

Secure Productivity happens in the **Cloud**
we will help you on your **Way**



Proof of Concept Get Ready for Microsoft Copilot 6-8 Weeks



Employee Experience
Empower YOU and your company to continuously improve workforce engagement and performance



Get Ready for Microsoft 365 Copilot Proof of Concept

TOPICS COVERED DURING THE PROOF OF CONCEPT

Week 1

- Knowledge transfer
- Mapping pain points/challenges and prioritize scenarios
- Identify Business Case

Weeks 2-5

- Hands-on Proof of Concept Copilot Ready
- Identify ownership, roles and responsibilities in a RACI matrix
- Setup process for ADKAR Model
- Set up Communication Plan
- Coaching sessions to select roles and plan for role-based competency journeys in the organization
- Build Business Case with Microsoft 365 and Viva Insights reports, surveys and strategies

Weeks 6-8

- Present Business case to stakeholders
- Summarize Lessons learned from pilot
- Potential scaled deployment blockers and challenges
- Finish Business Case based on findings

AFTER THE PROOF OF CONCEPT

Be ready to run a project for Get Ready for Copilot in your organization either on your own, with current partners and/or with support from CloudWay