A custom SharePoint Online intranet in weeks

Engage Squared will work with you to develop an intelligent intranet ensuring you make the most of SharePoint Online.

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Engagement

What is it about?

As organisations enjoy hybrid working, it is more important than ever to ensure employees are engaged with your organisation. Research has shown us that engaged employees are 17% more productive than their counterparts. Employees that are engaged are more likely to work diligently and expend discretionary effort, boosting their productivity and driving innovation.

Many organisations are relying on their intranets more than ever to keep employees informed, connected and help them complete tasks.

Engage Squared will work with you to develop an intelligent intranet ensuring you make the most of **SharePoint Online**. The rapid implementation means your intranet will be rolled out in a matter of weeks.

Discover & Design

We will work with your team to validate and define your requirements in a requirements backlog. We'll demonstrate Modern SharePoint to your team and work with you to get best use of the SharePoint look book to guide your design.

Configuration & Testing

Our consultant will configure your branded theme and configure page templates. We'll implement the site structures as well as configure your homepage and mega menu. We'll deploy and configure the community PNP search result web parts.

Training & Guides

We'll empower your internal teams by providing content author training to support consistent and high-quality content in your new intranet. Additionally, we'll provide a content authors quick guide.

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What is SharePoint Online?

SharePoint Online is a fully featured intranet solution built on Microsoft 365. As part of the M365 suite, your new intranet will integrate natively with Microsoft Team, Viva Connections and is mobile responsive to design.

OOTB does not have to mean basic! Modern SharePoint provides a wealth of functionality out of the box. But it does mean you need to stay within the capability boundaries set by Microsoft.

There is still a lot to do in an 'OOTB' project, but the focus is on configuration to achieve a result that is as close to the business requirements as possible.

- Employee engagement and communications
- Knowledge and content management
- Connect people, news, knowledge and apps
- Shared Content and solutions
- Dynamic, personalised, actional and intelligent employee experiences

Your first step to Viva Connections

With SharePoint Online as your intranet platform you'll be on the road to implementing Microsoft Viva Connections.

Built at pace by experts

A powerful intelligent intranet in weeks, built with you by our experts.

Investing in your people

Upskilling your internal content teams to develop beautiful consistent content supported by automated content lifecycle management.

Evolution

Utilising M365 allows you to continue to evolve and grow in the future with M365. Supporting you to make the most of the M365 suite.

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How we work

Part 1: 'Design & Discover'

During the discovery phase, we start with reviewing your existing environment.

We'll undertake a series of workshops to uncover your organisation's vision for the intranet, your expectations and requirements.

We will also work with your teams to:

- Articulate and document your requirements
- Review and refine your information architecture

Part 2: 'Configure & Test'

Once we've agreed on your requirements, our talented team of consultants will get to work building your intranet. We will demonstrate progress early and often, ensuring we have opportunities to implement your feedback.

Optional: We recommend supporting your content lifecycles with custom approval and review flows. These flows, (built using Microsoft Power Automate) support the ongoing practice of maintaining relevant, timely and accurate content.

Once built, our team will support you through a period of testing and validation before you launch your fabulous new intranet.

Part 3: 'Training & Guides'

The best intranets are built on a solid foundation of quality content.

We'll empower your internal teams to create beautiful, accessible and consistent content through training and supporting training guides.
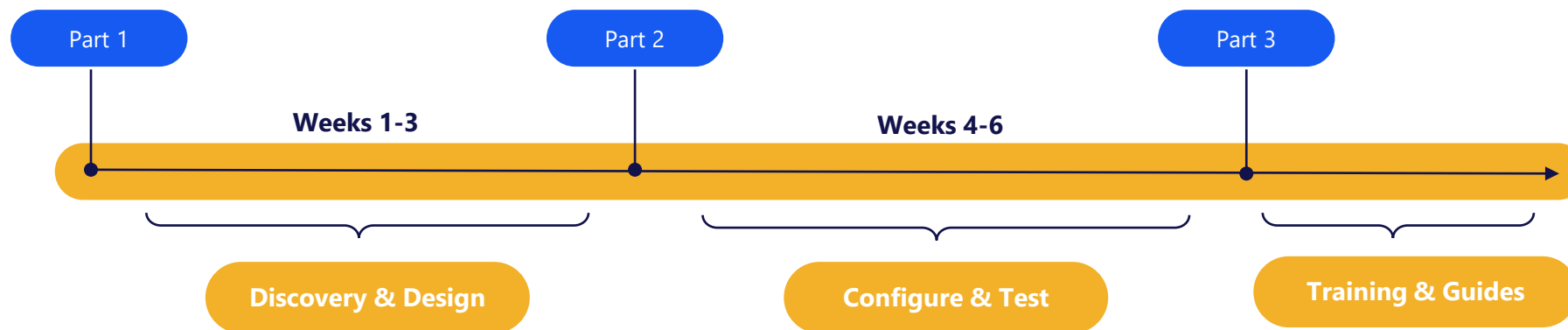
Outcomes of this phase include:

- 1 x content author training session
- 1 x content author quick guide

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Project pathway

Depending on your needs, we can complete the initial intranet build over a period of 2 - 4 weeks. We'll work with you to develop a more detailed timeline, including mapping key stakeholders who we will need to engage as part of our project.

Engage Squared resources:

➢ **Senior Consultant** – to oversee the project, document and design your intranet, support the build and guide you through launch

➢ **Change & Adoption Consultant** – to develop your change strategy and launch campaign

➢ **Developer** – to implement the intranet requirements uncovered during the discovery phase

➢ **Project Manager** – to oversee smooth running of the project, provide status reports and support stakeholder engagement activities

Part 1   Part 2   Part 3

Weeks 1-3   **Weeks 4-6**

Discovery & Design   **Configure & Test**   **Training & Guides**

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Investment options

Silver*

- ✓ Branded SharePoint Online Intranet
- ✓ Content page templates
- ✓ Information architecture configuration including navigation
- ✓ Enhanced search results
- ✓ Internal team upskill through 1 x training session
- ✓ 1 x content author quick guide

$25,000 (ex GST)

Gold*

- ✓ Branded SharePoint Online Intranet
- ✓ Content page templates
- ✓ Information architecture configuration including navigation
- ✓ Enhanced search results
- ✓ 2 x flows configured
- ✓ Technical oversight
- ✓ Internal team upskill through 2 x training session
- ✓ 1 x content author quick guide

$50,000 (ex GST)

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About us

2,000,000+
people use an intranet
built by us

150+
Digital Workplace
transformations

70
Our intranets are
used in 70 countries

6,000,000
Records migrated

Melbourne
Sydney
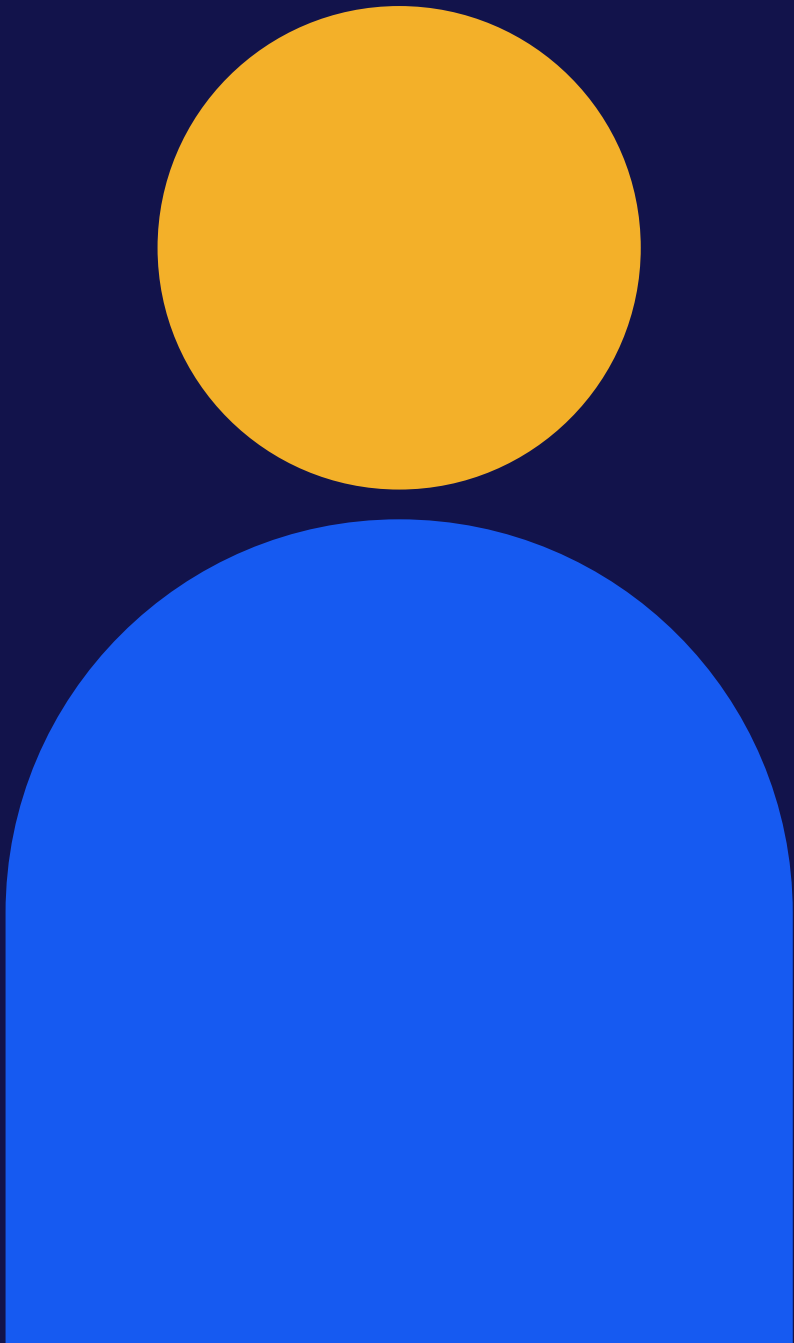
Brisbane
Perth

Canberra
Auckland

Wellington
Minsk

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Get in touch

engagesq.com

info@engagesq.com