MODERNIZING ENTERPRISE DOCUMENT MANAGEMENT:

INFOSYS INTELLIGENT
DOCUMENT MANAGEMENT
SOLUTION LEVERAGING
MICROSOFT 365





Documents are critical to organizations and given the magnitude of information floating around in different formats, a competent Document Management System (DMS) is a necessary tool. Organizations should adopt a leading-edge Document Management Solution that seamlessly automates the storage, resolves industry specific complexities, and is embedded with Artificial Intelligence (AI) and Machine Learning (ML). Infosys solutions & capabilities can be leveraged to automate processes and deliver tailored user experiences that meet vertical-specific requirements as well as enable integration with the key enterprise systems.

A Forrester Survey revealed that 55% of enterprises are gearing up to update their document management systems and the top drivers for this include:



## Automate legacy manual processes

- Data redundancy and missing classifications
- Modern integrations are not supported



# Improve business process efficiency

- Inefficient and unstructured document business processes
- Outdated collaboration mechanisms



## Maintaining compliance

and security compliance issues

Governance



#### **Automation cost**

 High maintenance costs due to –licensing, reskilling, and infrastructure

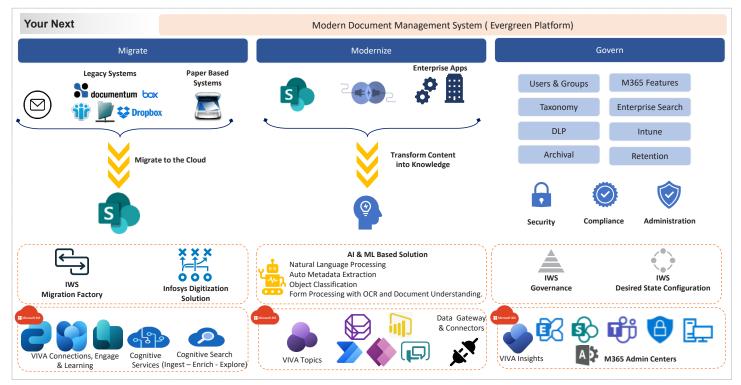


Productivity impact

 Hindered productivity owing to manual processes

### INFOSYS INTELLIGENT DOCUMENT MANAGEMENT SOLUTION

The **Infosys Intelligent Document Management Solution** builds on the investments in Microsoft 365 combined with Infosys reusable solutions that help **Migrate** from legacy, **modernize** with document digitization, knowledge extraction, and business process integration, and seamlessly **govern** the information and platform lifecycle leveraging Artificial Intelligence/Machine Learning, Low Code No Code and custom API developments.



#### **BENEFITS**

The **Infosys Intelligent Document Management** solution with its reusable components, proven frameworks, and extensive experience, offers the following benefits to clients



Enhanced user experience

- Unified Experience
- Better tractability



20-30% Improved productivity

- Reduced errors using Al and ML
- Smart & enterprise search
- Seamless integration with collaboration, business processes, and workflows



30-50% Lower cost of operation

- Reduced 3rd party license and operations cost
- Maximize value from Microsoft 365 investments
- Faster and easier development and automations



Secure and compliant

- Security and compliance risk reduction with a secure solution
- Unified security and Compliance
- Aligned to organization data and compliance policy

**Empowering employees with Infosys modernized Document Management Solution** 

#### **OFFERINGS**



- Intelligent Document Management Strategy
- Information Architecture and Governance
- Security and Compliance



- Intelligent Digitization & content classification using Artificial Intelligence/ Machine Learning
- Artificial Intelligence/Machine Learning-driven Document Management Solution development
- · Enterprise Search and retrieval
- Integrations of VIVA modules, Enterprise systems



- · Document platform governance
- · Document archival, retention, disposition
- Agile dev-ops

## **OUR DOCUMENT MANAGEMENT SOLUTION SUCCESS STORY**

### **Modernized Employee Experience for a Mining Giant**

A Mining company transformed its legacy system into a modernized document system and witnessed an **enhanced and seamless user experience, improved productivity, and lowered costs** by successfully leveraging Office 365 and Microsoft Azure which reduced the number of systems.

**70,000** Userbase

**12TB** Content

90% Reduction in cycle time 2X Increase in user productivity 30%
Faster and errorfree migration
through Infosys
Migration Factory

Hubs, Teams, and Power BI New features of Microsoft 365



