

# Microsoft 365 Copilot Readiness Workshop

ACM



In the ever-evolving landscape of the IT industry, keeping up with the newest advancements can be challenging.

At Crayon, we recognize the imperative of aligning with the global heartbeat. Beyond our vast array of services and certifications, Crayon is deeply rooted in Cost Optimization, Cloud Advisory and Data & AI culture. This positions us perfectly to understand customer needs and offer insightful solutions in data analysis and AI potential.

With experience of 300+ Applied AI projects and managing +60 LLM projects, we understand necessity of precautions. We are committed to responsible AI practices and to the core principles of Cloud Security, ensuring robust information and data protection.

*- Your guided experience to a smooth and secure integration -*





## Microsoft 365 Copilot Readiness Assessment



1

Advisory



2

License  
Readiness



3

Technical  
Readiness



4

ACM



5

Extensibility

# Adoption and Change Management



Implementing effective strategies for the seamless integration of users into new workflows and facilitating a smooth transition towards enhanced organizational productivity



Assisting organizations in optimizing their utilization of AI technology and quantifying its impact

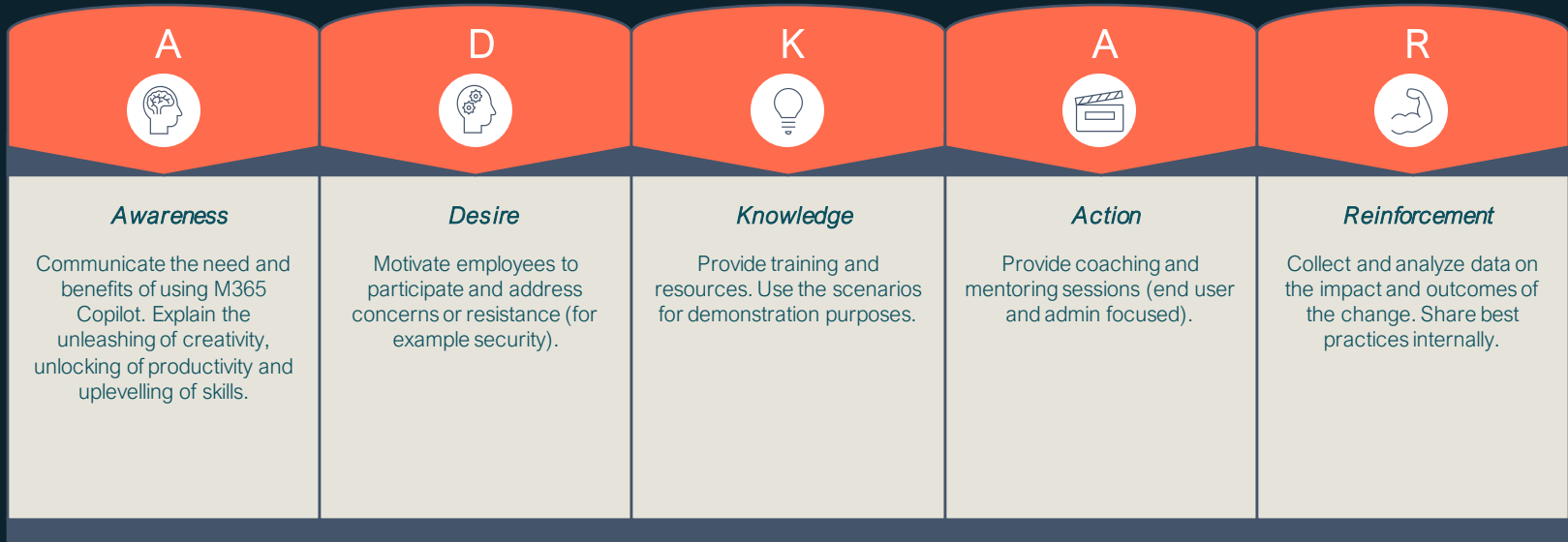


Conduct a comprehensive evaluation to identify and prioritize the most valuable use cases for your M365 Copilot implementation



Establish relevant success criteria to measure the achievement of the prioritized use cases

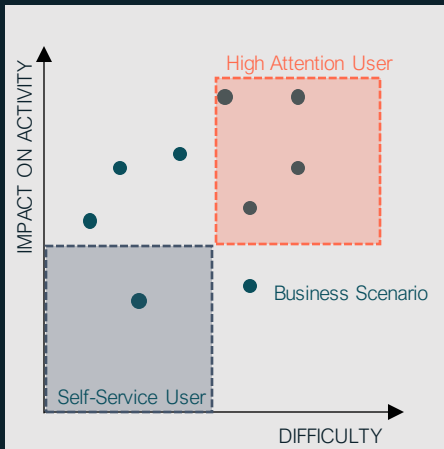
# ADKAR Framework



## EXAMPLE FOR DESIGNING LEARNING CONTENT

# Adapting the training content and concepts to individual user groups

## Impact of business scenarios



## Derivation of the user adoption journey

Depending on which business scenarios are relevant for a user, different user adoption journeys arise. In addition, there are the personal factors of these users.

- How are these different groups reached?
- What do these groups need?
- How much and what type of training do they need?

## Clustering of users or user groups

ADOPTION-STAGE	TRAINING TYPE		
	Self-motivate	Team-player	Personal support
Early Adopters			
Informed	Self-motivate		
Laggards			Personal support

For successful user adoption, both perspectives - that of the user group and that of IT - must be taken into account. This requires accurately targeting the right target group and providing tailored enablement for each group.