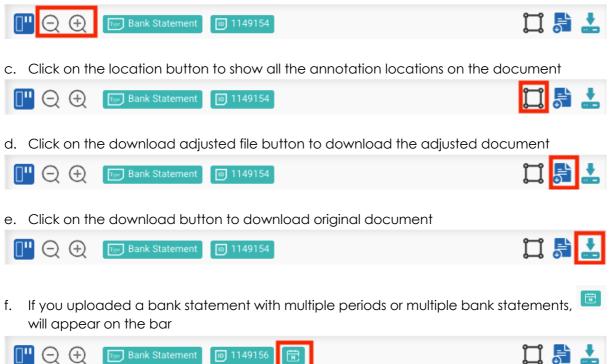
	3.4 View Original Document					
	s function allows you to view the original document. Click on ktraction Status".	h	OR	<b>.</b>	under	
a.	The show/hide icon to allows you to show/hide the original d	ocur	ment	t viev	" <b>[]]</b>	

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$\bigcirc$ $\oplus$	Doc Type Bank Statement	Application ID 1149154					ü	<b>-</b>
<b>▲</b> BC	<b>A</b>	REKENING	танар	PAN				
KCP BALARAJA K K R K T I	ANTEN 20		NO. REI HALAM PERIOD MATA U	AN		1 / 2 AGUSTUS 202 IDR	1	
CATATAN: • Apabila nasabah t	lidak melakukan sanggahan atas Lapo In berkutnya, nasabah dianggap telah	an Mutasi Rekening ini sampai menyetujui segata data yang	BCA berhak se Rekening	tiap saat melakukar	korek	si apab la ada kasalaha	an pada Laporan	Mutasi
dengan aktir bula tercantum pada L	aporan mutasi navening ini.					Provide and the		
dengan aktir bula	KETERA	NGAN	CBG	MUTAS			SALDO	

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b. Click on the "-" and "+" icons in order to zoom in/out of the document



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#### 3.5 View and Edit Results

This function allows you to view and edit the field that contains undesired/ unexpected results. The steps are as follows.

a. The extraction results are shown on the right side.

-	Bank Statement D 1149154			S Document Insight	n 📀 📀 😒
				Bank Name 🕀	
BC	A REKENING	G TAHAPAN		BCA	
BALARAJA	TEN	HALAMAN : 1/2 PERIODE : AGUSTU	S 2021	Account Number 😌	
AN this case that for	kak nelakukan sanggahan asa Lacoran Mutasi Resening ni sangar	MATA UANG : IDR		Account Type 😌	
	n berkushya, nasabah diangga talah menyetuai segala dala yang aporan Murasi Rakening ini	RCA beinak setap seat nelakusan koreksi apablia ada n Relating	AND BUILDING THE AND	REKENING TAHAPAN	
NGGAL	KETERANGAN	CBG MUTASI	SALDO	Account Holder Name 🕀	
01/08	SALDO AMAL		\$5,200.00		
09/08	SWITCHING BIAYA TON DI LINK	4,000.00 08	\$1,200.00		
	TANGGAL :07/01 CEMIRA 01 PTICES	4,000.00 DB 3,500.00 DB	\$1,200.00		
09/08	TANCERS -07/01 CENTRA OF OTHERS		CONTRACTOR OF THE OWNER.	-	
09/08 19/08	TANGGA 107/01 CEMARA 01 PERICEN- DE OFONATIS TANGGAL 108 SWITCHING C	3,500.00 08 1,009,000.00	CONTRACTOR OF THE OWNER.	Account Holder Address 🕀	
09/08 19/08 19/08	TANCAL (07/01 CENERAL) DUCT. De OTOMITS TANCAL (08 SWITCHING C SWITCHING	3, 300.00 DB 1,009,000.00 4,000.00 DB	47,700.09	Account Holder Address 😔	
09/08 19/08 19/08 19/08	TANGGA 107/01 CEMARA 01 PERICEN- DE OFONATIS TANGGAL 108 SWITCHING C	3,500.00 08 1,009,000.00	CONTRACTOR OF A DESCRIPTION OF A	Account Holder Address 😔	
09/08 19/08 19/08 19/08 20/08	TANGAR (1973) INICAL (1973) SALTONIC (1985) SALTONIC (1985) SALTONIC (1987) TRIF 6 RAW	3,100,00 D8 1,009,000.00 4,009.00 D8 425,709.00 D8 3,156,009.00	47,700.09		
09/08 19/08 19/08 19/08 70/08 20/08	TNICAL 107 CALL CALLER IN INCOME	3, 300,00 BB 1, 009, 000, 00 4, 000, 00 BB 423, 700, 00 DB 3, 150, 000, 00 1, 045, 003, 00 BB	47,700.09	Account Holder Address 🕀	
09/08 19/08 19/08 19/08 20/08 20/08	TARGEA, 19 ALL COMMENTS ALL DESCRIPTIONS OF SATURATIONS OF SATURAT	1,100.00 08 1,009,000.00 4,000.00 08 41,700.00 08 3,156,000.00 1,045,000,00 08 1,045,000.00 08	47,700.09		
09/08 19/08 19/08 19/08 20/08 20/08 20/08 20/08	INDEAU (1978) COMMAND COMPANY SATTORIE SATTORIE TAY FAMA KANTO DIEL KANTO DIEL KANTO DIEL KANTO DIEL KANTO DIEL KANTO DIEL	1,200,00 68 1,000,000 60 4,000,00 60 1,116,000,00 1,045,000,00 68 1,045,000,00 68 1,045,000,00 69 1,045,000,00 69	47,700.09	A Statement Date ③ AGUSTUS 2021	
09/08 19/08 19/08 19/08 20/08 20/08 20/08 20/08 20/08 20/08 20/08	Побод (17) - семан на восле водскито на точке с за точке с за точке с за точке с за точке с като водст салто водст с	1,500.00 (0) 1,003,000 (0) 4,003,000 (0) 1,004,000 (0) 1,115,000 (0) 1,045,000 (0) 1,045,000 (0) 1,045,000 (0) 1,045,000 (0) 1,045,000 (0) 1,045,000 (0) 1,045,000 (0)	47,700.09	x Statement Date ☺	
09/08 19/08 19/08 19/08 20/08 20/08 20/08 20/08 20/08 20/08 20/08	Марада (19) марада (19) малалар (19) жалалар (19) жалар (19)	1,200,00 (0) 1,000,000 (0) 4,000,00 (0) 1,100,000 (0) 1,100,000 (0) 1,001,000 (0) 1,001,000 (0) 1,001,000 (0) 1,000 (0) (0)	47,700.03 618,000.00	A Statement Date ③ AGUSTUS 2021	

b. Colour indicates different confidence level, it might require human verification (Red: Low confidence level; Yellow: Medium confidence level).

E Bank Statement 🗊 1149154	🞞 昂 🚣	🖕 😙 Document Insight	🤣 📀 📀
		Currency 😌	
BCA REKENING TAHAPAN	N	IDR	
		Opening Balance 🕀	
HALAMAN PERIODE	: 1/2 : AGUSTUS 2021	55,200.00	
MATA UANG	: IDR	Closing Balance 🕀	
TAN pablia nasabah folak melakukan sanggahan aras Lapiran Mutasi Releving ini sangar ngan ang buan belukutan melabih rangga bala menyebuai segan alay yang Releving dal Labarah Musia Releving ini.	at melakunan koreksi apab la ana kesalahan pada Laporan Mulasi	99,400.00	
	MUTASI SALDO	Total Deposits	
01/08 SALDO Asea. 09/08 SATTCH TANGCA 09/08 DE OTO	4,000.00 DB 55,200.00 4,000.00 DB 51,200.00 3,500.00 DS 47,700.00	4,600,000.00	ପ
TANGGA	1,000,000.00	Total Withdrawals	
19/08 SNITCH 19/08 KARTU	4,000.00 DB 425,700.00 DB 615,000.00	4,555,800.00	(
Contraction of the second	J. 150,000,00	Tatal Na - A Decesit Transcriptions	
		I OTAL NO. OF DEDOSIT I FANSACTIONS	
20/08 KARTU	1,045,000.00 DB	Total No. of Deposit Transactions	
And the second se	1.045.000.00 DE 1.045.000.00 DE	s	0
29/08 KARTU	and the second	5 Total No. of Withdrawal Transactions	0

c. If you uploaded a bank statement, "Document Insight" will display on top of the righthand side. You can drag the "Document Insight" box to move around and resize it.

There are 6 sections for Document Insight:

1) Transaction Consistency: Consistency among Withdrawal, Deposit, and Balance which applied per row of transaction

2) Date Consistency: The chronological order and format between dates for each row of transactions

3) Consolidation Summary: End of Date (Daily) Summary

4) Metrics: Summary in General

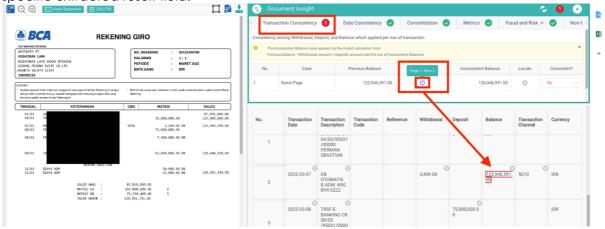
5) Fraud and Risk (trail version, we are still improving): Suspicious and indicative transaction regarding manipulated, fraud, and risk indicator

6) Non-Business Transaction (trail version, we are still improving): All non-business activities, include the circular transaction

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		< Tran	saction Consistency 🥏 Date C	Consistency 📿 Consolidatio	n 🥑 Metrics 🥑	Fraud and Risk	Non-
BCA REKEN	NING TAHAPAN	Consisten	cy among Withdrawal, Deposit, and Balance v	which applied per row of transaction			
	NO. REKENING	Curren	icy 😌				
	HALAMAN : 1/2 PERIODE : AGUSTUS	2021 IDR					
	MATA UANG : IDR	Openi	ng Balance 🕀				
AN: bia naasbah tidak mitakukan sanggahan atas Laorran Mutasi Rekaring i gan atrir bulan berintinya, naasbah cianggas talah menyelijai segala dat	ri kantosi - IBCA berhak setap saat nelakukan koleksi ebebi kelebi kata ker Rang Rekenno	salarian peda Laporar Mutee	0				
artun pela Lacorat Mulasi Rekening w NGGAL KETERANGAN	CBG NUTASI	SALDO Closin	g Balance 🕀				
	000 80780						
Em Bank Statement 1149154		💢 📑 📩 Agustu	S 2021				
		Curren	icv 🕀				
005		IDR					
		IDR					
S Document Insight				ی ی چ			
Document Insight Transaction Consistency		idation 📀 Metrics 📀	Fraud and Risk * 📀 Non-	<ul> <li>Business Transaction * </li> </ul>			
Document Insight Transaction Consistency End of Date (Daily) Summary	Date Consistency 🥑 Consol	idation 🥥 Metrics 🥥		-Business Transaction \star 🥥			
Document Insight Transaction Consistency     Condition End of Date (Daily) Summary Transaction Date	Date Consistency 🥥 Consol Withdrawal	idation 🕜 Metrics 📀 Deposit	Cash Flow	-Business Transaction * 🥥 Balance			
Document Insight Transaction Consistency End of Date (Daily) Summary	Date Consistency 🥑 Consol	idation 🥥 Metrics 🥥		-Business Transaction \star 🥥			
Document Insight Transaction Consistency     Condition End of Date (Daily) Summary Transaction Date	Date Consistency 🥥 Consol Withdrawal	idation 🕜 Metrics 📀 Deposit	Cash Flow	-Business Transaction * 🥥 Balance			
Document Insight Transaction Consistency      Construction End of Date (Daily) Summary Transaction Date 2021-08-01	Date Consistency  Consol Withdrawal 0.00	Idation Metrics Control Contro	Cash Flow 0.00	Business Transaction * 📀 Balance 55,200.00			
Document Insight Transaction Consistency End of Date (Daby) Summary Transaction Date 2021.08-01 2021.08-02	Date Consistency  Consol Withdrawal 0.00 0.00	Idation  Metrics  Deposit  0.00  0.00	Cash Flow 0.00	Business Transaction * © Balance 55,200.00 55,200.00			
Document Insight Transaction Consistency     of d Date (Daby) Summary Transaction Date 2021 08-01 2021 08-02 2021 08-03	Date Consistency     Consol       Withdrawal     0.00       0.00     0.00       0.00     0.00	Idation Metrics Deposit 0.00 0.00	Cash Flow 0.00 0.00 0.00	Business Transaction * Balance 55,200.00 55,200.00 55,200.00			
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d. If IDP system detects something inconsistent or suspicious, the consistency check marks on the right alarm you to double check the file. Click "Location" button to direct you to the specific extracted result field.



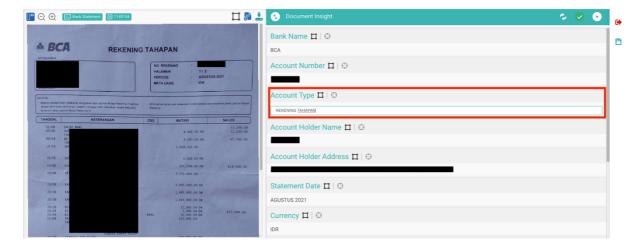
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				Bank Name 🕀	
BCA	REKENING	G TAHAPAN		BCA	
TALABAJA		NO. REKENING : HALAMAN : 1/2		Account Number 🕀	
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cantum peda Laboran Mulasi Rekening	KETERANGAN	CBG NUTASI	SALDO		
ANGGAL 01/08 SALDO AWAL 09/08 SALDO AWAL		CBG NUTASI 4,000.00 D8	SALDO 55,200.00 51,200.00	Account Holder Name O	
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Comparison         Compari		4.000.00 08 3.300.00 08 1.000.00.00 4.000.00 08 423,700.00 08	\$5,200.00 \$1,200.00	Account Holder Name ©	
Control participant         Model         Reserve           ANGGAL         01/08         SALDO         Awall           09/08         SALDO         Awall         OP/08         SALDO           09/08         D8.4         TAVI         OP/08         SALDO         Awall           19/05         SWI         19/05         SWI         SWI         DP/08         SWI		4.000.00 DB 3.300.00 DB 1.000.000.00 4.000.00 DB	55,200.00 51,200.00 47,700.05	Account Holder Name © Account Holder Address ©	
Control participation         MANGGAL           01/08         SALDO         Award           09/08         SALDO         Award           09/08         SALDO         Award           13/05         Swit         19/08         Swit           19/08         Swit         19/08         Swit		4.000.00 08 3.300.00 08 1.000.00.00 4.000.00 08 423,700.00 08	55,200.00 51,200.00 47,700.05	Account Holder Name ©	
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f. For editing function, you can click on the "Edit" function on the right-hand side or simply double click on the field for fast edition and click confirm field.

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	KETERANGAN CBG	NUTASI SALDO		Account Holder Name 🕀	
01/08 SALDO AWAL 09/08 SWITCH		4,000.00 D8 55,	200.00		
09/08 DB OT		3,500.00 08 47,	700.00		
19/08 SWITC		1,000,000.00 4,000,00 DS		Account Holder Address 😔	
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20/08 TRSF		3,150,000.00			
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g. If the navigation **didn't allocate the correct position**, please press the "Edit" icon on the right-hand side.

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			Bank Name 🕀	
A BCA	REKENING TAHAPA	N	BCA	
KCP BALARAJA	NO. REKEN HALAMAN	ING :	Account Number 🕀	
	PERIODE MATA UANO	: AGUSTUS 2021		
INDONESIA			Account Type 🕀	
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h. Press the "Annotate" icon to start the annotation work if the navigation directed you to the wrong location.

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BCA     FORMAN	۲	NO. REKENING : ALAMAN : 1/2 PERIODE : AGUSTUS 20 MATA UANG : KOR		Account Number 1   G Account Type 1   G RECENSIG TAKAPAN Account Holder Name 1   G		e
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BCA	REKENIN	G TAHAPAN		Account Number 🖽   😔	
CP BALARAJA		NO. REKENING : HALAMAN : 1/2 PERIODE : AGUST MATA UANG : IDR	US 2021	Ассоилт Туре 🔲 😳	
IATAN Apabia nasebah ticak melaku tengan serur buan benkunya encertum pede Laponan Mule TANGGAL	nan sanggahan atas Laporan Mutasi Rakarong ini sampai I navatain danggao kean menyetujai angala data yang In Revening ini KETERANGAN	RCA tempa setap sear meakuran torrini apabita ad Reveng     CBG MUTASI	exessionan peda Laporan Muzael	Account Holder Name 🞞   🕀	
01/08 SALDO 09/08 Sk TA 09/08 DB	AKAL K	4,000.00 D8 3,500.00 D8	55,200.00 51,200.00 47,700.00	Account Holder Address 🖽   😔	
19/08 TA		1,000,000.00	47,700.03		
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j. If you didn't see any "Annotate" icon beside the field name or there is a page adding under the field name, then it will be considered as table fields that contain all the item details.

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				Bank Name 🞞   🕀	
BCA	REKENING TA	HAPAN		BCA	
		NO. REKENING : HALAMAN : 1/2		Account Number 🖽   🕀	
		PERIODE : AGUST	TUS 2021		
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ATATAN Apatia nasibah Krak melakukan sanggahan dangan akra bulan berkutnya, nasatan dara berantur mata Lanzan Mulan Beasana at	in ates Lapinen Mutasi Reianing in sances - a nopei train menyetuur segati data vano a	MATA UANG : IDR	sa kasahan an deda Caporan Murae	Account Type 日 🖯 🕀	
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Apatila nastbah titak melakuran sangpahan dengan anih bulan berkutnya, nasatan gan tercanum peda Laporan Mulasi Rakaning in: TANGGAL 03,/08 SALDO Awal,	en aras Laporen Mitasi Relacing in sampai nggas teah menyekya segas data yang N	DA bertuk setap pasi melakukan koreki apablik ar Manng	SALDO		
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n. After editing the fields, you can click on "Save" button to save all the corrections.

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				Bank Name 🞞   🕀	
BCA	REKENING TAP	APAN		BCA	
	н	O. REKENING : ALAMAN : 1/2 ERIODE : AGUST		Account Number 🔲   🕀	
		ERIODE : AGUST IATA UANG : IDR	105 2021		
<ul> <li>Apablia nasabah tidak melakukan kanggahan ara-</li> </ul>	in Laporan Mutasi Releasing in samper 🔹 IBCA B	oertuik satup saar melakupan koreini apablis at	de kessilarian peda Laporan Mutae	Account Type 🖽   😌	
<ul> <li>Apabia nasbah tidak melakukan sangpahan arat dengan akhir bulan berikutnya, nesebah dianggao tercantum peda Laboran Mulasi Rekening ini.</li> </ul>	o telah menyehuju segala dala yang Rakar	sog.		Ассоцит Туре 🖽   🕀	
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Apatia nasbah titak netakukan sangpahan asa denga awi huku kerkulnya, neseba dunggan meruhan polak boara Mulaa Reseng at TANGGAL KET 01/08 SALDO AWAL 09/08 SA	o telah menyehuju segala dala yang Rakar	MUTASI 4,000.00 DR	SALDO 55,200.09 51,200.00		
Tanggal         KET           01/08         SALDO Awal           09/08         SA           17         09/08	o telah menyehuju segala dala yang Rakar	MUTASI 4,000.00 DR 3,500.00 D8	SALDO 55,200.09	REKENING TAHAPAN	
Apatia nasbah titak netakukan sangpahan asa denga awi huku kerkulnya, neseba dunggan meruhan polak boara Mulaa Reseng at TANGGAL KET 01/08 SALDO AWAL 09/08 SA	o telah menyehuju segala dala yang Rakar	MUTASI 4,000.00 DB	SALDO 55,200.09 51,200.00	REKENING TAHAPAN	
Apatia rasiban toak melakan sengahan ase angara an buar berkitaya mesetin dengan terantur pola caron Mular Relening in TANGGAL KET 07/08 SkLDO AkeL 09/08 Sk 77	o telah menyehuju segala dala yang Rakar	MUTASI 4,000.00 D8 3,500.00 D8 1,009.000.00	SALDO 55,200.09 51,200.00	REXENSIG TAMAPAN Account Holder Name II ©	
Pupidi Robibli Robi Indiki a Robibli a Ro	o telah menyehuju segala dala yang Rakar	MUTASI 4.005.00 DR 3.500.00 DR 1.009.000.00	SALDO 55,200.09 51,200.00	REKENING TAHAPAN	
	o telah menyehuju segala dala yang Rakar	MUTASI 4,005.00 DB 3,500.00 DB 1,009,000.00 4,006.00 DB	SALDO 55,200.00 51,200.00 47,700.00	REXENSIG TAMAPAN Account Holder Name II ©	

## 3.6 Download and Export Results

You can download/export the extraction results in the following ways:

a. Click on 📠 OR 🐨 under "Extraction Status"

b. Download as Excel	
P 🖓 🕀 🕞 Back Statement 🗊 1149154	🗢 📀 💿
BCA REKENING TAHAPAN BCA	٥
NO RECEIVES	A
PERIODE : ADUSTUS 3021 MATA LUAND : ICR	٥

A	В	C
Field Code	Field Name	Value
F_CBKS_1	Bank Name	BCA
F_CBKS_2	Account Number	·
F_CBKS_3	Account Type	
F_CBKS_4	Account Holder Name	
F_CBKS_7	Account Holder Address	н 
F_CBKS_11	Statement Date	AGUSTUS 2021
F_CBKS_6	Currency	IDR
F_CBKS_8	Opening Balance	55200
F_CBKS_9	Closing Balance	99400
F_CBKS_12	Total Deposits	4600000
F_CBKS_13	Total Withdrawals	4555800
F_CBKS_14	Total No. of Deposit Transactions	5
F_CBKS_15	Total No. of Withdrawal Transactions	18

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#### 3.7 Add HITL Service

This function allows you to add HITL service to the existing uploaded documents. Click "Add to HITL" icon on the right side of your desired task:

lication ID V	Input Search Q									Refre	esh 🌀 Auto-Refresh 🔵	E (S)	dd Ne
Application ID	File Name 💠	Pages \$	Doc Type	Uploaded At & By 🗢	Company	HITL	Completed Time $\ \Leftrightarrow$	Status	Edited	Source	Callback	A	tion
2002790	24032023103343-0018.pdf	1	Delivery Order			No	2023-03-24 10:47:35	•	No	API	Success 2023-03-24 10:47:35		۾ ۾
2002789	24032023103343-0017.pdf	1	Delivery Order			No	2023-03-24 10:47:37	6	No	API	Success 2023-03-24 10:47:38	1	۾ ۾
2002788	24032023103342-0016.pdf	1	Delivery Order			No	2023-03-24 10:47:22	6	No	API	Success 2023-03-24 10:47:23	•	<b>a</b> 2
2002787	24032023103341-0015.pdf	1	Delivery Order			No	2023-03-24 10:47:09		No	API	Success 2023-03-24 10:47:11		<b>a</b> 2
2002786	24032023103341-0014.pdf	1	Delivery Order			No	2023-03-24 10:47:20		No	API	Success 2023-03-24 10:47:21	•	Ļ

#### 3.8 Delete Tasks

This function allows you to delete the existing uploaded documents. Click "Delete Task" icon on the right side of your desired task:

Information Extraction	on											
Application ID V										Refre	ish 🕝 Auto-Refresh 🔵	🛿 🕼 Add New Task
Application ID	File Name 💠	Pages 💠	Doc Type	Uploaded At & By 🗢	Company	HITL	Completed Time \$	Status	Edited	Source	Callback	Action
2002790	24032023103343-0018.pdf	1	Delivery Order			No	2023-03-24 10:47:35	•	No	API	Success 2023-03-24 10:47:35	🖬 💋 🔒
2002789	24032023103343-0017.pdf	1	Delivery Order			No	2023-03-24 10:47:37	6	No	API	Success 2023-03-24 10:47:38	1 🖉 🖧
2002788	24032023103342-0016.pdf	1	Delivery Order			No	2023-03-24 10:47:22	6	No	API	Success 2023-03-24 10:47:23	1 🖉 🖧
2002787	24032023103341-0015.pdf	1	Delivery Order			No	2023-03-24 10:47:09	6	No	API	Success 2023-03-24 10:47:11	🖬 💋 🕹
2002786	24032023103341-0014.pdf	1	Delivery Order	: Gafoliichvehin.com)		No	2023-03-24 10:47:20		No	API	Success 2023-03-24 10:47:21	🗂 💋 🔒

#### 3.9 Download Statistics

This function allows you to download statistics from Information Extraction for a specific period.

a. Click on the "search" button and select "Uploaded At"

Information Extraction	on											
Uploaded At	to									Refr	esh 🕝 Auto-Refresh 🕕	Add New Task
Application ID	File Name 💠	Pages 💠	Doc Type	Uploaded At & By 🖨	Company	HITL	Completed Time \$	Status	Edited	Source	Callback	Action

b. Click on the "Download Excel" button to download the statistics in Excel format 🚺

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A	В	C	D	E	F	G	н		J	
No.	ID	Uploaded by	Company	File Type	File Name	No. of Pages	Extraction Status	Uploaded Time	Source	C
					2207+-					https://idp.6estates.com/
1	1149156	client@6estates.com	6E-Test	Bank Statement	+BCA+388.pdf_6.merged.pdf	81	AuthenticationCheckIssue	2023-02-16 11:00:51	Dashboard	
2	1149154	client@6estates.com	6E-Test	Bank Statement	BankStatement (1).pdf	1	Success	2023-02-16 10:48:55	Dashboard	https://idp.6estates.com/
-	1145154	chefter bestates.com	OL TOST	Burk Statement	bunkstatement (1).par		5400055	2023 02 20 20:40:55	Bushbourd	https://idp.6estates.com/
3	1149147	client@6estates.com	6E-Test	Bank Statement	BCA_Mar 2022(1).pdf	1	AuthenticationCheckIssue	2023-02-16 10:16:30	Dashboard	https://idp.6estates.com/

#### 4. MY USAGE

This section allows you to review statistics of account activities from your company or your account. In this section, you are able to:

- View Statistics of Usage
- Download Statistics

This section will provide you step-by-step instructions for the aforementioned functions. To enter this section, simply:

Click on the "My Usage" tab from the menu:

My Usage

#### 4.1 View Statistics of Usage

This function allows you to view statistics of your company's or your account's usage. You can see the statistics directly from the page.

Number of Files :	1,562	Number of Pages :	6,213	Number of File Type :	25	Number of Active Days :	24
My Company - 6ESTATES							۵ 🖽
No. of Files				No. of Pages			
No. of Files	🦰 Bill of Lading 💼 Buku Per	nilik Kendaraan Bermotor 🗾 Bank Statemer	nt 💼 Credit Bureau S 🔌 1/5 🕨	•	Lading 🛑 Buku Pemilik Kendara	aan Bermotor 🗾 Bank Statement 📒	Credit Bureau S 🔌 1/5 🌶
	📕 Bil of Lading 💼 Buku Per	milik Kendaraan Bermotor 💼 Bank Statemer	nt 🚺 Credit Bureau S 🔌 1/5 🕨	•	Lading 📕 Buku Pemilik Kendari	aan Bermotor 💼 Bank Statement 📒	Credit Bureau S 🔌 1/5 🌶
Air Waybill 🛑 ACRA Bizfile	Bil of Lading 💼 Buku Per	niik Kendaraan Bermotor 💼 Bank Statemer	nt 🚾 Credit Bureau S 🔌 1/5 🕨	Air Waybill ACRA Bizfile Bill of t	Lading 🛑 Buku Pemilik Kendari	aan Bermotor 💼 Bank Statement 🔳	Credit Bureau S 🔌 1/5 🌶
Ar Waybill CRA Bizile	Bill of Lading 🛑 Buku Per	niik Kendaraan Bermotor 💼 Bank Statemen	nt 💼 Credit Bureau S 🔌 1/5 🕨	ACRA Biztle Bill of L	Lading 💼 Buku Pemilik Kendari	aan Bermotor 💼 Bank Statement 🔳	Credit Bureau S 🔌 1/5 🕽
Air Waybill ACRA Biztile	Bil of Lading Buku Per	niik Kendaraan Bermotor 💼 Bank Statemer	nt Credit Bureau S 🔌 1/5 🕨	Air Waybil ACRA Bizlie Bill of U	Lading 💼 Buku Pemilik Kendara	aan Bermotor Bark Statement	Credit Bureau S 🔌 1/5 🕽
Ar Waybill CRA Bizile	Bit of Lading Buku Per	niik Kendaraan Bermotor 🗾 Bank Statemer	nt Credit Bureau S 🔌 1/5 🕨	Air Waysiii         ACRA Biztle         Bill of till           1.200	Ladıng 💼 Bidu Pemilik Kendari	aan Bermotor Bank Statement	Credt Bureau S ┥ 1/5 🕽

You can view statistics daily/weekly/monthly for a specific period by clicking icons on the upper left corner:

M W D 🗇 2022-08-01 to 2022-08-31							
	М	W	D	::::	2022-08-01	to	2022-08-31

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You can choose	certain filters to	view the	statistics	accordingly:

	2023-02-12 to 2023-02-18 Deleted @	Undeleted 🛞 🗸 🗸 without HITL 🛞 with	HITL @ V 6ESTATES V	Info Extraction					
				Into Extraction					
Vali	You can change the view between chart and table by clicking ${}^{ m I\!I}$ OR $^{ m I\!I}$								
100	can change the view be	erween chan and rable i	Sy Clicking = OR =						
My Co	ompany - 6ESTATES				<u>.lo</u> 🔳				
NO.	Company	Day	File Type	No. of Files	No. of Pages				
1	6ESTATES	2022/08/01	Air Waybill	4	4				
2	6ESTATES	2022/08/01	Bill of Lading	4	8				
3	6ESTATES	2022/08/01	Bank Statement	5	10				

## 4.2 Download Statistics

This function allows you to download usage statistics.

a. Ch	oose date range and filters of your desi	red usage statistics	
My Usage			
M W	2023-02-12 to 2023-02-18 Deleted @ Undetend @ ~ ) Without HTL @ with HTL @ ~ 665	ATES V Into Extraction V C Refresh J. Download Statis	stics

b. Simply click "Download Statistics" button

### L Download Statistics

A	В	С	D	E	F
NO.	Company	Day	File Type	No. of Files	No. of Pages
1	6ESTATES	2023/02/12	Air Waybill	2	2
2	6ESTATES	2023/02/12	ACRA Bizfile	2	6
3	6ESTATES	2023/02/12	Bill of Lading	2	4
4	6ESTATES	2023/02/12	Buku Pemilik Kendaraan Bermoto	2	2
5	6ESTATES	2023/02/12	Bank Statement	8	16
6	6ESTATES	2023/02/12	Credit Bureau Singapore	2	8
7	6ESTATES	2023/02/12	Cheque	2	2
8	6ESTATES	2023/02/12	Product Inquiry	2	2
9	6ESTATES	2023/02/12	Invoice	2	2
10	6ESTATES	2023/02/12	Credit Note	2	4
11	6ESTATES	2023/02/12	Debit Note	2	2
12	6ESTATES	2023/02/12	Delivery Order	2	2
13	6ESTATES	2023/02/12	Financial Statement	2	44
14	6ESTATES	2023/02/12	Hong Kong Annual Return	2	48
15	6ESTATES	2023/02/12	Kartu Keluarga	2	2
16	6ESTATES	2023/02/12	Kartu Tanda Penduduk	2	2
17	6ESTATES	2023/02/12	Nomor Pokok Wajib Pajak	2	2
18	6ESTATES	2023/02/12	Singapore NRIC	2	2
19	6ESTATES	2023/02/12	Packing List	2	2
20	6ESTATES	2023/02/12	Purchase Order	2	2
21	6ESTATES	2023/02/12	Chinese Passport	2	2
22	6ESTATES	2023/02/12	Payslip	2	2
23	6ESTATES	2023/02/12	Receipt	8	8
24	6ESTATES	2023/02/12	Surat Tanda Nomor Kendaraan	2	2
25	6ESTATES	2023/02/12	Chinese ID Card	2	2
26	6ESTATES	2023/02/13	Air Waybill	7	7
27	6ESTATES	2023/02/13	ACRA Bizfile	7	21
28	6ESTATES	2023/02/13	Bill of Lading	7	14
29	6ESTATES	2023/02/13	Buku Pemilik Kendaraan Bermoto	7	7
30	6ESTATES	2023/02/13	Bank Statement	24	218
31	6ESTATES	2023/02/13	Credit Bureau Singapore	7	28
32	6ESTATES	2023/02/13	Cheque	7	7
33	6ESTATES	2023/02/13	Product Inquiry	8	8
34	6ESTATES	2023/02/13	Invoice	7	7
35	6ESTATES	2023/02/13	Credit Note	7	14
36	6ESTATES	2023/02/13	Debit Note	7	7
37	6ESTATES	2023/02/13	Delivery Order	7	7
20	CECTATES	2022/02/12	Financial Statement	7	454

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# 5. DOCUMENTATION

This section allows you to view various kinds of documentation.

Click on the "Documentation" tab from the menu:



# Simply click "IDP Platform" button to go back to 6E's IDP platform:

	EN 👻 Zemo Clien
type to search	
Overview	6Estates Intelligent Document Processing (IDP) Docs
ocument Digitization API synchronous Information Extraction API	6Estates' Intelligent Document Processing (IDP) platform helps you understand unstructured business documents and automate operational processes.
inchronous Information Extraction API	Core Technologies
ce Detection API	With an access to top AI technologies derived from world leading universities and research institutions, high data veracity ensures quality output and in-depth analysis.
nge Log	Multilingual Natural Language Processing
ks	Using domain-content specific natural language processing models, we extract granular signals from text to generate detailed, data-driven insights. Besides your brand's sentiment score, we can point out exactly what attributes are favoured or disliked.
Platform	Our proprietary 15 layers of data filtering framework cleans out spam and irrelevant data before the analysis stage. This ensures a high level of data veracity for our research.
ered by 6Estates	Deep Learning Enhanced by Domain-Specific Knowledge Graph
and by <u>states</u>	We combine human expert knowledge with artificial intelligence to bring you actionable and forerunning insights. Our research, data science and insights teams develop domain specific ontology to enhance insight mining and trend detection capabilities.
	We recognise new product attributes and measure their potential impact to the market.
	Dredictive & Evolainable 1

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