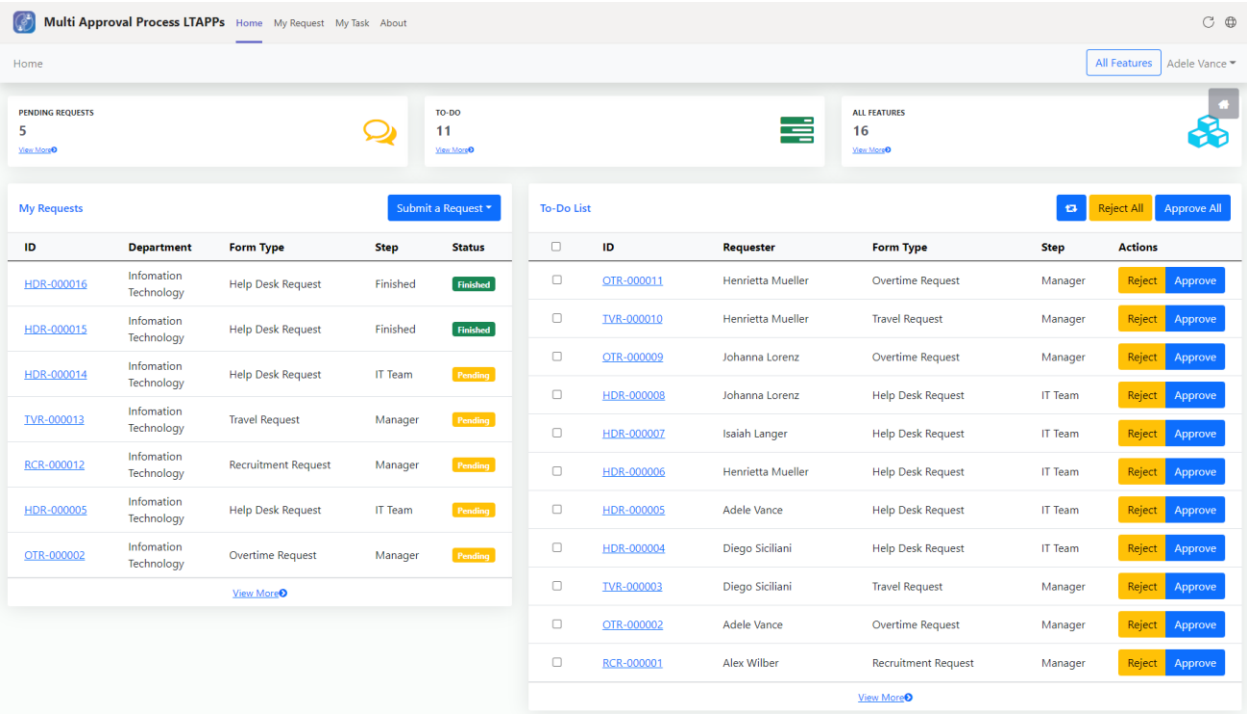
Multi Approval Process for MS Teams

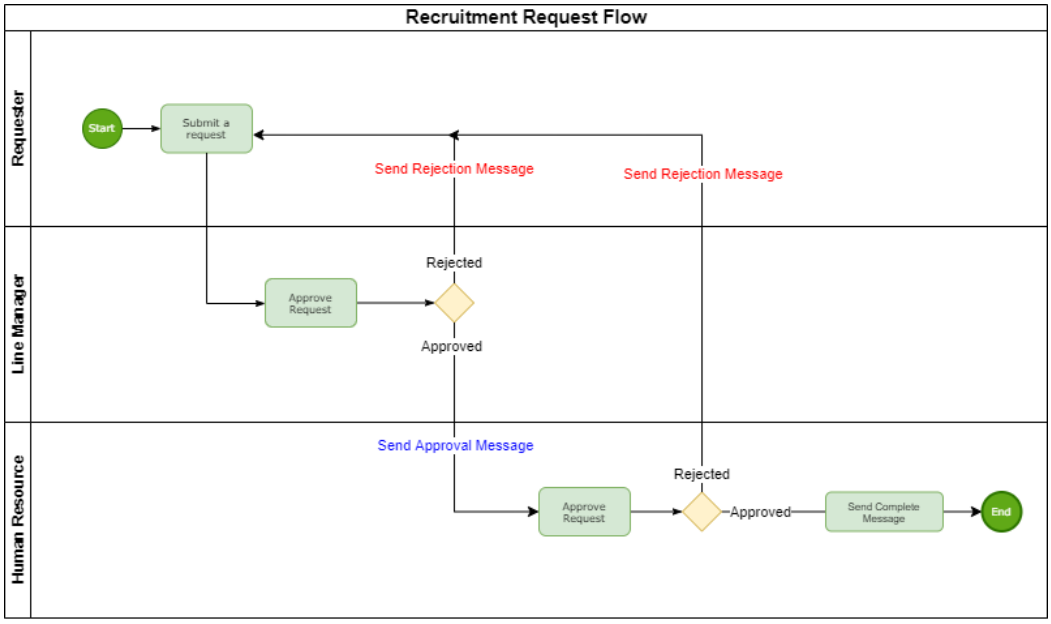
Request, track, approve and manage the requested. Easy to use, configured, and very flexible

The Multi Approval Process is the add-in in SharePoint, Microsoft Team & Microsoft Outlook. It supports the organization and creates a lot of approval systems without coding. It allows the creation of unlimited approval systems, and unlimited workflows, to change anything in the system for consistency with your organization. End users easy to create & manage the request. It provides all information to help the manager makes the approval. It is also a SharePoint Hosted add-in, all data of the add-in saves on your SharePoint site. Very easy to use, configuration.



Currently, the add-in has 4 default approval systems

1. Recruitment Request: Finding and hiring the best and most qualified candidate for a job opening, in a timely and cost-effective manner
    - Workflow



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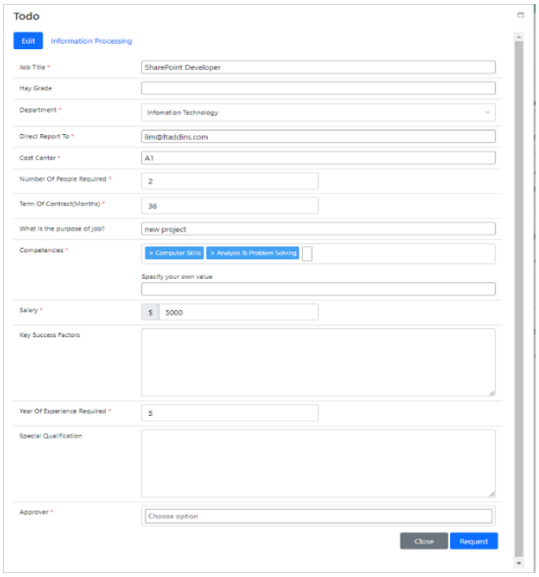
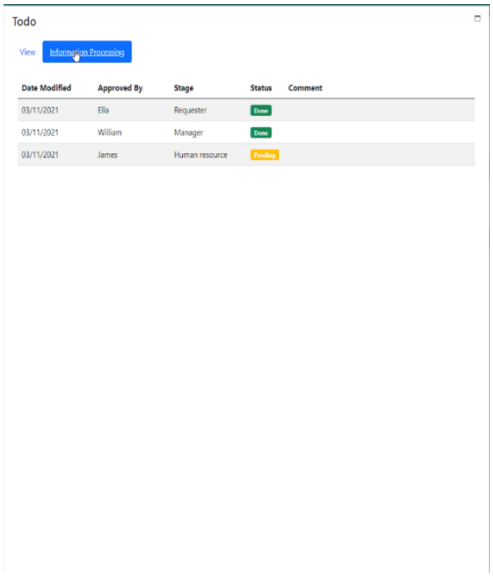
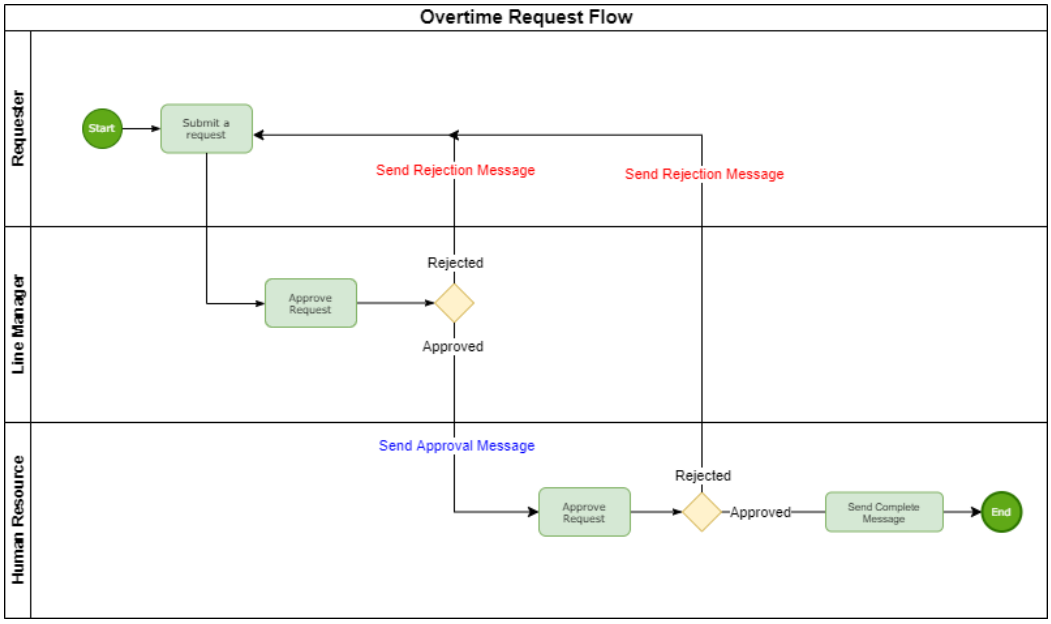




2. Overtime Request: Supports users to request overtime in the organization
    - Workflow



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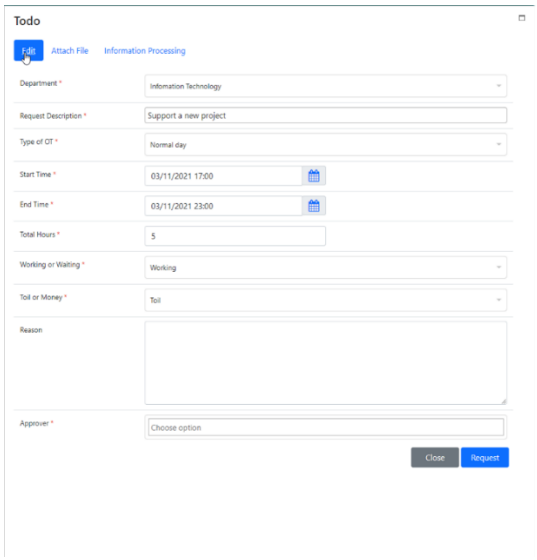
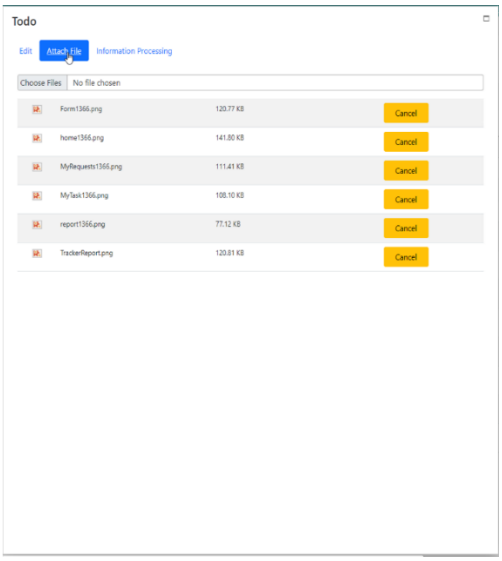
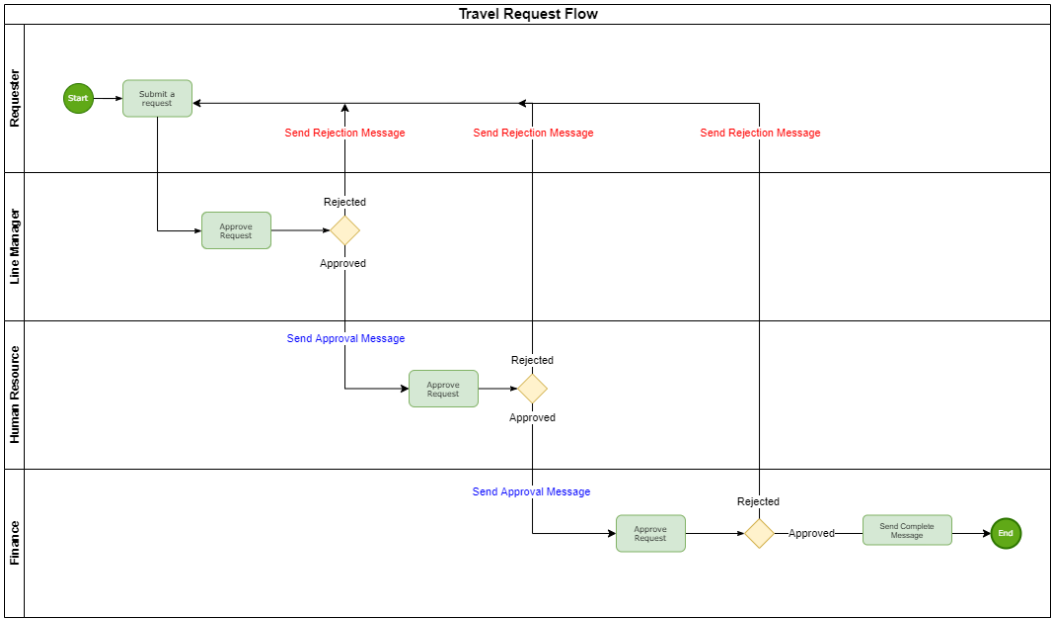




3. Travel Request: Handling of the request and approval process of business trips
    - Workflow



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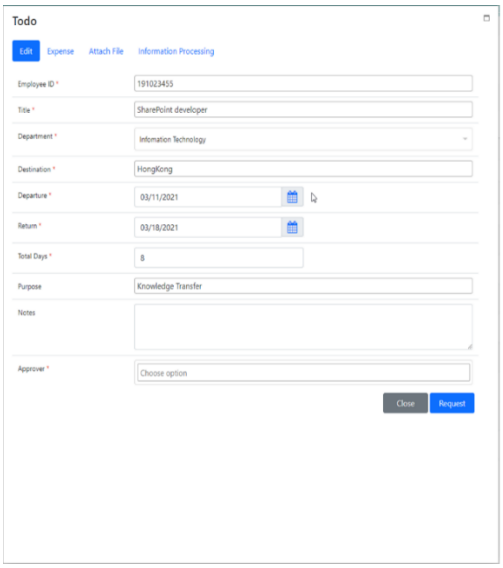
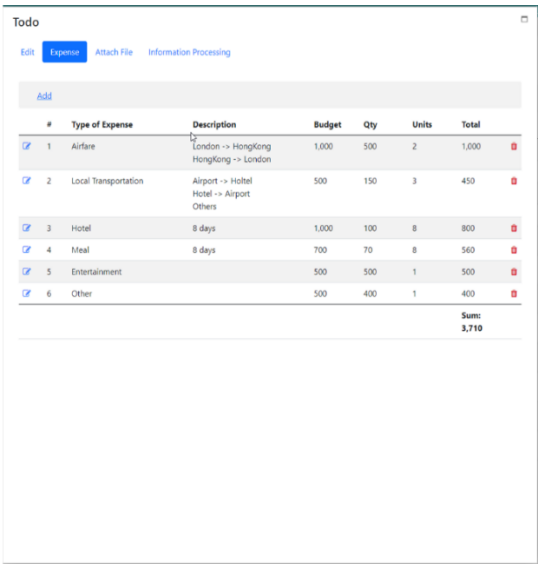
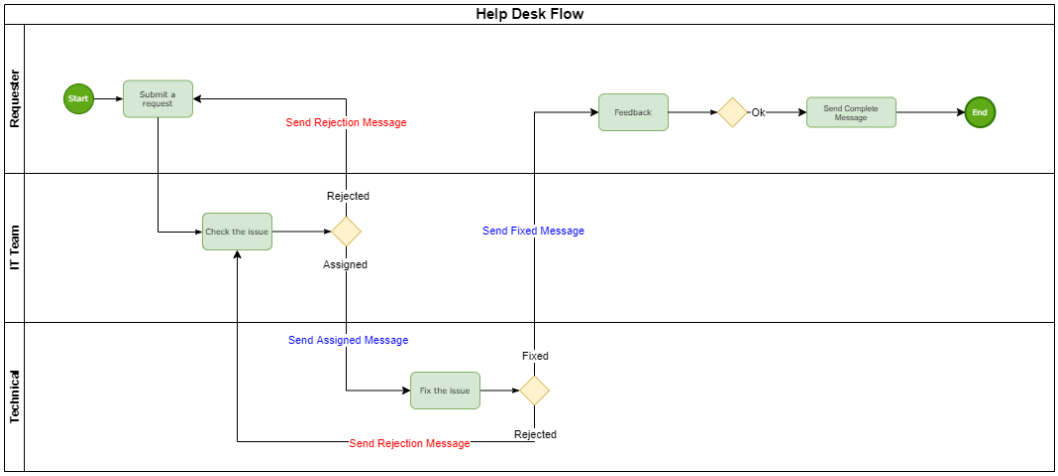




4. Help Desk Request: Resolve end-user issues efficiently by simply automating the complaint resolution process with ticket management
    - Workflow



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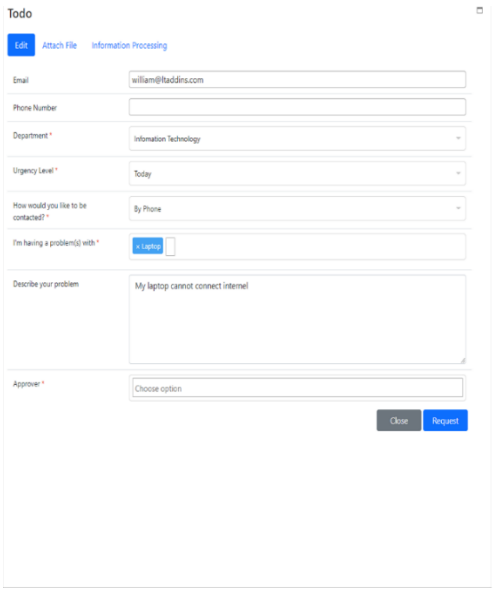

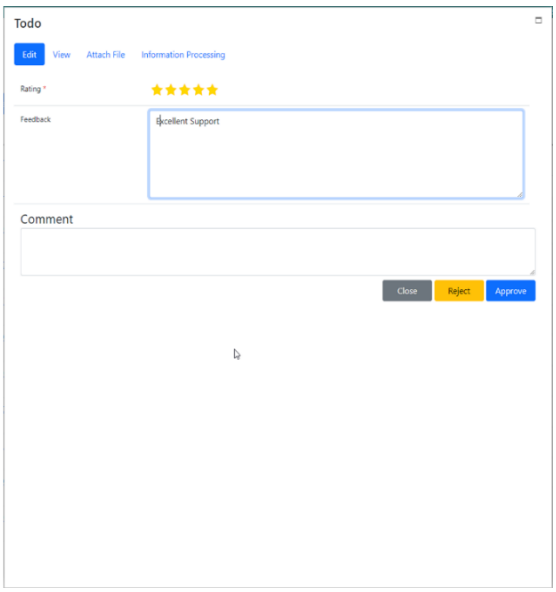

Key features of the add-in
Define unlimited approval process
Allow requesting, approve, reject & cancel the request
Ability to approve multi requests at the same time

Allow an automatic set of the approver(manager) when creating the request
Allow adding attachment files to the request
Create unlimited stages of the workflow
Track information process of the workflow
The administration (or admin) can delete/cancel the request
Allows change the date-time format
Automatic e-mail notifications of requests, approvals, and rejections.
Customize the navigation. Allows restrict users who can see the reports, setting, ... pages
Design a custom request form consistent with your organization. Allows add, edit, and delete any custom field in the form
Define the workflow in your organization. You can choose: who is 'assign to' person? which is the next step? Which step can edit data in the 'Request' form?
Edit the e-mail template for e-mail notifications
Define the custom search view. You can define the search view that you want: filter, fields display
Define the custom report. You can define the report you want: filter, fields display, etc...
Export to Word, Excel, print data (Supports Chrome, Firefox)

This app is free to download and comes with a free trial, requiring a paid subscription after the trial.

More than 500 clients trust it