

Introduction to Finance in Business Central (NAV): Accounts Receivable

Duration:	3 hours
Location:	Virtual
Instructor(s):	Innovia Application Consultant
Workshop Objectives:	
<p>This workshop is intended for users who want to understand the features and functionality for accounts receivable in Microsoft Dynamics 365 Business Central (NAV).</p> <p>Topics Include:</p> <ul style="list-style-type: none">• Sales Invoice• Payment Receipts• Credit Memos• Customer Statements	
Preparation:	
<p>What you will need for this workshop:</p> <ul style="list-style-type: none">• Laptop computer• Basic knowledge of Microsoft Dynamics Business Central (NAV) and its navigation	

Schedule	
Topic	Duration
Introductions	15 Minutes
Sales Invoice <ul style="list-style-type: none"> • Invoice from Sales Orders • Multiple Shipments • Item Charges 	45 Minutes
Payment Receipts <ul style="list-style-type: none"> • Cash Receipt Journal • Cash Postings • Payment Tolerances 	45 Minutes
Credit Memos <ul style="list-style-type: none"> • Single Invoice Credit Memos • Multiple Invoice Credit Memos 	30 Minutes
Customer Statements <ul style="list-style-type: none"> • Aged Accounts Receivable • Statistics • Statements 	30 Minutes
Wrap Up <ul style="list-style-type: none"> • Discuss any additional questions or concerns • Recap of takeaways 	15 Minutes