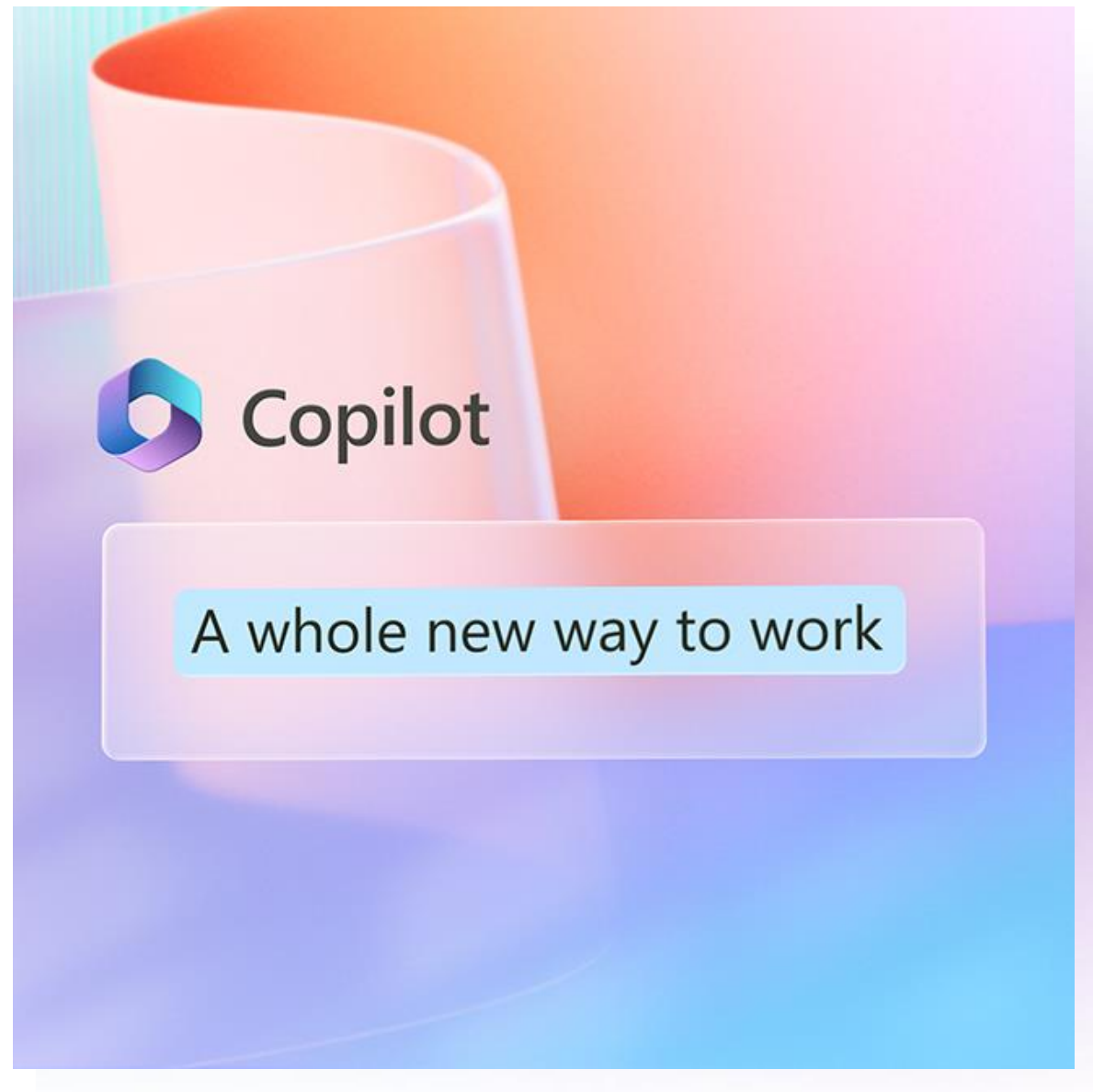




Microsoft 365 Copilot 介绍



“Autopilot”

“Copilot”



微软云

借助使用 AI 的应用，在与友商的竞争中脱颖而出

借助内置 AI，彻底变革组织生产力

重磅推出



Microsoft 365 Copilot



The next
revolution in
computing



Microsoft 365 Copilot

自然语言



强大的语言模型

+



Microsoft Graph
- 你的数据 -

+



Microsoft 365
应用



Microsoft 365 Copilot

集成在 Microsoft 365 应用中





Microsoft 365 Copilot

商务聊天



Microsoft 365 Copilot

在你所有的业务环境和内容中都能使用





Microsoft 365 Copilot

基于微软全面的企业级安全、合规与隐私保护解决方案



安全

+



合规

+



隐私保护

+



负责任的人工智能



- The Copilot System

Microsoft 365 Copilot



释放创造力

利用Copilot的力量，让您永远无需从零开始



解锁生产力

让 Copilot 为您总结摘要，并优化您的时间安排

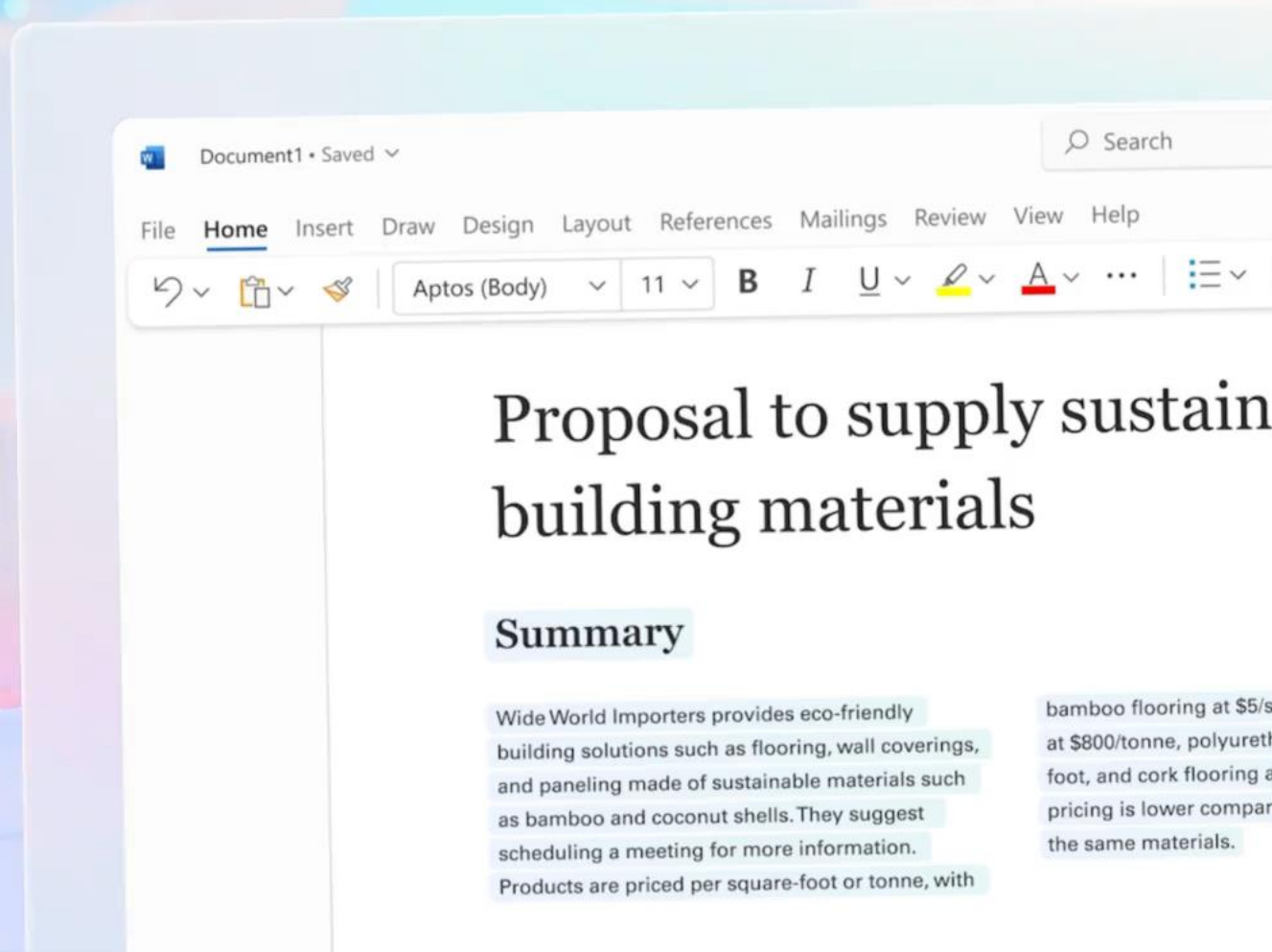


提升技能

让您更好的从事你擅长的事情，并应用您所学到的技能

MICROSOFT 365

Copilot in Word

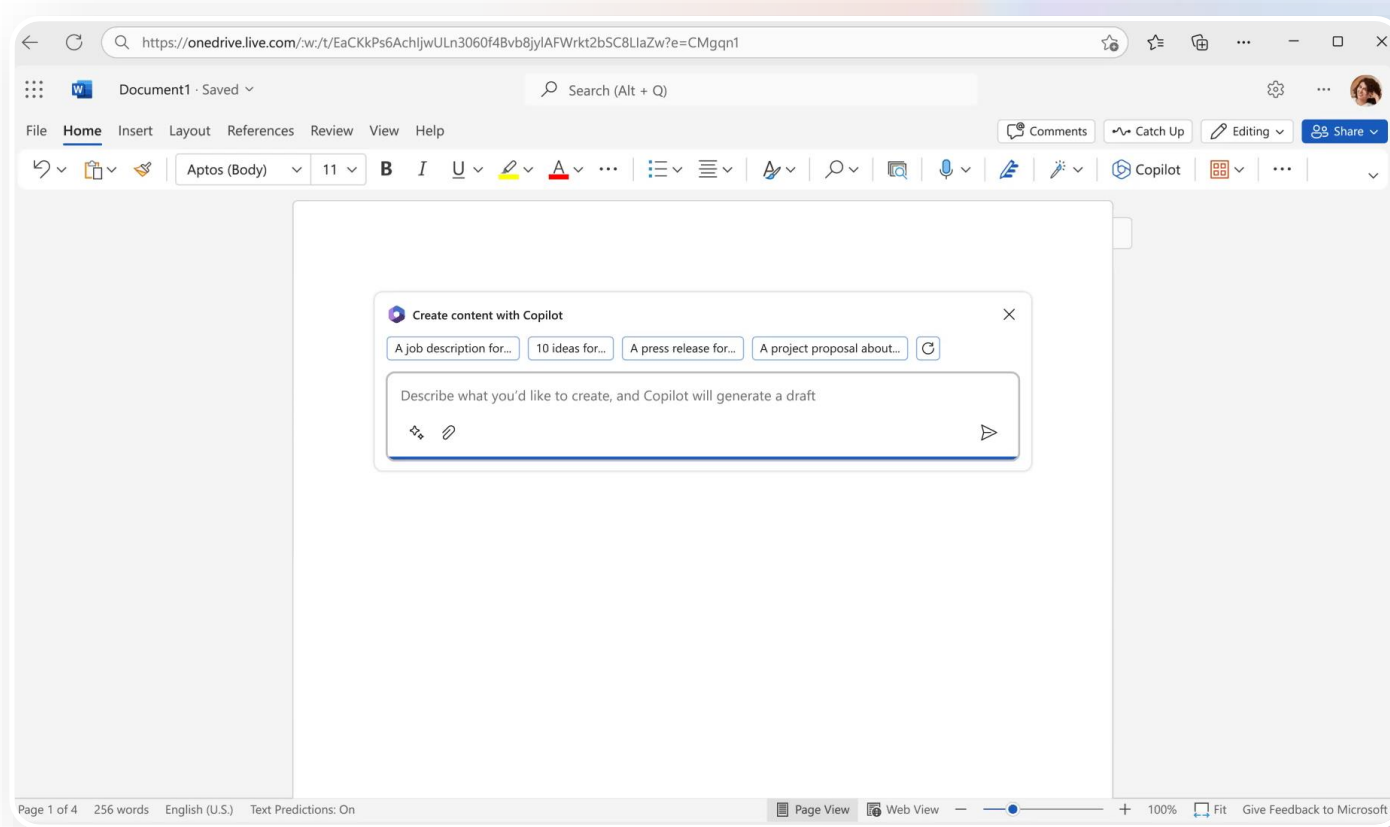


Copilot in Word

Copilot 就在您的身边帮您创作、编辑、总结与创新。

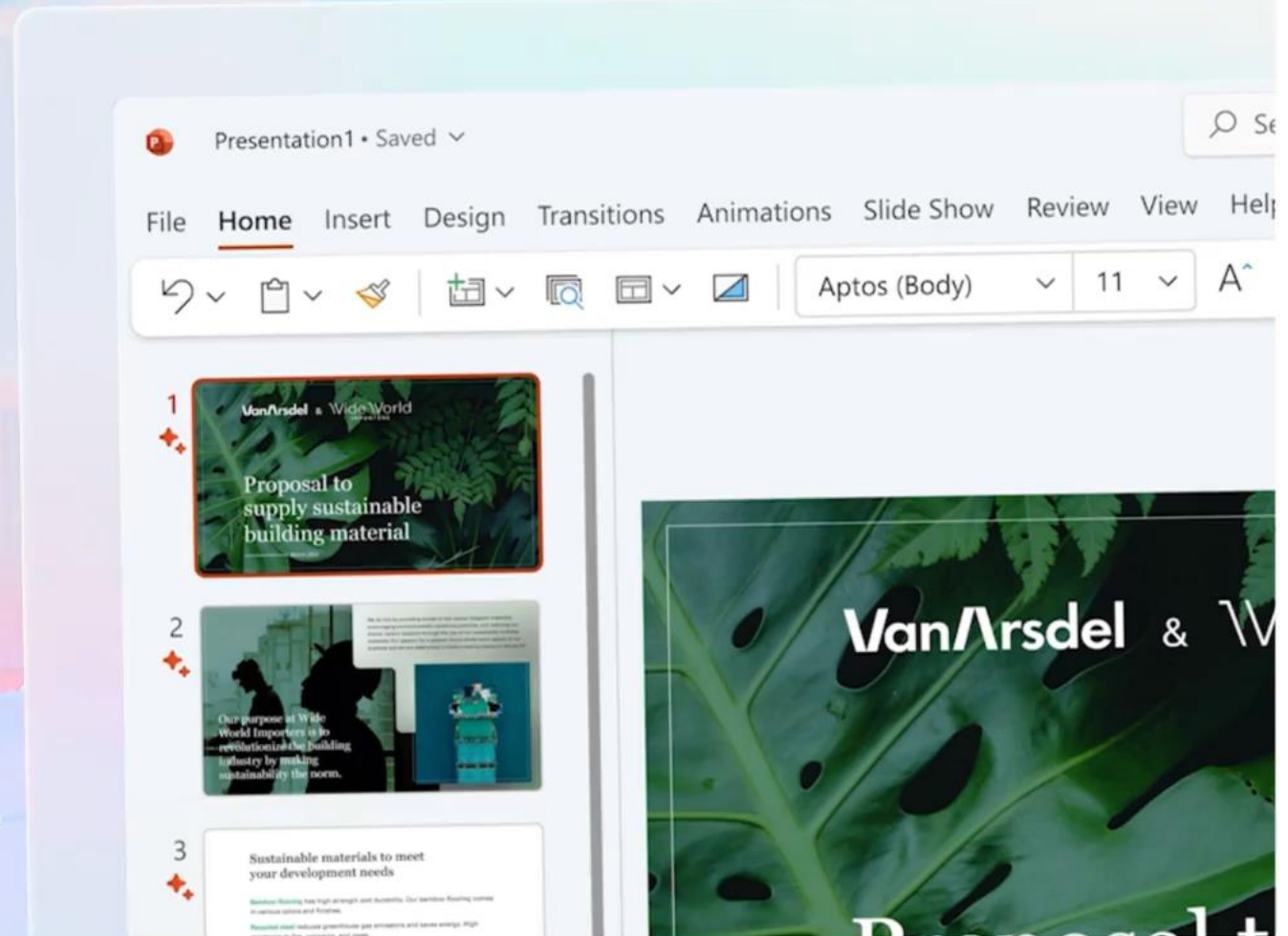
一些你可以问 Copilot 让其去做的事例:

- 根据 [文档] 和 [电子表格] 中的数据起草一份两页的项目提案。
- 使第三段的内容更简洁。将文档的语气更改的更随意些。
- 根据此粗略大纲创作一页草稿。



MICROSOFT 365

Copilot in PowerPoint

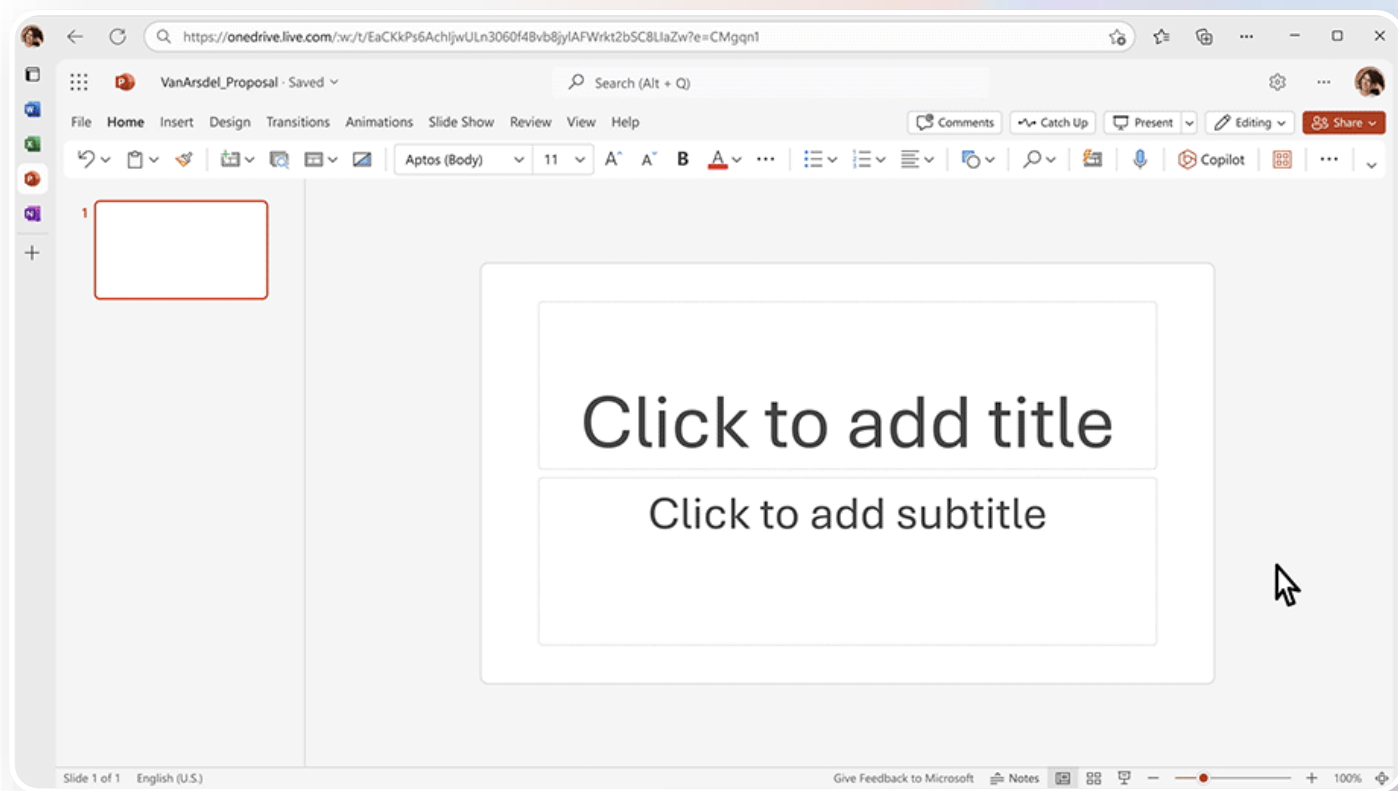


Copilot in PowerPoint

Copilot可以帮助你把你的想法转变为令人惊艳的幻灯片。

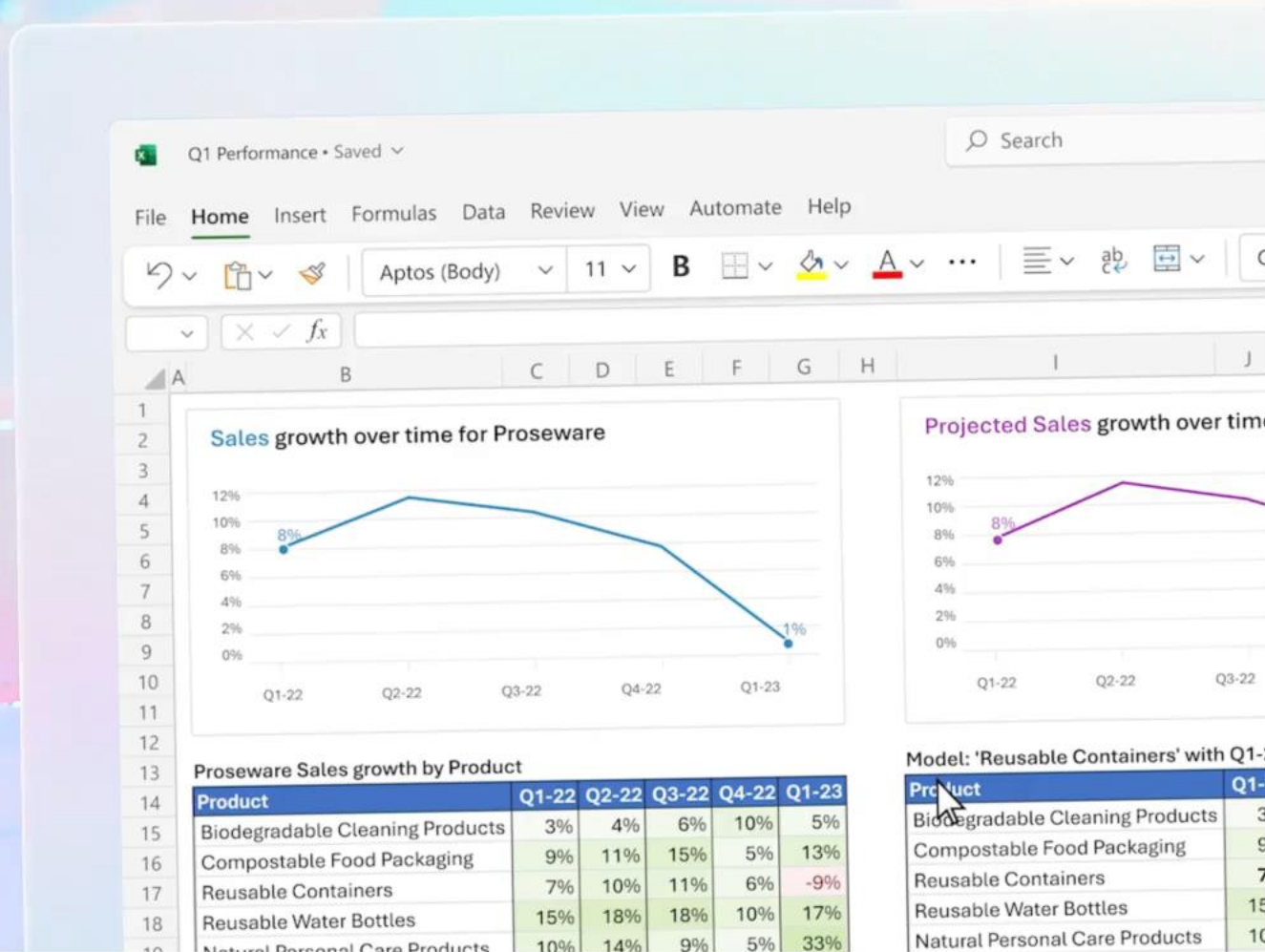
一些你可以让问Copilot 让其去做的事例:

- 创建一份基于Word 文档和相关的库存照片的五张的幻灯片。
- 将此演示文稿合并为一份三张幻灯片的总结摘要。
- 将这三个要点重新整理为三列，并且每列都搭配一张图片。



MICROSOFT 365

Copilot in Excel

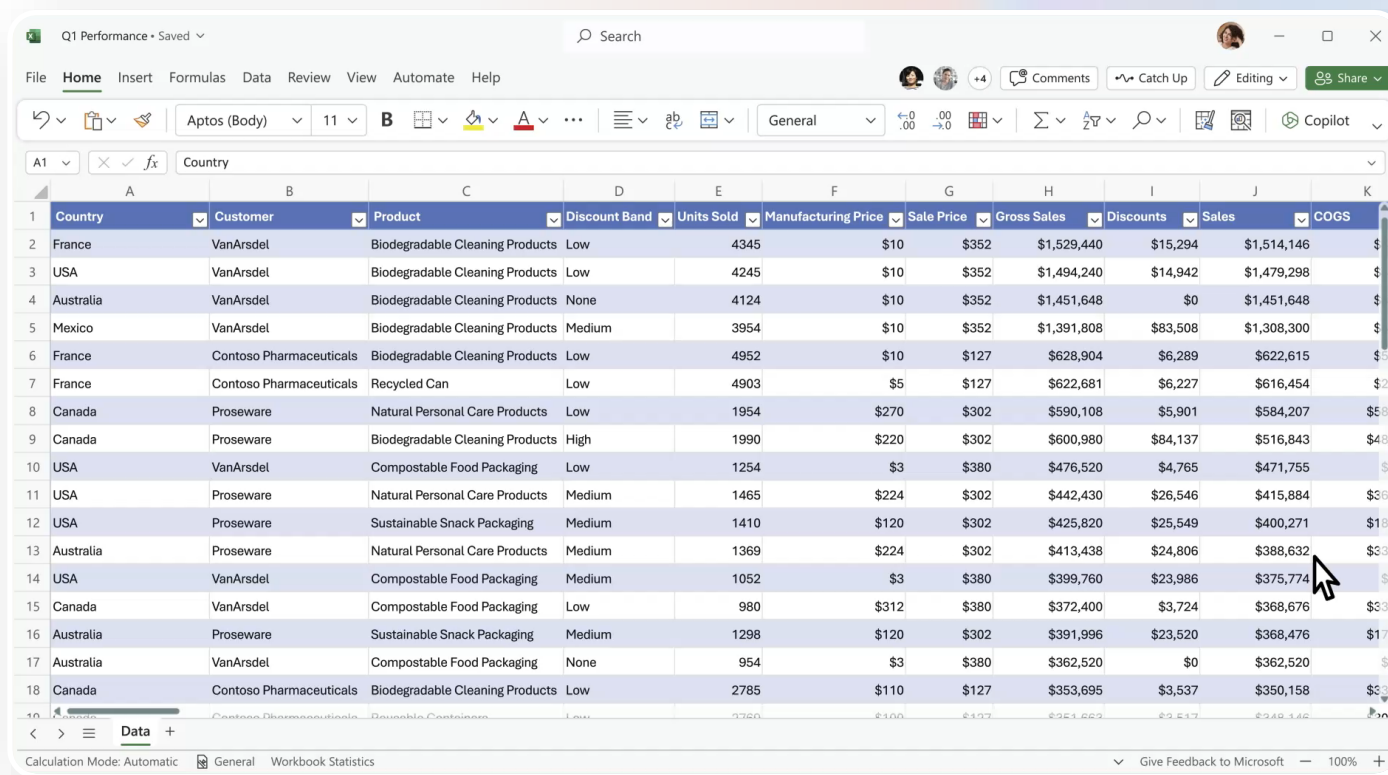


Copilot in Excel

Copilot 与您并肩工作，帮助您分析和挖掘您的数据。

一些你可以问 Copilot 让其去做的事例:

- 将销售数据按类型和渠道拆分，插入表格。
- 预测 [变量] 的影响并生成图表以实现可视化。
- 创建一个模型来模拟 [变量] 增长率的变化将如何影响我的毛利率。



Q1 Performance - Saved

File Home Insert Formulas Data Review View Automate Help

Aptos (Body) 11 B General

A1 Country

1	Country	Customer	Product	Discount Band	Units Sold	Manufacturing Price	Sale Price	Gross Sales	Discounts	Sales	COGS
2	France	VanArsdel	Biodegradable Cleaning Products	Low	4345	\$10	\$352	\$1,529,440	\$15,294	\$1,514,146	\$
3	USA	VanArsdel	Biodegradable Cleaning Products	Low	4245	\$10	\$352	\$1,494,240	\$14,942	\$1,479,298	\$
4	Australia	VanArsdel	Biodegradable Cleaning Products	None	4124	\$10	\$352	\$1,451,648	\$0	\$1,451,648	\$
5	Mexico	VanArsdel	Biodegradable Cleaning Products	Medium	3954	\$10	\$352	\$1,391,808	\$83,508	\$1,308,300	\$
6	France	Contoso Pharmaceuticals	Biodegradable Cleaning Products	Low	4952	\$10	\$127	\$628,904	\$6,289	\$622,615	\$
7	France	Contoso Pharmaceuticals	Recycled Can	Low	4903	\$5	\$127	\$622,681	\$6,227	\$616,454	\$
8	Canada	Proseware	Natural Personal Care Products	Low	1954	\$270	\$302	\$590,108	\$5,901	\$584,207	\$
9	Canada	Proseware	Biodegradable Cleaning Products	High	1990	\$220	\$302	\$600,980	\$84,137	\$516,843	\$
10	USA	VanArsdel	Compostable Food Packaging	Low	1254	\$3	\$380	\$476,520	\$4,765	\$471,755	\$
11	USA	Proseware	Natural Personal Care Products	Medium	1465	\$224	\$302	\$442,430	\$26,546	\$415,884	\$
12	USA	Proseware	Sustainable Snack Packaging	Medium	1410	\$120	\$302	\$425,820	\$25,549	\$400,271	\$
13	Australia	Proseware	Natural Personal Care Products	Medium	1369	\$224	\$302	\$413,438	\$24,806	\$388,632	\$
14	USA	VanArsdel	Compostable Food Packaging	Medium	1052	\$3	\$380	\$399,760	\$23,986	\$375,774	\$
15	Canada	VanArsdel	Compostable Food Packaging	Low	980	\$312	\$380	\$372,400	\$3,724	\$368,676	\$
16	Australia	Proseware	Sustainable Snack Packaging	Medium	1298	\$120	\$302	\$391,996	\$23,520	\$368,476	\$
17	Australia	VanArsdel	Compostable Food Packaging	None	954	\$3	\$380	\$362,520	\$0	\$362,520	\$
18	Canada	Contoso Pharmaceuticals	Biodegradable Cleaning Products	Low	2785	\$110	\$127	\$353,695	\$3,537	\$350,158	\$

Calculation Mode: Automatic | General | Workbook Statistics | Give Feedback to Microsoft | 100%

Microsoft 365 Copilot



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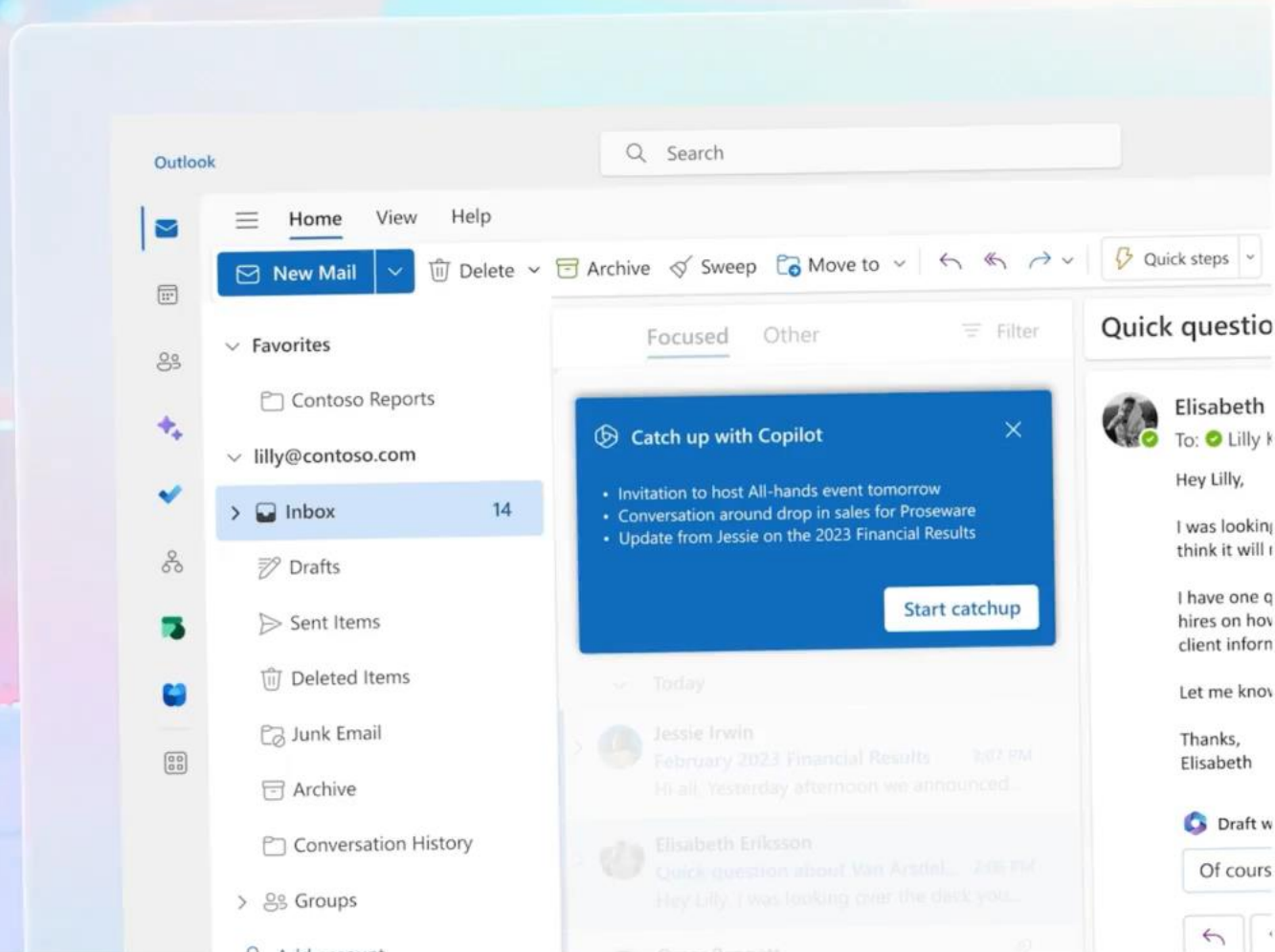


提升技能

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MICROSOFT 365

Copilot in Outlook

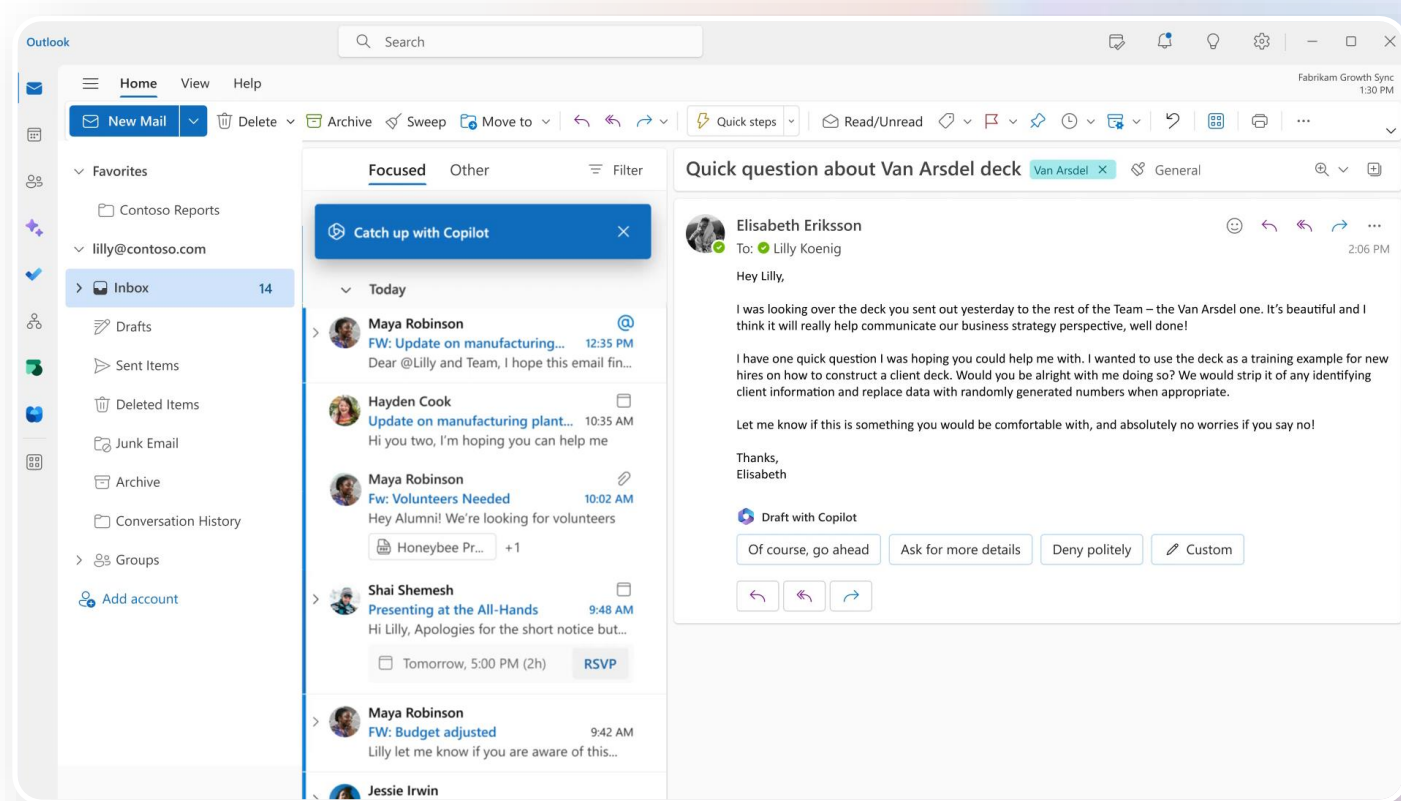


Copilot in Outlook

Copilot 帮助您更好的整理收件箱和邮件。

一些你可以问 Copilot 让其去做的事例:

- 总结我不在时收到的电子邮件，标记重要的邮件。
- 起草一份感谢他们的回复，并询问更多细节；用专业术语精简内容。
- 邀请大家参加下周四中午的“午餐会”，来学习了解即将发行的新产品



MICROSOFT 365

Copilot in Teams Meetings

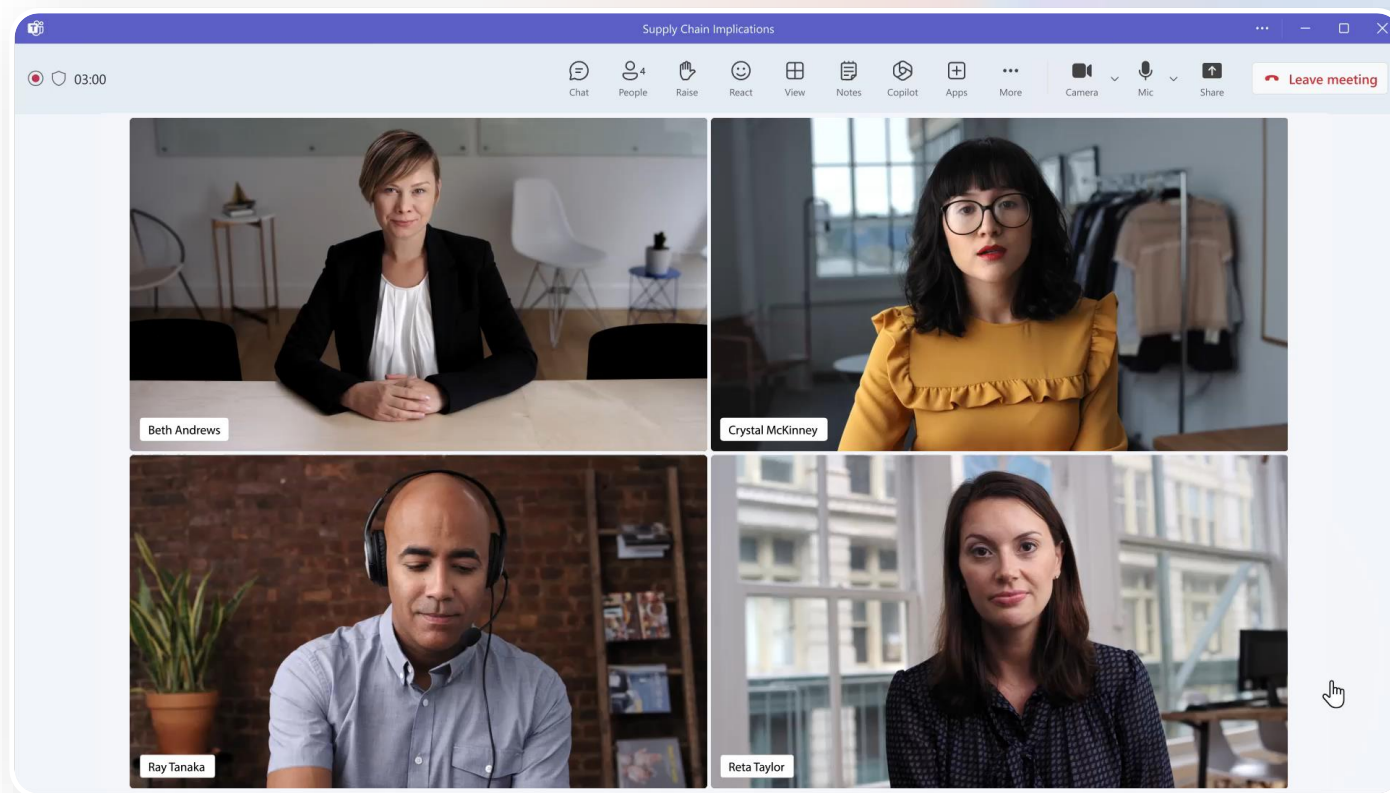
The screenshot displays the Microsoft Teams interface during a meeting. The top navigation bar includes the Teams logo, navigation arrows, and a search bar. The meeting title is "Core accounts business review", with tabs for Chat, Details, Files, and Recap. The meeting time is "Mar 16, 10:00 AM" and there is an "Open in Stream" button. The left sidebar contains navigation icons for Activity, Chat, Teams, Calendar, Calls, Files, and Apps. The main content area shows "Shared content" with a file named "Proseware Proposal.pptx". Below this is a video player showing a hand pointing at a screen, with a play button and a duration of "48m 42s". Under the video are "Speakers" and "Topics" sections. The "Topics" section lists "Proseware negotiation strategy" and "Core accounts round table". On the right, there are buttons for "Notes", "Mentions", and "Transcript". The "Notes" section shows a note from "Core accounts.loop" titled "Quarterly results and forecasts for Core Account", with a "Summary" and "Notes" section. The "Summary" section includes a note: "Based on what attendees said in the meeting" and a list of bullet points: "\$230K revenue shortfall in this quarter", "Inventory 15% surplus (renewable products and recycled materials)", "Account leads to propose discounting scenarios to lower inventory", and "Proseware was discussed as a leading opportunity". The "Notes" section includes a note: "Beth emphasized importance of Proseware negotiation strategy with offers - this is a must win deal." and a bullet point: "The team identified a new opportunity with Proseware that..."

Copilot in Teams

Copilot 可帮助您组织更高效的会议、跟进一楼内容、总结关键讨论点并行动计划。

一些你可以问 Copilot 让其去做的事例:

- 总结我在会议中错过的内容。
- 为这个 [主题] 创建优缺点评估表。
- 会议中做出了哪些决定，建议的后续步骤是什么？



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MICROSOFT 365

Client Meeting in Business Chat

The screenshot displays the Microsoft Teams Business Chat interface. On the left is a navigation pane with icons for Activity, Chat (with a '2' notification), Teams, Calendar, Calls, Files, and Apps. The main area is titled 'Chat' and contains a list of chat conversations. The 'Pinned' section includes:

- Copilot: Good morning Kat! (9:15 AM)
- Cassandra Dunn: Ok. I'll send an update later (7:27 AM)
- Aadi Kapoor: You: Great work! (5:21 AM)
- Eric Ishida: Sure, I'll set something for next week t... (8:40 AM)

The 'Recent' section includes:

- Cortex Framework: Kayo: The review went really well! Can't wai... (8:41 AM)
- Will Little: I don't see that being an issue, Can you ta... (7:45 AM)
- Marie Beaudouin: Ohh, I see, yes let me fix that! (1:21 AM)
- Hillary Reyes: Haha! (1:07 AM)
- Charlotte and Babak: (12:48 AM)

On the right, a Copilot chat window is open, showing the Copilot icon and the text 'Good morning Kat!' followed by a message: 'Here are some ideas that might help you get starte'.

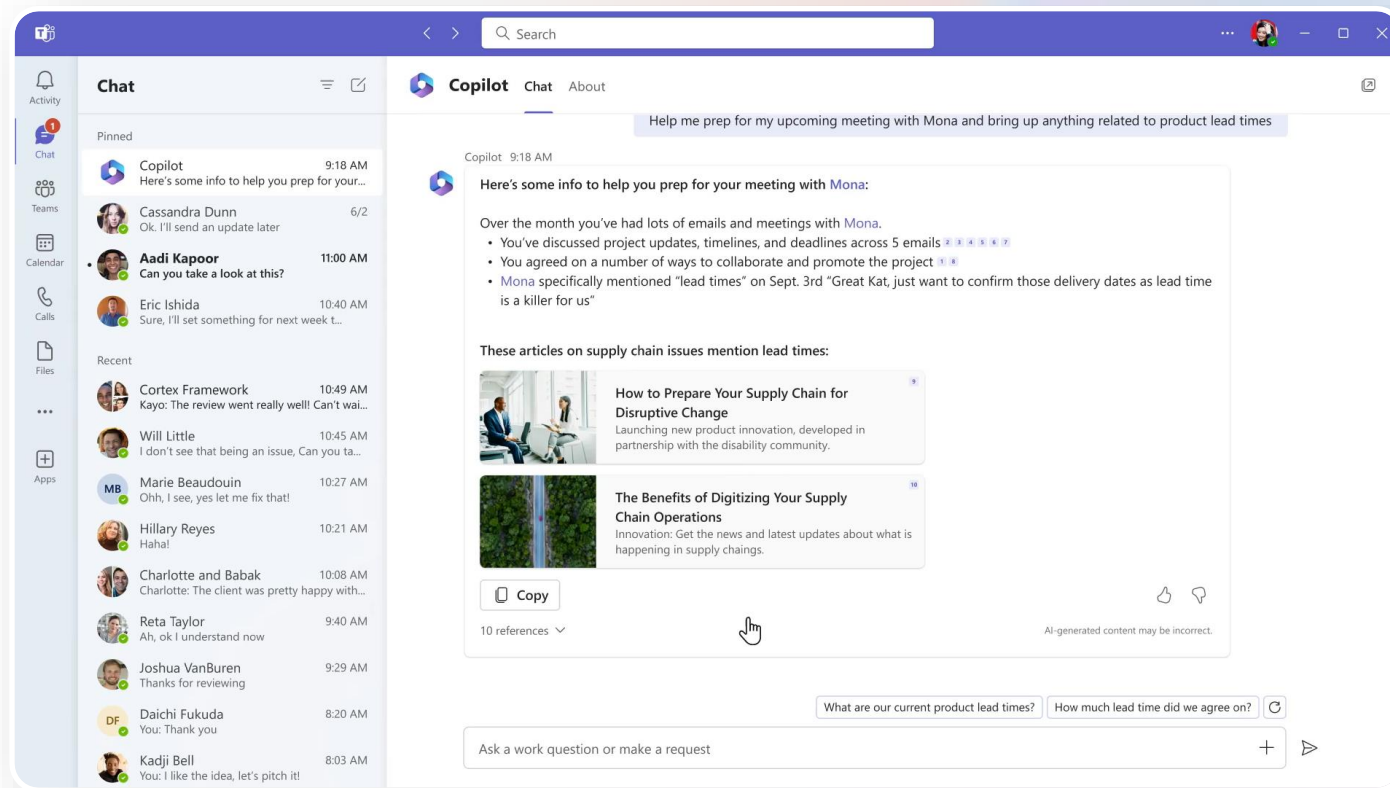
- Get a summary of everything you need to catch
- Find and use info that's buried in documents or
- Create content with all of it—drawing from you

Business Chat

Copilot与您一起工作，帮您整合来自您的文档，演示文稿，电子邮件，日历，笔记和联系人的数据。

一些你可以问 Copilot 让其去做的事例:

- 总结有关 [客户] 的聊天、电子邮件和文档信息。
- [项目]的下一个里程碑是什么，有风险吗？
- 以 [文件 A] 的样式编写一份计划概述，需要包含来自 [文件 B] 中的时间线，并将项目列表加入到 [联系人] 发出的电子邮件中。



MICROSOFT 365

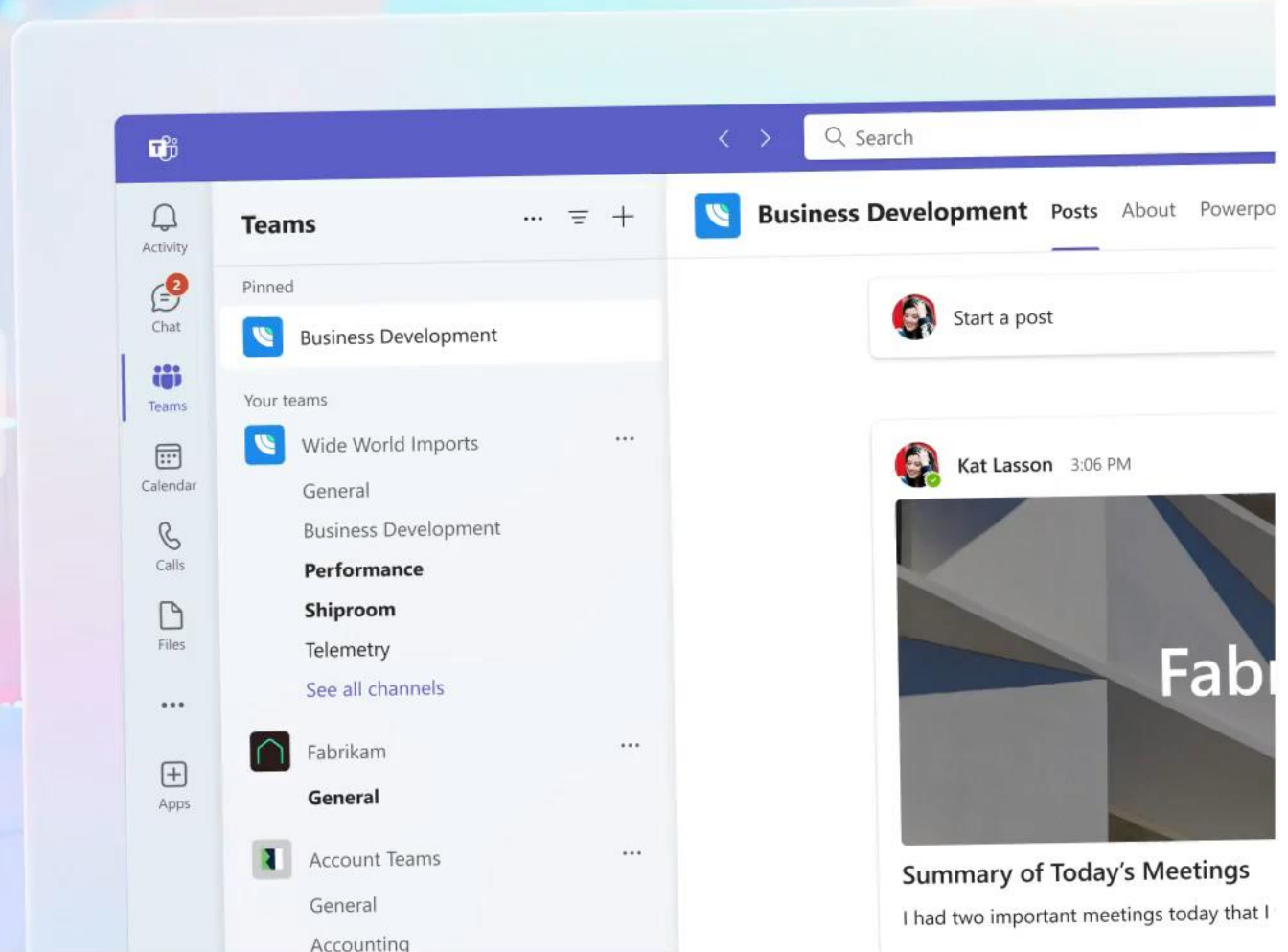
Strategy in Business Chat

The screenshot displays the Microsoft Teams interface. On the left is a navigation pane with icons for Activity, Chat, Teams, Calendar, Calls, Files, and Apps. The main area shows a chat window with a search bar at the top. The chat header includes the Copilot logo and labels for 'Copilot', 'Chat', and 'About'. The chat history is divided into 'Pinned' and 'Recent' sections. The 'Pinned' section shows a message from Copilot at 11:18 AM: 'I added that slide to Exec_review...'. Below it are messages from Cassandra Dunn (7:27 AM), Aadi Kapoor (11:00 AM), and Eric Ishida (10:40 AM). The 'Recent' section shows messages from Cortex Framework (10:49 AM), Will Little (10:45 AM), Marie Beaudouin (10:27 AM), Hillary Reyes (10:21 AM), and Charlotte and Babak (10:8 AM). A Copilot chat window is open, showing the same message from Copilot and a preview of a slide titled 'SWOT Analysis'. The slide content is as follows:

Strengths	Weaknesses
<ul style="list-style-type: none">Office sustainable building materials, a growing marketGood reputation for quality productsStrong gross profit margin of 32% (2023)	<ul style="list-style-type: none">Lead time = 4 to 6 weeksProduction and supply chain issuesInefficient cost managementQuality control problems
Opportunities	Threats
<ul style="list-style-type: none">Align inventory with financial metricsReduce overall costsGrowing demand for sustainable building materialsExpansion of product lineInvestment in supply chain efficiency	<ul style="list-style-type: none">Unstable demandFluctuations in raw material pricesChanges in government policies or regulationsCompetition lead time = 2 to 4 weeks

MICROSOFT 365

Status Update in Business Chat



打开new bing官网

Microsoft 365 Copilot



建立在
您的业务数据

Microsoft 365 Copilot 可以与你的业务数据连接起来并充分保障数据的安全、合规与隐私。



全面的
安全性、合规性和隐私保护

Copilot 继承您在 Microsoft 365 中设置的安全性、合规性、以及的隐私保护策略。



您的数据将被严格保护，基于
安全的数据隔离措施

您的数据永远不会离开其安全隔离区域，也永远不会用作模型训练。



Copilot 将被集成到
您每天使用的应用

Word、Excel、PowerPoint、Outlook、Teams 等更多应用。



个人用户和管理员
始终掌控一切

用户决定使用、修改或丢弃的内容。



Copilot 可以不断
学习新技能

随着Copilot对流程学习的不断加深，它将可以处理更复杂的任务和查询。

微软云 运行于信任之上

您的数据就是您的数据

您任何来自微调的数据都不会用于训练基础人工智能模型

您的数据受到最全面的企业合规性和安全管控的保护

Copilot 提高生产力

研究表明, 开发人员...



88%

工作效率
更高

74%

可以专注于更令人
满意的工作

77%

花更少的时间搜索
信息或示例



Thank You!

演示者资源



- 活动记录：
<https://aka.ms/M365Copilot/Recording>
- 微软官方博客公告：
<https://aka.ms/M365Copilot/OMB>
- 微软 365 博客公告：
<https://aka.ms/M365Copilot/Blog>
- IT 管理员就绪情况博客：
<http://aka.ms/M365AdminAI>