



Secure Productivity happens in the Cloud
we will help you on your Way

Proof of Concept

Move into Viva Engage 6-8 Weeks



Employee Experience
Empower YOU and your company to continuously improve workforce engagement and performance

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Concept

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TOPICS COVERED DURING THE PROOF OF CONCEPT

Week 1 Knowledge transfer and organization

- Set up the PoC Team with relevant stakeholders
- Mapping pain points/challenges and prioritize scenarios
- Identify Business Case
- Project and communication plan and prioritize activities

Weeks 2-5 Hands-on Proof of Concept Move to Viva Engage Ready

- Align on the “Why” – to make the overall story as basis for the adoption process
- Identify ownership, roles and responsibilities in a RACI matrix
- Setup process for ADKAR Model
- Set up Communication Plan
- Coaching sessions to select roles and plan for role-based competency journeys in the organization
- Build Business Case with Microsoft 365 and Viva Insights reports, surveys and strategies, as well as reports from current communication/information sharing solutions

Weeks 6-8

- Present Business case to stakeholders
- Summarize Lessons learned from PoC
- Potential scaled deployment blockers and challenges
- Finish Business Case based on findings

AFTER THE PROOF OF CONCEPT

Be ready to run a project for moving into Microsoft Viva Engage in your organization, either on your own, with current partners and/or with support from CloudWay