



Email Security Uplift

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1. Project Scope

The requirements and scope for this project would be to ensure uplift of your email security.

Subject	Value
Applied to	Microsoft 365 tenant
Minimum license Requirement:	Defender for office 365 plan 1/plan 2 or Microsoft 365 business premium, Microsoft 365 E3 or Microsoft 365 E5

2. Pre-Requisites:

Following listed are the pre-requisites that are needed to be fulfilled to make the migration go successful and as expected.

1. Admin Access to Microsoft 365 tenancy
3. Admin access to your current domain provider

3. Technical Deliverables

Listed below are the technical scope of the project:

S. No.	Task
1	Anti-malware configuration- Protect your emails from malware, including what actions to take and who to notify if malware is detected

2	Anti-spam configuration - Protect your emails from spam, including what actions to take if spam is detected
3	Anti-phishing configuration - protect users from phishing attacks and configure safety tips on suspicious messages.
4	Configuration of DKIM/DMARK - DomainKeys Identified Mail (DKIM) signatures to your domains so recipients know that email messages came from your users

4. Outcomes

The outcome of this project would be to ensure the tenant is configured with the above security policies.

5. Cost Proposals

Name	Price	QTY	Subtotal
Email Security uplift	\$2,500.00	1	\$2,500.00

Subtotal **\$2,500.00**

GST Tax **\$250.00**

Total \$2,750.00

Note – No. of hours can get increased if there are any additional requirements.



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PAYMENT TERMS: 1. 50% upfront payment must be made within 14 days of signing this contract unless project cost is below \$3k then 100% cost will be upfront 2. Project work will only start once the payment is received 3. If payment is not processed within the 14 days this contract will be voided and you will incur 25% cost of the project fee as a penalty unless discussed otherwise.