

Records Management Capability Assessment and Roadmap

Your 'Records Management Roadmap' will articulate your current state and opportunities and will be supported by key recommendations which will enable you to progress the targeted outcomes.

Engage Squared are experts in guiding organisations on their records management journey, ensuring you take advantage of your investment in Microsoft licences, adhere to legislative compliance regulations, leverage new technologies and features and manage your records from an evergreen perspective. We'll develop a prioritised roadmap to support your records management evolution journey.



Analyse your current state

We'll analyse and assess your environment including a maturity assessment. We'll ensure the relevant state or federal legislation is considered and applied, ensuring your roadmap is based on data-driven recommendations.



Q&A team deep dive

We know that the technology is only half the story. Engage Squared will facilitate a Q&A deep dive session to gather additional context about your current state expectations from the organisation.



Develop action plan & roadmap

Highlighting key themes and findings, recommending areas for improvement (i.e. quick wins through to first successes and business transformation initiatives) and suggested activities for what this could look like in practice.

Expected outcomes:

- ✓ An assessment of the current records management landscape and capability
- ✓ Identify and articulate key findings and recommendations
- ✓ Identify opportunities to leverage existing investments in Microsoft technologies
- ✓ Draft your high-level Records Management Roadmap and Action Plan
- ✓ Facilitated roadmap and action plan playback

This engagement aims to ensure you understand your current records management capability, how your requirements can be addressed using the appropriate solution and what the implementation roadmap will look like.



What is the timeframe of this engagement?

3-5 weeks



What is the expected investment?

\$24,500 (AUD ex GST)



Engage Squared resources on project

1 x Senior Consultant
1 x Project Manager

Microsoft
Partner



2022 Partner of the Year Winner
Employee Experience Award

2021 Partner of the Year Winner
Australia



About Engage Squared

Engage Squared is an Australian-based Microsoft Solutions Partner. We're Modern Work Specialists that have been named as the 2021 Partner of the Year for Australia and won the global Employee Experience award in 2022. We specialise in creating **<people> friendly technology**.

When deciding to go on a road-trip, we know you don't want to have to think about and compare all the possible routes that will get you from A to B. We know you just want to hop in, get to where you want to go, and ideally enjoy the ride. That's what Engage Squared's expert Digital Workplace Consultants will do for you: find the best, most reliable route to get your business where you want it to go.

Contact us

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Adoption
Specialist



Microsoft Teams
Collaboration
Specialist

