



# Microsoft Viva Complex

## Revolution in the employee experience

The **Microsoft VIVA Complex** workshop is designed to help organizations create the most prosperous work environment possible, including a high-quality culture with engaged employees and inspiring leaders. The workshop will enable the organization to build one central place with employees. The **Microsoft VIVA platform**, based on **Microsoft 365** and powered by **Microsoft Teams**, connects communication, knowledge, learning, resources and workflow insights. **The Microsoft VIVA Complex** workshop will not only help you learn about its capabilities, but using Best Practice, prepare your organization for new change adoptions, fully understanding the environment, individual needs, and security and compliance requirements. The **Microsoft VIVA Complex** workshop can help you get the most out of your investment in the **Microsoft 365 platform** to improve your organization's overall efficiency and productivity. The workshop will be led by an Integrated Solutions Engineer with expertise in the area of **Microsoft 365** and **Microsoft Viva**, who will review with participants the current situation they are in, tailor Best Practice scenarios to best fit the scope discussed. As a summary of the Expert's work, a summary report will be prepared along with relevant annotations and suggestions for further development in the form of an **Action Plan**.

### The Most Important Areas

- Microsoft Viva Connections
- Microsoft Viva Topics
- Microsoft Viva Learning
- Microsoft Viva Insights
- Microsoft Viva Goals
- Microsoft Viva Engage



### Microsoft Viva Connections gateway for employees

Wraps together news and announcements, conversations, apps, tasks and other resources in the one place. It is personalized by AI for each employee. Using AI, tailored for employee groups. This service uses **Microsoft 365**, including **Microsoft SharePoint** and **Microsoft Teams**. It's backed by security, compliance, and identity controls.

### Microsoft Viva Topic

Useful knowledge in your daily work

**Microsoft Viva Topics** applies AI to empower people with knowledge and expertise in the apps they use every day by automatically organizing content and expertise across your systems and teams into related topics like projects, products, processes, and customers. With topic pages and the topic center, experts can share knowledge with wiki-like simplicity.

### Microsoft Viva Learning

Create your self-development path

**Microsoft Viva Learning** is a centralized learning hub created on **Microsoft Teams** that lets you seamlessly integrate learning and building skills. **Microsoft Viva Learning** brings regular learning into the flow of work by integrating right into the platforms and devices that employees are already using. Access to full **Microsoft Learn, Microsoft 365** training libraries.

### Microsoft Viva Insight

Productivity and wellbeing

Given individuals personalized insights and nudges to help them stay focused, productive and mindful throughout the all day. Helps managers identify and address opportunities to reduce burnout and increase productivity. Understand the impact of hybrid work on people and the business.

### Microsoft Viva Engage

Keep people connected

Connects people across your company—wherever and whenever they work—so everyone is in the loop. **The Microsoft Viva Engage** app on **Microsoft Teams** helps organizations build community, spark engagement with leadership, harness knowledge and build personal networks and provides the most effective service for informations flow workload in the organization.

### You will learn

- Microsoft Viva Connections
- Microsoft Viva Insights
- Microsoft Viva Pulse
- Microsoft Viva Topics
- Microsoft Viva Goals
- Microsoft Viva Amplify
- Microsoft Viva Learning
- Microsoft Viva Engage
- Microsoft Viva Coach

# How does it look like ?

## Microsoft Viva Complex

### Revolution in the employee experience

#### Introduction

The workshop starts with an introduction and overview section, during which the scope and purpose of the workshop will be discussed. It will also discuss Microsoft's innovative approach to the **Employee Experience Platform** area as a basis for developing strategies for implementation and further development of the organization.

#### Analysis of the environment

In this part of the workshop, the lead engineer will conduct an interview and, based on the interview, an in-depth analysis of the participants' current work environment and the relationships that exist between processes and groups of employees in the organization.



#### Conclusions of the environmental analysis

In the next part, the conclusions of the analysis will be presented and the most appropriate **Best Practice scenarios** for the use of the **Microsoft Viva platform** will be tailored, based on the current situation in which the organization currently finds itself.

#### Demo – MS Viva platform

In this part of the workshop, based on the previous analysis of the environment and selected scenarios, will be presented from the practical side, the various tools of **Microsoft Viva**. The most common and effective configurations and ways of defining needs in the **Employee Experience** area will be discussed. The goal of this part of the workshop is an analytical and discovery exercise, through which participants will learn how to effectively identify their needs and adjust **Microsoft Viva** services accordingly.



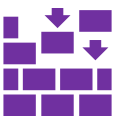
The practical part of the workshop may include the following areas of leveraging the benefits of **Microsoft Viva**:

- Introduction of **Employee Experience Platform**
- Analysis of the Customer environment
- Collect information on key business scenarios
- Introduce Microsoft Viva: **Viva Connections, Viva Topics, Viva Learning, Viva Insights, Viva Goals, Viva Engage, Viva Pulse, Viva Amplify** and **Viva Coach**.
- Showcase employee experience transformation
- Microsoft Viva overview with selected scenarios
- Findings in the „**Final Report**“ include recommendations, next steps and Road Map.

#### Defining the strategy

As the last step of the workshop is to deliver the **summary** and the **Road Map** for the appropriate strategy of development **Employee Experience** based on the current and future goals of the organization.

This summary will be made on the basis of the **analysis of the environment** discussed at the beginning of the **Microsoft Viva Complex** workshop.



#### We deliver

High quality workshops which supports you in achieving your business goals faster than the competition

#### An offer to get you started

- If you are interested please call +48 533 479 273
- or visit our website [www.integrationsolutions.pl](http://www.integrationsolutions.pl)

## Tangible Benefits / Desired Outcomes

- The workshops are conducted by an experienced expert from the Microsoft Competence Center at Integrated Solutions.
- Substantive and practical knowledge is provided in an understandable way and adapted to the recipient's expectations.
- Workshops are always based on the latest versions of Microsoft products and services.
- The workshops end with a summary report and a proposal of an action plan.

## Why Integrated Solutions Sp. z o.o ?

We are trusted advisor on a market in digital solutions area. As a experienced Microsoft Partner, we advise our Customers how to develop their businesses even better thanks to digitization and modern technologies. We provide ready-made solutions and provide the highest level of security for deployment.