

CollabSpace is a highly scalable, Intelligent Information Management cloud service that streams all content sources together in a data lake archive to bring control and visibility to your structured and unstructured data assets. Template and automate content retention periods, search queries, audit reports and more in a regulatory compliant environment.

## Protect Your Information & Achieve Regulatory Compliance

- Transparently auto archive electronic & email data from multiple systems into a data lake.
- Protect data lake content using fortified CollabSpace WORM Storage (Write Once Read Many).
- Maintain access to your data in the event of a source system outage or ransomware attack.
- Recover data for users, or delegate permission for them to recover data directly.
- View all audit activities across all data, including additions, updates, views, and downloads.
- Meet FDA, FINRA, FOIA, FRCP, HIPAA, IIROC, PIPEDA, SEC, and SOX regulatory requirements.

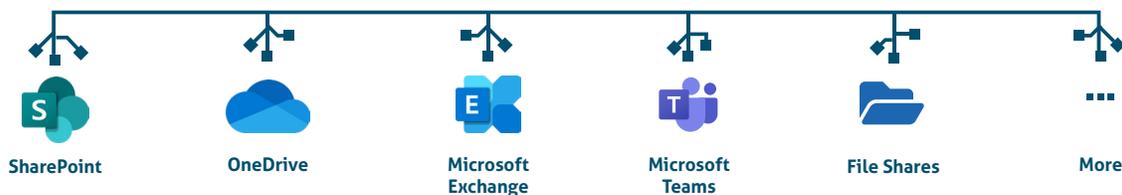
## Quickly Fulfill Freedom of Information & eDiscovery Requests

- All data is automatically indexed, including application of OCR and audio/video transcription.
- Search all data in the using keywords with Boolean, fuzzy, wildcard, and proximity operators.
- View search results in a configurable, spreadsheet-like interface with export capabilities.
- Save and share search templates, with optional parameters, for often repeated queries.
- Preview and cycle through search results quickly, including image and video files.
- Utilize machine learning to automatically identify data entities, keywords, and objects in images.
- Add data to legal holds to provide simplified review while also preventing data destruction.
- Export your data for external review and processing, including files and their metadata.

## Automate Electronic, Physical & Email Records Management

- Automatically categorize data to a file plan so that proper retention policies can be applied.
- Open-up or lock-down data permissions based on file plan categorization.
- Use a web-based, no-code visual workflow system to design data retention and lifecycle policies.
- Apply time and event-based retention, including use of calculations based on metadata values.
- Execute multi-stage, multi-participant disposition review processes to authorize destruction.
- Manage both electronic and physical records, including inventory control and circulation tracking.

Multiple content sources? Centralize control while maintaining team productivity with the systems they're used to.



## Built to Grow with Your Organization

Your data is your strength. If there is any weakness or lack of awareness on what lives in your data management systems, your business is at risk. To bring calm to information chaos, the Collabspace suite of information governance products are powered by a strong foundational engine that's designed to tackle real-world scenarios.

We help you achieve secure enterprise-wide visibility, future-proof adaptability, and enthusiastic user adoption.



## Collabspace ARCHIVE

Preserve and protect your data with one secure, unified data lake repository for increased transparency and business continuity. Built on Microsoft Azure, we've added further security and compliance controls to enable cross-system data access, auditing, recovery, and search capabilities:



### Connect

Connectors stream content from siloed systems into a data lake for complete multiplatform visibility.



### Store

Defensibly archive native files and all related metadata and versions for accurate management, discovery, and insights.



### Encrypt

All Binary Large Object (BLOB) content encrypted with cryptographic HSM keys both in-transit and at rest.



### Protect

Write-Once-Read-Many (WORM) storage prevents tampering or deletion. Set secure permissions-based access levels.



### Search

Find content using keywords and metadata based on access levels. Save search templates. Discovery Administrators can search across all content.



### Security Trimming

Search results automatically trimmed according to user access permissions to ensure only those assigned can view.



### Filter

Execute keyword and metadata searches using advanced Boolean, Proximity, and Fuzzy logic. View, sort & export results by any field.



### Template

For views and queries, set Search dashboard based on the file details you want to see (location, format, type, etc). Save & share common search parameters.



### Preview

Open and view files using web or mobile devices to ensure you have what you're looking for.



### Versioning

Each file version is stored as separate BLOB, ensuring maximum content recoverability & protection.



### Export

Easily export content & metadata individually or in bulk for data recovery or external processing.



### Email Threads

Each email is archived in .EML format & given a unique email ID. Threads are given conversation IDs to keep them and attachments in tact.



### Audit

Track all activities performed against your content with audit logs, including views and downloads.



### Recover

Retrieve accidentally deleted versions as needed, individually, or in bulk for instant data recovery.



### Multi-Jurisdictional

Achieve data residency and sovereignty compliance with data centers for Canada, USA & USA Government.



### Geo-Replication

All data centers automatically replicate data to paired data center in another region for maximum continuity.

# CollabspacE DISCOVERY

Beyond basic. Bolstered by intelligent machine learning technologies, this enterprise search application reveals your dark data and makes it discoverable.

CollabspacE Discovery offers all the capabilities of **CollabspacE ARCHIVE, PLUS:**



## Keyword Extraction

Identify and understand key text and phrases contained in your content at a glance without reading it, including color coding and relevancy percentages.



## Entity Extraction

Pre-trained machine learning models identify specific entities in your content, including people, places, objects, laws, and more.



## OCR

Optical character recognition automatically indexes & extracts text content from non-text-searchable documents such as PDFs, Tiffs & images.



## Transcribe

Audio and video media files automatically processed to extract the vocal transcription for search indexing.



## Object Detection

Pre-trained machine learning models identify objects in images, and present the counts of each object type.



## Sentiment Analysis

Determine if content is positive, negative or neutral. Gauge public opinion, brand reputation market research; and monitor/better understand customer interactions.



## Hold

For Legal Holds, collect and suspend records relevant to a case so they cannot be destroyed, and export the results for external review and processing.



## Integration

Convert exported results into other formats, such as PST, so that they can be integrated into other systems.

# CollabspacE CONTINUUM

Automate records activities to meet your legislative and regulatory compliance requirements. Enjoy the protection of **CollabspacE ARCHIVE** with the advanced search capabilities of **CollabspacE DISCOVERY, PLUS:**



## Electronic

End-to-end records management for all your email and electronic content types, both structured and unstructured.



## Physical

Manage physical records, with feature-specific capabilities for containers, inventory, space management, barcodes, circulation.



## File Plan

Create one or more organizational file plans, to categorize content for purposes of applying specific records lifecycles.



## Categorize

Files are analyzed based on pre-defined rules to auto categorize documents and assign, as needed.



## Comply

Built with compliance in mind. Meet legislative and regulatory requirements seamlessly with automated RM activities and tasks.



## Workflow

Design your workflows visually to manage the complete lifecycle of content from creation to disposition.



## Event triggers

Event-based triggers for retention and disposition within lifecycle workflows.



## Review

Bulk review & approve disposition of data using a list-based, workflow-driven review system that generates a Certificate of Disposition.

# Collabspace Pricing

Collabware's professional services and business development teams are on hand to help with strategic support and project planning guidance. Created for anywhere access and ease of use, start a plan based on what you need and seamlessly step into new product plans when the time is right...\*

	ARCHIVE	DISCOVERY	CONTINUUM
<b>Data Lake</b> WORM Storage & Audit	✓	✓	✓
<b>Enterprise Search</b> Keyword & Metadata Export	✓	✓	✓
<b>Content Services</b> Optical Character Recognition (OCR) Audio/Video Transcription		✓	✓
<b>Content Enrichment</b> Keyword & Entity Extraction Image/Video Object Detection		✓	✓
<b>Workflow</b> Events Reviews			✓
<b>Records Management</b> File Plans & Categorization Physical Records			✓
<b>Pay-as-you-go</b> Per Compute Segment Per Month	\$1,000	\$1,600	\$2,000
<b>Enterprise Agreement</b> Per Compute Segment Per Month (with minimum consumption commitment)	\$600	\$1,000	\$1,200

Pricing is subject to change & revision.

\*Collabspace is billed in monthly compute segments. For example: 1 Compute Segment = 1 TB data (approx. 5 Million items @ 200kb each). Physical objects are measured in increments of a million.

## Contact Us

See how Collabspace can better archive your data and provide your team with the efficient tools needed to do their jobs easier. Please contact us for more information and a personalized demo.



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