

Cloud-based Practice management tool  
for accountants, auditors and bookkeepers  
as well as other service providing organisations



### Customer relations

No more double work

All information about your customers  
and their contacts in one central place:

- Legal and accounting information
- Personal and contact information
- Tasks, invoices, linked documents, ...



### Active task management

Never miss a deadline again

- What is the status of each task?
- How long have you worked on a task?
- Are all legal deadlines up to date?
- Active task delegation, ensuring transparency and accountability
- AdminPulse notifies you of upcoming deadlines



### Invoicing

Everything invoiced on time

- Manually
- Hourly • Fixed amount
- Advances with final statements
- Recurring costs
- Payment reminders
- Export created invoices to your accounting software



### Time registration

Quickly and easily register what  
you have done for each customer.

- Automatic and smart
- Calculate covered distances
- Automatic registrations when finishing tasks
- Means of keeping track of office workflow



### Document Management

Store documents linked to  
your relations

- Upload, download and link files to relations
- Automatic recognition of most file types



### Multi-device in de cloud

Access and modify information  
at any time and from anywhere

- Computer
- Tablet
- Smartphone



# An efficient office in just half a day!



## No more double work

You now have a central system. You no longer need to copy-paste from Excel and Word documents, phone lists, emails, etc.

## Everything invoiced on time

AdminPulse proposes what you can invoice. Besides time registrations, it can also be dayparts or fixed costs. This feature alone is your return on investment on AdminPulse. Periodic invoices also run automatically. All of this saves you a lot of time allowing you to focus on the core of your business – your clients.



## The system adapts to your office's working method

Usually, an office needs to adapt its operation to the installed management software. This is not the case with AdminPulse. On the contrary, our tool takes into account your unique way of working and perfects it.

## Payment reminders

If you wish, AdminPulse automatically sends payment reminders on the due dates you set, allowing your office to take control of debtor management.



## Active warnings: meet all the deadlines

AdminPulse proactively alerts you when a deadline is approaching, ensuring that you never miss a deadline again! That makes AdminPulse indispensable.

## Ready to use

AdminPulse works very intuitively, with a help section built into the tool. However, we always guide new customers through the start-up process. Our experience teaches us that within half a day you will be fully informed and started up. You'll soon wonder how you coped without AdminPulse.



AdminPulse

