



Copilot for Microsoft 365 Readiness Assessment & Deployment Planning

A Critical First Step in your Copilot Journey

AMTRA's Copilot for Microsoft 365 Readiness Assessment & Deployment Planning is a critical step in your journey, ensuring your investment in AI technology is well-planned and aligned with business objectives. The Assessment evaluates your organization's readiness for a Copilot integration and helps you make informed decisions about adopting AI technologies. Our experts will assess various aspects of your business, including:

- **Business Objectives** | We will analyze your strategic goals & objectives to determine how AI can align with and support your long-term vision.
- **Infrastructure and IT Environment** | Our experts will assess your existing IT infrastructure to identify any necessary upgrades or modifications.
- **Data Readiness** | We will evaluate the quality, quantity, and accessibility of your data to ensure it meets AI implementation requirements.
- **Skills and Training** | We will assess your team's digital skill set & provide recommendations for training and upskilling.
- **Use Case Identification** | We'll provide base-level use cases outlining common industry value opportunities.
- **Regulatory and Compliance Considerations** | We will review your industry-specific regulations and compliance requirements to ensure an you're compliant with relevant standards.

OUR COPILOT FOR MICROSOFT 365 READINESS ASSESSMENT & DEPLOYMENT PLANNING



INITIAL CONSULTATION

Meet with key stakeholders to understand business objectives & challenges.



INFRASTRUCTURE ASSESSMENT

Evaluate existing infrastructure and provide recommendations to fill any gaps.



DATA ANALYSIS

Analyze your data sources to determine suitability for Copilot.



SKILLS GAP ANALYSIS

Identify skill gaps and provide a learning and communication roadmap.



FINAL REPORT

Report that outlines findings, recommendations, & provides a roadmap for Copilot implementation.

Week 1



Weeks 4 - 6

A PRIORITIZED, ACTIONABLE PLAN

Prepare your business to realize the promise of productivity and accelerate the time to value of Copilot for Microsoft 365 solutions.

Following our comprehensive deployment and readiness assessment, AMTRA will deliver a prioritized and actionable plan to address your worker needs by implementing and adopting Copilot for Microsoft 365. Here's what you can expect:

- A deployment and adoption roadmap for Copilot for Microsoft 365.
- Governance recommendations and best practices.
- A plan for preparing your Microsoft 365 data for use with Copilot for Microsoft 365.
- Persona and use case development. End-user adoption and ROI strategies.
- A technology adoption approach, that includes a plan for driving awareness.
- License optimization and cost evaluation.

WORKSHOP OUTCOMES

- Understand the Copilot for Microsoft 365 vision, technical requirements and productivity promise.
- Knowledge and understanding of steps you need to take, to prepare for Copilot for Microsoft 365.
- Actionable reports detailing migration approaches, data risks and suggested approaches.
- Recommendations on data privacy concerns to ensure comprehensive compliance and security controls.
- Roadmap to safely and securely achieve the benefits of Copilot for Microsoft 365.

THE POSSIBILITIES ARE ENDLESS

HERE'S WHAT COPILOT FOR MICROSOFT 365 CAN DO FOR YOUR ORGANIZATION



BOOST PRODUCTIVITY

Copilot eliminates the need for spending countless hours on content creation. With a straight prompt, Copilot can generate an initial draft on virtually any topic, freeing up employees from the time consuming aspects of writing and research.



UNLEASH CREATIVITY

Microsoft 365 Copilot excels at overcoming creative barriers by harnessing the power of AI-driven intelligence to propose topics, key words, and relevant articles. It also includes a template library, sparing your team the tasks of starting from square one.



EXPERTISE AT YOUR FINGERTIPS

Copilot offers support when and wherever its required. Leveraging Copilot within the Power Platform, you can promptly automate workflows, repetitive tasks or transition from a concept to functional app in minutes.



INTELLIGENT DOCUMENT ASSIST

Microsoft 365 Copilot examines documents and presents live suggestions for improving the quality, grammar and readability of content. It delivers intelligent guidance on word choice, sentence structure, and writing style, making it easy for users to easily create great documents.

Get started today!

AMTRA can help you increase your time to value by helping your organization manage risk, deploy and implement an adoption change management plan for Copilot for Microsoft 365.