



# Seamless, secure, and efficient managed meeting room solutions by Unisys

Digital Workplace Solutions



Unisys Managed Meeting Rooms

# Maintaining an optimal collaboration environment for both in-office and remote workers is a difficult feat



## Lack of fully-functioning meeting rooms

- Malfunctioning equipment
- Non-bookable meeting rooms



## Failure to communicate

- Distorted or interrupted audio
- Frozen video from weak network connection
- Unclear conversation from in-office participants



## Wasted time

- Difficulty joining meetings
- Onerous room- and desk-booking procedures

Organizations are aware of their need for greater conferencing and meeting room resources

54%

of leaders say their company is **investing in meeting room tech** to make them more hybrid work friendly



# Microsoft Teams Rooms

## Inclusive

Foster inclusive and interactive meetings for everyone, regardless of where they are.



## Easy to use for all

Deliver consistent Teams experiences designed to make collaboration easy and hassle-free.



## Flexible

Turn any shared space into a Teams room with a wide selection of devices to fit every need.



## Secured & managed

Keep devices secured, reliable and up to date with rich management capabilities and powerful analytics.



# Teamwork across spaces and devices

Consistent Microsoft Teams experience with more seamless transitions across devices

## Individual workspaces

At home  
On the go or in transit  
Individual office or dedicated workspace

## Group workspaces

Huddle spaces and focus rooms  
Communal areas and touchdown spaces  
Small, medium and large meeting rooms



### Personal devices



Mobile devices

Personal computers

Desk phones, displays and peripherals

### Teams Rooms



All-in-one collaboration devices

Microsoft Teams Rooms

Large screen interactive displays



# Devices to meet the needs of any size or type of room

## Microsoft Teams Rooms devices

### Modular

Individual connected devices



Maximum flexibility to scale up or down to meet any room with individual A/V peripherals such as mics, speakers and cameras.

Manage the meeting without leaving your seat with a center of room touch panel.

### Integrated

Combined audio and video functions with separate displays



Brings the speakers, mics, camera and computer together into a single device.

Can be deployed within minutes, reducing installation time and simplifying device management.

Designed for smaller spaces like focus rooms or small meeting spaces.

### All-in-One

Complete audio, video, and display in a single unit



Surface Hub 2S is a Windows 10 device that brings together a camera, mics, speakers and a 4k touch screen.

Can be wall-mounted or paired with a Steelcase Mobile Stand and APC Charge Mobile battery for mobile, uninterrupted and unplugged team collaboration.

Available in two screen sizes: 50" and 85"

# Meet Microsoft Teams panels



## Easily locate, identify, and reserve spaces

- Determine space availability and meeting details at-a-glance



## Deploys in any bookable space

- Pair with Microsoft Teams Rooms and any room configuration



## Centralized management and security

- Manage rooms with Microsoft Teams admin center and Intune



## Extend with custom apps

- Tailor panel capabilities by integrating third-party apps



# Transform your workspace experience

## Unisys Managed Meeting Rooms

- Improve in-room and remote meeting productivity and collaboration
- Easily schedule and instantly book rooms, desks, huddle spaces and more with an intuitive user interface
- Leverage real-time actionable insights and analytics based on metrics such as meeting duration, no-shows and individual room usage
- Receive assessment, design, deployment, support and management services across all solution components





# Managed Meeting Rooms is a six-phase journey

## #1 Assess

The current infrastructure is analyzed, along with a custom Managed Meeting Rooms workshop.

## #2 Design

Detailed room designs, solution plans and workflows are created and approved.

## #3 Implement

Solution plan is rolled out, including ordering, scheduling, integration and initial deployment.

## #4 Onboard

Custom employee trainings are given by our organizational change management experts.

## #5 Install

Physical installation and configuration of in-office rooms are completed and optimized.

## #6 Ongoing Support

Proactive monitoring and management provided by our 24/7 support team.

# Design your experience with our Meeting Room workshop



## Assess

**Goals:** The Assess phase introduces you to the workshop and builds the Art of the Possible phase.

**Scope:** Complete the pre-engagement questionnaire and rooms survey.

Gather information on current environment, meeting and meeting room practices, and introduce Microsoft Teams Rooms and hybrid meetings.



## Art of the Possible

**Goal:** Deliver meeting room solutions with the universal hub for productivity and communications platform Microsoft Teams and Teams Rooms certified equipment.

**Scope:** The “Art of the Possible” for meeting room solutions is a combination of presentations and immersive experiences that will educate and excite your organization on Microsoft Teams Rooms with hybrid meetings capabilities.



## Build the Plan

**Goal:** Build the plan for design and implementation of the meeting room experiences in your organization.

Summarize current challenges and opportunities surfaced by Business Decision Makers and map them to meeting room personas.

Prioritize user experience by building out a room’s foundational and secondary purpose

**Scope:** Following the “Art of the Possible” we define and prioritize top scenarios to focus on and work on developing a solution plan.

# Managed Meeting Room consulting outcomes

## Considerations

- Are your meeting rooms fit for purpose?
- What experience and business outcomes do you want from your meeting spaces?
- What does success mean to you?

## Workshop outcomes

- Identify blockers for your remote and in-office workers in a custom design workshop
- Deliver detailed room designs and solution plans to address your meeting room needs
- Reduce TCO with an end-to-end solution that addresses various meeting needs and scenarios
- Design a prioritized, actionable plan to address your meeting room needs using Microsoft Teams



# Achieve seamless results rolling out solutions with our organizational change management (OCM) team

6x

More likely to meet project objectives<sup>1</sup>

Our OCM experts ensure a seamless, easy-to-adopt solution rollout tailored to your teams' needs and personas.

Speed up your meeting room adoption speed, increase employee proficiency and maximize overall utilization.

5x

More likely to stay on schedule<sup>1</sup>

2x

More likely to stay on budget<sup>1</sup>



Reduce costs with a timely rollout



Manage the employee change journey



Resolve resistance to change



Align people and processes to end goal



<sup>1</sup>More likely to achieve these results than without organizational change management. Pulled from Prosci 2020. Benchmarking Data from 2007, 2009, 2011, 2013, 2015, 2017, 2019. <https://www.prosci.com/>

# Ensure your rooms are ready with our 24/7 support team

## Prepared.

Provide successful meetings and rapid troubleshooting with our Experience Management team's proactive monitoring and management across the entire Managed Meeting Rooms solution.

## Experienced.

Unisys' proven implementation methodology has successfully transitioned over 800,000 user workloads to Microsoft 365 & Teams with the continued support of their global meeting rooms.



# The Unisys Managed Meeting Rooms Ecosystem

**Teams Meeting Rooms communication and collaboration**

**Outlook**  
Send announcements and event information over email.

**Microsoft Teams**

Your on-the-ground staff can collaborate efficiently with included collaboration features and apps on either personal or shared devices.

**Key Apps:**

- Approvals
- Chat
- Files
- Lists
- Meet
- Praise
- Shifts
- Tasks
- Updates
- Walkie Talkie
- Live Events



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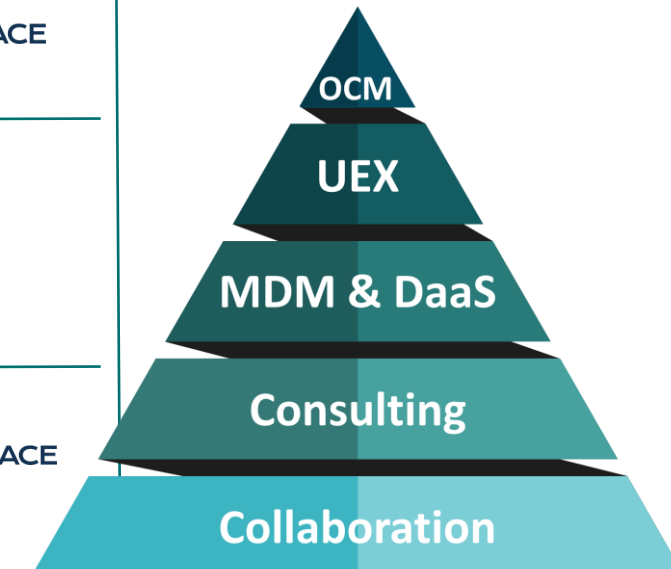
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# Furniture designed for hybrid meetings



Furniture is arranged so that all attendees, whether in-person or remote, face each other. Designed for hybrid meetings, this new meeting room design presents remote attendees front-and-center and at eye-level with in-room participants.



Pods are a peaceful environment for phone calls, video conferences, interviews, private meetings and a silent retreat where teams can collectively focus on any allotted task, removing themselves from normal office distractions

# Advanced visual collaboration solutions

Advanced room control and enhanced collaboration with Teams.

Dynamic video routing and source management.

View multiple content sources simultaneously.

Envision the outcome with all the information in front of you.

Video conference ready for remote engagements.

Configurable. Standardized. Upgradeable.

Easy to Deploy. Easy to Use. Easy to Support





## Maximizing meeting rooms

### Challenge

A global real estate firm was struggling with 250 Microsoft Teams meeting rooms that were never available and had monitoring hardware issues. There was no continuous management or support, resulting in each issue being handled separately with no process guidelines.

### Solution

Unisys Managed Meeting Rooms:

- Accurately inventoried existing global meeting room devices & environments
- Successfully enrolled all meeting rooms into the Microsoft Teams Rooms premium portal
- Integrated monitoring alarms into ServiceNow
- Provided specifics on the status of every meeting room in the environment
- Globalized support for Microsoft Teams Rooms

### Impact

- Identified 157 incorrectly configured Microsoft Teams meeting rooms, increasing the total meeting room environment to 407
- Provided the on-site frontline team with preemptive time to resolve Microsoft Teams Rooms issues via ServiceNow alarms
- Identified and resolved a network issue through investigation of a recurring meeting room equipment failure



### Results

63%

INCREASE IN AVAILABLE MEETING ROOMS

95%

FASTER RESOLUTION OF MEETING ROOM ISSUES

# 407 Managed



353  
HEALTHY



14  
UNHEALTHY



17  
UNMONITORED



20  
SUPPRESSED



1  
ONBOARDING



2  
SLEEPING





# Thank you

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