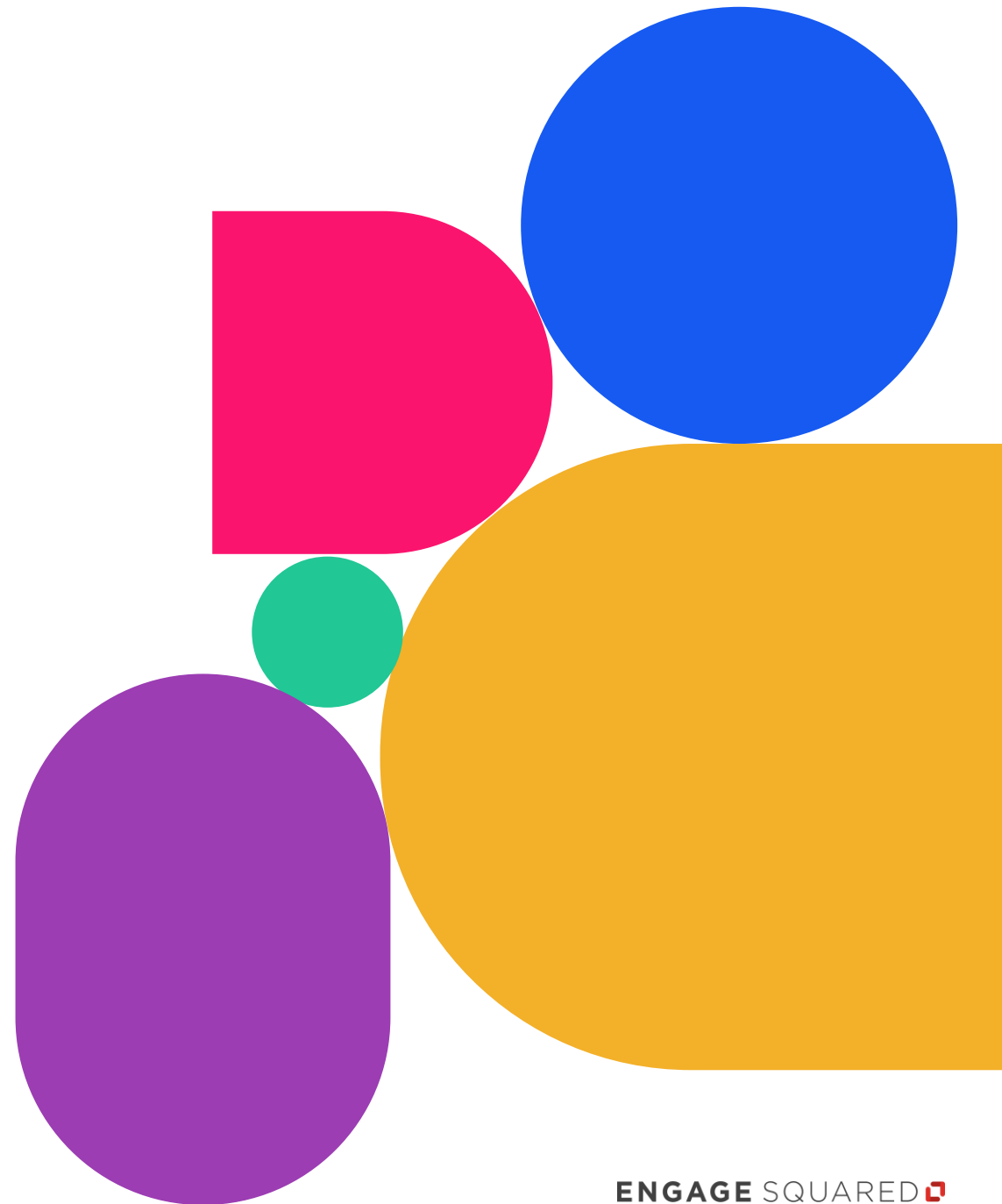


Offer overview

Prepaid Change Support

Prepaid Change Support offer provides you with the flexibility to tailor change management activities, guided by the advice of our Change & Transformation team.



About us

We are Engage Squared.

Specialists in <people> friendly technology.

Our mission is to make work better. We empower employees to enjoy work more - using Microsoft tools to make work more productive, collaborative and connected.

We work with large organisations to:

- Enable teams and individuals to adopt new ways of working through our organisational change and transformation campaigns;
- Help leaders, communications, and HR teams to uplift culture and engage staff by building integrated digital workplaces that use the latest features in SharePoint Online and the Microsoft Viva suite;
- Create a more secure and compliant environment to better manage, retain and protect their information landscape; and
- Boost productivity with automation, digitization, and app modernisation (using all of the Microsoft 365 suite, including Teams, PowerApps and Power Automate on M365 and D365).

From design, to technical build, our team of experts use their broad range of skills across project delivery, cloud strategy, user experience design, governance, agile development, change management, and security to help our clients get the most of technology.

We take partnerships seriously and were proud to be named Microsoft's 2022 global Partner of the Year for Employee Experience.



2022 Partner of the Year Winner
Employee Experience Award
2021 Partner of the Year Winner
Australia



Yammer
Adoption
Specialist



Microsoft Teams
Collaboration
Specialist



Overview

Prepaid Change Support provides you with the flexibility to tailor change management activities, guided by the advice of our Change & Transformation team.

This option provides you with the flexibility to adjust the approach throughout the journey of a program, allowing you to guide change management activity on a fortnightly basis, and switch tactics as we learn more about the people impacts of the change. Our team of experienced adoption & change management practitioners will work with you to design a timeline of activities that meet the needs of your team throughout a project or change. We will work with you to plan & deliver change activities to build awareness, knowledge & capability and sustain new ways of working.

Who would benefit from Prepaid Change Support?

- Prepaid Change Support works well for organisations who understand the need for change management but are not sure what change management activities would best meet the needs of their people, project or change.
- Prepaid Change Support also works well for organisations implementing M365 solutions with internal Change Management teams. We work hand in hand with these individuals leaning on our expert product knowledge, providing guidance and support for activities.



Change discovery at the outset of an engagement, to determine priority activities in collaboration with your team



Planning & delivery for a range of fit for purpose change management activities

(e.g. communications, stakeholder engagement, training, resource development, digital design & more)



Change management advisory support & change maturity uplift

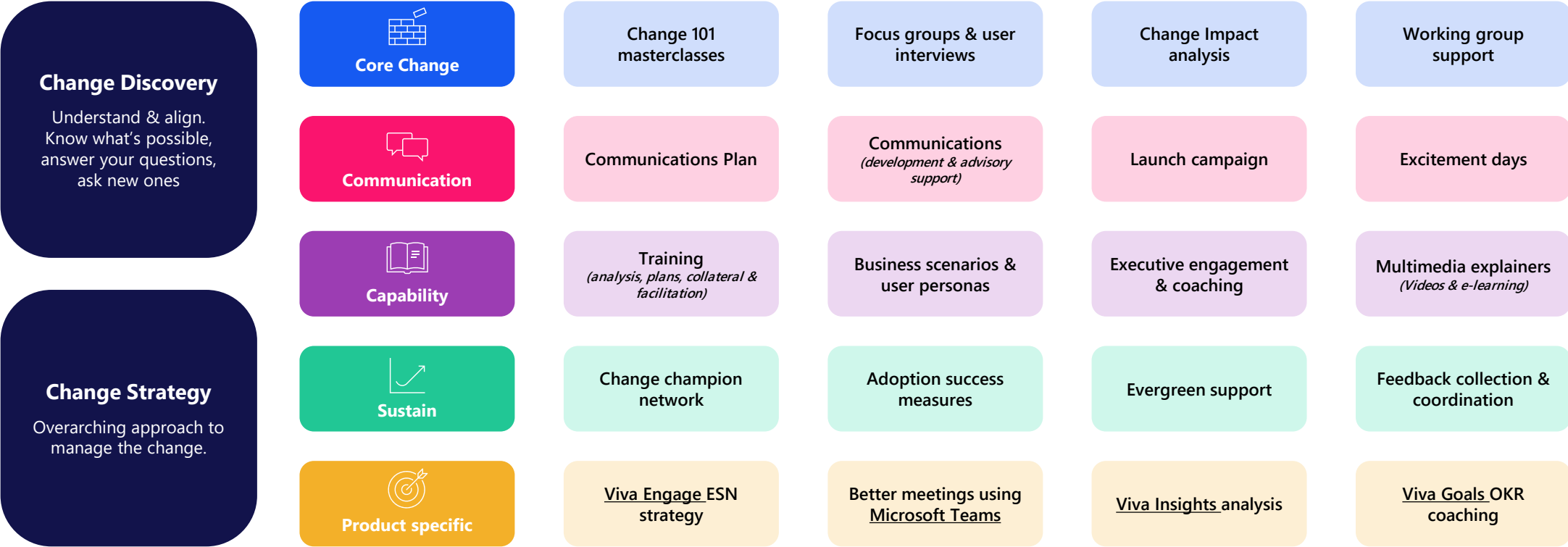


Weekly visibility of investment utilisation

How can we support you?

Prepaid Change Support allows you to work with our team to design a solution that meets your varying needs. It could be for a new project implementation (technical or ways of working), driving adoption of tools not used to their full potential, or even to test out our Evergreen offer where we guide you and your team on upcoming M365 changes and how these impact your team.

The sky is the limit, you can build your own change support solution, where we can undertake activities such as, (but not limited to):



Where to start?

When we say, "the sky is the limit", sometimes this introduces some uncertainty of where to start. To understand how Prepaid Change Support can work for you, we have outlined three potential scenarios.

General change & adoption support

Want to increase the adoption & sustain new ways of working across your team?

Our team of Change Management professionals will work through activities we can undertake to bring people on the journey of your organisation change and prioritise initiatives that will help increase efficiency & productivity.

What could this look like?

- Change landscape discovery
- Training analysis & planning
- Adoption measurement reporting
- Self-serve collateral development
- Change 101 sessions & more.

Project specific change support

When you are exposed to a project with great change Management, you really notice the absence when it is not available!

Our team can help to fill that gap, by embedding our Change Specialists into your project team to compliment the work you are doing across an end-to-end project journey through the design & implementation on a change strategy.

What could this look like?

- Change landscape discovery
- Change strategy
- Change initiative implementation e.g. training, comms, self-serve collateral, engagement
- Sustainability approach
- Launch campaigns & more.

Evergreen support

We know, through analysis, that there were upwards of 1500 changes in the M365 stack in 2023.

While most changes are low risk/impact from a technical perspective, there are many updates with potential for high business value. Our Evergreen model sees our team analyse upcoming changes, identify impacts to your people, and design activities to prepare your team for the change!

What could this look like?

- Change landscape discovery
- Change strategy
- Change initiative implementation e.g. training, comms, self-serve collateral, engagement
- Sustainability approach
- Launch campaigns & more.

Remember, these are just examples, and the activities will look different depending what we are helping you to achieve, and the agreed investment. Further example activities are available [here](#).

Investment options

We know every organisation is different. Whether you're new to the M365 suite, conducting a review of your existing tools or implementing change initiatives to drive adoption of your platform, our team can support your requirements. Let us work with you, to determine an engagement option that works for your organisation.

Things to know:

- Our activity options can be customised with a brief discovery period to ensure our approach is aligned and targeted to your organisation.
- All engagements will include Engage Squared service delivery assurance, resourcing, impediment resolution and status reporting.
- All Prepaid Change Support engagements will be delivered over an agreed period of time.
- If required, our team will engage consultants from other Engage Squared practice areas, to support or advise.
- Prices are indicative only and are subject to variation in accordance with your circumstances.
- Our rates are based on a 38-hour work week / 7.6-hour days, and all pricing is AUD, exclusive of GST.
- All Engage Squared team members working across the engagement, will timesheet accordingly, with the budget being consumed as per the rates outlined in the table below.

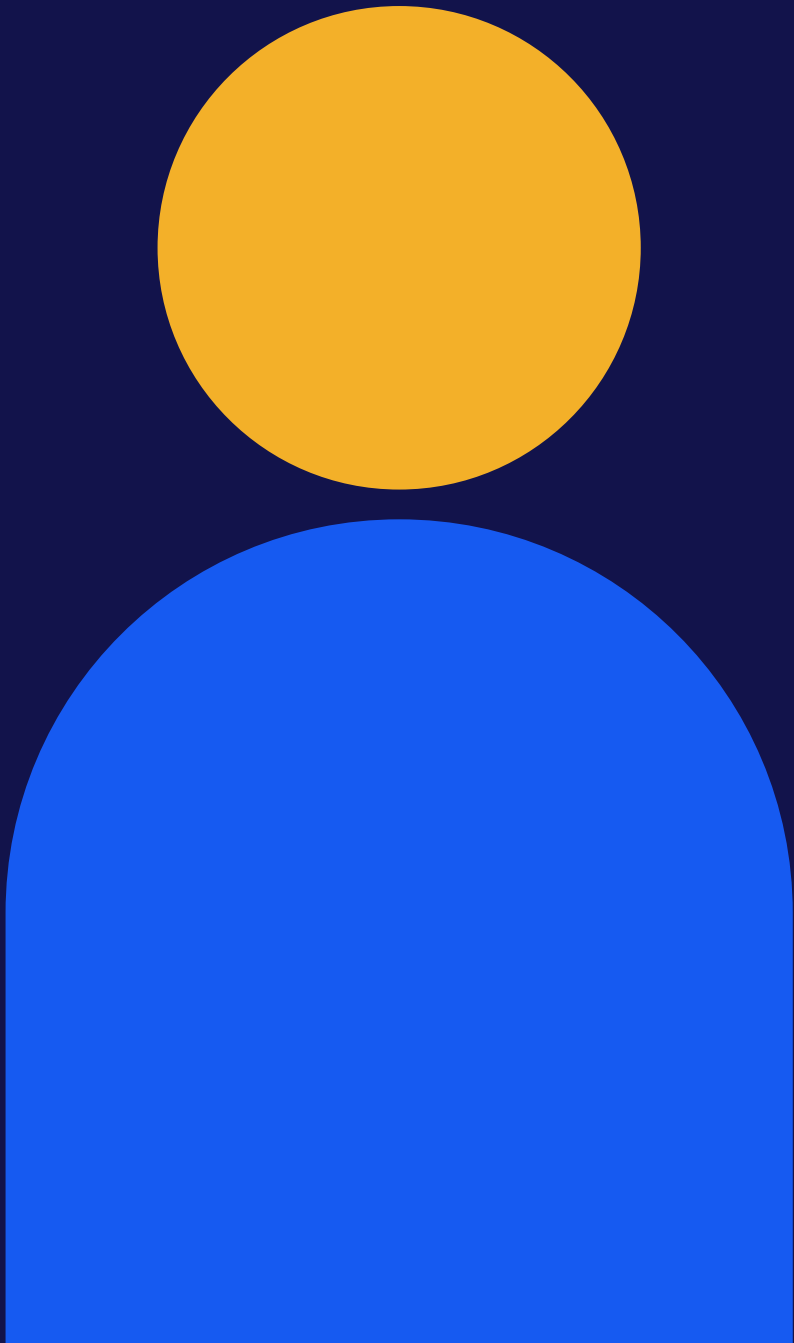
Build your own Prepaid Change Support plan

Starting from: ~\$20,000+

We can work with your team to provide recommendations on an investment value that will ensure that we consider the size of the change, the breadth of impact, and the extent of activities required to achieve the desired outcome.

Alternatively, if you have a budget in mind, we can work to this ensuring that whatever activities are undertaken, are prioritised to ensure the largest impact for the investment value.

Regardless of what you want to achieve, we can help you get there through lite touch, or comprehensive embedded support.



<people>
friendly
technology

ENGAGE SQUARED 

Get in touch:

Emily McPherson
Practice Lead
Emily.mcpherson@engagesq.com
0432 455 292

Tom Hiscutt
Director
tom.hiscutt@engagesq.com
0439 300 817