absentify

A better way to plan employee's time off in the Microsoft environment

Record, organize, and overview staff leave and employee absences.

Start, its free – forever!!

Microsoft Teams   Microsoft 365

Two distinct flavours.

Web platform

A clean and simple solution for recording and managing employee's leave – on the web.

Microsoft Teams

A clean and simple solution for recording and managing employee's absences – in the Teams APP available on mobile or desktop.

Built for teams that want to profit from the Microsoft 365 infrastructure.

Microsoft Accounts

All users can easily log in with their company login for a seamless user experience. Profile pictures and name changes are always up to date.

User Synchronisation

This feature not only allows you to avoid having to manually add new employees, but also former employee's will automatically lose access to absentify once their account is closed.

Outlook-Synchronisation

Requests in absentify sync automatically with your Outlook calendar or other shared calendars. You can easily configure how and what is transferred.

Automatic out of office replies

Out of office messages can be configured in a very simple and reusable way. No need to set out of office messages anymore.
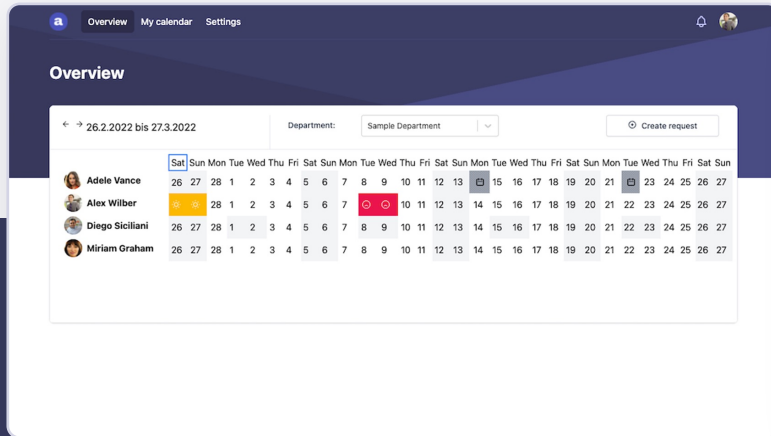
Microsoft Teams

Fully integrated with Microsoft Teams. Get notifications and link calendars directly in Teams.

Mobile APP

Also available in the Microsoft Mobile Teams APP. There is no need to roll out an additional app. absentify can be automatically preinstalled for all employees in Microsoft Teams.

No more spreadsheets

No more wasting time with forms and lists. A central overview of everything your team needs to know about their colleagues' absences.
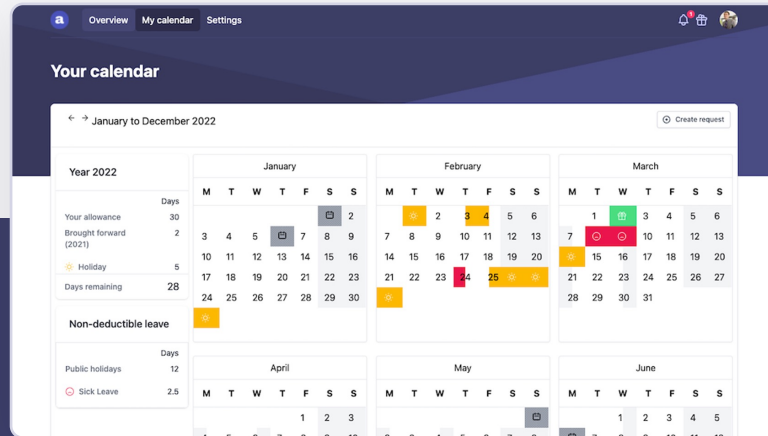
Individual calendars

Each employee has their own calendar and can plan their absences for the future. Users have an overview of their allowances and see exactly how many days they have left for the year. Plus they can see which days they have already booked off and what type of leave was booked. You don't have to calculate or monitor anything manually anymore.
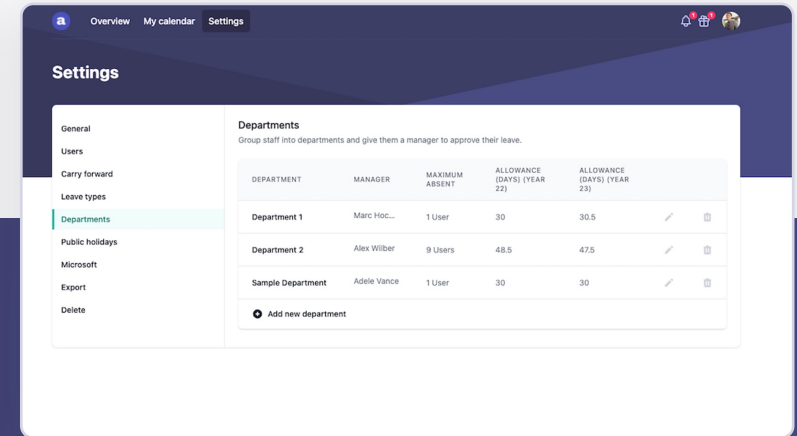
Departments

With the ability to divide your employees into departments, you can set a minimum staffing level and easily monitor any vacation overlaps within a department.

...
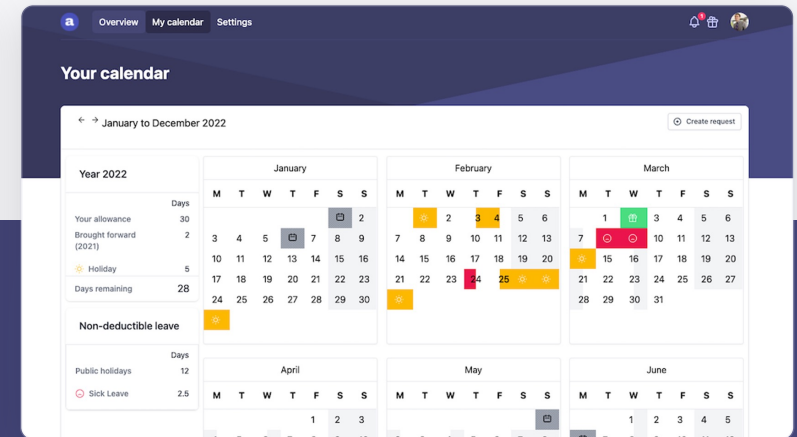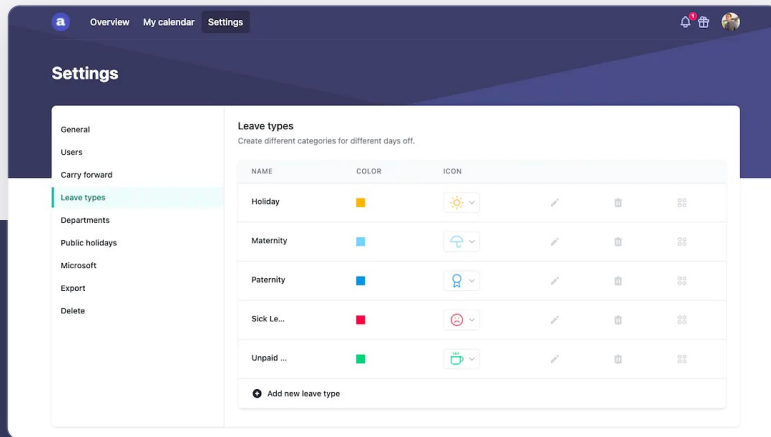
Leave types

You can create an unlimited amount of absence reasons, and each type can be configured to your liking. For example, to show if days off are deducted from the allotted leave, if leave must be approved, if the maximum number of days off have been reached, or even to show that a maximum number of people from a single department have requested simultaneous leave.

Public holidays

You have access to public holiday calendars from 250 countries. You can also create your own holiday calendars or edit the existing ones, which you can assign to departments or even to individual users.

Work schedules

Create a work schedule for each employee, so that you can see when an employee is present in the individual's calendar as well as the team calendar.

Languages

Application is available in 7 Languages:

English

German

Spanish*

French*

Italian*

Hungaria*

Polish*

*Community translated beta
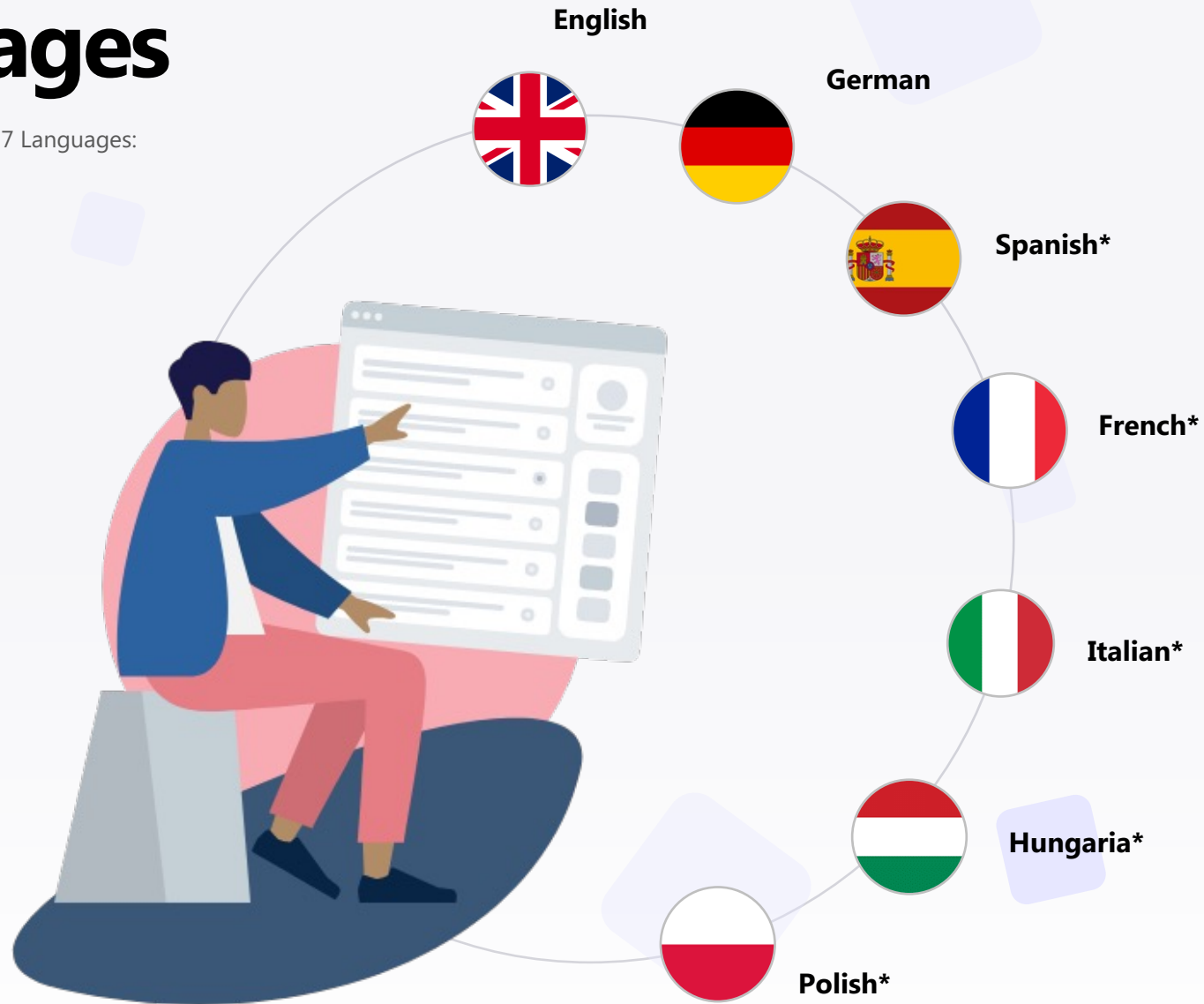
We are GDPR compliant

Consequently, data security is a core focus for us, which is why we've developed and established various technical and organizational measures for this purpose as well as for your protection:

Secure Data Transfer

All your data between all technical components is cryptically transferred via HTTPS and 256Bit SSL certificate. This ensures that no third party can access your data when it's transferred.

Monitoring

Our services are 99% available, see here: https://status.absentify.com
We do everything we can to ensure that absentify is always available and even when we apply updates, you will be notified.

Backup

We backup your data every 12 hours and store it for 2 days. Furthermore, we create an additional backup before each major update. The backups are encrypted, and we test the rollback regularly to avoid any difficulties in the case of emergency.

Reliable Data Center

All services run on high-performance and 24/7 managed services, provided by AWS. In doing so, AWS ensures state-of-the-art compliance with all necessary security measures in their data centers, which are comparable with high-end-security facilities.

Payment

We use Paddle.com as our payment provider and therefore do not have access to your payment method or payment details. Thus, your data is processed at the leading banking standard.

Best practices of SaaS security

All your HR data role-based security stored. Data can only be viewed by those who have access. We always keep an eye on SQL injections and other technical possibilities and prevent this.

And many other measures

In addition, we have taken a variety of other measures to ensure the protection of your personal data. To list them all here would go beyond the scope of this article, but you can relax knowing that we have taken all the necessary steps to secure your data.
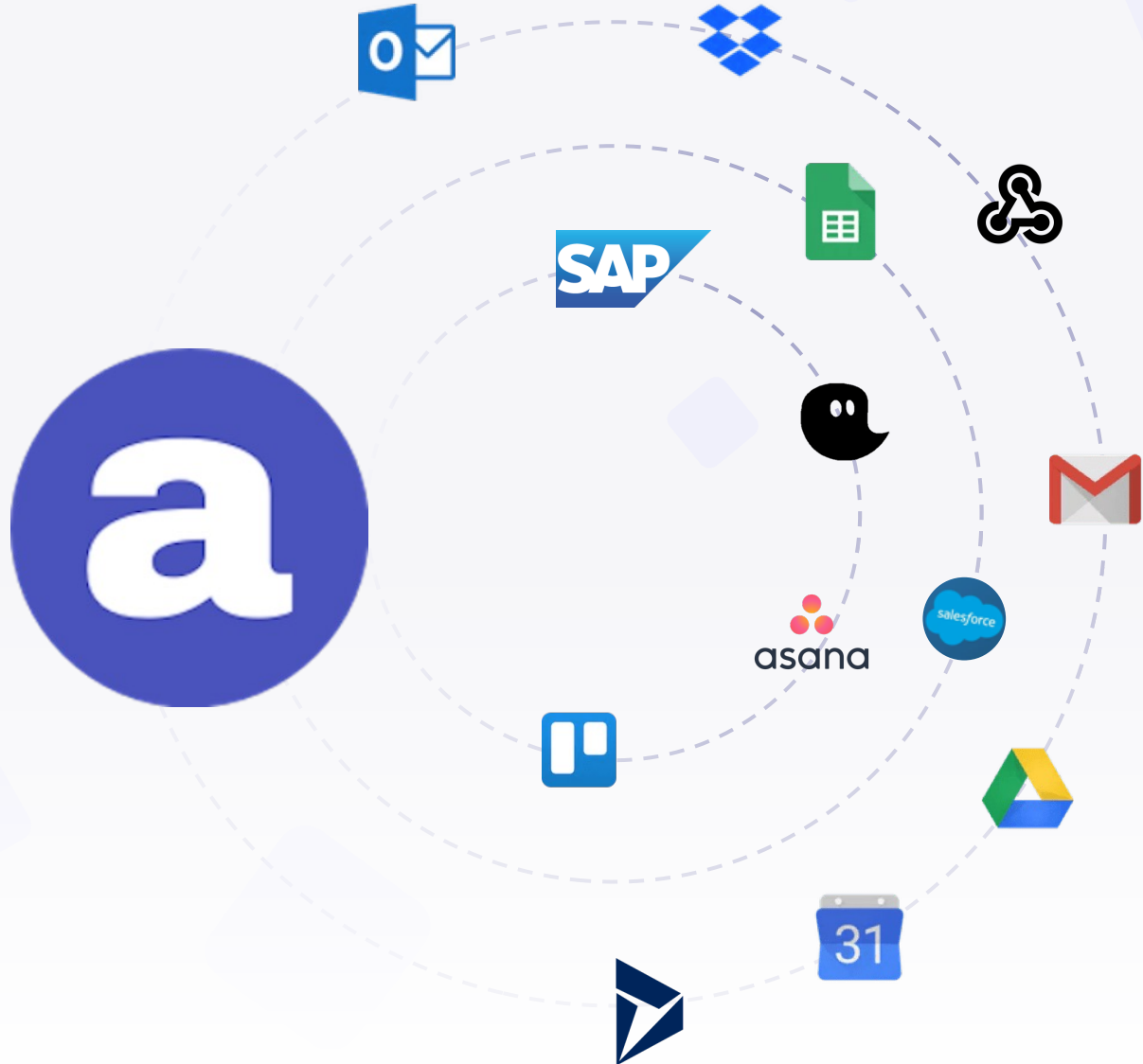
Integrations

You can connect 300+ apps via Microsoft Power Automate without programming

Feedback

It's totally worth it! Staff love it – they get clear visibility of how much holiday is remaining and can easily book time off.

Frank Köllisch

CEO, timeghost.io

My company works with Microsoft 365, so using absentify is a no-brainer because the Microsoft integration is unbeatable, we have not found a comparable tool.

Dominic Krimmer

Founder

absentify is the fastest and simplest way to manage staff holidays.

Oliver Vorwick

Co-Founder, Neam

Microsoft ★★★★★ 4.8 / 5

Trustpilot ★★★★★ 4.4 / 5

Roadmap

We always develop new functions according to our customers' wishes. Customers can create ideas and with enough upvotes, we'll implement them

○ Under Consideration (42)

26   Recurring events/appointments as a series

#Improvement

23   Email Reports

#Improvement   #Business Plan

22   The ability to change your absence markings without cancelling them

#Improvement

19   Email reminders to approve holiday

17   Overtime and recovery hours

#Improvement

○ Planned (12)

43   Set absent minimum value to 1 hour

#Improvement

22   Company holidays

#Improvement   #Business Plan   #Misc

17   Year starting in different days

#Improvement

15   Microsoft Teams Group Synchronization

#Integrations 🔗

15   Representative logic

#Improvement   #Business Plan

○ In Development (3)

44   More than one approver

#Improvement   #Business Plan

14   Half day holidays

5   More than one manager per department

#Improvement #Business Plan

○ Shipped (38)

2   Compensatory days in exported reports

1   Manage employees without email address

#Improvement   #Business Plan

21   Push holiday leave for ALL employees into a shared outlook...

#Integrations   #Business Plan

1   Improve automatic mails with replayto

#Improvement

11   Microsoft Power Automate Integration

#Integrations   #Business Plan

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Plans & Pricing

Pay annually & save up to 30%.

*All prices without taxes, depending on your location taxes may apply.

For small companies or teams inside an organization.

Free

$0/ mo

Get Started

Perfect for teams and businesses of any size.

Business

$25/ mo

Get Started

Suited for any kind of business.
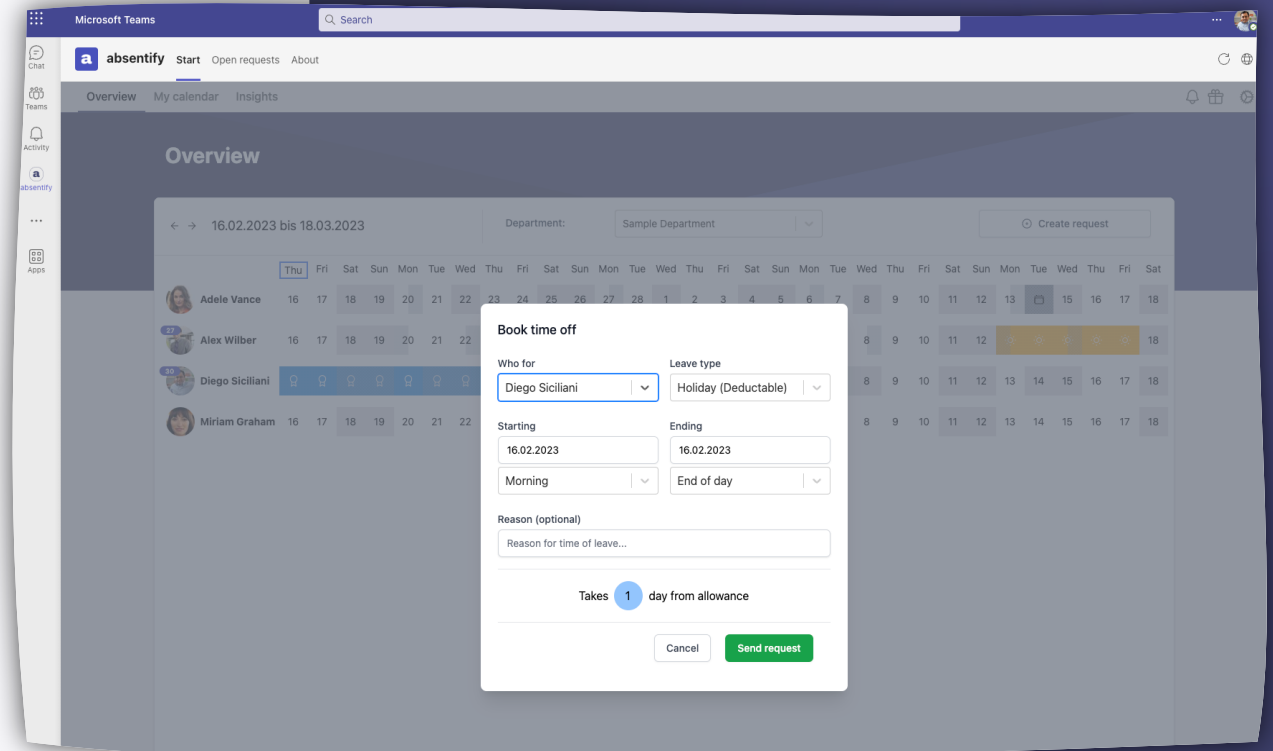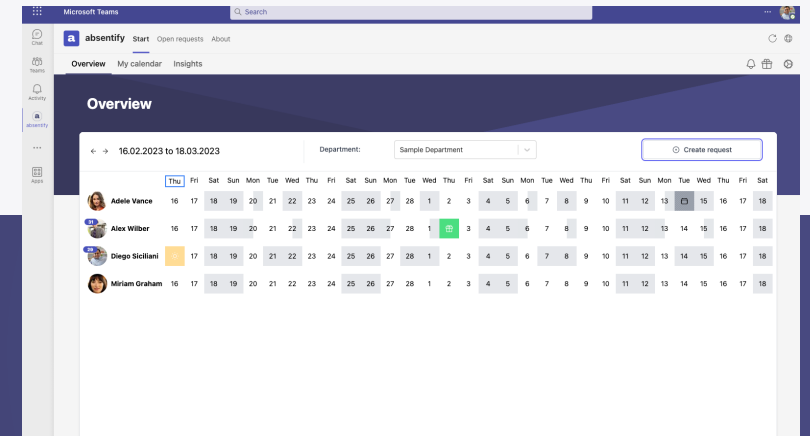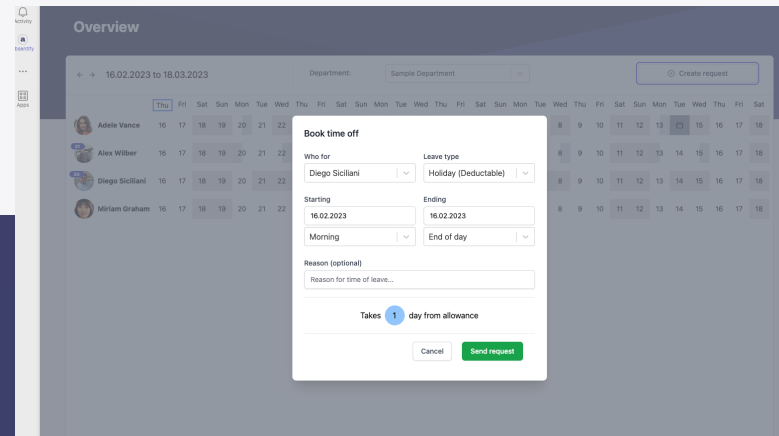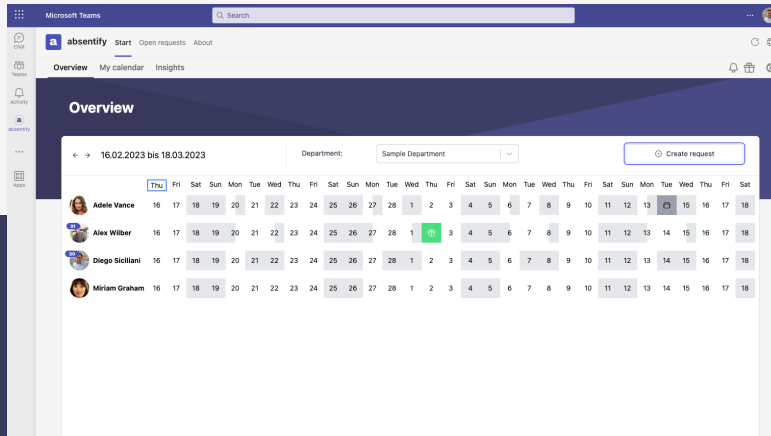
Enterprise

$3/ mo / User

*Min. 100 Users

Get Started

+ many more add-ins

Walkthrough

1

Booking time off

Employees can book time off by creating requests for a variety of leave types, as well as any other absences you'd like to create for your company.

Create a request

Employees can create a request for time off by either clicking on the day or "Create request" in the top right corner. Users also have the option to select a series of days for when they'd like to book their time off, which is useful for longer periods of leave such as vacation or parental leave.

Fill out the request

Employees will now have the option to select the details of their request. This includes the type of leave, when the leave will start, when it will end and the reason for the absence. If they're taking vacation from their deductible, the number of days to be subtracted will also be shown.

Wait for approval

Before the request is confirmed by the appropriate manager, it will show up in the employee's calendar as a tentative leave, meaning the leave will be shown in a faded color. Once confirmed, the status will change to a darker color.

absentify
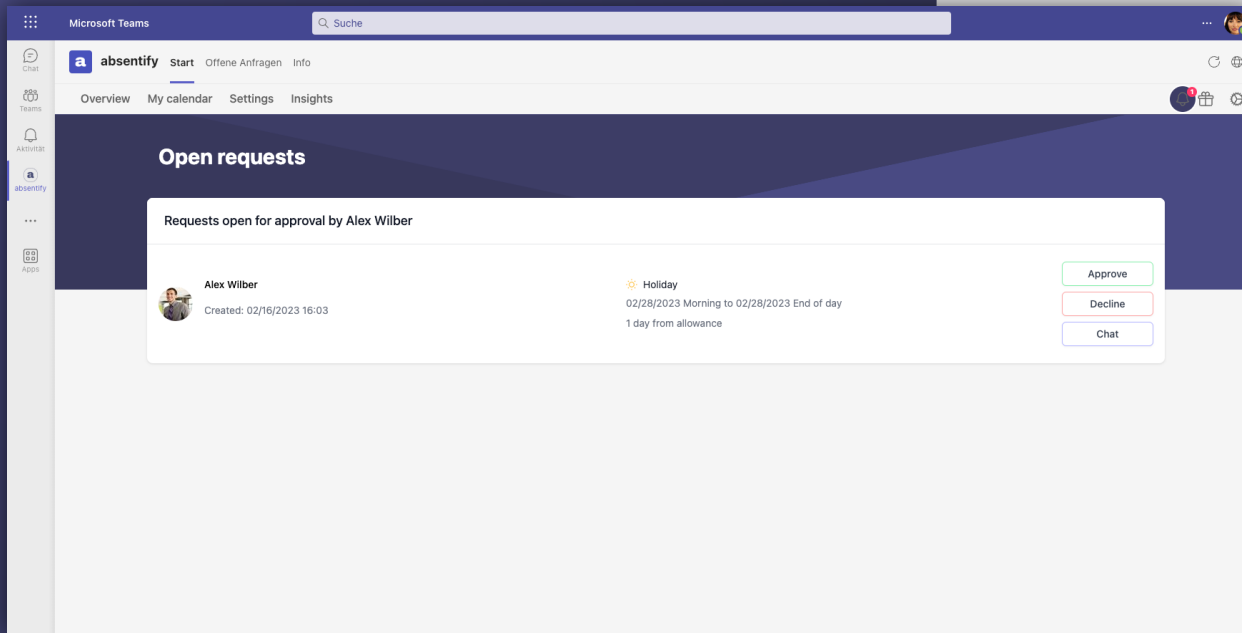
2

Request approval

Managers receive a notification when an employee has requested time off, which they can either approve or deny. Once approved it will show up in their calendar.
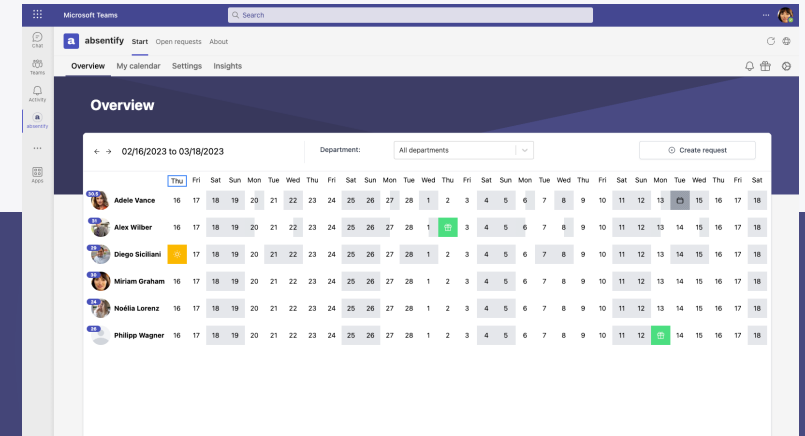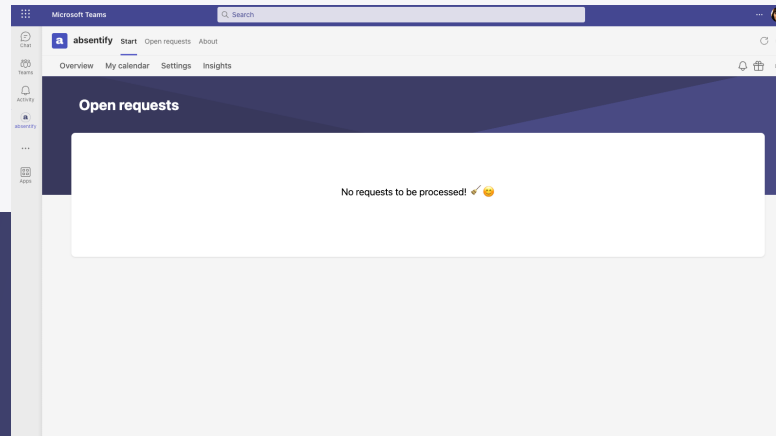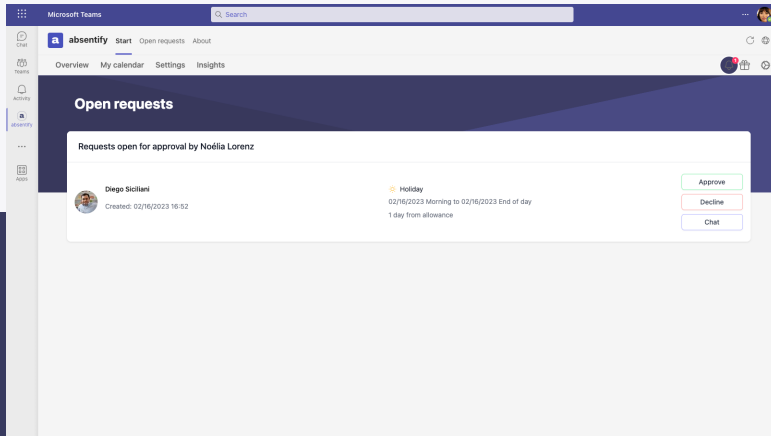
View requests

Approvers, admins and certain department managers can view the employees' requests by clicking on the bell in the top right corner. The details for the leave request will be shown on this page which includes everything the employee has selected when creating the request.

Approve or deny requests

If the user has decided to deny a request, they'll be prompted to give a reason which will be sent to the employee, whereas if a request is approved it will disappear from the notification page right away. Once all requests have been attended to, there will be no more open requests to show.

Updated overview page

As soon as a request has been approved, the Overview page will updated, and users will be able to view the leave of absence in the team calendar.

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3

Overview visual

From the Overview page, managers have a clear layout of the upcoming weeks where they can see when and which type of leave employees are scheduled for.
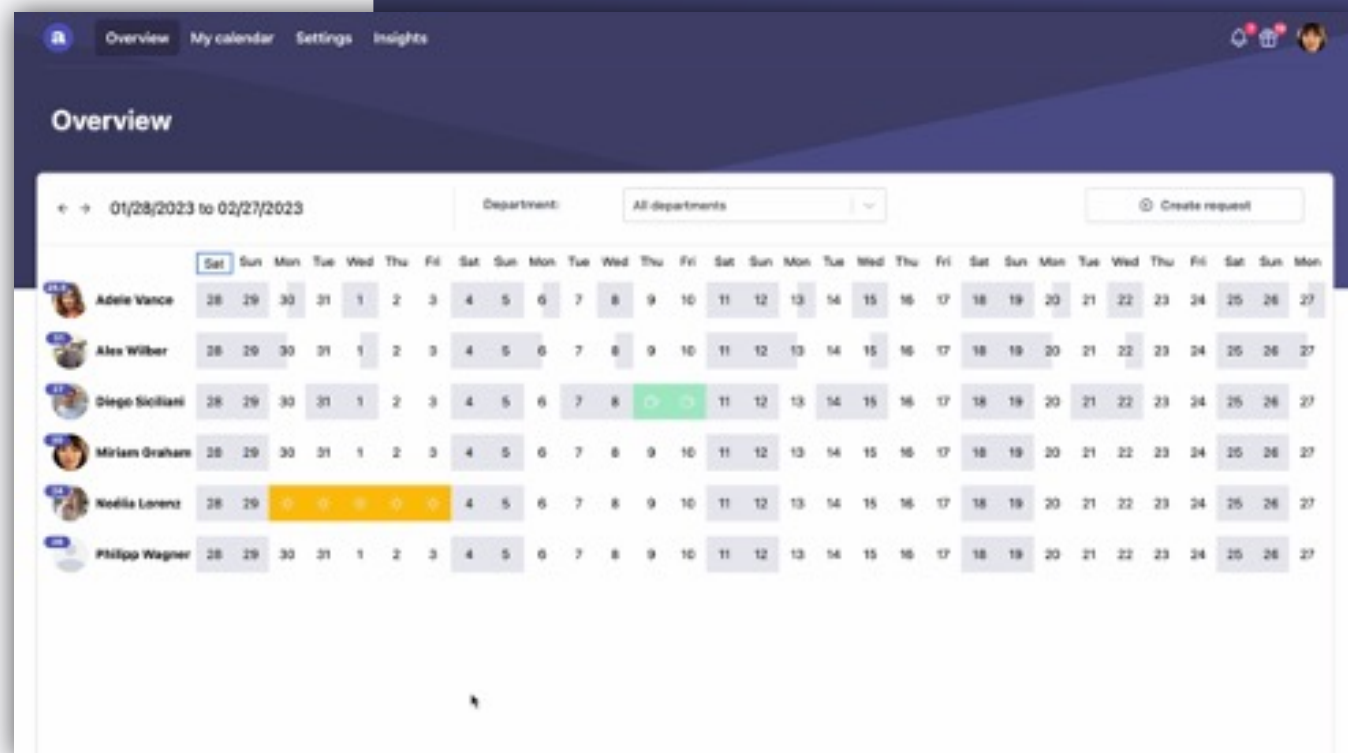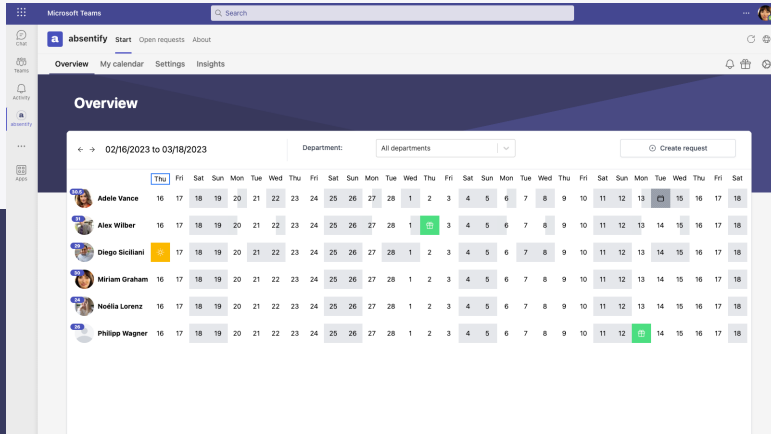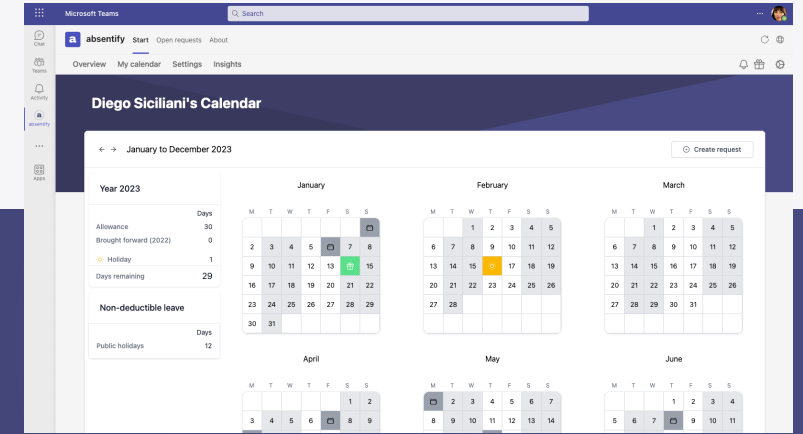
Overview page

From the Overview page, admins and certain approvers or managers will be able to see each employee within their company and their work schedule. Users can change the time period to view previous or upcoming weeks by using the arrows in the top left corner.
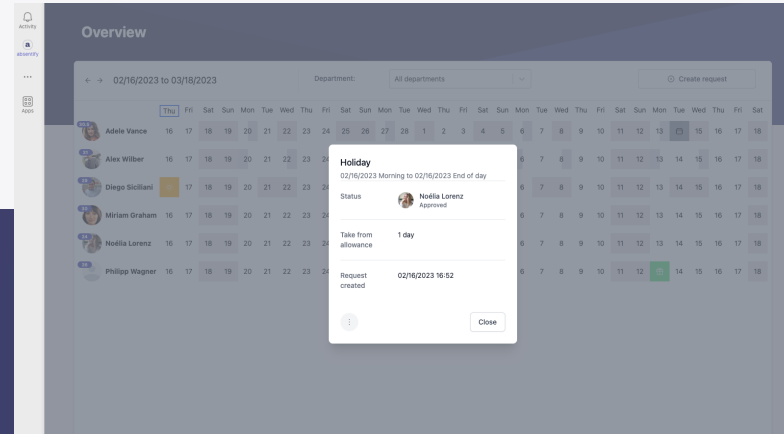
View leave details

By clicking on an employee's leave of absence, users can view the details pertaining to their booked time off. This includes for whom, the status, how many days from the vacation deductible will be subtracted, and when the request was made.

View employees' calendars

By clicking on an employee's name from the Overview page, users can view their calendar for the year. For admins and certain managers or approvers, they'll see the types of leave booked and the data of their yearly vacation deductible.
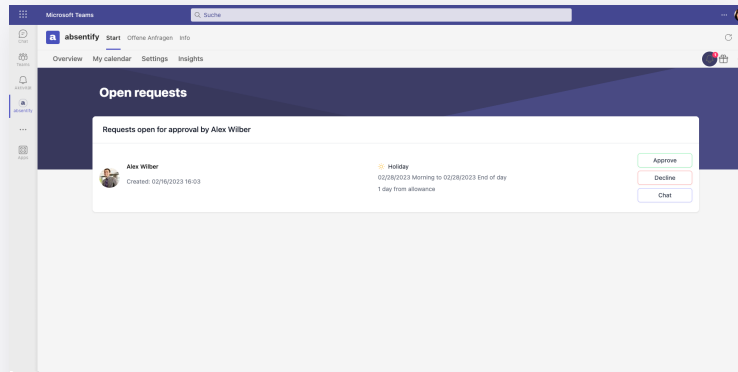
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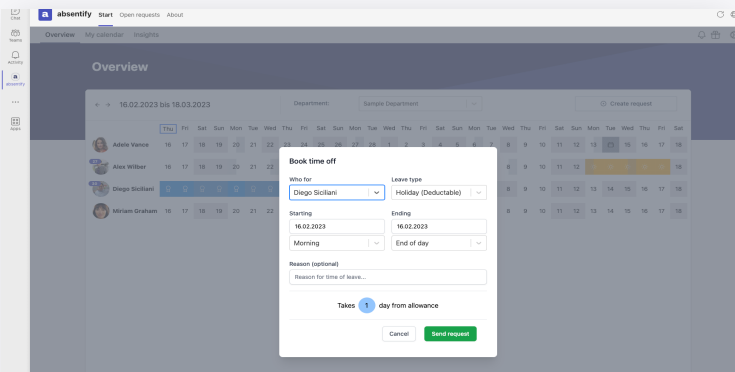
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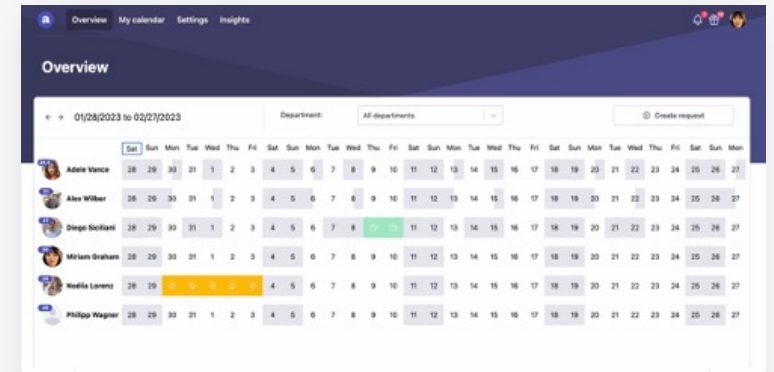

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1 ──────── 2 ──────── 3

Get in touch

Let's start a conversation

We're here to help and answer any questions you might have.
We look forward to hearing from you.

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🌐 absentify.com

🏢 absentify
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